

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor
Flemington, New Jersey 08822

March 05, 2013

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:03 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. WALTON, MR. HOLT, MR. KING, MR. MELICK.

ABSENT: MR. MENNEN.

OPEN PUBLIC MEETINGS ACT

Director Walton announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before February 28, 2013, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

FINANCE

Mr. Holt moved and Mr. King seconded this:

See Page 03/05/13-1A

RESOLUTION

INTRODUCTION, Authorizing exceeding the County Budget Appropriation limits and to establish a CAP bank. A public hearing to be held on March 19, 2013. Public Hearing moved to April 16, 2013.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. WALTON.
(NAY) MR. MELICK.
(ABSENT) MR. MENNEN.**

BUDGET DISCUSSIONS

Raritan Valley Community College (RVCC)

Mrs. Yard reported to the Board that she, Margaret Pasqua, County Treasurer and Kim Browne, Finance Director met with Raritan Valley Community College (RVCC) representatives last month concerning their budget in advance of tonight's meeting when they will make a presentation to the Board. RVCC always meets with the County to do a preliminary budget session.

Mrs. Yard informed the Board that she, Mrs. Pasqua and Mrs. Browne are very pleased with RVCC as they are asking for flat for the minor capital. They discussed the minor capital account which has been itemized through the years and in 2013 they these funds would be used for two state programs (Technology Infrastructure and Desktop Computers) as a match. RVCC will receive \$2 million in grants but they have to provide a match.

Mrs. Yard also advised the Board that RVCC has more students but is doing less credit hours. Many people are going from full time to part time and RVCC is tracking this move.

Mrs. Yard is confident that RVCC will bring information for the Board on what the college has done to its operating budget, as well as their salary and wage budget. RVCC has made a good effort over the years to reduce costs.

Mrs. Yard stated that RVCC will be asking the Board for an addition to the Science Center which would be used for classrooms and not just for science classes but for class that needs a room to meet in.

Mrs. Yard advised that RVCC has reduced its staff by 22 full time positions but they are still going to be discussing this evening raising tuition.

Mrs. Yard stated that Somerset County has stated it supports RVCC's budget to the extent possible.

Mr. Mennen came into the meeting at 1:18 p.m.

Director Walton quickly brought Mr. Mennen up to speed on the discussion.

Mrs. Browne advised this is a joint venture between Hunterdon and Somerset, so whatever RVCC expends in their capital for 2012 equates into Hunterdon's operating budget. The number was \$200,000 less than last year but it is an unknown where the Counties are at the mercy of the spending level. Mrs. Browne and Mrs. Pasqua have discussed this with the County's Auditor and it was felt the County might want to start reserving a little money so when the County gets hit with a huge amount, there will be something to bring the hit down.

The Hunterdon County Board of Chosen Freeholders discussed the suggestion to deal with RVCC's spending level and the Board decided not to have a reserve for this purpose at this time but stated it could be discussed again later.

Mrs. Browne confirmed for the Board that the subject of promotions and/or vacancies was not discussed with RVCC. She anticipates RVCC coming in with some type of request and added \$250,000 to the budget because that is an unknown.

Mr. Melick confirmed the County has not discussed the issue of vacancies/promotions in the County's budget for personnel.

Library Budget

Mrs. Browne informed the Board that at 2020 Vision presentation by Mark Titus, County Library Director, he advised the Board that his area has lost a lot of full time people and his idea has been to fill full time positions with part time positions without benefits. If the Board is in support of this proposal, then Finance can develop the Library's budget.

Director Walton supported the Library's proposal and confirmed the Board would have a second opportunity to support vote on those hires.

Mrs. Yard recommended having the Library develop a budget in order to get the bottom numbers. Mrs. Yard stated Mr. Titus has done a great job for the County in terms of being creative.

Mrs. Browne reported if the Board approved going with part time people for the Library instead of full time people, then the Library would have a flat tax levy. The Board agreed.

Miscellaneous 830 Line

Mrs. Browne informed the Board that Miscellaneous 830 Line in the Freeholders' Budgets contain the following items for discussion: (1) TriCentennial was not funded last year and it won't be funded this year; (2) Employee Appreciation program was funded at the \$3,000 area last year.

Mrs. Yard explained to newly elected Freeholder, John King, that the County has an Employee Appreciation Committee which is representative of different departments throughout the County and they plan and vote on events to recognize the County's employees. There is a Holiday Luncheon sponsored by the Freeholders and there is also a Public Employees Appreciation Luncheon held during the first week in May as it is Public Employees Appreciation Week. Also held are the Public Employee Appreciation Recognition Awards where County employees submit nominations for other employees to be recognized. There are usually six recipients. The Employee Appreciation has many events during the year such as a golf outing, touch a truck in November, the Children's Christmas Party, Bring your child to work day and a picnic.

Mrs. Yard informed the Board that the Employee Appreciation Committee currently has a \$600 credit at the Wild West BBQ out on Route 31 in Annandale and they want to give that to the County to offset the costs for the Spring Luncheon. The Board agreed.

The Board agreed the miscellaneous line would remain the same for 2013 as it was in 2012.

Cultural & Heritage Commission

Mrs. Yard informed the Board that the Cultural and Heritage Commission receives funds from state grants and county awards. A couple years ago, the Freeholders agreed to provide the Cultural and Heritage Commission money for cultural activities and the identical amount of money would be earmarked from the Historic Trust Grant so they could have applicants but they had to have certain eligibility requirements. The 300th Anniversary Committee what that breakdown was because at this time they are supposed to be doing programs related to the County's 300th.

Mrs. Yard informed the Board that the Cultural and Heritage Commission is not utilizing the funds from the Historic Trust.

Polytech

Mrs. Browne informed the Board that the Polytech Budget is flat.

Mrs. Yard reported that enrollment in Polytech is low at this time.

805/810/815

Mrs. Yard brought before the Board the Accounts for Membership, Conferences, Training, Education and Meetings. The Finance Department tallied up the amount requested for 805/810/815, which came up to \$117,337.

The County has a specific policy to governing how departments are supposed to make their requests for 805/810/815. The policy reads that by the first Freeholder meeting in March the Board of Chosen Freeholders will decide if the 805/810/815 requests meet the criteria which is part of the policy. The justification for conferences is very broad.

Mrs. Yard stated she developed a packet of items that were happening before March 01st. The policy states that all requests for 805/810/815, even if it is for CEU (Certification/Educational Units) or anything, has to come before the Freeholder Board. Mrs. Yard has approved any requests for CEU's received prior to March 5th.

Mrs. Yard stated the policy also reads that by January 31st employees need to request if they want to attend something or go somewhere; by February the division managers or equivalent, would review these requests to determine if it met the criteria of the policy; then Directors reviews the requests and they decide if it meets the criteria of the policy; then the County Administrator reviews the requests and finally it comes before the Board of Chosen Freeholders and whether or not it has been denied, up the chain, the Freeholders still have the final decision.

Director Walton recalled when he arrived on the Board the 805/810/815 requests totaled around \$100,000 and it was reduced to around \$50,000.

Mrs. Yard advised that putting in for tuition reimbursement has skewed George Wagner's department budgets. All union contracts will talk about tuition reimbursement. Departments were told to ask employees if they were thinking about taking a class.

Mr. Mennen questioned why there isn't just a lump sum of money that can be used in any department for tuition instead of putting an amount in a specific budget. If there is a standard tuition line item then if one department is higher and another is lower, it would wash out.

Mr. Mennen would like to see a historic trend for what the County has spent in total for tuition reimbursement in 2012, 2011 and 2010. If there is a trend, then the Board could set aside a specific amount in one account. He questioned if there are any guidelines for tuition reimbursement. He confirmed with Mrs. Yard that this has to be job related.

Mrs. Yard stated the dollar amount is contractually prescribed what people receive and that it has to be a related field.

Director Walton stated his disappointment because there was not some sort of thought to the budgetary impact of these requests from the Division Heads. Enhancement of operation isn't the only criteria that should be used otherwise the County's budget would triple each year. His instinct is to return these requests to the Division Heads and their respective department heads and inform them the amount is flat; the amount is the same as last year. Tell them the County is having a flat levy with flat spending and let them sort it out.

Mr. Mennen confirmed with Director Walton that finance will put together for the Board to review the amount budgeted for each department and what was expended.

Mrs. Browne will put together the figures budgeted for tuition reimbursement for past years.

Promotions

Mrs. Yard brought before the Board requests for promotions/vacancies.

Frank Bell, AIA, County Project Administrator, Director of Land Use and Facilities Management came before the Board.

Director Walton confirmed there is a request to fill the position of Open Space Trust Fund Coordinator/Confidential Aid.

Mr. Bell advised the Board he is currently doing a review of his department and he is trying to put a dollar amount on the areas of Open Space, Farmland, the Cultural & Heritage and Historic Preservation in order to determine what the role needs to be for the Open Space Trust Fund position.

Mr. Holt confirmed with Mr. Bell that currently there is a vacant position in the Cultural and Heritage Commission area. Mr. Holt stated in the budget it show this as a funded vacant position.

Mrs. Yard stated there is a vacant position.

Mr. Holt stated the Confidential Aide listed in the budget has an amount associated with it of \$79,652. The fact that, that number is in the budget and is included in the County's 2013 budget, means there is to be a promotion in that department and also, there needs to be a review of Cultural & Heritage administration and there needs to be a review of the Open Space Coordinator's position. The logical step would be to leave the money in the budget from the currently vacant position so as things are determined either for promotion or filling the vacant position, then money is already in the budget.

Mr. Holt stated that the Cultural & Heritage Commission is again asking the Board for assistance in their office. This has to be dealt with when dealing with the Open Space Trust Coordinator position. Until those two issues are resolved, this line item should be left alone.

A majority of the Board agreed to leave the line item for funding this position in the budget until after Mr. Bell has prepared his analysis and come back before the Board with his findings. Mr. Bell is to finish his review and report back to the Board within two weeks.

Parks and Recreation

Director Walton reported that three requests for promotions have been received from the Parks and Recreation Division of the Land Use and Facilities Management Department, which total around \$10,000.

Mr. Bell stated this amount of \$10,000 isn't currently in the budget. He informed Carol Bodder the Parks and Recreation Division Head that if there was a request for promotion, the amount would be put in if the Board was going to consider promotions. At this point, these are just an informal recommendation. If the Board were to consider doing promotions this year, he would come back with more detailed information.

Director Walton questioned if Mr. Bell supports these promotions.

Mr. Bell advised he is still evaluating the requests.

PUBLIC COMMENT

Director Walton opened the meeting to the public.

No one in the audience at this time wished to address the Board.

PUBLIC HEARING, HOFFMAN PROPERTY PARCELS

Director Walton opened the public hearing on the Hoffman Property parcels.

Sue Dziamara, Planning Board Division provided a history of the Board concerning the Hoffman Property. Tonight's meeting is a public hearing regarding an auction/disposition of the Hoffman parcels identified as Parcels A, B and C. The property was purchased jointly with Holland Township and both have determined the subject properties are not needed for public use. This hearing provides an opportunity for any interested parties to provide public comment.

Mrs. Dziamara advised the County and the Township of Holland purchased the Hoffman properties, approximately 414 acres in June of 2002. The three parcels are currently deed restricted through a Farmland Conservation Easement approved by the State Agricultural Development Committee (SADC) in December of 2010.

Mrs. Dziamara showed the public and the Board of Chosen Freeholders a map of the three parcels, showing that Parcel A, Lot 49.02 is approximately 126 acres. There is a two acres none severable exception area; there is a Historic Covenant on the historic Lime Kiln; there is also a Historic Covenant on the Lime Kiln located between parcels A and B. Parcel B, Lot 49.06 is approximately 110 acres with a non-severable exception area which only covers the access easement to Lot 47.03. Lot B does have a residual dwelling site opportunity so a house can be placed on the property; Lot C, Lot 43, is approximately 90 acres and there is a two acres non-severable exception area and the access easement runs through lots A and C, open space lots. This is not encumbered by an agricultural easement, it is designated open space.

Mrs. Dziamara acknowledged that there is a court reporter here this evening, so if anyone desires to make comment or talk, please clearly state and spell your name and provide your address for the record. In addition, there is a sign in sheet in the rear of the room; along with copies of the report which was completed on the Hoffman parcels, as well as a map of the area.

Mark Philips, a resident of Milford, came before the Board and when the property is sold that the easement that goes through Parcels A and C, would be open to the public at all times for the public to be able to access the open space area.

Mrs. Dziamara confirmed as an open space lot, it will remain open and available to the public.

Mr. Philips questioned if the easement to the open space area will always be maintained to be open to the public.

Director Walton stated there is no obligation for the County or the Township to maintain it; however, he believes it is the County's intent to maintain the easement in order to allow for access to the open space area.

Mr. Mennen confirmed there is a deed of easement which encumbers that section across those parcels and when/if they are sold, it is subject to the encumbrance created by the deed of easement which provides access to the area.

Mr. Mennen confirmed with County Counsel Taylor that there is nothing in the easement documents that limits the time or duration for the easement; that it is to remain open.

Ms. Taylor stated if the County keeps title to the property, the County will have to maintain it in some fashion depending on the use.

Mr. Philips questioned if there are any wetlands restrictions on the property.

Mrs. Dziamara informed Mr. Philips that she has the deed of easement and description of the property in her office and invited him to stop by her office.

There being no further comments or questions from the press or public, Mr. Mennen moved and Mr. Melick seconded a motion to close the public hearing.

ROLL CALL: (AYES) MR. MENNEN, MR. MELICK, MR. HOLT, MR. KING, MR. WALTON.

Mrs. Dziamara advised an auction cannot be scheduled for the property until 90 days after the public hearing. Her office will be working with County Counsel on this matter.

RARITAN VALLEY COMMUNITY COLLEGE

Dr. Casey Crabil, Raritan Valley Community College thanked the Board for the opportunity to provide preliminary budget discussions this evening. RVCC's Board has not yet taken a formal position on the budget for next year.

Dr. Casey Crabil made a request to the Board that the County's contribution to RVCC's operating aid be the same as it was in 2012. Both Somerset and Hunterdon Counties continue to face financial challenges and RVCC wishes to do its part in addressing that financial challenge. RVCC has done its part through some cost containment measures; when looking what the college has done since 2008 to control annual operating costs, the college has been able to take

over \$3.8 million out of the operating budget over the past 5 years through a number of aggressive budget management actions including energy changes with the construction of the college's power plant; through participating in a solar project; through careful replacement of boilers and heat exchangers with efficient Energy Star equipment; through rebidding contracts to ensure the college receives the most competitive prices possible; and through reduction last year of 22 ½ full time positions to make sure RVCC was operating as efficiently and effectively as possible. This allows the college to look at a request for flat aid for 2013.

Dr. Crabil informed the Board that even with flat funding there will likely still be additional tuition costs for students. The college is watching carefully the relationship between RVCC's tuition and available aid for students. Part of RVCC's mission is access and the college doesn't want to get to a place where it is priced beyond the aid that would be available to the neediest students. Dr. Crabil believes that for another year RVCC can manage is Hunterdon can keep its operating aid the same.

Dr. Crabil informed the Board that there was a small slip in the credit hours this year but the college is still almost 30% higher in terms of credit hours than it was in 2008. RVCC looks at things in 5 year blocks. The County based support for the credit hour, which is RVCC's work measure, over the past 5 years while there has been a 30% increase it is reflected as a 30% decrease in the per credit hour support. RVCC continues to try to function effectively and efficiently and with high quality.

Dr. Crabil stated the County also provides RVCC with Minor Capital and there is an opportunity this year through 2 state programs to leverage that minor capital. There is a technology program which would allow RVCC to use the minor capital as a match to bring in 50% additional dollars from the state. This will allow the college to do two things with technology: (1) it allows the college to catch up with the replacement of things such as projectors in the classrooms; computer stations in computer labs and the Library; and it will allow RVCC to do that with a 50% state match; and (2) this will allow the college to begin to build the technical infrastructure so that in the future RVCC will be able to support the day when students bring their own computers to school. The infrastructure includes security for the students' devices.

Dr. Crabil the college is looking for capital support for the Bond Act that was passed by the New Jersey State voters this past November. This Bond Act allocates \$150 million for county colleges in the state and the share for RVCC based on the disbursement formula is 6.9 million but to use the money requires a 25% match. This is 100% better than Chapter 12 funds which requires a 50% match. RVCC's proposes to use this funding for the expansion of the Science Center. Enrollment in the Science based majors such a Nursing and Medical Assistant has increased 134% over the last 5 years. Students are drawn to these fields because there are jobs in the area and they see long term benefits for themselves and their families by applying themselves to the fields of science. As a result of this increase, RVCC's Science facility is completely maxed out. The other area where growth has been seen in Engineering which currently only has one room. Engineering enrollment has tripled in the last year.

Dr. Crabil explained the expansion of the Science Building would be for the creation of classrooms and laboratories. Laboratories would be for single purpose such as for Chemistry or Biology for Physics. The classroom space would be multi-purpose and addition classes could be scheduled in those rooms in the event they are not used. Expansion of the building will allow RVCC to meet current and future needs in Science Education.

Director Walton asked Dr. Crabil to address the issue of tuition and why it could be increased.

Dr. Crabil stated RVCC's Board has taken a position even though they have not approved a budget, to consider an increase in tuition. The decision was made by looking at the other community colleges in the state and currently RVCC is the 4th most expensive and she feels that a good position for RVCC to stay in, in terms of stay accessible and available for the students. Also being discussed is an increase for the out of county fees and currently that is a \$10 differential and the differential would be increased per credit.

Mr. Holt confirmed that the major capital funding would only be used to secure Bond Act money towards the expansion of Science Building.

Dr. Crabil informed the Board that the Science Building was on the 5 year capital plan and it appears that the current Bond Act would provide the most likely opportunity to support a large project. This year, there is Chapter 12 funding available but in preliminary discussions with Somerset County the college was not encouraging RVCC pursuing a request that would also involve Chapter 12 funds. Somerset's preference was to move in the direction of the Bond support this year because it is a large project and because there is a small match requirement.

POLYTECH

Dr. Kim Metz, Polytech Superintendent introduced two adult student who are enrolled in Polytech's Food and Beverage Management Associate Degree program which is partnered with Raritan Valley Community College: Mark Banovich and Zack Fontaine.

Mr. Fontaine informed the Board that every Tuesday at the Polytech Culinary Arts Building students are serving and he invited the Freeholder Board to join them and provided a menu.

Mr. Fontaine advised he had attended Hunterdon Central Regional High School and also did the Polytech Culinary Program during his junior and senior years. He then started attending RVCC and is continuing his culinary career with the Food and Beverage Management Program. After this year he will have attained his Associates Degree.

Mr. Banovich informed the Board that is currently a cook at Shop Rite of Flemington and he came there through a referral by Polytech. He obtained his associate degree and is currently working on a Bachelor Degree. RVCC is quality oriented and the staff is very personable. This program through Polytech and RVCC has provided him with a course for his future.

Dr. Metz advised the Board that every Tuesday from 6:30 p.m. until 8:00 p.m. dinner is served over at Polytech. The cost is \$20 and it will be happening for another 5 to 6 weeks. This event has been advertised in the Hunterdon County Democrat and it is on Polytech's webpage.

PURCHASING

John Davenport, County Purchasing Agent informed the Board that Item #3, for Bid #2013-03 will be held at this time.

Mr. King moved and Mr. Mennen seconded this:

See Page 03/05/13-7A

RESOLUTION

RESOLVED, Approving Requisition #26535, using NJSA 40A:11-5(1)DD, with Queues Enforth Development, for software maintenance for the Division of Emergency Services, of the Public Safety and Health Services Department, in the amount of \$40,296.

ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.

Mr. King moved and Mr. Mennen seconded this:

See Page 03/05/13-7B

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-01, to furnish and deliver various Ford Vehicles or their approved equivalent, to Celebrity Ford LLC, d/b/a Beyer Ford, in an amount not to exceed \$197,930.

ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.

Mr. King moved and Mr. Mennen seconded this:

See Page 03/05/13-7C

RESOLUTION

RESOLVED, Approving a professional surveying agreement to Harris Surveying, Inc., for Hill and Dale #1 Farm, in Tewksbury, under the Farmland Preservation Program, in an amount not to exceed \$7,300.

ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.

ROADS AND BRIDGES UPDATE

John P. Glynn, Public Works Director came before the Board to provide an update of various County road and bridge projects.

- County Route 519, in Milford Borough, is a High Risk Rural Road (HRRR) project and it is back on the agenda because the scope of the project has been reduced in order that the County does not get involved with the sidewalks in the Borough.
- County Route 614 is also a HRRR project. This is the flashing sign in Pattenburg and also the intersection at Routes 579 and 614.
- The kickoff meeting for InterCounty Bridge L-93-W was held a couple weeks ago with the design team and they have started the field work for this project.
- Bridge T-36-S on Black River Road is a joint project with Somerset County. The project is on hold until approval is received from NJDOT (New Jersey Department of Transportation). Once that is received the project will be bid.
- NJDOT did agree that bridge replacement funding could be used for Bridge Q-168.
- The Columbia and Landsdown Trail bids are due on March 14, 2013.
- Authorization has been received from NJDOT to have the preconstruction meeting for Bridge F-45 on White Bridge Road.
- A preconstruction meeting was held for Bridge D-300 in Delaware Township.
- The contractor for RQ-179 still has to submit documentation supporting his 6%.
- A kickoff meeting was held for the 512/513 intersection in Califon Borough. Utilities agreed they will be cooperating.

Mr. Glynn informed the Board that West Amwell Township has over purchased salt and they are asking the County to purchase up to \$10,000 worth of the sale. The County is ready to order 300 tons of salt and \$10,000 would buy 197 tons. The Township is storing their salt in the County's salt bins and the County has a ledger of what is in the bins so it would be an easy transfer. It would be the same price and same bid contractor.

Mr. Melick moved and Mr. King seconded a motion authorizing the Public Works Director to purchase \$10,000 worth of salt from the Township of West Amwell.

ROLL CALL: (AYES) MR. MELICK, MR. KING, MR. HOLT, MR. MENNEN, MR. WALTON.

Mr. Glynn informed the Board of a request received asking for an encroachment of driveway pillars on the County's right of way on County Route 579, on Croton Road, Block 37, Lot 38.01, in the Township of Franklin. He explained there driveway has a large mast arm with large pots that hang out over it and someone measured the mast arm and it encroaches into the County's right of way about 6 inches. The owner is looking for a variance from the County to allow this to continue. This does not create a site distance problem or a hazard.

After further discussion, Mr. King moved and Mr. Mennen seconded a motion authorizing Mr. Glynn and County Counsel Taylor to draw up a license with the property owner allow this encroachment. The agreement should also contain three conditions: (1) if the pillars needs to be relocated for any reason that the County may need the property owner have to pay to relocate the pillars; (2) the property owner needs to indemnify and hold the County harmless for whatever may occur with respect to claims from this six inch encroachment; and (3) if the pillars deteriorate and need to be replaced they are not to be placed in the same location.

ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. MELICK, MR. HOLT, MR. WALTON.

CONSENT AGENDA

Director Walton announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. King moved and Mr. Holt seconded a motion to approve the claims in accordance with the Claims Register dated March 05, 2013.

See Page 03/05/13-8A

CLAIMS REGISTER

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Mr. King moved and Mr. Holt seconded a motion to approve the minutes of February 19, 2013.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Mr. King moved and Mr. Holt seconded these:

See Page 03/05/13-8B

RESOLUTION

RESOLVED, Approving the subordination of a mortgage with Cynthia Echevarria.

See Page 03/05/13-8C

RESOLUTION

RESOLVED, Approving the 2013 Golf Facilities Rates for Heron Glen.

See Page 03/05/13-8D

RESOLUTION

RESOLVED, Authorizing the release of a cash performance bond with Brinkerhoff Enterprises, Inc., for frontage improvements, on Route 625, in Alexandria Township, in the amount of \$20,390.

See Page 03/05/13-8E

RESOLUTION

RESOLVED, Authorizing Change Order #1, Final, for County Bid #2012-09, for the Reconstruction of County Bridge W-71, on County Route 579 (Linvale-Harbourton Road), over Peters Brook, in West Amwell Township, with Reivax Contracting Corp., increase of \$8,855.54.

See Page 03/05/13-8F

RESOLUTION

RESOLVED, Approving a contract for performance, in accordance with RFP #0018-12, to Legal Services of Northwest Jersey, Inc., for legal services, through the Area Plan Grant, in the amount of \$14,040.

See Page 03/05/13-8G

RESOLUTION

RESOLVED, Approving a contract for performance, in accordance with RFP #0018-12, to Meals on Wheels in Hunterdon, Inc., for nutrition services for seniors 60 plus, through the Area Plan Grant, in the amount of \$235,970.

See Page 03/05/13-8H

RESOLUTION

RESOLVED, Approving the appointments to the Solid Waste Advisory Council (SWAC).

See Page 03/05/13-8I

RESOLUTION

RESOLVED, Approving the appointment of Thomas Carpenter to the Cultural & Heritage Commission.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

PROCLAMATIONS/RECOGNITION

Mr. Melick moved and Mr. King seconded these:

See Page 03/05/13-9A

PROCLAMATION

RESOLVED, Recognizing Stephen Michael Williams for attaining the designation of Eagle Scout.

See Page 03/05/13-9B

PROCLAMATION

RESOLVED, Recognizing Joseph Ryan Moran for attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MR. KING, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.

GRANTS

Mr. Holt moved and Mr. Mennen seconded this:

See Page 03/05/13-9C

RESOLUTION

RESOLVED, Approving an application for federal aid with the NJ Department of Transportation for the Reconstruction of InterCounty Bridge E-140-M, on County Route 518, over the Stony Brook, in East Amwell Twp.

ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. KING, MR. MELICK, MR. WALTON.

Mr. King moved and Mr. Mennen seconded this:

See Page 03/05/13-9D

RESOLUTION

RESOLVED, Approving an application for grant funds from the NJ Department of Transportation for the Resurfacing and Stormwater Improvements for County Route 513, in Lebanon Township and Califon Borough.

ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.

CORRESPONDENCE

A request was received from Team Somerset Cycling, again asking permission to use County roads (in Readington Township) to conduct an individual time trials event, on Saturday, May 04, 2013, from 7:30 a.m. until 9:30 a.m. Mr. Melick moved and Mr. King seconded a motion to approve this request provided it is coordinated through the County's Public Works Department.

ROLL CALL: (AYES) MR. MELICK, MR. KING, MR. HOLT, MR. MENNEN, MR. WALTON.

Correspondence was received from Gran Fondo NJ, again requesting permission to use a portion of the North Branch County Library parking and lawn area as a "rest and refreshment" location during the 3rd annual Gran Fondo NJ fundraiser. Mr. Melick moved and Mr. King seconded a motion approving this request provided the event is coordinated with County Library Director.

ROLL CALL: (AYES) MR. MELICK, MR. KING, MR. HOLT, MR. MENNEN, MR. WALTON.

A letter was received from the Immaculate Conception Church, asking to use the North Branch Library parking area to stage a 5K race on Sunday, June 23, 2013. Mr. Melick moved and Mr. King seconded a motion approving this request provided the event is coordinated with the County Library Director.

ROLL CALL: (AYES) MR. MELICK, MR. KING, MR. HOLT, MR. MENNEN, MR. WALTON.

Correspondence was received from Milford Borough for In-Kind Print Services for recycling stickers/materials. Mr. Melick moved and Mr. King seconded a motion to approve this request.

ROLL CALL: (AYES) MR. MELICK, MR. KING, MR. HOLT, MR. MENNEN, MR. WALTON.

FREEHOLDERS COMMENTS/REPORTS

This evening there were no reports provided from the Board.

OPEN TO THE PUBLIC

Toni Gaglione came before the Board asking the Freeholders to put a stop to the Heron Glen hunt since the golf course is near the Copper Hill Elementary School. She feels this is dangerous and that multiple people handling weapons is a dangerous situation.

There being no further business to come before the Board, Director Walton adjourned the meeting at 6:04 p.m.

Respectfully submitted,