

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

February 04, 2014

The Hunterdon County Board of Chosen Freeholders convened in Open Session at 4:00 p.m., in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MS. LAGAY, MR. LANZA, MR. WALTON.

ABSENT: MR. KING.

OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2014, to the Star Ledger, Trenton Times, Courier News, Express Times and the Hunterdon County News (online), newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

PLEDGE ALLEGIANCE

EXECUTIVE SESSION

Mr. Walton moved and Mr. Lanza seconded these:

See Page 02/04/14-1A RESOLUTION

RESOLVED, Executive Session to discuss a potential personnel change in the County Surrogate's Office.

See Page 02/04/14-1B RESOLUTION

RESOLVED, Executive Session to discuss reappointments to the Raritan Valley Community College Board of Trustees.

See Page 02/04/14-1C RESOLUTION

RESOLVED, Executive Session to discuss appointments to the Local Advisory Council on Alcoholism and Drug Abuse.

See Page 02/04/14-1D RESOLUTION

RESOLVED, Executive Session to discuss appointments to the County's Mental Health Board.

See Page 02/04/14-1E RESOLUTION

RESOLVED, Executive Session to discuss a leave of absence request in the Division of Senior Services, in the Department of Human Services.

See Page 02/04/14-1F RESOLUTION

RESOLVED, Executive Session to discuss an update on the County Administrator's position/vacancy.

See Page 02/04/14-1G RESOLUTION

RESOLVED, Executive Session to discuss a request for personal time payments by a former County employee.

See Page 02/04/14-1H RESOLUTION

RESOLVED, Executive Session to discuss an update for a request for a leave of absence from the Human Services Department.

**ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:03 p.m., recessed at 4:55 p.m. and reconvened in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Director Holt opened the meeting to the public.

John Anderson, representative, Jersey Central Power & Light, informed the Board that JCP&L is prepared for the severe weather that is coming. Additional line and tree crews have been brought in to help handle the snow and ice; sifts have been staggered to handle issues 24/7. Everyone will be reporting at 0600 tomorrow for the first round of whatever the storm brings.

Mr. Anderson reported that weather reports are saying between 3 to 5 inches of snow tomorrow, followed by a prolonged period of ice of around ¼ to ½ inch. People need to call and report power outages and do not go near any downed power lines, under any circumstances.

Barbara Suchau, Raritan Township resident, said on tonight's Consent Agenda, is a full time Senior Planner for the County and asked if that is in addition to the current staff or is it an upgrade in title.

Director Holt advised until 2013 there was an Open Space Trust Fund Coordinator position in the Planning Division; this individual retired but his salary was kept in the 2013 budget; the Board approved the position in 2013, as well a promotion in 2013 to change one of its planners to a senior planner position predicated on when the Planning Division made decisions to what was needed in that Division. There were two 2013 position in the Planning Division that will be taken care of in 2014, and this is one of them and the other is the addition of an entry level planner; this is a replacement position and one new position.

Ms. Suchau informed the Board when County Counsel, Shana Taylor makes the announcements for what will be discussed in Executive Session, she goes through the items very quickly. She wondered if Ms. Taylor could slow down when making announcements.

Ms. Suchau questioned if the Planning Division's Award Dinner to be held on September 29, 2014 is necessary and if it's necessary to spend that money.

Director Holt advised the funding source for this does not come from the County and he will find out where it comes from and advise her later.

Director Holt explained the Award's Dinner is an opportunity to recognize municipalities and the efforts that people and towns go to, in order to upgrade what is going on in the County.

POLYTECH

Mr. Kerr, Polytech Principal, came before the Board and introduced two students: Ally and Rebecca who are North Hunterdon Regional High School seniors, in the nursing program. Ally informed the Board she is striving to be an Oncologist one day.

Julie Brom, Adult Cosmetology student, informed the Board this is something she has wanted to do for many years, and she is enjoying the classes; she already has job at a salon who has previously hired Polytech students.

Kaleb, a Hunterdon Central Regional High School student, informed the Board he is in the Law Enforcement Class at Polytech and he hopes to pursue a career in law enforcement.

Mr. Walton moved and Mr. Lanza seconded this:

See Page 02/04/14-2A

PROCLAMATION

RESOLVED, Declaring February 2014 as Career and Technical Education Month.

**ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.**

PURCHASING

Mr. Walton moved and Mr. Lanza seconded this:

See Page 02/04/14-2B

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-21, for the Resurfacing and Rumble Strip Installation to County Route 519, in Milford Borough and Holland Township, to Top Line Construction Corporation, in an amount not to exceed \$151,308.27.

**ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.**

Mr. Walton moved and Ms. Lagay seconded this:

See Page 02/04/14-2C

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-23, for Two (2) 2014 or newer, Cutaway Chassis and Body with Multiple Seating Configurations for Ambulatory and Wheelchair Passengers, to Rohrer Enterprises, Inc., d/b/a Rohrer Bus Sales, in an amount not to exceed \$139,244.

**ROLL CALL: (AYES) MR. WALTON, MS. LAGAY, MR. LANZA, MR. HOLT.
(ABSENT) MR. KING.**

Mr. Walton moved and Ms. Lagay seconded these:

See Page 02/04/14-2D

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-25, for Maintenance and Repair Materials as needed by the Division of Roads and Bridges, to County Concrete Corporation, in an amount not to exceed \$123,000.

See Page 02/04/14-3A

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-25, for Maintenance and Repair Materials as needed by the Division of Roads and Bridges, to Eastern Concrete Materials, Inc., in an amount not to exceed \$90,212.50.

See Page 02/04/14-3B

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-25, for Maintenance and Repair Materials as needed by the Division of Roads and Bridges, to Flemington Bituminous Corp., in an amount not to exceed \$201,577.50.

See Page 02/04/14-3C

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-25, for Maintenance and Repair Materials as needed by the Division of Roads and Bridges, to Stavola Construction Materials, Inc., in an amount not to exceed \$100,141.25.

See Page 02/04/14-3D

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-25, for Maintenance and Repair Materials as needed by the Division of Roads and Bridges, to Trap Rock Industries, in an amount not to exceed \$54,350.

ROLL CALL: (AYES) MR. WALTON, MS. LAGAY, MR. LANZA, MR. HOLT.
(ABSENT) MR. KING.

Mr. Walton moved and Mr. Lanza seconded this:

See Page 02/04/14-3D

RESOLUTION

RESOLVED, Authorizing the award for the Request for Proposals, #0043-2013, for human services contracts/programs. Funding level remains flat at \$1,207,846 per year.

ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.

FOR DISCUSSION

Shared Services Agreement for Hunterdon County Road Equipment and Personnel between the County and Municipalities in the County

Freeholder Walton advised many municipalities had stumbling blocks when it came to the stipulations in the County's Shared Services Agreement; as the liability was placed almost solely on municipalities borrowing equipment and none on the County. After working with Tom Mathews, Director of Public Works and County Counsel, Shana Taylor, the County has revised that agreement to make it fairer in regards to who is responsible. It is his hope that the revised agreement will foster more sharing with the municipalities.

Mr. Walton moved and Ms. Lagay seconded a motion approving the revised Shared Services Agreement for County Road Equipment and Personnel.

ROLL CALL: (AYES) MR. WALTON, MS. LAGAY, MR. LANZA, MR. HOLT.
(ABSENT) MR. KING.

East Amwell Sourland Watershed Protection Plan

The Township of East Amwell Township is asking for support of their "East Amwell Sourland Watershed Protection Plan".

Director Holt explained the Township of East Amwell is applying for a grant for work they want to do within the Sourland Watershed protection area and they are looking for a letter from the County to go along with the grant.

Director Holt advised that County Counsel Taylor has reviewed this and there is nothing to preclude the Freeholder Board from issuing a letter of support to East Amwell Township.

Mr. Taylor stated she has talked with East Amwell's Mayor and there are no formal plans in place as yet for this project. The Township is hoping to receive this grant which will cover the costs of engineering and planning expenses. East Amwell Township will comply closely with the requirements of the Request for Proposal (RFP).

Mr. Lanza moved and Mr. Walton seconded a motion to approve a Letter of Support from the County for East Amwell Township's grant for its Sourland Watershed Protection Plan.

ROLL CALL: (AYES) MR. LANZA, MR. WALTON, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.

CONSENT AGENDA

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Lanza moved and Mr. Walton seconded a motion to approve claims in accordance with the Claims Register dated February 04, 2014.

See Page 02/04/14-4A

CLAIMS REGISTER

**ROLL CALL: (AYES) MR. LANZA, MR. WALTON, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.**

Mr. Lanza moved and Mr. Walton seconded these:

See Page 02/04/14-4B

RESOLUTION

RESOLVED, Rose Ann Freund appointed Principal Account Clerk, Finance/Administration Department.

See Page 02/04/14-4C

RESOLUTION

RESOLVED, Kenneth Sutphen, Equipment Operator, Division of Roads and Bridges, Public Works Department, salary increase, obtained CDL License.

See Page 02/04/14-4D

RESOLUTION

RESOLVED, Janet Previte, Housing Division, Human Services Department, increase in hours.

See Page 02/04/14-4E

RESOLUTION

RESOLVED, Rick Steffey appointed provisional, full time Senior Planning, Division of Planning, Department of Land Use and Facilities Management.

See Page 02/04/14-4F

RESOLUTION

RESOLVED, Authorizing the Purchasing Agent to advertise for Long Life Traffic Epoxy for Traffic Maintenance, County Bid #2013-02.

See Page 02/04/14-4G

RESOLUTION

RESOLVED, Approving Change Order #1, for County Bid #2012-29, for the Rehabilitation of County Bridge RQ-179, on Stanton Station Road, over the South Branch of the Raritan River, in Raritan and Readington Townships, with Interstate Contracting & Excavating, LLC, increase of \$4,320.

See Page 02/04/14-4H

RESOLUTION

RESOLVED, Approving Change Order #1, for County Bid #2012-31, for Roadway Resurfacing and Sidewalk Construction for County Routes 579 and 602, in East Amwell Township, with Reivax Contracting Corp., decrease of \$93,911.99.

See Page 02/04/14-4I

RESOLUTION

RESOLVED, Authorizing Final Payment, for County Bid #2012-31, for Roadway Resurfacing and Sidewalk Construction for County Routes 579 and 602, in East Amwell Township, to Reivax Contracting Corp., in the amount of \$10,906.83.

See Page 02/04/14-4J

RESOLUTION

RESOLVED, Approving Change Order #1, for County Bid 2013-10, for Resurfacing and Surface Treatment of various County Roads, with Top Line Construction Corp., decrease of \$158,702.45.

See Page 02/04/14-4K

RESOLUTION

RESOLVED, Approving final payment for County Bid 2013-10, for Resurfacing and Surface Treatment of various County Roads, with Top Line Construction Corp., in the amount of \$194,949.10.

See Page 02/04/14-4L

RESOLUTION

RESOLVED, Approving a Shared Services agreement with the Stockton School, for the Stockton School.

See Page 02/04/14-4M

RESOLUTION

RESOLVED, Approving an auditing services agreement for the Division of Public Housing, Human Services Department, for the period ending December 31, 2013, to Suplee, Clooney & Company, in an amount not to exceed \$8,000.

See Page 02/04/14-5A

RESOLUTION

RESOLVED, Approving appointments to the PAIC (Public Alliance Insurance Coverage) Fund, George Wagner, to serve as Commissioner and Shana Taylor, to serve as Alternate.

See Page 02/04/14-5B

RESOLUTION

RESOLVED, Approving an amendment with the New Jersey Department of Environmental Protection, for the Water Quality Management Plan, for the Hunterdon Medical Center, in Lambertville City, at Lambert Lane.

See Page 02/04/14-5C

RESOLUTION

RESOLVED, Approving an amendment with the New Jersey Department of Environmental Protection, for the Water Quality Management Plan, for the Lambertville Water Lofts, in Lambertville City.

See Page 02/04/14-5D

RESOLUTION

RESOLVED, Approving the AFSCME amendment Memorandum of Understanding, clarifying the longevity provision for employees covered under this collective bargaining agreement.

ROLL CALL: (AYES) MR. LANZA, MR. WALTON, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.

Mr. Lanza moved and Mr. Walton seconded a motion to uphold Human Services Administrator's recommendation of a denial of a requested Leave of Absence extension, within the Human Services Department.

ROLL CALL: (AYES) MR. LANZA, MR. WALTON, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.

GRANTS

Mr. Walton moved and Ms. Lagay seconded this:

See Page 02/04/14-5E

RESOLUTION

RESOLVED, Approving a Subcontract Award Agreement with Somerset County, New Jersey Department of Labor, WorkForce Investment Board, for partial funding for 2013, in the amount of \$3,751 (July 02, 2013 through September 20, 2013); and additional funds in the amount of \$24,119 (October 01, 2013 through June 30, 2014).

ROLL CALL: (AYES) MR. WALTON, MS. LAGAY, MR. LANZA, MR. HOLT.
(ABSENT) MR. KING.

Mr. Walton moved and Mr. Lanza seconded this:

See Page 02/04/14-5F

RESOLUTION

RESOLVED, Approving a grant application with the New Jersey Department of Transportation, for resurfacing, reconstruction and stormwater improvements for County Route 513, in Alexandria Township and Frenchtown Borough.

ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.

PROCLAMATIONS/RECOGNITION

Mr. Walton moved and Ms. Lagay seconded these:

See Page 02/04/14-5F

PROCLAMATION

RESOLVED, Recognizing David Disney for having served on the Hunterdon County Mental Health Board.

See Page 02/04/14-5G

PROCLAMATION

RESOLVED, Recognizing Marlene Cocchiola for having services on the Hunterdon County Transportation Advisory Committee.

ROLL CALL: (AYES) MR. WALTON, MS. LAGAY, MR. LANZA, MR. HOLT.
(ABSENT) MR. KING.

CORRESPONDENCE

A request was received from the Oldwick Fire Company, requesting permission to hold a Coin Toss on Saturday, May 03, 2014 and on Saturday, October 11, 2014, at the Intersection of County Routes 523 and 517, from 9:00 a.m. until 3:00 p.m. Mr. Walton moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Public Works Department.

ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.

A letter was received from Peg Marsh, requesting permission to plant a tree in Deer Path Park in memory of a member of the Hunterdon Walking and Social Club. Mr. Walton moved and Mr. Lanza seconded a motion granting permission provided this event is coordinated through the County's Parks and Recreation Division of the Department of Land Use and Facilities Management.

**ROLL CALL: (AYES) MR. WALTON, MR. LANZA, MS. LAGAY, MR. HOLT.
(ABSENT) MR. KING.**

FREEHOLDERS COMMENTS/REPORTS

Freeholder Walton stated last week Hunterdon County sent four apparatus into Mercer County after the City of Trenton had two large scale fire incidents. Three engines and one tower ladder were sent to help in Mercer County. No remuneration is received because it is known that they will be there for us.

Mr. Walton advised the Mayor of Holland Township sent a letter regarding the plane crash which occurred on January 15, 2014. The Mayor expressed his gratitude on the phenomenal way all agencies worked together in the community worked together during the land serve during this crash. The high standards of professionalism of these individuals have not gone unnoticed.

Mr. Walton stated that today is Charles Lindberg's birthday; who was born in Hunterdon County.

OPEN TO THE PUBLIC

Lois Stewart, Flemington Borough resident asked if the County will be taking over animal control as a shared service.

Mr. Walton advised the County has met with the Division Manager and Department Head for the Public Safety and Health Services Department to discuss how to create either a County Animal Control service or enter into a contract for that service, on behalf of the municipalities. A letter has been sent to the municipalities to inform them the County is working on this effort. The County understands the needs of the municipalities and it is hoped a decision will be made by mid-2014, so the municipalities can make a decision for their 2015 budget cycles. It is hoped this will save the taxpayers money or maybe, by managing a contract, there will be better service provided.

Ms. Stewart questioned when the County has its budget meetings scheduled.

Director Holt advised the first meeting for the budget was a few weeks ago (January 29, 2014) where the Board tackled capital matters; the second meeting will be February 20, 2014 where the Board will be working on Operating and Expense budgets for the various departments. On February 20, 2014 the Board will schedule two meetings to discuss personnel issues. Director Holt feels the Board may need at least four budget sessions in order to get the numbers crunched and to allow for Finance to track these figures and provide and update to the Freeholders.

Ms. Stewart asked the status on the County's Economic Development Plan.

Sue Dziamara, Planning Division Manager, offered to mail Ms. Stewart a copy of the press release for the plan.

Ms. Suchau asked about East Amwell Township's Watershed Protection Plan and if there is a document that can be viewed because she would like to know what is being done to the environment.

Director Holt explained East Amwell is applying for a grant and they are asking for a letter of support from the County to be considered with the grant.

County Counsel Taylor stated East Amwell Township is in the process of developing a Watershed Protection Plan but they need the grant in order to pay for the engineering. This will be a public document because it is an RFP. Ms. Taylor noted this is not a County project and this would be something the state would issue in response to the RFP and East Amwell Township is where the information can be found.

There being no further business to come before the Board, Director Holt adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board