

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor
Flemington, New Jersey 08822

January 14, 2014

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:00 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MR. KING, MS. LAGAY, MR. LANZA, MR. WALTON.

OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2014, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. King moved and Mr. Lanza seconded these:

See Page 02/14/14-1A

RESOLUTION

RESOLVED, Executive Session to discuss a review of the County Table of Organization and personnel changes in the Division of Health, Planning, Sheriff's Office and Administration. (8)

See Page 02/14/14-1B

RESOLUTION

RESOLVED, Executive Session to discuss the reorganization of the supervisory structure in the County Clerk. (8)

See Page 02/14/14-1C

RESOLUTION

RESOLVED, Executive Session to discuss an update on the Finance Department litigation. (7)

See Page 02/14/14-1C

RESOLUTION

RESOLVED, Executive Session to receive an update on negotiations for bargaining units. (7)

See Page 02/14/14-1D

RESOLUTION

RESOLVED, Executive Session to discuss the health insurance transition. (7)

ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. WALTON, MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:01 p.m., recessed at 5:30 p.m. and reconvened in Open Session at 5:35 p.m.

PRESENT: MR. HOLT, MR. KING, MS. LAGAY, MR. LANZA, MR. WALTON.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Director Holt opened the meeting to the public.

There were no members of the public who wished to address the Board at this time.

POLYTECH

Dr. Kim Metz, Polytech Superintendent came before the Board extending an invitation to Polytech's open house which will be held in the new future.

Dr. Metz introduced James William, a Senior from North Hunterdon Regional High School, who is in Polytech's Teacher Academy program and Shay Dillard, a senior at Voorhees High School, who is in the Early Childhood Development. Dr. Metz was glad to see people from two different programs work together on a project. Since once program is held in the morning and the other in the afternoon, these students had to really coordinate their efforts in order to accomplish this worthwhile project.

James and Shay explained to the Board what the Adopt a Family program is and the importance of assisting those in need and how the program benefited people during the holidays. Both James and Shay will be attending Raritan Valley Community College after high school, and they will then transfer to a four year school to finish their education.

The Board congratulated James and Shay and wished them much success in their future endeavors.

PURCHASING

Mr. King moved and Mr. Lanza seconded this:

See Page 01/14/14-2A

RESOLUTION

RESOLVED, Approving Requisition #IT.3779, using State Contract #A-77003, with Dell, for software licenses, for the Division of Information Services, in the amount of \$89,414.47.

ROLL CALL: (AYES) MR. KING, MR. LANZA, MS. LAGAY, MR. WALTON, MR. HOLT.

Ms. Lagay moved and Mr. Lanza seconded this:

See Page 01/14/14-2B

RESOLUTION

RESOLVED, Approving a contract modification to County Bid #2010-33, for Janitorial Services for various County Buildings, with All Clean Building Services, amending the expiration date to February 28, 2015, in the increased amount of \$269,933.56.

ROLL CALL: (AYES) MS. LAGAY, MR. LANZA, MR. KING, MR. WALTON, MR. HOLT.

ROADS AND BRIDGES UPDATE

Tom Mathews, Public Works Director came before the Board to provide an update of various County road and bridge projects.

- Paving is completed on County Route 513, south of the Califon Borough and north of Califon will start in the Spring of 2014.
- County Route 519 is a High Risk Rural Road (HRRR) project and construction will begin in the Spring.
- County Route 614 is also a HRRR project and construction will begin in the Spring.
- The punch list items for the 2013 Chip Seal program have been addressed and the final invoicing is being processed.
- Partial funding has been approved for County Bridge C-26 by the Local Bridge Needs program for 2014. The preliminary plans are currently being revised by the consultant.
- The alternative analysis for Inter-County Bridge LI-93-W, on County Route 645, on Changewater Road, has been received and approved.
- County Bridge Q-168, on Pennsylvania Avenue is being advertised and bids will be accepted in February and construction should take place in Spring 2014.
- Inter-County Bridge T-36-S, on Black River Road in Tewksbury Township, the clearing of the site started but the project is being shut down for the winter.
- In-House projects include County Culvert RC-4, the County is waiting for the weather to allow putting up walls and repointing the stone arch.
- County Culvert R-58 (In-House) on Pulaski Road in Readington Township; the Township has given concurrence on the scope of the project and the County will be proceeding with getting the New Jersey Department of Environmental Protection (NJDEP) permit for the project.
- County Culvert X-6, on Line Road, the design of the three sided structure is 70% complete.
- County Route 519 is a federally funded program (Local Lead), the Warren Glen safety improvements, the consultant has revised the NJDEP permit and it has been resubmitted for NJDEP approval.
- County Bridge F-45 on White Bridge Road in Franklin Township, an extension of time has been requested from NJDEP and a written approval has been received.
- The right of way closings are commencing for County Bridge E-174 and there is one left to do.
- County Route 513, for Exist 15, the contract modification was approved and executed by the New Jersey Department of Transportation (NJDOT).
- The reassembly of the steel truss for County Bridge RQ-179 on Stanton Station Road, is around 95% complete.
- County Route 512/513 (intersection), NJDOT has done a final site inspection and has approved the project.

FARMLAND/OPEN SPACE PRESERVATION

Items #2 and 3 for the Hahola farms have been held at this time. To be considered at a future meeting.

Sue Dziamara, Planning Division Head informed the Board that the resolutions for the Hahola property still need to go through the County's Agriculture Development Board for their approval and will be placed on a future agenda for the Board's consideration.

Mr. Lanza moved and Mr. King seconded this:

See Page 01/14/14-2C

RESOLUTION

RESOLVED, Approving an application to construct residential unit(s) for Agricultural Labor Employed on a Deed-Restricted Farm, by recommendation of the Hunterdon County Agriculture Development Board, to Christopher Emmet, Block 48, Lot 5, in Readington Township and Block 12.01, Lot 15, in Tewksbury Township.

ROLL CALL: (AYES) MR. LANZA, MR. KING, MS. LAGAY, MR. WALTON, MR. HOLT.

CONSENT AGENDA

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Walton moved and Mr. King seconded a motion to approve the claims in accordance with the Claims Register dated January 14, 2014.

See Page 01/14/14-3A

CLAIMS REGISTER

ROLL CALL: (AYES) MR. WALTON, MR. KING, MS. LAGAY, MR. LANZA, MR. HOLT.

Mr. Walton moved and Mr. King seconded these:

See Page 01/14/14-3B

RESOLUTION

RESOLVED, Julie Gordon appointed full time, Administrative Clerk, Department of Administration.

See Page 01/14/14-3C

RESOLUTION

RESOLVED, Approving No Passing Zones be established and maintained along County Route 513, in Lebanon Township and Califon and High Bridge Boroughs.

See Page 01/14/14-3D

RESOLUTION

RESOLVED, Approving a subcontract award agreement with Somerset County, awarding Hunterdon's Department of Human Services \$3,751 for the provision of NJ Dept. of Labor, Work Force Investment, to provide employment related services to Temporary Assistance to Needy Families, General Assistance, and Supplemental Nutrition Assistance Program.

See Page 01/14/14-3E

RESOLUTION

RESOLVED, Approving a Business Associate Agreement, #14-532-ADA-0, with the New Jersey Department of Human Services, Division of Mental Health and Addiction Services, as required by the state.

See Page 01/14/14-3F

RESOLUTION

RESOLVED, Approving a Business Associate Agreement, through the Area Plan Contract with the New Jersey Department of Human Services, Division on Aging, as required by the state.

See Page 01/14/14-3G

RESOLUTION

RESOLVED, Approving contract #SH14010, in the amount of \$96,654, with the New Jersey Department of Human Services, Division of Family Development, to be used for assistance to families and individuals at risk of homelessness and who are ineligible for Work First New Jersey Emergency Assistance, with the cost of shelter, rent and utilities.

See Page 01/14/14-3H

RESOLUTION

RESOLVED, Approving the retirement of three 2006 vehicles used by the County's Consolidated Transportation System (LINK) and authorizing said vehicles be scheduled for the next County auction.

See Page 01/14/14-3I

RESOLUTION

RESOLVED, Approving a Transfer of Title Agreement (Section 5310) with New Jersey Transit for a 2008 Ford vehicle, for the County's Consolidated Transportation System (LINK).

See Page 01/14/14-3J

RESOLUTION

RESOLVED, Approving an Equipment Lease Agreement with New Jersey Transit, for a Section 5310, 2013 Supreme Startrans Senator II vehicle, for the County's Consolidated Transportation System (LINK).

See Page 01/14/14-3K

RESOLUTION

RESOLVED, Approving a professional services agreement with Karen Burd DeMarco, to provide County Health Officer services, for the period of February 01, 2014 through June 30, 2014, in an amount not to exceed \$14,000. (Subject to review by County Counsel).

See Page 01/14/14-3L

RESOLUTION

RESOLVED, Approving a modification to County Quote #0018-2012, for year two of a three year grant agreement, with Meals on Wheels of Hunterdon, Inc., to provide nutrition services to Hunterdon's seniors, in the amount of \$235,970.

See Page 01/14/14-4A

RESOLUTION

RESOLVED, Approving a modification to County Quote #0018-2012, for year two of a three year grant agreement, with the Hunterdon Medical Center/Hunterdon Behavioral Health, to facilitate caregiver support group meetings, in the amount of \$27,412.

See Page 01/14/14-4B

RESOLUTION

RESOLVED, Approving a modification to County Quote #0018-2012, for year two of a three year grant agreement, with Brideside Adult Day Centers, Inc., to provide social-adult day services for seniors, in the amount of \$54,056.

See Page 01/14/14-4C

RESOLUTION

RESOLVED, Colin DeVincenzo appointed full time, unclassified Sheriff's Investigator, Sheriff's Office.

ROLL CALL: (AYES) MR. WALTON, MR. KING, MS. LAGAY, MR. LANZA, MR. HOLT.

Mr. Walton moved and Ms. Lagay approved a motion for the restructuring plan of the County Clerk's Office as presented by the County Clerk to the Board of Chosen Freeholders.

ROLL CALL: (AYES) MR. WALTON, MR. KING, MS. LAGAY, MR. LANZA, MR. HOLT.

Mr. King moved and Ms. Lagay seconded a motion to approve the exchange of a previously approved position in the Planning Services Division of a Paralegal position to an Assistant Planner position.

**ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. LANZA, MR. HOLT.
(NAY) MR. WALTON.**

GRANTS

Mr. King moved and Ms. Lagay seconded these:

See Page 01/14/14-4D

RESOLUTION

RESOLVED, Approving a grant application for the Hunterdon County Multi-Use Path across Prescott Brook, in Clinton Township, identified as BIKE-2014, with the New Jersey Department of Transportation.

See Page 01/14/14-4E

RESOLUTION

RESOLVED, Approving the Senior Citizen and Disabled Resident Transportation Assistance Agreement, for 2014, with New Jersey Transit, for \$380,000, of state "Casino Revenue" funds, to be used for operating, capital and administrative costs of providing transportation services to seniors and disabled residents through the County's Consolidated Transportation System (LINK).

See Page 01/14/14-4F

RESOLUTION

RESOLVED, Approving a 2013 budget modification, to the Senior Citizen and Disabled Resident Transportation Assistance Program, increase of \$15,136.96.

See Page 01/14/14-4G

RESOLUTION

RESOLVED, Approving contract #14AMKC, in the amount of \$124,434, with the New Jersey Department of Human Services, Disability Services Division, for 2014, for the provision of transportation services to the elderly, disabled, low-income and general public; and a public donor agreement for donated resources of \$31,109 as the County's match.

ROLL CALL: (AYES) MR. KING, MS. LAGAY, MR. LANZA, MR. WALTON, MR. HOLT.

CORRESPONDENCE

A letter was received from Kingwood Township, requesting parcel data link through the County's GIS Division, for their Local Demonstration Project being conducted under the guidance of the North Jersey Transportation Planning Authority and funded through the Together North Jersey (HUD) grant. Mr. Lanza moved and Mr. King seconded a motion granting permission provided this is coordinated through the County's Department of Information Services/GIS Division.

ROLL CALL: (AYES) MR. LANZA, MR. KING, MS. LAGAY, MR. WALTON, MR. HOLT.

FOR DISCUSSION

Mr. King informed the Board that it has come to his attention that the County is 2002 had a program honoring veterans in Hunterdon County. That program has not had any activity since 2009. He would like to get back to recognizing the veterans of the County of Hunterdon by holding a Veterans' Medal ceremony in 2014 around Veterans Day. Mr. King would like to have a proactive approach in getting the word out that the County wants to recognize its veterans.

Freeholder Walton feels that is a wonderful idea and agreed the program needs to be revamped and he would be glad to help.

FREEHOLDERS COMMENTS/REPORTS

Mr. Walton stated in 29 days and 6 hours baseball season will begin.

Mr. Lanza thanked everyone for attending tonight's meeting.

Mr. King advised the County has moved forward with the management team. Each of the Freeholders has started meetings as liaisons with the various County Departments and Divisions.

Ms. Lagay stated she is delighted to be on the Board; it has been a flurry of information gathering so far. She looks forward to working with this Board and the residents.

OPEN TO THE PUBLIC

Director Holt opened the meeting to the public.

Mr. Lanza confirmed for Lois Stewart, Flemington Borough resident that he is the Freeholder Liaison to the County's Department of Human Services.

Director Holt stated for Ms. Stewart that Freeholder Lagay is the Liaison for Buildings and Maintenance.

Director Holt advised Ms. Stewart that the Freeholders will be scheduling budget sessions meetings to occur over the next several weeks.

Director Holt answered various questions from Ms. Stewart regarding items on tonight's Consent Agenda.

Pia Rey-Doklan, Division of Social Services, informed the Board that the current vendor for cleaning the County's buildings is not getting the Route 31 buildings clean.

Director Holt stated that the Freeholder Board will look into that matter and thanked Ms. Rey-Doklan for bringing this to the Board's attention.

EXECUTIVE SESSION

There being no further questions from the public or press, the Hunterdon County Board of Chosen Freeholders returned to Executive Session at 6:02 p.m. and reconvened in Open Session at 7:20 p.m.

PRESENT: MR. HOLT, MR. KING, MS. LAGAY, MR. LANZA, MR. WALTON.

Director Holt reported that the Hunterdon County Board of Chosen Freeholders will be holding at least three budget sessions with the first meeting being with the department heads and their Capital requests, the second meeting will be for Operating and Expense matters and the third meeting will be for Salary and Wages.

George Wagner, Interim County Administrator suggested the Board also look at any existing Capital Ordinance to determine if funds are still in those ordinances and if they can't be used, they should be cancelled. The Board agreed.

After a brief discussion, the Board agreed the first budget session will be held on Wednesday, January 29, 2014 at 8:30 a.m., to discuss capital matters. Director Holt asked Denise Doolan, Clerk of the Board to notice and make arrangements for this meeting.

There being no further business to come before the Board, Director Holt adjourned the meeting at 7:32 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board