

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor
Flemington, New Jersey 08822

June 04, 2013

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:02 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. WALTON, MR. HOLT, MR. KING, MR. MELICK.
ABSENT: MR. MENNEN.

OPEN PUBLIC MEETINGS ACT

Director Walton announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2013, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. King moved and Mr. Holt seconded these:

See Page 06/04/13-1A **RESOLUTION**

RESOLVED, Executive Session to discuss right-of-way easement acquisition negotiations in connection with the reconstruction of County Bridge E-174 in East Amwell Township.

See Page 06/04/13-1B **RESOLUTION**

RESOLVED, Executive Session to discuss an update with regard to an investigation.

See Page 06/04/13-1C **RESOLUTION**

RESOLVED, Executive Session to discuss a contract with the Workforce Investment Board.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. WALTON.
(ABSENT) MR. MENNEN.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:04 p.m., recessed at 5:15 p.m. and reconvened in Open Session at 5:30 p.m.

PRESENT: MR. WALTON, MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Neil Fant, Readington Township resident, advised the Board of an article which appeared in the Hunterdon County Democrat, that the County of Hunterdon is #1 in the State of New Jersey for counting for kids.

FARMLAND/OPEN SPACE PRESERVATION

Mr. King moved and Mr. Melick seconded these:

See Page 06/04/13-1D **RESOLUTION**

RESOLVED, Approving the acquisition of a development easement on Block 25, Lot 24, in Holland Township, (SADC-\$367,200; County-\$122,400; Township-\$122,400), total amount of \$612,000.

See Page 06/04/13-1E **RESOLUTION**

RESOLVED, Approving the acquisition of a development easement on Block 2, Lot 5, in Kingwood Township, (SADC-\$240,000; County-\$75,000; Township-\$75,000), total amount of \$390,000.

See Page 06/04/13-1F **RESOLUTION**

RESOLVED, Approving a development easement, on Block 7, Lot 6, in Kingwood Township, (SADC-\$117,000; County-\$36,900; Township-\$36,900), total amount of \$190,800.

See Page 06/04/13-1G **RESOLUTION**

RESOLVED, Approving a development easement, on Block 94, Lot 19, in Readington Township, (SADC-\$590,400; County-\$196,800; Township-\$196,800), total amount of \$984,000.

See Page 06/04/13-2A

RESOLUTION

RESOLVED, Approving a development easement, on Block 22, Lot 26, in Alexandria Township, (SADC-\$124,200; County-\$37,800; Township-\$37,800), total amount of \$199,800.

ROLL CALL: (AYES) MR. KING, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.

PURCHASING

Mr. King moved and Mr. Holt seconded this:

See Page 06/04/13-2B

RESOLUTION

RESOLVED, Approving Requisition #26674, using State Contract #A-83907, with R.F. Design & Integration, for microwave channelbank equipment, for Emergency Services, Public Safety Department, in the amount of \$17,370.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Mr. Mennen moved and Mr. Melick seconded this:

See Page 06/04/13-2C

RESOLUTION

RESOLVED, Approving Requisition #HCJ.48715, using County Quote #0036-2013, with M&W Communications, for radios, for Emergency Services, in the amount of \$18,271.

ROLL CALL: (AYES) MR. MENNEN, MR. MELICK, MR. HOLT, MR. KING, MR. WALTON.

Mr. King moved and Mr. Holt seconded this:

See Page 06/04/13-2D

RESOLUTION

RESOLVED, Approving Requisition #40033426, using County Quote #0037-2013, with U.S. Bridge, for bridge flooring, for Roads and Bridges, in the amount of \$24,868.50.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Mr. King moved and Mr. Melick seconded this:

See Page 06/04/13-2E

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-02, to provide a turnkey computerized touch screen control panel, for the Correctional Facility, to Pinnacle Integrated Systems, Inc., in an amount not to exceed \$143,900.

ROLL CALL: (AYES) MR. KING, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.

Mr. King asked Director Walton to revisit the Board's current internal policy regarding the dollar amount to which a Purchasing Agent can approve requisitions. The Board agreed to discuss this further at a future meeting.

Mr. Holt moved and Mr. Mennen seconded this:

See Page 06/04/13-2F

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2013-11, for the sealed bid sale of surplus equipment, a 1973 Ford 3000 Utility Tractor, to Jersey One Auto Sales, Inc., amount to be received \$1,129.

ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. KING, MR. MELICK, MR. WALTON.

POLYTECH, Dr. Kim Metz, Superintendent

Dr. Metz introduced Cosmetology Students: Leanne Pettenari, Emily Zalezack and Kylie Robertson who came before the Board to explain their recent community service projects.

Miss Robertson is a senior at Delaware Valley Regional High School, graduating in 16 days and counting.

Miss Zalezack is a junior at Delaware Valley Regional High School and Miss Pettenari is going into her senior year at Hunterdon Central Regional High School.

The students explained they have been doing a lot of volunteer work. For example they provided cosmetology services for Hurricane Sandy Relief Women. There was a church running this event and the students were invited to provide nail service and hair. Recently, the students did the Girls on the Run 5K where they were able to spray color into the girls who were running the event to try to make them feel even more confident about themselves.

These students also go to the surrounding hospitals where they provide manicure services to the patients.

ROADS AND BRIDGES UPDATE

John P. Glynn, Public Works Director came before the Board to provide an update of various County road and bridge projects.

- Specifications are being completed for County Route 513, from High Bridge to the Morris County Line. The plans and specs should come before the Board for approval at the next meeting, June 4th.
- Waiting for NJ Department of Transportation (DOT) approval for County Route 619 project and County Route 519 project.
- Surface Treatment bid is due next Thursday, June 13, 2013; this includes the municipalities, as well as the County.
- Construction for E-140-M with Mercer County on County Route 518 will begin around July 01, 2013.
- The State Historic Preservation office (HPO) has the historic alternative analysis for the bridge on Point Mountain Road. The project has to be sent back to the design team to look at preservation and a new location for the truss to be removed.
- The plans for the Pennsylvania Avenue Railroad will be submitted to HPO. It is a listed bridge on the historic structures.
- Once the plans and specifications are approved by Hunterdon County for Bridge T-36-S on Black River Road, they will be sent to Somerset County for their approval.
- The start date for HA-11 on Sweet Hollow Road is August 12, 2013 and HA-14 will start on June 24, 2013.
- Culvert R-58 on Pulaski Road was discussed by Readington Township last evening at the Township meeting and the County is waiting to hear what the final direction is from Readington.
- U-18 on Race Street, in Union Township, construction starts on June 17, 2013.
- The Landsdown Trail has been completed and the Columbia Trail improvements are being worked on.
- Once the Communications tower is done for Emergency Services, then the County will bid the reconstruction of the parking area.
- Construction for County Bridge F-45, on Whitebridge Road, in Union Township, will begin on June 10, 2013.
- Right of Way hearings will be held tonight for Bridge E-174 on Wertsville Road, in East Amwell Township. Negotiations with landowners have been ongoing.
- Utility line work should have been worked out today on Raven Rock Road.
- A public information meeting will be held for Exit 15, Route 78 tomorrow at 6:30 p.m. in Clinton Town's municipal building.
- RQ-179 is under construction. The trusses should be removed on June 07, 2013.
- The startup date for the contract for the County Route 512/513 Intersection Improvements is July 08, 2013.
- The County has received the right of way from the property owner for improvements to County Route 600/612 intersection. The final plans and specifications should be completed by the consultant shortly.
- The County will be receiving its final check for Hurricane Irene in the amount of \$56,000 for a culvert on Main Street in Union Township.

Frenchtown Borough Fuel Request

Mr. Glynn reported that Frenchtown Borough is asking permission to use the County's fueling system at the Route 12 County Garage, for 300+ gallons a month. The County has permitted other municipalities, fire companies and schools to use the fueling system. Mr. Glynn feels the reason is being the Borough's garage is under construction and once that has been completed, they will probably switch back to their own fueling system.

Mr. King moved and Mr. Holt seconded a motion granting permission to Frenchtown Borough to use the County's fueling system at Route 12. The Department of Public Works will put the standard agreement together for this purpose.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Mr. King questioned how the meetings are going regarding shared services with Frenchtown Borough.

Mrs. Yard reported to the Board that her office attempted several times to put together a Shared Services Meeting with Frenchtown Borough. Her office has been unable to contact Mayor Warren Cooper even though there have been several attempts.

Director Walton stated that Mayor Cooper is having problems with his email and he apologized for that. Director Walton assured Mrs. Yard that Mayor Cooper will be getting back to the Administrator's Assistant soon.

SOLID WASTE & RECYCLING SERVICES

Mr. King moved and Mr. Mennen seconded this:

See Page 06/04/13-3A

RESOLUTION

RESOLVED, Authorizing an application for the 2012 Solid Waste Entitlement Grant, in the amount of \$110,000.

ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.

Recycling Reports for the First Quarter of 2013.

Alan Johnson, Solid Waste/Recycling Coordinator informed the Board that the recycling reports from municipalities for the first quarter of 2013 have been received. On a quarterly basis the County asks for the activities of the municipal recycling programs and as of the first quarter, 12 municipalities out of the 26 have responded. These reports will be forwarded down to the State Department of Environmental Protection for their review, showing the County is doing its due diligence to have the municipalities take recycling seriously.

COUNTY UPDATE

Cynthia J. Yard, County Administrator informed the Board at the last meeting she provided the Board with copies of three policies which were presented to the Board regarding Leave of Absence, Donated Sick Leave and Family Medical Leave Act (FMLA). County Counsel, Shana Taylor has made changes to the policy. The objective is to have informed employees, informed managers, and that the terms and conditions of these policies are clearly understood.

Mrs. Yard reported that she, Human Resources (Rhonda Kelly and Lupe Fowler) and County Counsel Taylor will be going to the department to personally train on the terms and conditions of these policies.

Mr. Melick moved and Mr. Mennen seconded these:

See Page 06/04/13-4A **RESOLUTION**

RESOLVED, Approving the County's Leave of Absence Policy.

See Page 06/04/13-4B **RESOLUTION**

RESOLVED, Approving the County's Donated Sick Leave Policy.

See Page 06/04/13-4C **RESOLUTION**

RESOLVED, Approving the County's Family Medical Leave Policy.

ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. KING, MR. HOLT, MR. WALTON.

CONSENT AGENDA

Director Walton announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Mennen moved and Mr. King seconded a motion to approve the claims in accordance with the Claims Register dated June 04, 2013.\

See Page 06/04/13-4D **CLAIMS REGISTER**

ROLL CALL: (AYES) MR. MENNEN, MR. KING, MR. HOLT, MR. MELICK, MR. WALTON.

Mr. Mennen moved and Mr. King seconded a motion to approve the regular session minutes of April 16, 2013 and May 07, 2013.

ROLL CALL: (AYES) MR. MENNEN, MR. KING, MR. HOLT, MR. MELICK, MR. WALTON.

Mr. Mennen moved and Mr. King seconded these:

See Page 06/04/13-4E **RESOLUTION**

RESOLVED, Carol Bodder appointed unclassified Division Head, Parks and Recreation Services, Department of Land Use and Facilities Management.

See Page 06/04/13-4F **RESOLUTION**

RESOLVED, Ryan Ziemba, interim Supervisor of Traffic Maintenance, Division of Roads and Bridges, Public Works Department, salary adjustment.

See Page 06/04/13-4G **RESOLUTION**

RESOLVED, Salaries for unclassified, appointed and non-contractual employees.

See Page 06/04/13-4H **RESOLUTION**

RESOLVED, Michael Quick appointed seasonal, as needed Lab Assistant, Mosquito Control, Health Services Division of Public Safety and Health Services Department.

See Page 06/04/13-4I **RESOLUTION**

RESOLVED, Ross Debele Jr. appointed seasonal, as needed Construction Inspector, Engineering Division of the Department of Public Works.

See Page 06/04/13-5A

RESOLUTION

RESOLVED, Christopher Schultzel appointed seasonal, as needed Laborer, Roads and Bridges Division, Department of Public Works.

See Page 06/04/13-5B

RESOLUTION

RESOLVED, Isabel Esparza appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5C

RESOLUTION

RESOLVED, Mason Plummer appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5D

RESOLUTION

RESOLVED, Alysia Pinkerton appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5E

RESOLUTION

RESOLVED, Melissa Hill appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5F

RESOLUTION

RESOLVED, Grace Montemurro appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5G

RESOLUTION

RESOLVED, Kelly Ng appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5H

RESOLUTION

RESOLVED, Sean Mahoney appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5I

RESOLUTION

RESOLVED, Jonathan Cordova appointed seasonal, as needed Recreation Leader, Parks and Recreation Division of the Land Use and Facilities Management Department.

See Page 06/04/13-5JC

RESOLUTION

RESOLVED, Zoe Narvaez appointed seasonal, as needed Lab Assistant, Health Services Division of the Public Safety and Health Services Department.

See Page 06/04/13-5K

RESOLUTION

RESOLVED, Authorizing the Purchasing Agent to go out for bids to furnish and deliver structural steel for in-house County projects (County Bid #2013-13).

See Page 06/04/13-5L

RESOLUTION

RESOLVED, Approving an agreement with the County of Mercer for the rehabilitation of Inter-County Bridges E-140-M and E-142-M, on Lambertville-Hopewell Road (County Route 518), over the Stony Brook, in East Amwell Township and Hopewell Township), with each county bearing 50% of engineering, rehabilitation, inspection and permit fees.

See Page 06/04/13-5M

RESOLUTION

RESOLVED, Approving the specifications for the reconstruction of County Bridge T-36-S, in Tewksbury Township (Hunterdon) and in Bedminster Township, (Somerset).

See Page 06/04/13-5N

RESOLUTION

RESOLVED, Approving the 2013 Special Project Grant awards through the Cultural and Heritage Commission.

ROLL CALL: (AYES) MR. MENNEN, MR. KING, MR. HOLT, MR. MELICK, MR. WALTON.

PROCLAMATIONS/RECOGNITION

Mr. Melick moved and Mr. King seconded these:

See Page 06/04/13-5O

PROCLAMATION

RESOLVED, Recognizing Matthew Moncourtois for attaining the designation of Eagle Scout.

See Page 06/04/13-6A

PROCLAMATION

RESOLVED, Recognizing Lyell Sullivan Buttermore for attaining the designation of Eagle Scout.

See Page 06/04/13-6B

PROCLAMATION

RESOLVED, Recognizing Erik Tyler Ferency for attaining the designation of Eagle Scout.

See Page 06/04/13-6C

PROCLAMATION

RESOLVED, Recognizing Robert Tucker Gaccione for attaining the designation of Eagle Scout.

See Page 06/04/13-6D

PROCLAMATION

RESOLVED, Recognizing Kameron Marshall Ginder for attaining the designation of Eagle Scout.

CORRESPONDENCE

A request was received from the West Amwell Fire Company, asking permission to use the County's South County Garage and South County Park, for a County Water Shuttle Training Exercise on Sunday, June 30, 2013, from 7:00 a.m. until 1:00 p.m. Mr. King moved and Mr. Holt seconded a motion granting permission to West Amwell Fire Company provided this event is coordinated through the Departments of Public Safety and Public Works.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

A letter was received from the Flemington Fire Department, requesting permission for In-Kind Print Services, for the printing of 200 Thank You notes. Mr. Holt moved and Mr. King seconded a motion granting permission for In-Kind Print Services to the Flemington Fire Department.

ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN, MR. WALTON.

An email was received from the Hunterdon County Chamber of Commerce for In-Kind Print services. Mr. Holt moved and Mr. King seconded a motion granting permission for In-Kind Print Services to the Flemington Fire Department.

ROLL CALL: (AYES) MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN, MR. WALTON.

OPEN TO THE PUBLIC

Director Walton opened the meeting to the public for any comments or questions, other than those for the upcoming public hearing.

FREEHOLDERS COMMENTS/REPORTS

Director Walton wished Mr. Mennen the best of luck in the Primary today.

PUBLIC HEARING

Director Walton opened the public hearing for the acquisition of land and easements for the replacement of County Bridge E-174, on County Route 602 (Wertsville Road), in East Amwell.

Mr. Glynn advised this public hearing is for the reconstruction and replacement of County Bridge E-174. There are 10 properties which the County needs to take small parcels/slivers of either easements or taking. The County is meeting all storm water regulations. The largest taking is on the Back Brook property. The County has been in discussions for this project for many years and several Freeholder Meetings have been held at the site. The County has worked very hard with the citizens and most of the property owners are accepting the project. In order to get federal aid, the County must go through a public hearing process and authorization to acquire these parcels.

Director Walton asked if anyone from the public wishes to be heard on this matter.

There being no comments or questions from the press or public, Mr. Melick moved and Mr. Holt seconded a motion to close the public hearing.

ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. KING, MR. MENNEN, MR. WALTON.

Mr. King moved and Mr. Holt seconded this:

See Page 06/04/13-6E

RESOLUTION

RESOLVED, Approving the acquisition of property in connection with the replacement of County Bridge E-174, in East Amwell Township.

ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

There being no further business to come before the Board, Director Walton adjourned the meeting at 6:03 p.m.

Respectfully submitted,