

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

**November 06, 2013**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:32 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. MELICK, MR. MENNEN, MR. KING.**

**ABSENT: MR. WALTON, MR. HOLT.**

## **OPEN PUBLIC MEETINGS ACT**

Director Walton announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before October 31, 2013, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## **EXECUTIVE SESSION**

Mr. King moved and Mr. Mennen seconded these:

**See Page 11/06/13-1A RESOLUTION**

**RESOLVED**, Executive Session to discuss an update on health benefits.

**See Page 11/06/13-1B RESOLUTION**

**RESOLVED**, Executive Session to discuss a leave of absence policy issue.

**See Page 11/06/13-1C RESOLUTION**

**RESOLVED**, Executive Session to discuss negotiations with Delaware Township with regard to the house on the Wescott Preserve.

**See Page 11/06/13-1D RESOLUTION**

**RESOLVED**, Executive Session to discuss a donation of land in Holland Township by the Township.

**See Page 11/06/13-1E RESOLUTION**

**RESOLVED**, Executive Session to discuss the Executive Session minutes of August, 2013.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK.**  
**(ABSENT) MR. WALTON, MR. HOLT.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:35 p.m., recessed at 5:37 p.m. and reconvened in Open Session at 5:39 p.m.

**PRESENT: MR. WALTON, MR. MELICK, MR. MENNEN, MR. KING.**

**ABSENT: MR. HOLT.**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENT**

Director Walton opened the meeting to the public.

Barbara Sachau, Raritan Township resident, came before the Board regarding the Hunterdon County Chamber of Commerce which is affiliated with the National Chamber of Commerce, which is lobbying in Washington, DC, to allow immigrants to receive citizenship which would be a severe factor impacting the American people. Ms. Sachau asked the Board to tell the Hunterdon Chamber of Commerce to speak to their Washington affiliates to take steps to stop this kind of lobbying and pressure. There have been endless reports in the newspaper about the National Chamber of Commerce doing that which let 11 million immigrants work here in American which will impact a lot of Americans who have no jobs. Taxpayer dollars should not be used to support the Chamber of Commerce if they take that stand.

Ms. Sachau advised the Board that Morris County is doing layoff at their Park Commission because their golf course isn't making any money. She feels that is similar to what could be happening in Hunterdon County's Golf Course.

Ms. Sachau informed the Board there are many ingredients in vaccines; there are many agitates in vaccines and if the Freeholders' knew about them, they might not want to support the program.

Louis Carl Reiner, Raritan Township resident came before the Board regarding the debacle in the Finance Department and hearings have commenced. He is interested in the welfare of the County and the amount of money that could have been lost. He asked the Board to consider where the other auditing firms were over the years who did not find these issues. Mr. Reiner recommends the Freeholder Board consider lodging a lawsuit against the auditing firms who dropped the ball.

#### **CANCER SUPPORT COMMUNITY CENTRAL NEW JERSEY**

Director Walton recognized Lynn Arnold, founding member and member of the Board of the Cancer Support Community Center New Jersey.

The Board presented Mrs. Arnold with a proclamation adopted by the Hunterdon County Board of Chosen Freeholders at its October 01, 2013 meeting recognizing the Cancer Support Community Center New Jersey (CSCCNJ) on its 10<sup>th</sup> Anniversary.

#### **POLYTECH**

Dr. Kim Metz, Polytech Superintendent, introduced Shelby Blair, Christian Jimenez and Isaac Careaga who, through the Polytech Culinary Arts program, are running the newly opened Café which is open from 7:00 a.m. until 11:00 a.m., Monday through Friday. The Café is open to residents and those at Hunterdon Central Regional High School.

#### **PURCHASING**

Mr. King moved and Mr. Mennen seconded these:

**See Page 11/06/13-2A**

#### **RESOLUTION**

**RESOLVED**, Approving Requisition #26870, using State Contract #A-83907, with RF Design & Integration, for combiners, for the Emergency Services Division, of the Department of Public Safety, in the amount of \$52,316.

**See Page 11/06/13-2B**

#### **RESOLUTION**

**RESOLVED**, Approving Requisition #IT.3747, using State Contract #A-70256, with Dell Marketing, for virtualization infrastructure and equipment upgrades, for Information Services, of the Central Printing, Mail and Information Services Office, in the amount of \$179,951.84.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. WALTON.  
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Mennen seconded these:

**See Page 11/06/13-2C**

#### **RESOLUTION**

**RESOLVED**, Approving a professional surveying agreement, Gross Property, Block 5, Lot 4.03, in Kingwood Township, with Bohren & Bohren Associates, in an amount not to exceed \$5,800.

**See Page 11/06/13-2D**

#### **RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2013-16, for Prescription Services for the Adult Correctional Facility, to Contact Pharmacy Services, Inc., in the amount of \$98,640 for a two year period.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. WALTON.  
(ABSENT) MR. HOLT.**

#### **COUNTY Update**

Cynthia J. Yard, County Administrator advised those present that George F. Wagner, Director of Public Safety and Health Services will serve as the Interim County Administrator, through the end of her term, (May 2013) , while the Board looks for a replacement.

#### **ROADS AND BRIDGES Update**

The Hunterdon County Board of Chosen Freeholders recognized that Tom Mathews, Director of Public Works, has submitted his Roads and Bridges report for the Board's considered. The Board accepted Mr. Mathews report as written.

#### **CONSENT AGENDA**

Director Walton announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Item #23 was held until the next meeting, (Transfer Resolution).

Mr. King moved and Mr. Mennen seconded a motion to approve the Claims Register dated November 06, 2013.

**See Page 11/06/13-2E**

#### **CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. WALTON.  
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Mennen seconded a motion to approve regular session minutes of October 01, 2013 and October 15, 2013.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. WALTON.  
(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Mennen seconded these:

**See Page 11/06/13-3A RESOLUTION**

**RESOLVED**, Karen Lewis appointed permanent, part time Librarian, Library Headquarters.

**See Page 11/06/13-3B RESOLUTION**

**RESOLVED**, Sandra Janosik appointed permanent, part time Librarian, Library Headquarters.

**See Page 11/06/13-3C RESOLUTION**

**RESOLVED**, Patricia Leidner, Division Head, salary correction, GIS Division of Finance/Administration Department.

**See Page 11/06/13-3D RESOLUTION**

**RESOLVED**, Shannon Price appointed full time Public Safety Telecommunicator Trainee, Division of Emergency Services, Department of Public Safety.

**See Page 11/06/13-3E RESOLUTION**

**RESOLVED**, Stephen Levy appointed full time Public Safety Telecommunicator Trainee, Division of Emergency Services, Department of Public Safety.

**See Page 11/06/13-3F RESOLUTION**

**RESOLVED**, Christopher Wilt appointed full time Public Safety Telecommunicator Trainee, Division of Emergency Services, Department of Public Safety.

**See Page 11/06/13-3G RESOLUTION**

**RESOLVED**, Peter Chetwynd appointed full time Public Safety Telecommunicator Trainee, Division of Emergency Services, Department of Public Safety.

**See Page 11/06/13-3H RESOLUTION**

**RESOLVED**, Christopher Kalhauge appointed permanent, full time Laborer, Division of Roads and Bridges, Public Works Department.

**See Page 11/06/13-3I RESOLUTION**

**RESOLVED**, Michael Balboa, salary adjustment, acting Division Head for the Buildings and Maintenance Division of Land Use and Facilities Management.

**See Page 11/06/13-3J RESOLUTION**

**RESOLVED**, Approving a Right of Way easement on Block 30, Lot 14, for County Route 617, in Franklin Township, from Linda Peterson, in the amount of \$3,180.60.

**See Page 11/06/13-3K RESOLUTION**

**RESOLVED**, Approving a No Passing Zone along County Route 623 (Hamden Road-Wellington Road-Allerton Road), in Clinton Town and Township.

**See Page 11/06/13-3L RESOLUTION**

**RESOLVED**, Approving No Stopping or Standing along Pittstown-Clinton Road (County Route 513).

**See Page 11/06/13-3M RESOLUTION**

**RESOLVED**, Approving a five year agreement with Morris County for the housing of juveniles, through December 31, 2018, \$350 per day for two placements and an additional \$175 per day per juvenile.

**See Page 11/06/13-3N RESOLUTION**

**RESOLVED**, Approving an Equipment Lease Agreement with New Jersey Transit Corporation, for one (1) 2013 Ford Champion Challenger, under the Section 513 Federal Transit Act, for use in the Consolidated Transportation System (LINK).

**See Page 11/06/13-4A**

**RESOLUTION**

**RESOLVED**, Approving the acquisition of a portion of property and a Temporary Construction Easement, from James G. and Krista F. Atkeson, Block 25, Lot 10.02, in East Amwell Township, to replace County Bridge E-174, on County Route 602 (Wertsville Road), in the amount of \$9,395.

**See Page 11/06/13-4B**

**RESOLUTION**

**RESOLVED**, Approving the acquisition of a portion of property and a Temporary Construction Easement, James C. and Lisa A. Kelly, Block 33, Lot 20, in East Amwell Township, to replace County Bridge E-174, on County Route 602 (Wertsville Road), in the amount of \$900.

**See Page 11/06/13-4C**

**RESOLUTION**

**RESOLVED**, Approving the acquisition of a portion of property and a Temporary Construction Easement, Robert Petrolino, Block 33, Lot 16, in East Amwell Township, to replace County Bridge E-174, on County Route 602 (Wertsville Road), in the amount of \$2,500.

**See Page 11/06/13-4D**

**RESOLUTION**

**RESOLVED**, Approving the acquisition of a portion of property and a Temporary Construction Easement, Lori D. Vegotsky, Block 25, Lot 10.03 and 10.04, in East Amwell Township, to replace County Bridge E-174, on County Route 602 (Wertsville Road), in the amount of \$900.

**See Page 11/06/13-4E**

**RESOLUTION**

**RESOLVED**, Approving final payment for County Bid #2012-27, for Roadway Resurfacing and Drainage Improvements to County Route 609 (Manners Road) and County Route 523 (Lamington Road), in the Townships of East Amwell and Tewksbury, with Top Line Construction Corp., in the amount of \$89,636.29.

**See Page 11/06/13-4F**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the professional services agreement with Donohue, Gironda & Doria, increase of \$100,000.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. WALTON.**  
**(ABSENT) MR. HOLT.**

**PROCLAMATIONS/RECOGNITION**

Director Walton moved and Mr. Mennen seconded these:

**See Page 11/06/13-4G**

**PROCLAMATION**

**RESOLVED**, Recognizing the honorees at the Hunterdon County Chamber of Commerce "Hunterdon Business Vitality" annual awards meeting.

**See Page 11/06/13-4H**

**PROCLAMATION**

**RESOLVED**, Recognizing the Immaculate Conception School of Annandale, New Jersey for attaining the designation of "Blue Ribbon School".

**See Page 11/06/13-4I**

**PROCLAMATION**

**RESOLVED**, Recognizing honorees receiving the 2013 Distinguished Citizens Award presented by the Boy Scouts of America, Central New Jersey Council.

**ROLL CALL: (AYES) MR. WALTON, MR. MENNEN, MR. MELICK, MR. KING.**  
**(ABSENT) MR. HOLT.**

**GRANTS**

Mr. Melick moved and Mr. King seconded these:

**See Page 11/06/13-4J**

**RESOLUTION**

**RESOLVED**, Approving a Federal Aid Agreement with the New Jersey Department of Transportation, for Resurfacing and Rumble Strip Installation to County Route 519, in Holland Township and Milford Borough.

**See Page 11/06/13-4K**

**RESOLUTION**

**RESOLVED**, Approving a Federal Aid Agreement with the New Jersey Department of Transportation, for Little York Road, in Alexandria and Union Townships.

**See Page 11/06/13-4L**

**RESOLUTION**

**RESOLVED**, Approving a Federal Grant Agreement from the Office of Homeland Security and Preparedness, in the amount of \$100,000 for County Projects and in the amount of \$77,336.17 for regional projects, total amount of \$177,336.17.

See Page 11/06/13-5A

**RESOLUTION**

**RESOLVED**, Approving a Memorandum of Understanding with the New Jersey Office of Homeland Security and Preparedness (OHSP) and the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren), concerning the use of Federal Homeland Security Grant funds, in the amount of \$309,344.59 to support core capabilities.

See Page 11/06/13-5B

**RESOLUTION**

**RESOLVED**, Approving a Victims of Crime Act (VOCA) Subgrant Award, #V-10-12, with the New Jersey Department of Law of Public Safety, Division of Criminal Justice, in the amount of \$84,222 (federal funds) and a County match of \$21,056, total amount of \$105,278.

**ROLL CALL: (AYES) MR. MELICK, MR. KING, MR. MENNEN, MR. WALTON.**  
**(ABSENT) MR. HOLT.**

Mr. King moved and Mr. Mennen seconded this:

See Page 11/06/13-5C

**RESOLUTION**

**RESOLVED**, Approving a time extension to a Letter of Agreement with the Governor's Council on Alcoholism and Drug Abuse, through December 31, 2014.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. WALTON.**  
**(ABSENT) MR. HOLT.**

Mr. Mennen moved and Mr. King seconded this:

See Page 11/06/13-5D

**RESOLUTION**

**RESOLVED**, Approving an application with the New Jersey Department of Community Affairs, for \$1,185, for the period of July 1, 2013 through June 30, 2014, to process all requests for Universal Service Funds through Family Assistance Management Information System, for Low Income Home Energy Assistance Program.

**ROLL CALL: (AYES) MR. MENNEN, MR. KING, MR. MELICK, MR. WALTON.**  
**(ABSENT) MR. HOLT.**

**CORRESPONDENCE**

A memorandum was received from the Hunterdon County Cultural and Heritage Commission, requesting permission to establish a Facebook Page to help promote the services, programs and events sponsored by the Commission. Mr. King moved and Mr. Mennen seconded a motion granting permission provided this is coordinated and monitored through the County's Division of Information Services of the Department of Central Printing, Mail and Information Services.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. WALTON.**  
**(ABSENT) MR. HOLT.**

**FREEHOLDERS COMMENTS/REPORTS**

Freeholder King and members of the Board of Chosen Freeholders expressed their sincere condolences to Director Walton on the passing of his father.

Director Walton stated his father was a life-long procrastinator; he served on the Hunterdon County Construction Board of Appeals as its attorney for 30+ years and never submitted a bill for his services. He will be missed.

**OPEN TO THE PUBLIC**

Director Walton opened the meeting to the public.

Barbara Sachau, Raritan Township resident, as about the resolution under grants for the Homeland Security to support core capabilities. What are core capabilities.

Director Walton explained this is a Memorandum of Understanding with the New Jersey Office of Homeland Security and Preparedness and the Northwest New Jersey Region Counties concerning the use of federal homeland security grant funds.

Mr. Wagner explained to those present exactly what core capabilities are and stated they are set and identified by the Federal Government. They basically talk about supporting the federal government's mission as it has been identified.

Lou Reiner, Raritan Township resident, questioned who sets the agenda.

Director Walton explained items are submitted for inclusion on the agenda by Monday, the week prior to the meeting.

Frances Gavigan, East Amwell Township, thanked the Board for its letter to the United States Post Office in East Amwell Township urging them to relocate a mail box for one of the Township's residents for his safety. Ms. Gavigan stated a member of the East Amwell Township Committee talked with the resident and the Post Office also. The Post Office located in East Amwell Township has agreed to move the Post Box into this individual's driveway. Ms. Gavigan stated

this person is a veterans and lifelong resident of East Amwell Township who can no long, for safety reasons, get his mail and this will resolve that problem.

There being no further business to come before the Board, Director Walton adjourned the meeting at 6:13 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board