

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**June 18, 2013**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:00 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. WALTON, MR. HOLT, MR. KING, MR. MELICK.**  
**ABSENT: MR. MENNEN.**

## **OPEN PUBLIC MEETINGS ACT**

Director Walton announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2013, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## **EXECUTIVE SESSION**

Mr. King moved and Mr. Holt seconded these:

**See Page 06/18/13-1A**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss negotiations with property owners in connection with the realignment of Bridge E-174, in East Amwell Township.

**See Page 06/18/13-1B**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss a proposed Ethics Policy for the County.

**See Page 06/18/13-1C**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss personnel issue regarding the Board of Elections.

**See Page 06/18/13-1D**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss a personnel update.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. WALTON.**  
**(ABSENT) MR. MENNEN.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:03 p.m., recessed at 5:10 p.m. and reconvened in Open Session at 5:30 p.m.

**PRESENT: MR. WALTON, MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN.**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENT**

Lois Stewart, Flemington Borough resident, stated there are ordinances on this tonight's agenda for public hearings and she would like a description of what each ordinance is for before the a vote is taken.

Ms. Stewart questioned what the final County tax rate was for the County's budget.

Director Walton advised the rate was up a small amount and the tax levy was flat and the total amount to be spent was flat.

Ms. Stewart thanked the Freeholders and John Glynn, Public Works Director, for the new plantings in front of the Main Street County Complex.

Frances Gavigan, East Amwell Township resident, informed the Board that a public official pointed out to her a story about Wertsville Road Bridge project which was on NJ.com. Ms. Gavigan reported on parts of the story which were not true and credited the Board of Chosen Freeholders and John Glynn, Director of Public Works, for creating a task force in order to get the project redesigned and started.

John Anderson, representative of Jersey Center Power and Light reported an RDO open house will be held on June 27, 2013 at 1:00 p.m. in Morristown.

Mr. Anderson reported JCP&L is working diligently to collect critical facility information by municipality which is uploaded into the outage management system which provides new information at any given moment. This system should go live sometime in August, 2013.

Mr. Anderson reported a meeting will be held tomorrow at the Dinner Pot Area/County Route 517 in Tewksbury Township, to look at those trees.

**FINANCE**

Margaret Pasqua, County Treasurer came before the Board.

Mr. Melick moved and Mr. Mennen seconded a motion to acknowledge receipt of the Hunterdon County Utilities Authority Audit, ending December 31, 2012.

**ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. HOLT, MR. KING, MR. WALTON.**

Director Walton opened the public hearing on capital ordinance #1-13, for the acquisition of heavy public works machinery, equipment and trucks for the Department of Public Works and the Division of Vehicle Services.

Mrs. Pasqua specifically named the vehicles to be purchased (2 dump trucks, a backhoe, trail mounted welder, and two mower heads).

Ms. Steward confirmed with the Board that any items to be purchased will still come before the Board for approval.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/02-2A**

**CAPITAL ORDINANCE NO. 1-13**

**ADOPTION, ORDINANCE AUTHORIZING THE ACQUISITION OF HEAVY PUBLIC WORKS MACHINERY, EQUIPMENT AND TRUCKS FOR THE COUNTY ROADS AND BRIDGES AND VEHICLE SERVICES DEPARTMENTS BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$695,000.00 THEREFORE.**

Mr. Melick would like to hold these ordinances for vote for at least one meeting as the County has financial problems such as the emergency election the Governor is having the state hold in August, 2013 to replace Senator Lautenburg. He feels the County should continue with the public hearings and just hold off on voting.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MR. MENNEN.  
(NAYS) MR. MELICK.**

Director Walton opened the public hearing for capital ordinance #2-13, authorizing the acquisition of vehicles, in the amount of \$400,000.

Mrs. Pasqua reported this ordinance is to purchase three pickup trucks for Roads and Bridges, one pickup for Parks, two undercover vehicles and two SUV's for the Prosecutor's Office, and \$190,000 in pool vehicles (sedans).

Ms. Lois asked if any of the general use vehicles are gas saving vehicles?

Director Walton explained and Mr. Holt agreed the vehicles to be purchased are more fuel efficient than the vehicles purchased in the past.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/02-2A**

**CAPITAL ORDINANCE NO. 2-13**

**ADOPTION, ORDINANCE AUTHORIZING THE ACQUISITION OF VEHICLES BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$400,000.00.**

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING.  
(NAYS) MR. MELICK, MR. MENNEN.**

Mr. Melick noted that the County placed an additional \$100,000 in the 2013 for gasoline usage.

Director Walton opened the public hearing for capital ordinance #3-13, authorizing office furniture, fixtures and business equipment.

Mrs. Pasqua reported this ordinance is to purchase a color/digital copier for Central Printing and Mail; a mail database address printer, fireproof cabinets for the Sheriff's Office, five copies for various departments, and a fire alarm panel for Buildings and Maintenance.

There being no comments or questions from the public or press, Mr. King moved and Mr. Melick seconded a motion to close the building hearing.  
Director Walton explained the vehicles are more fuel efficient than the vehicles purchased in the past.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/13-3A**

**CAPITAL ORDINANCE #3-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE ACQUISITION OF OFFICE FURNITURE, FIXTURES AND BUSINESS EQUIPMENT BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$140,000.00.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MR. MENNEN.  
(NAY) MR. MELICK.**

Director Walton opened the public hearing for capital ordinance #4-13, authorizing improvements to County parks facilities, in the amount of \$335,000.

Mrs. Pasqua reported this ordinance is for the purpose of renovating a pond area and construction at Deer Path Park; pond repairs at Echo Hill Park; weather protection/shelter at Heron Glen; various dam repairs, trail resurfacing at Columbia and Landsdown Trail.

Ms. Gavigan confirmed the repairs to the surfaces of the trails are to avoid accidents where the County would be exposed to litigation at a far higher expense.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/13-3B**

**CAPITAL ORDINANCE #4-13**

**ADOPTION**, ORDINANCE AUTHORIZING IMPROVEMENTS TO COUNTY PARKS FACILITIES, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$335,000.00.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #5-13, authorizing the acquisition of equipment for the Prosecutor's Office, in the amount of \$20,100.

Mrs. Pasqua reported this ordinance is for the purpose of procuring a two-way radio earpieces for SWAT; undercover surveillance items; and polygraph equipment.

There being no comments or questions from the press or public, Mr. Holt moved and Mr. King seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/13-3C**

**CAPITAL ORDINANCE #5-13**

**ADOPTION**, ORDINANCE AUTHORIZING ACQUISITION OF EQUIPMENT FOR THE OFFICE OF THE PROSECUTOR, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$20,100.00.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #6-13, authorizing the acquisition of computer equipment, in the amount of \$211,500.

Mrs. Pasqua reported this ordinance is to upgrade network routers; server consolidations and County-wide replacements of computers.

There being no comments or questions from the press or public, Mr. Holt moved and Mr. King seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/13-4A**

**CAPITAL ORDINANCE #6-13**

**ADOPTION**, ORDINANCE AUTHORIZING ACQUISITION OF COMPUTER EQUIPMENT, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$211,500.00.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MR. MELICK, MR. MENNEN.**

Director Walton opened the public hearing for capital ordinance #7-13, authorizing upgrades to radio equipment and tower sites for the Division of Emergency Management, in the amount of \$500,000.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/13-4B**

**CAPITAL ORDINANCE #7-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE UPGRADES TO RADIO EQUIPMENT AND TOWER SITES FOR THE HUNTERDON COUNTY EMERGENCY MANAGEMENT DEPARTMENT, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$500,000.00.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MR. MELICK, MR. MENNEN.**

Director Walton opened the public hearing for capital ordinance #8-13, authorizing the acquisition of maintenance equipment for the Division of Parks and Recreation, in the amount of \$180,000.

Mrs. Pasqua reported this ordinance will purchase three ground masters, a sand probe, greens aerators and sod cover.

There being no comments or questions from the press or public, Mr. Mennen moved and Mr. King seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. MENNEN, MR. KING, MR. HOLT, MR. MELICK, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/13-4C**

**CAPITAL ORDINANCE #8-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE ACQUISITION OF MAINTENANCE EQUIPMENT FOR THE HUNTERDON COUNTY PARKS DEPARTMENT, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$180,000.00.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance # 9-13, authorizing the expansion of the Traffic Maintenance Garage Bay, in the amount of \$100,000.

Ms. Stewart asked the justification for the expansion of the garage bay since the County is reducing the number of vehicles in its fleet.

Director Walton reported this is a labor saving vehicle which does road work and it is look long in length in fit into an existing garage space, so one bay will be expended to house this vehicle.

There being no comments or questions from the press or public, Mr. King moved and Director Walton seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/02-4D**

**CAPITAL ORDINANCE NO. 9-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE UPGRADE AND MAINTENANCE OF THE FUELING SYSTEMS AT THE LEBANON AND SOUTH COUNTY GARAGE SITES, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$225,000.00.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MR. MELICK, MR. MENNEN.**

Director Walton opened the public hearing for capital ordinance #10-13, authorizing the upgrade and maintenance of the fueling systems at the Lebanon and South County Garage sites, in the amount of \$225,000.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Mr. King seconded this:

**See Page 06/18/02-5A**

**CAPITAL ORDINANCE NO. 10-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE UPGRADE AND MAINTENANCE OF THE FUELING SYSTEMS AT THE LEBANON AND SOUTH COUNTY GARAGE SITES, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$225,000.00.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #11-13, authorizing improvements and expansion at the Everittstown Garage, in the amount of \$275,000.

Ms. Stewart questioned why the Everittstown Garage needs to be expanded.

John Glynn, Public Works Director, explained the salt building needs to be re-sheeted; plus the construction of a lean-to type of building off the side of the salt building, to preserve plows and such.

There being no comments or questions from the press or public, Mr. King moved and Mr. Mennen seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/02-5B**

**CAPITAL ORDINANCE NO. 11-13**

**ADOPTION**, ORDINANCE AUTHORIZING IMPROVEMENTS AND EXPANSION AT EVERITTSTOWN GARAGE, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$275,000.00 FOR THAT PURPOSE.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #12-13, authorizing improvements to the Justice Center, in the amount of \$54,000.

Mrs. Pasqua confirmed for Director Walton that this ordinance is for HVAC (heating, ventilation, air conditioning) and duct work.

There being no comments or questions from the press or public, Mr. King moved and Mr. Mennen seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/02-5C**

**CAPITAL ORDINANCE NO. 12-13**

**ADOPTION**, ORDINANCE AUTHORIZING IMPROVEMENTS TO THE JUSTICE CENTER, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$54,000.00.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #13-13, authorizing the upgrading of the Building Management System for the North Branch System, in the amount of \$20,000.

There being no comments or questions from the press or public, Mr. King moved and Mr. Mennen seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/02-5D**

**CAPITAL ORDINANCE NO. #13-13**

**ADOPTION**, ORDINANCE AUTHORIZING UPGRADING THE BUILDING MANAGEMENT SYSTEM FOR NORTH BRANCH LIBRARY, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$20,000.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #14-13, authorizing improvements to the sewer system at the County Correctional Facility, in the amount of \$150,000.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Mr. King seconded this:

**See Page 06/18/02-6A**

**CAPITAL ORDINANCE NO. #14-13**

**ADOPTION**, ORDINANCE AUTHORIZING IMPROVEMENTS TO SEWER SYSTEM AT THE COUNTY CORRECTIONAL FACILITY, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$150,000.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #15-13, authorizing improvements and renovations to various County facilities, in the amount of \$200,000.

Ms. Stewart questioned if there will be any improvements to the Choir School Building.

Frank Bell, County Project Administrator/Director of Land Use and Facilities Management, confirmed for Director Walton that this funding will not be used for the Choir School Building.

Director Walton reported that the Choir School is currently being used by the 300<sup>th</sup> Anniversary Committee and once that is over, the County will continue to find a good use for the facility.

Mr. Mennen questioned what this amount will be used for.

Mr. Bell explained the funds will be used for maintenance of facilities, which could involve replacing a roof and such.

There being no comments or questions from the press or public, Mr. King moved and Mr. Mennen seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Mr. King moved and Mr. Mennen seconded this:

**See Page 06/18/02-6B**

**CAPITAL ORDINANCE NO. #15-13**

**ADOPTION**, ORDINANCE AUTHORIZING IMPROVEMENTS AND RENOVATIONS TO VARIOUS COUNTY FACILITIES, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$200,000.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Director Walton opened the public hearing for capital ordinance #16-13, authorizing the repair and replacement of various sidewalks, in the amount of \$150,000.

Ms. Stewart questioned if any new sidewalks are included in this capital ordinance.

Mr. Bell explained that the County has performed an inventory in preparing for this ordinance and he confirmed there will be no new or additional sidewalks but this ordinance is to replace cracked sidewalks and broken curbs; items that are hazardous to the walking public.

There being no comments or questions from the press or public, Mr. King moved and Mr. Mennen seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/02-6C**

**CAPITAL ORDINANCE NO. #16-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE REPAIR AND REPLACEMENT OF VARIOUS SIDEWALKS, BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$150,000.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Director Walton opened the public hearing for Bond Ordinance No. 17-13, authorizing the improvement of various public highways, roads and streets, in the amount of \$5,700,000.

Neil Fant, Readington Township resident questioned how this ordinance compares to last year's.

John Glynn, Public Works Director feels the amount for roads is a little less but there is a slight increase for bridge projects.

Ms. Stewart questioned if the County will be received either state or federal money towards the County's road and bridge projects.

Director Walton stated there are several revenue streams in addition to this Bond Ordinance; some of it is matching funds and some are grants.

Mr. Glynn explained this amount is the total amount for the projects, as the County has to upfront the total amount.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/02-7A**

**BOND ORDINANCE NO. #17-13**

**ADOPTION**, BOND ORDINANCE TO AUTHORIZE THE IMPROVEMENT OF VARIOUS PUBLIC HIGHWAYS, ROADS AND STREETS IN, BY AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$5,700,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

**ROLL CALL: (AYES) MR. KING, MR. WALTON, MR. HOLT, MR. MENNEN.  
(NAY) MR. MELICK.**

Director Walton opened the public hearing for Bond Ordinance No. 18-13, authorizing the improvement of various bridges and culverts, in the amount of \$8,400,000.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/02-7B**

**BOND ORDINANCE NO. #18-13**

**ADOPTION**, BOND ORDINANCE TO AUTHORIZE THE IMPROVEMENT OF VARIOUS BRIDGES AND CULVERTS IN, BY AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$8,400,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MR. MELICK, MR. MENNEN.**

Director Walton opened the public hearing for capital ordinance #19-13, authorizing the acquisition of Deed Easements for development rights on agricultural land, under the Farmland Preservation Program, in the amount of \$1,400,000.

Ms. Stewart confirmed with Director Walton the amount in this ordinance comes from the three cent tax collected for open space, farmland and historic preservation.

Ms. Gavigan questioned if the County is considering placing language in the farmland preservation easements to protect the land from agricultural developments which would be harmful to the soil.

Director Walton advised that is always a consideration.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Holt moved and Director Walton seconded this:

**See Page 06/18/02-7C**

**CAPITAL ORDINANCE NO. #19-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE ACQUISITION BY THE COUNTY OF HUNTERDON OF DEEDS EASEMENTS FOR DEVELOPMENT RIGHTS ON AGRICULTURAL LAND UNDER THE NEW JERSEY FARMLAND PRESERVATION ACT AND APPROPRIATING \$1,400,000 FOR THAT PURPOSE.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. KING, MR. MELICK, MR. MENNEN.**

Director Walton opened the public hearing for capital ordinance #20-13, authorizing the acquisition of real property for Open Space, Parks and Recreation purposes, in the amount of \$987,000.

There being no comments or questions from the press or public, Mr. King moved and Mr. Holt seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Holt seconded this:

**See Page 06/18/02-8A**

**CAPITAL ORDINANCE NO. #20-13**

**ADOPTION**, ORDINANCE AUTHORIZING THE ACQUISITION BY THE COUNTY OF HUNTERDON REAL PROPERTY FOR THE OPEN SPACE, PARK AND RECREATION PURPOSES AND APPROPRIATING \$987,000.00 FOR THAT PURPOSE.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Director Walton thanked Mrs. Pasqua.

**PUBLIC SAFETY & HEALTH SERVICES**

George Wagner, Director and Tadhgh Rainey, Health Services Division Head came before the Board to fees in the Health Services Division.

Mr. Wagner advised it has been 18 months since the Division of Health has become a part of the Public Safety Department. He and Mr. Rainey are here this evening to provide the Board with the existing Inter-Local Services Agreement the County uses with the municipalities that establishes the County has the health authority for the 26 municipalities. He provided copies of the agreement to the Board for their review. The Inter-Local Services Agreement will be updated to show what the County's core functions will be and there may be some municipalities that chose to have more services delivered and a cost would be established for that.

Mr. Wagner reported that Schedule B in the Inter-Local Services Agreement talks about County fees and there are recommendations coming to revise those fees. Some of the fees will be increased, some will remain the same and in some cases eliminating the fees.

Mr. Wagner stated that for the past 18 months they have been implementing the operations review conducted by the County Administrator and a team of the County's senior managers.

Director Walton advised during the past 18 months Hunterdon has kept its ranking as the Healthiest County and Hunterdon has increased its ranking for Kids Health up to number one. He thanked Mr. Wagner, Mr. Rainey and their staff for all the hard work being done.

Mr. Rainey explained the County has had ongoing Interlocal agreements with all twenty-six municipalities and they are now at a month to month basis. There was a meeting with municipalities at the end of April, 2013, about 1/3 showed up, and Mr. Rainey has met with several since then to discuss the agreements. Both parties are looking to do something with the InterLocal Agreements which would address what the County actually can provide.

Mr. Rainey explained to the Board that his Division would like to provide specifics to the municipalities regarding what the Health Services Division can provide and an update on the fee schedule. Mr. Rainey has gone through the operational review prepared for the Board a few years ago and communicated with a few counties, particularly Sussex County since Hunterdon has a Shared Services Agreement with them. Most of the fees stay the same, a few will be eliminated and a few regarding plan reviews could be increased. Mr. Rainey is looking to have agreements and fee schedules in place starting in August.

Mr. Rainey advised a draft of the fee schedule will be prepared by next month for the Board consider and submit comments to Health Services. All Interlocal agreements should be in place with those municipalities who wish to participate by the first of the year (2014).

Mrs. Yard reported she and Freeholder Holt have been very involved in this process/transition of Health Services and in bringing Public Health Nursing in-house.

Mrs. Yard stated that thirty-five years ago the County made a decision to deliver health services to the municipalities because it was more cost effective for the taxpayers and in those days, the fees generated covered the operations. Over the years, the requests for services have grown as the County has grown. What the Board is being asked to consider will be a true shared service. The County offers a core of services through the County's Health Services Division but if there is a request for something above what the County offers, then a fee will be assigned to it and the municipality will have to decide if they want the service through Hunterdon County or not.

Mrs. Yard reported when food inspections are done, there was no motivation for places to improve and the County should have to re-inspect at no additional costs to the food place. To be introduced with the revised Interlocal agreements, is if someone chooses not to correct a conditional they would have to pay for re-inspection.

After further discussion, Mr. Wagner reported that the final draft of the Interlocal Agreements with municipalities and the fee schedule will be provided to the will provide the final product to the Board for approval at a future meeting.

**PURCHASING**

Mr. Mennen moved and Mr. Holt seconded these:

**See Page 06/18/13-8A**

**RESOLUTION**

**RESOLVED**, Approving Requisition #26692, using GSA Contract #GS-35F-0692P, with Everbridge, for a Citizens Alert System, for the Public Safety Department, in the amount of \$22,320.



**RESOLVED**, Authorizing the extension of County Bid #2012-13, for fine paper and envelopes, with Paper Mart, Inc., for a second year, in an amount not to exceed \$79,263.36.

**ROLL CALL: (AYES) MR. MENNEN, MR. HOLT, MR. MELICK, MR. KING, MR. WALTON.**

Mr. Holt moved and Mr. King seconded this:

**RESOLVED**, Authorizing a professional engineering services agreement (County Quote #0034-2013), for the installation of a sewer grinder and associated work, for the Correctional Facility, for the County of Hunterdon, to Maser Consulting, PA, in the amount of \$19,271.

**ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. WALTON.  
(ABSTAIN) MR. MENNEN.**

**ROADS AND BRIDGES UPDATE**

Director Walton announced tonight is John Glynn's, Director of Public Works, report on various County road and bridge projects. Mr. Glynn has been with the County for many years and has done a great job for the County.

Mr. Glynn updated the Board on various County road and bridge projects.

- The specifications for County Route 513 are complete and are being reviewed. This is a state aid project for 2013.
- Hillcrest Drive and County Route 614 are still being reviewed by the State Department of Transportation.
- The sidewalks in Ringoes and the surface course in East Amwell should be completed by the end of the week.
- The surface course for County Routes 523 and 609 is being done through the trust fund and should be completed by the end of this week.

Mr. Glynn informed the Board that the Surface Treatment Project for the County has to be advanced and he asked the Board to approve this contract subject to receipt and review by County Counsel as the surface treatment has to be applied before September 01, 2013.

Mr. King moved and Mr. Melick seconded this:

**RESOLVED**, Approving the award of County Bid #2013-10, for Surface Treatment, to Top Line Construction, Inc., in an amount not to exceed \$3,125,277.88; subject to review by County Counsel.

**ROLL CALL: (AYES) MR. KING, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.**

- Tentative construction date for Inter-County Bridge E-140-M, on County Route 518, is July 01, 2013. This is a joint project with Mercer County.
- The report for Inter-County Bridge L-25-W is being reviewed by the Historic Preservation Office.
- Final payment is being withheld for Inter-County Bridge L-97-W to the contractor as the topsoil and seeding needs to be completed.
- Plans will be sent to the State Historic Preservation Office for Bridge Q-168, on Pennsylvania Avenue.
- Bridge U-18 has been started on June 20, 2013.
- The Columbia Trail and Landsdown Trail are 80% complete.
- The County's demolition project is complete.
- Surveying is still being done on the tower for the Emergency Services Division.
- The old structure for County Bridge F-45, in Franklin Township, has been removed.
- Lehigh Valley Railroad Bridge has fallen behind again. The public meeting was held in Bloomsbury Township and the comment period is still open.
- Negotiations for County Bridge E-174 with property owners is ongoing. They are going well.
- The utility company is working with JCP&L to get power lines out of the County's way to get County Bridge D-300 underway. The trusses will be disassembled, corrected and repaired and brought back to the bridge.
- A public information meeting will be held on June 15, 2013 for Exit 15, Interstate 78 project.
- County Bridge RQ-179 will begin on June 01, 2010. The trusses have been removed and are at the steel manufacturer to be rehabilitated.
- Construction will begin on County Route 512/513 on July 08, 2013.
- Final plans for County Routes 600/612 are being reviewed.
- The County has received its FEMA funds from Hurricane Irene. No money has been received from FHWA for the damage from Hurricane Irene on the principal roads.
- The County has also received from of the FEMA funds for Hurricane Sandy.

Mr. Glynn thanked the Board for all the times they have spent together.

Director Walton thanked Mr. Glynn for his many years of service to the County and stated Mr. Glynn will be missed.

Mr. Glynn personally thanked Freeholder George Melick, who has been with the County longer than he; saying George has assisted in improving the County's roads and bridges. When Mr. Glynn and Mr. Melick first came to the County the roads were horrendous and through working together they have improved greatly.

Mr. Glynn stated when he came to the County the garages were three sided buildings with a rug hanging over it and today, the County has garages that function and are workable.

Mr. Melick credited Mr. Glynn with getting projects accomplished stating that his personality assisted in many negotiations.

#### **FARMLAND/OPEN SPACE PRESERVATION**

Mr. Holt moved and Mr. Mennen seconded this:

**See Page 06/18/13-10A**

#### **RESOLUTION**

**RESOLVED**, Approving an amendment to the May 17, 2994 Deed of Easement with the Camp Dill Foundation, Inc., Block 412, Lot 4, in Clinton Township and Block 4.07, Lot 7, in High Bridge Borough, for the design, construction and installation of a permanent septic system and comfort station.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. KING, MR. MELICK, MR. WALTON.**

To modify the Open Space Advisory Council (OSAC) Procedures Manuel for Cooperative Open Space Acquisition Assistance Section 4.

Sue Dziamara, Planning Services Manager and Frank J. Bell, Director of Land Use and Facilities Management came before the Board seeking to modify the OSAC Procedures Manuel for Cooperative Open Space Acquisition Assistance.

Mrs. Dziamara explained the current language states applicants can submit one application annually and not later than July 01. The proposed language change to Section 4 would allow applicants to submit multiple applications, not later than July 01. There is language stated that applicants submitting multiple applications will have each of their applications scored and ranked within their own organization's submissions. The highest ranking submission from each applicant will be considered for funding against other applicants; all remaining applications will be funded based on funding availability and ranking.

Mrs. Dziamara informed the Board that the County receives multiple applications from the nonprofit organizations that have Green Acres funding to spend. By allowing them to submit multiple applications the County is going to save the survey, appraisals and those types of expenditures which the County will not have to have done.

Mr. Bell added that staff time and expense will also be saved. So upfront time, costs and personal time will be saved by allowing this modification to the OSAC manual.

After further discussion, Mr. King moved and Mr. Holt seconded a motion to amend the Open Space Advisory Council (OSAC) Procedures Manuel for Cooperative Open Space Acquisition Assistance Section 4.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

#### **COUNTY UPDATE**

Division Manager position/Housing Division/Human Services

Cynthia J. Yard, County Administrator informed the Board of a need to fill a fully, funded position through Housing and Urban Development (HUD). The County is responsible to administer the Housing Section 8 Voucher program. The federal government pays for the staff, salaries, electricity, heat, and fringes. The person currently filling this position is taking a position in another area outside of Hunterdon County. The County's Human Services Administrator will fill in for this person until the County can replace her.

After further discussion, Mr. King moved and Mr. Holt seconded a motion to post and fill the vacancy for the position of Division Manager in the Housing Division of the Human Services Department.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mrs. Yard reported to the Board that Harry Furstenberger will be retiring on July 02, 2013. His position is also fully grant funded through various grants. Mrs. Yard advised being considered is a multi-faceted position through Civil Service of a Program Development Specialist.

After further discussion, the Board agreed to allow the County Administrator to look at various options with regard to filling this vacancy.

## **FOR DISCUSSION**

Request from Warren County to consider establishing an agricultural agent specializing in agricultural business practices to be established on a shared time basis.

Mr. Holt advised there should be representation of the agricultural community in this discussion.

Mr. Melick stated for the record that funds for this purpose have not been considered or placed in the 2013 County Budget.

Mrs. Yard reported she sent Mr. Bell and Mrs. Dziamara a copy of the letter from Warren County requesting Hunterdon to consider establishing an agricultural agent specializing in agricultural business practices to be established on a shared time basis.

Mr. Bell informed the Board that he would like to look into how this would actually work into the County's plan, including the economic development costs. Before the Board takes a stance on this matter, he would like to look at this internally and then come back to the Board with a recommendation.

Mr. Melick asked Mr. Bell to find out what the state's expectation is and what they want to achieve from this and also what Warren County expects to achieve.

Director Walton tabled this request until Mr. Bell has been able to complete a full review and report back to the Board.

## **CONSENT AGENDA**

Director Walton announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Director Walton questioned if anyone from the public had a question on a Consent Agenda item. No one in the public came forward.

Mr. Holt moved and Mr. Mennen seconded a motion to approve the claims in accordance with the Claims Register dated June 18, 2013.

**See Page 06/18/13-11A**

### **CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. KING, MR. WALTON.**

Mr. Holt moved and Mr. Mennen seconded a motion to approve the regular session minutes of May 21, 2013 and June 04, 2013.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. KING, MR. WALTON.**

Mr. Holt moved and Mr. Mennen seconded these:

**See Page 06/18/13-11B**

### **RESOLUTION**

**RESOLVED**, Emily Parker appointed temporary, seasonal Recreation Leader, Parks and Recreation Division, Department of Land Use and Facilities Management.

**See Page 06/18/13-11C**

### **RESOLUTION**

**RESOLVED**, Zofia Lemise appointed temporary, seasonal Recreational Summer Camp Leader, Parks and Recreation Division, Department of Land Use and Facilities Management.

**See Page 06/18/13-11D**

### **RESOLUTION**

**RESOLVED**, Gail Jacobsen appointed temporary, seasonal Recreation Leader, Parks and Recreation Division, Department of Land Use and Facilities Management.

**See Page 06/18/13-11E**

### **RESOLUTION**

**RESOLVED**, Sean Huzar appointed temporary, seasonal Laborer, Buildings and Maintenance Division, Department of Land Use and Facilities Management.

**See Page 06/18/13-11F**

### **RESOLUTION**

**RESOLVED**, Susan Ehlert appointed temporary, full time Librarian, Library.

**See Page 06/18/13-11G**

### **RESOLUTION**

**RESOLVED**, Kathleen Shive appointed Deputy Chief, Prosecutor's Office.

**See Page 06/18/13-11H**

### **RESOLUTION**

**RESOLVED**, Elizabeth Hornberger reappointed to the Mental Health Board.

**See Page 06/18/13-12A**

**RESOLUTION**

**RESOLVED**, David McDaid appointed to the Transportation Advisory Committee.

**See Page 06/18/13-12B**

**RESOLUTION**

**RESOLVED**, Authorizing final payment for County Bid #2011-16, for resurfacing of County Route 519, in Alexandria and Kingwood Townships, with Intercounty Paving Associates, LLC, in the amount of \$31,938.35.

**See Page 06/18/13-12C**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the August 07, 2012, Black Fly Surveillance Agreement with Millersville University of Pennsylvania, additional cost of \$3,000.

**See Page 06/18/13-12D**

**RESOLUTION**

**RESOLVED**, Approving an agreement for medical director services through the Local Core Capacity for Public Health Emergency Preparedness Grant, with Ronald Frank, M.D., in an amount not to exceed \$5,000.

**See Page 06/18/13-12E**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement for public health epidemiology and communicable disease services, as part of the Local Core Capacity for Public Health Emergency Preparedness Grant, in the amount of \$56,400.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. KING, MR. WALTON.**

**PROCLAMATIONS/RECOGNITION**

Mr. King moved and Mr. Melick seconded these:

**See Page 06/18/13-12F**

**PROCLAMATION**

**RESOLVED**, Recognizing Luke Conway for attaining the designation of Eagle Scout.

**See Page 06/18/13-12G**

**PROCLAMATION**

**RESOLVED**, Recognizing Quinn Furnald for attaining the designation of Eagle Scout.

**ROLL CALL: (AYES) MR. KING, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.**

**GRANTS**

Mr. King moved and Mr. Holt seconded these:

**See Page 06/18/13-12H**

**RESOLUTION**

**RESOLVED**, Approving an application with NJ Transit, for the Senior Citizen and Disabled Resident Transportation Assistance Act, in the amount of \$380,000.

**See Page 06/18/13-12I**

**RESOLUTION**

**RESOLVED**, Approving the renewal of the County Environmental Health Act Grant, in the amount of \$150,200.

**See Page 06/18/13-12j**

**RESOLUTION**

**RESOLVED**, Approving an application for Gang, Gun and Narcotics Task Force, with the State Law and Public Safety Department, in the amount of \$42,856 (federal funds).

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

**CORRESPONDENCE**

A letter was received from Delaware Township, requesting an additional 120 day extension to explore options for the Wescott Preserve House. Mr. King moved and Mr. Holt seconded a motion granting an additional 120 extension to Delaware Township to explore options for the Wescott Preserve House.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

The Board discussed requests from the Prosecutor's Office for permission to attend the National Sexual Assault Conference, in Los Angeles, California, from August 27 to August 30, 2013, in the amount of \$1,870.68. (Registration \$475; Lodging \$883.88; Airfare \$359.80; Meals \$152) and for two people to attend the 39<sup>th</sup> NOVA Conference (National Organization of Victim Assistance), in Columbus, Ohio, from September 15 to 18, 2013, in the amount of \$3,183.96. (Registration \$1,050; Lodging \$877.96; Airfare \$700; Meals \$314; plus miscellaneous Airport parking/gas/tolls/shuttle to and from hotel). After a brief discussion, Mrs. Yard was asked to find out where the funds would be taken from for these training conferences. If money is available, the requests do not have to come back before the Board.

A request was received from the Garden State Underwater Recovery Unit, asking permission to hold a coin toss on Saturday, June 22, 2013, from 8:00 a.m. until 3:00 p.m., at the intersection of County Route 519 and Bridge Street, in Milford, New Jersey. Mr. King moved and Mr. Mennen seconded a motion granting permission provided this event is coordinated through the County's Department of Public Works.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

A request was received from the Garden State Underwater Recovery Unit, asking permission to hold a coin toss on Saturday, December 14, 2013, from 8:00 a.m. until 3:00 p.m., at the intersection of County Route 519 and Bridge Street, in Milford, New Jersey. Mr. King moved and Mr. Mennen seconded a motion granting permission provided this event is coordinated through the County's Department of Public Works.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Correspondence was received from the New Jersey Ride against Aids, requesting permission to use County Roads, on September 27 and 28, 2013, during their 12<sup>th</sup> annual fund raising event. Mr. King moved and Mr. Holt seconded a motion granting permission provided this event is coordinated through the County's Department of Public Works.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

**FREEHOLDERS COMMENTS/REPORTS**

The Hunterdon County Board of Chosen Freeholders did not provide reports this evening.

**OPEN TO THE PUBLIC**

The Hunterdon County Board of Chosen Freeholders answered various questions about ordinances considered by the Board this evening.

Ms. Gavigan asked the Board to look at the language the easements for farmland preservation in order to assure that the soils will be preserved.

Ms. Stewart questioned if the Open Space Trust Fund Coordinator position will be filled in the near future.

Director Walton reported those responsibilities are being done by a new employee.

Ms. Stewart expressed her sincere thanks to John Glynn for all his work for the County stating that he has always treated everyone with respect.

There being no further business to come before the Board, Director Walton adjourned the meeting at 7:17 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board