

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

**July 15, 2014**

The Hunterdon County Board of Chosen Freeholders convened in Open Session at 4:03 p.m., in accordance with the provisions of the Open Public Meetings act.

**PRESENT: MR. HOLT, MR. KING, MS. LAGAY, MR. LANZA, MR. WALTON.**

## **OPEN PUBLIC MEETINGS ACT**

Deputy Director King announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2014, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## **EXECUTIVE SESSION**

Mr. King moved and Mr. Lanza seconded these:

**See Page 07/15/14-1A RESOLUTION**

**RESOLVED**, Executive Session to discuss an employee in the Rutgers Cooperative Extension of Hunterdon County, for which a Rice Notice has been served.

**See Page 07/15/14-1B RESOLUTION**

**RESOLVED**, Executive Session to discuss the Administrator/Chief of Staff position update.

**See Page 07/15/14-1C RESOLUTION**

**RESOLVED**, Executive Session to discuss an employee in the Department of Public Safety and Health Services, for which a Rice Notice has been served.

**See Page 07/15/14-1D RESOLUTION**

**RESOLVED**, Executive Session to discuss appointments to the Local Advisory Committee on Alcoholism and Drug Addition (LACADA).

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. WALTON, MR. HOLT.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:05 p.m., recessed at 5:15 p.m., and reconvened in Open Session at 5:30 p.m.

**PRESENT: MR. HOLT, MR. KING, MS. LAGAY, MR. LANZA, MR. WALTON.**

## **PLEDGE OF ALLEGIANCE**

### **INTRODUCTION**

#### **COUNTY'S CHIEF FINANCE OFFICER**

Director Holt introduced to those present the County's new Chief Finance Officer, Beth Shermerhorn, who started with the County last week. Mrs. Shermerhorn brings an amazing amount of experience to the County, having served in Budget and Finance for the State for over twenty years.

Director Holt welcomed Mrs. Shermerhorn to the County's organization.

### **PUBLIC COMMENT**

Director Holt opened the meeting to the public.

Barbara Suchau, Raritan Township resident, asked the Board to consider having at least one County Library open on Sundays, from 1 to 4 p.m.

Ms. Suchau feels more control is needed for traffic when the County conducts its Hazardous Waste Days. It was well attended but people coming in from Route 12 Westbound were on the highway for quite a while, trying to turn into the parking area.

Director Holt stated he will have the Recycling Coordinator, Alan Johnson, provide input as to whether this was an abnormal number of people showing up for this or if there is a growing audience at the Route 12 County Complex, and the County will figure out how to route the people into the event or the County will look into have more collection days. Mr. Johnson will be asked to provide an update on this past Hazardous Waste Day.

Dr. Kim Metz, Hunterdon County Polytech Superintendent, came before the Board to provide an update on Polytech's recent its last strategic planning meeting and how Polytech is moving forward in developing its plan.

Dr. Metz reported that back in June members of Polytech, Elizabeth Martin and Freeholder King visited Bethlehem area Vocational School in Pennsylvania; which is similar to Polytech; it is a two year share/time school. They have 1200 students in 28 program areas and they serve a lot of students because all their districts are located within four miles of their school.

Dr. Metz feels Hunterdon County Polytech is more advanced because Hunterdon's students receive college credits and Bethlehem seemed happy their students were receiving three college credits in some programs versus Hunterdon's students receiving 25 college credits in the Health Sciences program.

Dr. Metz reported that last week they took a trip to Atlantic County's Vocational School who has around 500 high school students, which is similar to Polytech now. Atlantic is now moving their program into full time programs, after a \$40 million additional and renovation in 2012, they are just now completing the process of making their programs full time with 1400 students. Dr. Metz stated that Atlantic County shares the same concerns regarding travel time, increased graduation requirements and the separation of academics and CTE (Career and Technical Education). Atlantic County was able to cover the costs of making this transition from a two year shared time to a four year full time without increasing the tax levy by generating enough funds from tuition to cover the additional costs for staffing.

Dr. Metz advised the strategy group also visited the Marine Academy and Environmental Science (MAES) which shows a different model delivering CTE, MAES is one of two full time academies offered by Ocean County Vo-Tech and the other academy is for performing arts. They also maintain their 30 time share programs but they are slowly moving them into full time. Dr. Metz was impressed on how clear it was to understand integrating academics and CTE; all their course work is at college level and students clearly see how the academics apply to the field through research projects with local, environmental organizations.

Dr. Metz reported that the Ocean County Community College satellite site, contain a lot of unique labs; so the high school students use the facilities during the day and the college students use it at night. This is a great way to share facilities and instructors for college level work. This is a great example how CTE, academics and colleges can work together.

Dr. Metz reported the next strategy meeting will be this coming Monday, to Bergen and Passaic County Technical Schools. The school has been rated as Number 73 in the Nation and Number 5 in New Jersey. Passaic has nine full time schools and three academies in Finance, Information Technology and Auto parts. Dr. Metz invited any of the Freeholder Board members to attend.

Dr. Metz stated the last trip for the month will be next Tuesday, when they visit Morris, Union and Somerset Vo-Techs; this will be an all day excursion.

Dr. Metz stated that on July 29, 2014, Polytech will have its Board retreat at Raritan Valley Community College (RVCC). She will be meeting with the new President of RVCC, Dr. Michael McDonough, on Thursday, to provide a tour of Hunterdon's facilities.

Dr. Metz advised the plan is to review the Strategic Planning results, report on all the visits, share a vision in moving forward and talk about what the next steps will be. Dr. Metz invited the Board to attend any of the tours and visits, and she will report back to the Board.

#### **PURCHASING**

Mr. Walton moved and Mr. King seconded this:

**See Page 07/15/14-2A**

#### **RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2014-06, for Food Services and Commissary Services, for the Correctional Facility, to Aramark Correctional Services, amount not to exceed \$794,420.

**ROLL CALL: (AYES) MR. WALTON, MR. KING, MS. LAGAY, MR. LANZA, MR. HOLT.**

Mr. King moved and Mr. Lanza seconded this:

**See Page 07/15/14-2B**

#### **RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2014-08, for the reconstruction of County Route 600 (Wescott Dr.) and County Route 612 (Sand Hill Rd.), in Raritan Twp., to Glen G. Hale, Inc., amount not to exceed \$634,216.63.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. WALTON, MR. HOLT.**

Mr. King moved and Ms. Lagay seconded this:

**See Page 07/15/14-2C**

#### **RESOLUTION**

**RESOLVED**, Authorizing the award of County Quote #0042-2014, for professional engineering design services, for the reconstruction of County Culvert R-58 and approach of Pulaski Road, over a Branch of the Chambers Brook, in Readington Township, to Johnson, Mirmiran & Thompson, Inc., amount not to exceed \$69,400.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. LANZA, MR. WALTON, MR. HOLT.**

## **ROADS AND BRIDGES UPDATE**

Tom Mathews, Director, Public Works Department, updated the Board on various County road and bridge projects.

- Surface Treatment and Resurfacing program began this week; it will start on County Route 617 which runs from 513 to Cherryville.
- County Bridges K-110 and K-111, recently collapsed; the declaration of emergency was sent to the state requesting discretionary funds; as well as to the Department of Environmental Protection for emergency permitting. The engineering work has started; there are a few options; a bridge could be designed by mid-Fall and depending on the weather, construction could start this winter. Worst case scenario would be a Spring start for construction. Mr. Mathews would like to have the road open by the start of September, 2015 for school. The County already had a consultant onboard to redo this bridge, so Mr. Mathews was able to have them work on a permanent fix for the bridge.
- County Culvert RC-4 on Potterstown Road is complete and the road is reopened, this was an in-house project.
- County Bridge U-20 on Baptistown Road is also complete and the road is reopened, this was an in-house project.
- Currently closed are County Culvert 72 on Haytown Road and County Culvert Q-94 on Old Clinton Road; both structures are stone arch w/wing walls and the wing walls need to be redone. These culverts should be completed by the end of August, 2014. These are also in-house projects.
- County Bridge E-174, is a local lead and NJTPA project, on Route 602, in East Amwell Township; bids were received on July 10, 2014 and are being reviewed.
- County Bridge D-300, is also a local lead and NJTPA project, on Raven Rock Road in Delaware Township, is on schedule to open the end of the month. A ribbon ceremony will be scheduled for the historic bridge. This is a top 25 metal truss bridge in the United States. The bridge was constructed in 1878; it was designed and fabricated by the Lambertville Ironworks; it used a pre-fabricated metal truss which was one of the uses for that today and that technology is still used today. That technology was key in the late 19<sup>th</sup> Century and it also uses patented Phoenix Columns, which is a compression member out of wrought iron which was superior in strength, as well as being economic, for those times. County Bridge D-300 is probably the oldest bridge in the world still standing with Phoenix Columns. The Phoenix Column was patented and invented in Philadelphia.

Ms. Lagay stated she will let the Cultural and Heritage Commission know about this event.

Mr. Mathews stated next to the Bridge is property owned by the Hunterdon Land Trust, and in the future, he would like to have a sign placed near the bridge on that property, informing people of the history of the bridge.

## **HEALTH DIVISION, Public Safety and Health Services Department**

Tadhg Rainey, Health Director came before the Board to provide an update regarding Animal Control.

Mr. Rainey advised there has been interest from Hunterdon's municipalities for a number of years. This has been discussed since 2008, and it was brought up during a departmental review in 2011. He noted there would be some challenges involved in this. Earlier in the year, his office reached out to all the municipalities asking what their interest would be and how involved they want this to be and if they offer animal control, what are they typically used to paying. There are large differences on what is being paid for animal control, depending on the municipality. The County was interested in finding out if all municipalities are interested in the same services.

Mr. Rainey said some theoretical possibilities would be for the County to hire its own Animal Control (ACO) staff and a temporary shelter would be needed, to house animals under quarantine and quarantine varies from 7 days up to 45 days, depending on the situation. If the County were to do this, 3 to 4, full time Animal Control Officers would be necessary; as well as 3 to 4 part time Animal Control Officers; and they would all need specialized vehicles. The temporary facility would have to be able to house at least a couple hundred animals. There is a feral cat population where rabies gets introduced; as well as raccoons in the area.

Mr. Rainey reported that while this would not be hard to do, it will cost a lot of money upfront by the County could charge the municipalities for the service, thus eventually making back the money.

Mr. Rainey reported that Gloucester County does this on a fairly large scale; there are pockets of this being done throughout the state; Bernard's Township does this on a small scale with one Animal Control Officer.

Mr. Rainey reached out to the Health Officer in Bernard's area to determine if this would be worthwhile to the County and if it works. There are advantages and disadvantages and one advantage would be the County would have control by managing all of it but there is no guarantee the municipalities would want to buy into this and the County could be stuck with a shelter and a staff.

Mr. Rainey stated according to Purchasing Law, the County would have to have a vested interest in order to the service to the municipalities. For example, if the County buys a truck, a municipality could purchase a similar truck from the same vendor.

Mr. Rainey stated the County could hire an ACO to cover parklands and the County could ask the vendor to negotiate with any interested parties at the municipal level. Currently, the County's Parks staff does interact with Animal Control Officers occasionally for various reasons.

Mr. Rainey has received feedback from municipal officials, is that they need help because they don't have the staff to deal with ACO's. They would like the County to help them technically. Mr. Rainey said the County could assist the municipalities in creating their own co-op and they would need some leadership to do this but with some guidance the County could help the municipalities' band together and for their own co-op, so they can negotiate to get a better deal either regionally or individually. The County's Purchasing Agent would have to assist the municipalities and Mr. Rainey could offer technical assistance with contracts to guide them.

Mr. Rainey advised the County cannot hire an ACO and charge municipalities because the County does not have a vested interest and this is not currently offered as a service.

Mr. Walton stated the County does not have a vested interest in answering 911 calls but that service is offered to every municipality in the County. The County does not have a vested interest in inspecting restaurants but it is a County function that did not exist but at some point the County started doing it and now they exist.

Mr. Walton questioned how the fact that if it doesn't exist now should preclude the County from offering the service in the future.

John Davenport, County Purchasing Agent, explained that it is different. While the County does provide services for food inspection; makes sure a gallon of gas is a gallon; those are things that employees on staff currently do. The County isn't hiring an outside source to provide those services. The County cannot hire someone or award a contract to someone without a Certificate of Availability of Funds. If the County doesn't have a vested interest there isn't a contract or a dollar amount, and unless there are contracts with all municipalities prior to going out to bid for something like this, if it were to be done in-house, the municipalities would have to guarantee they were going to pay funds to the County before moving on with this.

Mr. Walton agreed, saying first the municipalities would have to agree to this, if it could be obtained at a certain price.

Mr. Davenport explained he can't bid the service unless the municipalities guarantee to pay for the service. Municipalities would have to enter into a contract for the services prior to the County putting the service out to bid.

Mr. Rainey added that \$800,000 is what the municipalities paid last year for these services. He questioned if the County could secure \$800,000 in the budget to provide this service. The problem would be if the bids came in over \$800,000.

Director Holt stated under the current Interlocal Agreements for Health Services with the municipalities, every service provided by the County under those agreements are done directly by the County. There is already an agreement in place and Director Holt feels this would be adding another service. Why can't municipalities opt in for animal control services under those Interlocal Agreements.

Mr. Rainey explained the township advocating their authority for local health departments to the County are covered by statute; Animal Control is under a different statute that is a municipal function.

Director Holt noted Health Officer services are also a municipal function dictated by statute as well. The County is not responsible for health departments – it is a municipal function that 30 some years ago was established as a shared service.

Mr. Rainey feels the issue is that it is unknown what the costs will be to provide these services. The catch would be how many municipalities would sign up for these services and the charges.

Director Holt stated there is a fee structure in the Interlocal Health Agreement for services and it could be added.

Mr. Rainey stated the fees are user fees and are not being charged to municipalities.

Mr. Rainey advised he has discussed with George Wagner, Chief of Staff/Director of Public Safety and Health Services, the idea of breaking the County up into regions, in order to track what the ACO's would cover, and the ACO's would be able to take advantage of the regional approach.

Mr. Rainey informed the Board that to date, it has been hard for his Division to get the basic Interlocal Health Agreements signed from the municipalities; at present only 1/3<sup>rd</sup> has been received. The goal would be to come up with a price for the service and get the 26 municipalities to sign agreements for that.

Mr. Walton feels what is really need is four or five larger municipalities to sign on, in order to start this service.

Mr. Davenport confirmed for Director Holt that the County would need a commitment from the municipalities that they would supply the funding to the County to pay for the ACO service contract, then the County could award a contract based on the fact there would be revenues to cover the expense. Mr. Davenport further confirmed that this service could be bid in advance but it cannot be awarded without funding.

Mr. Walton recommended the County be the contract administrator for the ACOs; with someone in the Health Division handling the phone calls for ACO officers instead of the municipalities and eventually award contracts. The process has to be started in order to get this to a Countywide shared service.

Mr. Rainey explained to the Board that very few municipalities have done an animal census and in theory the licensing fees that municipalities receive should pay for their ACO services. He asked for guidance in preparing specifications for a contract.

After further discussion, the Board directed Mr. Davenport and Mr. Rainey to reach out to those who perform ACO duties and get prices for the various regions in the County for those services. Once prices have been obtained, it should be brought back to the Board for consideration.

#### **FOR DISCUSSION**

##### **Software System for the County**

Catherine Kopec, Human Resources Director informed the Board that the committee tasked with identifying technology to make the County more efficient and effective, in the areas of Finance, Purchasing, Human Resources and Payroll. Several companies currently offer the software packages and services in the areas. A cross-functional team of representatives in these departments/divisions, including Information Technology met with the identified vendors who performed presentations and provided the County with documentation for the team to review and ask questions on. The team met and reviewed the software applications and services as related to the County's needs.

Ms. Kopec, on behalf of the team, is recommending to the Freeholder Board that the County purchase the Edmunds software system, which is an all in one, encompassing system, and it will allow the County to integrate Finance, Purchasing, Human Resources and Payroll functions. Edmunds has been providing government software services since 1984 and they have a 99% retention rate; and have approximately 558 local government users.

Ms. Kopec advised the cost for the first year will be over \$130,000 and then there is a \$17,000 maintenance fee each year after initial setup but it includes federal and state upgrades and support and services needed.

Director Holt confirmed this proposal includes any implementation needed from Edmunds; plus the conversion costs and training.

Director Holt informed the Board that the Finance Department may also require the services of PM Consultants during this transition. PM Consultants will be providing a proposal on the costs to assist with the Edmunds transition to get this in place, in order to be fully functional by January 01, 2015.

Mr. Davenport and Ms. Kopec were directed to move forward. He informed the Board that the proposal from Edmunds was received today and he will have a contract ready for the Board to consider at the August 05, 2014 meeting.

#### **CONSENT AGENDA**

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Check #'s 146256 and 17260 were held at this time.

Items 13 and 17 held.

Ms. Lagay moved and Mr. Walton seconded a motion to approve the claims in accordance with the Claims Register dated July 15, 2014.

**ROLL CALL: (AYES) MS. LAGAY, MR. WALTON, MR. LANZA, MR. KING, MR. HOLT.**

Ms. Lagay moved and Mr. Walton seconded a motion to approve the regular session minutes of April 15, 2014 and the special budget session minutes for May 28, 2014.

**ROLL CALL: (AYES) MS. LAGAY, MR. WALTON, MR. LANZA, MR. KING, MR. HOLT.**

Ms. Lagay moved and Mr. Walton seconded these:

**See Page 07/15/14-5A**

**RESOLUTION**

**RESOLVED**, Approving salaries for 2013 and 2014 under the Collective Bargaining Agreement for CWA Non-Supervisory employees.

**See Page 07/15/14-6A**

**RESOLUTION**

**RESOLVED**, Bruce Hewitt appointed unclassified, full time Confidential Aide, in the Housing Division, Human Services Dept.

**See Page 07/15/14-6B**

**RESOLUTION**

**RESOLVED**, Lorraine Radigan appointed full time, Public Safety Telecommunicator Trainee, Emergency Services Division, Public Safety and Health Services Dept.

**See Page 07/15/14-6C**

**RESOLUTION**

**RESOLVED**, Mathew Trimper appointed full time, Public Safety Telecommunicator Trainee, Emergency Services Division, Public Safety and Health Services Dept.

**See Page 07/15/14-6D**

**RESOLUTION**

**RESOLVED**, Ryan Neary appointed full time, Public Safety Telecommunicator Trainee, Emergency Services Division, Public Safety and Health Services Dept.

**See Page 07/15/14-6E**

**RESOLUTION**

**RESOLVED**, James A. Nammoura appointed full time, Sheriff's Officer, Sheriff's Office.

**See Page 07/15/14-6F**

**RESOLUTION**

**RESOLVED**, James Stevens appointed temporary, as needed Seasonal Laborer, Parks and Recreation Division, Land Use and Facilities Management Department.

**See Page 07/15/14-6G**

**RESOLUTION**

**RESOLVED**, Alexander Ubry appointed temporary, as needed Seasonal Laborer, Roads and Bridges Division, Public Works Department.

**See Page 07/15/14-6H**

**RESOLUTION**

**RESOLVED**, Daniel LaFevre appointed temporary, as needed Seasonal Laborer, Roads and Bridges Division, Public Works Dept.

**See Page 07/15/14-6I**

**RESOLUTION**

**RESOLVED**, Zoe Narvaez appointed temporary, as needed Seasonal Lab Assistant, Mosquito Control, Health Services Division, Public Safety and Health Services Department.

**See Page 07/15/14-6J**

**RESOLUTION**

**RESOLVED**, Approving entering into a contract with Edmunds & Associates, for a software package for comprehensive financial government accounting.

**See Page 07/15/14-6K**

**RESOLUTION**

**RESOLVED**, Approving the discharge of mortgage for Christine Dey.

**See Page 07/15/14-6L**

**RESOLUTION**

**RESOLVED**, Approving speed limits along County Route 611 (South Main Street), from US 202 (St. Hwy. 31), to State Highway 12, in Raritan Township and Flemington Borough.

**See Page 07/15/14-6M**

**RESOLUTION**

**RESOLVED**, Approving plans and specifications for the Truck Bay Extension, at the Traffic Maintenance Building, in Raritan Township.

**See Page 07/15/14-6N**

**RESOLUTION**

**RESOLVED**, Approving a Memorandum of Understanding between the New Jersey Department of Human Services and the Hunterdon County Department of Human Services, regarding the administration of New Jersey's Medicaid and Children's Health Insurance Programs.

**See Page 07/15/14-6O**

**RESOLUTION**

**RESOLVED**, Authorizing the Local Arts Awards for 2014, through the Cultural and Heritage Commission.

**ROLL CALL: (AYES) MS. LAGAY, MR. WALTON, MR. LANZA, MR. KING, MR. HOLT.**

## **GRANTS**

Mr. Walton moved and Mr. Lanza seconded this:

**See Page 07/15/14-7A**

### **RESOLUTION**

**RESOLVED**, Approving a grant agreement with the New Jersey Department of Military and Veterans Affairs, for veterans transportation services, thru The LINK, in the amount of \$15,000.

**ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. KING, MR. HOLT.**

Mr. Walton moved and Mr. King seconded this:

**See Page 07/15/14-7B**

### **RESOLUTION**

**RESOLVED**, Approving an application for the Multi-Jurisdictional County Gang, Gun and Narcotics Task Force Grant, in the amount of \$44,551.

**ROLL CALL: (AYES) MR. WALTON, MR. KING, MS. LAGAY, MR. LANZA, MR. HOLT.**

## **CORRESPONDENCE**

A letter was received from the Del-Val Cheer Boosters, requesting permission to hold a Coin Toss, on Sunday, September 28, 2014, from 8:00 a.m. until 2:00 p.m., at Bridge Street in Milford; at the Intersection of County Routes 519 and 619; and in front of the Milford Fire Company. Mr. King moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Public Works Department.

**ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. WALTON, MR. HOLT.**

Correspondence was received from the Amwell Valley Fire Company, requesting permission to close a portion of Wertsville Road, on Saturday, September 06, 2014, during the Sixteenth Annual Harvest Festival. Mr. Walton moved and Ms. Lagay seconded a motion granting permission provided this event is coordinated through the County's Public Works Department.

**ROLL CALL: (AYES) MR. WALTON, MS. LAGAY, MR. LANZA, MR. KING, MR. HOLT.**

## **FREEHOLDERS COMMENTS/REPORTS**

### **Veterans' Ceremony**

Mr. King informed those present that the County's recognition Veterans Ceremony will take place on August 20, 2014, at the South County Park, during the first day of the Hunterdon County Agricultural Fair, at 4:00 p.m. The veterans who applied will be receiving certificates and medals for recognizing their selflessness.

Mr. King thanked George Wagner, Chief of Staff, for making this recognition ceremony happen. Invitations have been sent to the State Veterans Affairs Office, as well as the National Guard.

## **OPEN TO THE PUBLIC**

Director Holt opened the meeting to the public.

Frances Gavigan, East Amwell Township, advised the Board that Hopewell Township's Board of Health, has an Animal Control Officer, regulations and fees, which can be found online. A lot of counties have contractual arrangements with veterinary hospitals. There are also state regulations to assist in finding out how Animal Control could be handled and what the charges could be. It may not be necessary to create a civil service position for Animal Control or a shelter in the County.

Ms. Gavigan stated Bergen County has relationships with various rescue groups who handle animal control. Also, Animal Control is being done in Mercer County and Hunterdon may be able to reach out to them.

Director Holt explained that currently Hunterdon County is looking to get an idea on what is being spent in the County for animal control.

Barbara Suchau, Raritan Township resident, asked which towns need help in animal control issues.

Mr. Walton explained the County has received at least a dozen or more resolutions from municipalities asking the County to take over Animal Control Services. This is why the County is investigating a shared service for this.

There being no further business to come before the Board, Director Holt adjourned the meeting at 6:30 p.m.

Respectfully submitted,