

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor

Flemington, New Jersey 08822

**December 3, 2013**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:25 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. WALTON, MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN.**

## **OPEN PUBLIC MEETINGS ACT**

Director Walton announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2013, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## **EXECUTIVE SESSION**

Mr. King moved and Mr. Holt seconded these:

**See Page 12/03/13-1A RESOLUTION**

**RESOLVED**, Executive Session to discuss a Chief Financial Officer interviewing process.

**See Page 12/03/13-1B RESOLUTION**

**RESOLVED**, Executive Session to discuss the search for a new County Administrator.

**See Page 12/03/13-1C RESOLUTION**

**RESOLVED**, Executive Session to discuss a Rice Notice in the Human Services Department and the reorganization of the Human Services Department.

**See Page 12/03/13-1D RESOLUTION**

**RESOLVED**, Executive Session to discuss departmental appeal hearings.

**See Page 12/03/13-1E RESOLUTION**

**RESOLVED**, Executive Session to discuss health benefits coverage and hours of work.

**See Page 12/03/13-1F RESOLUTION**

**RESOLVED**, Executive Session to discuss the executive session minutes of August 2013.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. WALTON.  
(ABSENT) MR. MELICK, MR. MENNEN.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:25 p.m. and reconvened in Open Session at 5:30 p.m.

**PRESENT: MR. WALTON, MR. HOLT, MR. KING, MR. MELICK, MR. MENNEN.**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENT**

Director Walton opened the meeting to the public.

### Chamber of Commerce – Holiday Parade

Chris Phelan of the Hunterdon County Chamber of Commerce came before the Board thanking the Freeholders, Sheriff Brown, the County's Office of Emergency Management (OEM) and the Hunterdon County CERT (County Emergency Response Team) team for all the help during the Holiday Parade this past Sunday. He also thanked those Freeholders who participated in the parade.

### Finance Hearings

Frances Gavigan, East Amwell Township resident, informed the Board that she has been attending and taping the Finance Hearings; she has heard the evidence presented and this morning's testimony was interesting in that the Finance employees saw the bills and noticed in the October Human Resources Bill that there were still deceased/terminated employees on the County's bill. Ms. Gavigan questioned why this hasn't been resolved. The County is saying the taxpayers' money has been wasted and that there is a problem but there are still deceased people on Horizon's bills.

Director Walton stated he isn't aware that is the case, that there are still deceased people on the County's bills. He is aware that the County is not paying any longer for those individuals; whether their names appear on the bills or not, the County is not paying for them.

Ms. Gavigan confirmed with Director Walton that when the transcripts are available that they would be made public.

Ms. Gavigan informed Director Walton that at the end of today's proceedings, it was said the plans for the transcripts were that most have been ordered and they would be emailed to the Hearing Officer, Mr. Florio. She asked if they would be made public and her impression from the County's Labor Counsel, Mr. Giacobbe, was that they would not be made public.

Director Walton feels that attendee to the proceeding who has listened to all the testimony will walk away with no other conclusion that the Freeholder Board is correct in its action. He will make sure that the hearing minutes will be made public as soon as they are released to the County. He is positive those minutes will show and demonstrate, without doubt, that the County is correct.

Director Walton confirmed for Ms. Gavigan that if there is no reason deemed to keep the documents/exhibits presented during the hearings private, then the County will make them public. He feels the County is in the right and the more information made public, the better.

#### Fire School

Lois Stewart, Flemington Borough resident questioned the status of the Fire School?

Director Walton explained that Frank Bell, County AIA, and various County professionals have been tasked with meeting with the stakeholders (police, fire, EMS, Prosecutor, Sheriff), who would have an interest in the Fire School and that has taken place, to determine they would like to see in a new Emergency Services Training Center. Meetings are now being held with those stakeholders to show the progress made. Once the scope of services for the facilities is completed, it will be presented to the Freeholder Board for consideration/approval and then it will be sent to an architect to program and design the space. Franklin Township has asked to be a part of that process and Director Walton told the Mayor, he is welcome to participate in the design of the facility.

Director Walton confirmed for Ms. Stewart that some funds will probably be placed in the 2014 budget for the design of the Training Center but not any capital for construction. It may take a year to design the facilities.

#### Golf Course

Director Walton advised Ms. Stewart that at the last meeting, she asked about the revenue on the County's golf course. Heron Glen generates around \$300,000 per year, positive cash flow on average. The cost to make improvements to the golf course is roughly \$1.4 million.

#### **HUNTERDON COUNTY 300<sup>TH</sup> TRICENTENNIAL COMMITTEE**

Marcia A. Karrow, Chairperson, Hunterdon County's 300<sup>th</sup> Committee, came before the Board, joined by many volunteers to provide an update of events and to present the Board with a painting, *Blue Skies*."

Ms. Karrow informed the Board the planning for the County's 300<sup>th</sup>, has taken place for the past two and a half years. There are over 196 volunteers; of which around 130 are very active. There are also municipal partners and non-for-profit partners who are doing events for the 300<sup>th</sup>.

Ms. Karrow introduced Dan and Marty Campinelli, an extraordinary husband and wife team who resident in Hunterdon County and Dan is a nationally, if not world renowned artist. This couple wrote the official book on Hunterdon County samplers and the Campinelli's have been amazing friends of the 300<sup>th</sup> Tricentennial.

Ms. Karrow advised that Shop Rite of Flemington has also been a great friend to the 300<sup>th</sup> and they have been underwriting the cost for food for the 300<sup>th</sup>'s events during 2014.

In addition, a 300 Fun Facts of Hunterdon Calendar has been developed by Cynthia Yard and John Kuhl but the 300th wanted something to hand out to the public as a free give away, and Shop Rite of Hunterdon agreed to also pay for the publication of 25,000 give away calendars which will be distributed the week of December 10, 2014 to various locations so they are available to the public.

The 300<sup>th</sup> Committee feels the Tricentennial should be more than fireworks and parades; so at this time there are approximately 68 historical lectures booked; there are performances; there are many activities; and there is also a time capsule planned. The 300<sup>th</sup> has been raising money to put on all the events and getting the commemoratives.

Ms. Karrow thanked the Hunterdon County Board of Chosen Freeholders saying this could not be done with the Board of Freeholders; who have been amazing partners and have been extremely generous. The County has provided a great facility (Choir School) to work in this year, as well as last year, and to close up their books in 2015.

Ms. Karrow stated the 300<sup>th</sup> Committee wanted to give back to the County; so the Committee is working on a progression of commemoratives; a piece of music has been commissioned which will be placed for the first time on June 26, 2014. The Committee is working on other things to donate to the County to commemorate this great milestone of Hunterdon's history.

Ms. Karrow explained the 300<sup>th</sup> Committee asked to come before the Board this evening because Freeholders Melick and Mennen will not be on the Board next year and they were a part of the resolution forming the honorary committee that has become the 300<sup>th</sup> Tricentennial Committee; plus much more. This started as a vision when Mr. Melick and Ms. Karrow, went to see Sussex County's 250<sup>th</sup> reenactment of their organization. Hunterdon County had a long time to plan this and not get caught short.

Ms. Karrow confirmed George Melick is the longest serving Freeholder (36 years) in the State of New Jersey, not just Hunterdon County.

Mr. Melick noted his ancestor, Tunis Melick, who served during the Revolution, was a Freeholder for 18 years.

Ms. Karrow said the 300<sup>th</sup> Committee wanted to thank Mr. Melick and Mr. Mennen and to thank Mr. Melick for his years of service to the County.

Ms. Karrow presented the Board with the first painting of *Blue Skies* and asked that it would be hung in the Freeholders' Meeting Room. This is print number one of three hundred and it is a signed and limited watercolor done by Dan Campinelli. Mr. Campinelli has given the County the life rights to this print and the deed will read that the 400<sup>th</sup> Committee for Hunterdon will get to use this image again. On the back as a special message written by Mrs. Marty Campinelli.

Ms. Karrow thanked the Board of Chosen Freeholders for its generosity and presented the Board with *Blue Skies* as a gift from the Tricentennial Committee to the Board of Chosen Freeholders.

Director Holt advised the Tricentennial Committee was formed in 2011 to begin this process and the Freeholder Board, led by Freeholder Melick and Ms. Karrow began the process of starting to plan for the 300<sup>th</sup> and the County set money aside for this. Director Holt does not feel this would have happened if Ms. Karrow did not take the lead in this event. He is amazed at the organization which has gone into 180 plus events. It will be a challenge to make sure the County is represented at many of those events as possible. Director Holt feels Hunterdon County is going to end next year, very proud of all that the 300<sup>th</sup> Tricentennial Committee has accomplished.

Ms. Karrow informed the Board the first five events will take place shortly and the tickets are free. There will be a parade on March 22, 2014 which is the County's 300<sup>th</sup> and a parade float is being designed that will hold 15 people. Next year there will be five current Freeholders and nine former Freeholders alive in New Jersey and Ms. Karrow hopes all will be able to be on that float on March 22<sup>nd</sup>.

#### **POLYTECH**

Phyllis LoSapio, Marketing Coordinator for Polytech came before the Board and advised that Dr. Kim Metz was unable to attend tonight's meeting but she is here to inform the Board that there is a large Art Event going on at Polytech tomorrow evening.

Ms. LoSapio introduced Teresa Diaz, the Commercial Arts teacher for Polytech and Mattie Russe who is the president of the National Arts Honor Society Chapter at Polytech.

Ms. Russe introduced herself to the Board, stating she is a senior at Hunterdon Central Regional High School and president of the National Arts Honor Society; and she is also a student of the Commercial Arts and Advertising night class.

Ms. Diaz provided the Board with a briefing of the art exhibit to take place at Polytech tomorrow evening.

The Board thanked Ms. LoSapio, Ms. Russe and Ms. Diaz for coming this evening.

#### **FINANCE**

Mr. King moved and Mr. Holt seconded this:

**See Page 12/03/13-3A**

#### **RESOLUTION**

**RESOLVED**, Requesting the Division of Local Government Services insert an item of revenue in the 2013 budget, for the Unified Planning Work Program (UPWP), in the amount of \$51,904

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. King moved and Mr. Mennen seconded this:

**See Page 12/03/13-3B**

#### **RESOLUTION**

**RESOLVED**, Requesting the Division of Local Government Services insert an item of revenue in the 2013 budget, for the Local Government Capacity Grant, in the amount of \$30,016.57.

**ROLL CALL: (AYES) MR. KING, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Director Walton advised the next item, is an old business matter, which at the last meeting received three yes votes, one no vote and one absent. This matter requires four votes to be adopted.

Mr. Walton moved and Mr. Holt seconded this:

**See Page 12/03/13-4A**

**RESOLUTION**

**RESOLVED**, Approving transfers between certain 2013 Accounts.

Lou Garbacco, Interim County Treasurer explained the need for these transfers.

**ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. MENNEN, MR. KING.  
(ABSTAIN) MR. MELICK.**

**FARMLAND PRESERVATION/OPEN SPACE**

Mr. Holt moved and Mr. Mennen seconded these:

**See Page 12/03/13-4B**

**RESOLUTION**

**RESOLVED**, Approving a development easement from William H. Kappus and Diane M. Kappus, Block 18, Lot 47, in Alexandria Township, estimated 16.5 acres, (SADC- \$77,962.50; County - \$24,131.25; Township -\$24,131.25); total amount of \$126,225.

**See Page 12/03/13-4C**

**RESOLUTION**

**RESOLVED**, Approving a development easement from Harrie E. Copeland, III and Cheryl W. Copeland, Block 39, Lot 3, in Delaware Township, estimated 74.407 acres, (SADC-\$457,893.71; County-\$0; Township-\$0; FRPP-\$481,741.19); total amount of \$939,634.90.

**See Page 12/03/13-4D**

**RESOLUTION**

**RESOLVED**, Approving an Open Space Municipal Grant Application with Holland Township, upon the recommendation of the Open Space Advisory Committee, for the Diocese of Metuchen tract, Block 6, Lots 1.02 and 1.03, totaling an estimated 157.5 acres, in the amount of \$37,623.38.

**See Page 12/03/13-4E**

**RESOLUTION**

**RESOLVED**, Approving an Open Space Municipal Grant Application with Lambertville City, upon the recommendation of the Open Space Advisory Committee, for Block 1097, Lot 7.01 and Block 1002, Lot 64, totaling an estimated 6.75 acres, in the amount of \$182,090.83

**See Page 12/03/13-4F**

**RESOLUTION**

**RESOLVED**, Approving an Open Space Municipal Grant Application with West Amwell Township, upon the recommendation of the Open Space Advisory Committee, for the Wooden tract, Block 29, Lot 16, totaling an estimated 42.51 acres, in the amount of \$16,904.64.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. KING, MR. WALTON.**

Mr. Melick moved and Mr. Holt seconded this:

**See Page 12/03/13-4G**

**RESOLUTION**

**RESOLVED**, Approving the submittal of a County Wastewater Management Plan for Frenchtown Borough, to the New Jersey Department of Environmental Protection.

**ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. MENNEN, MR. KING, MR. WALTON.**

**PURCHASING**

Mr. King moved and Mr. Holt seconded this:

**See Page 12/03/13-4H**

**RESOLUTION**

**RESOLVED**, Approving Requisition #PROS.793589, using County Quote #0076-2013 and NJ Attorney General Bid Waiver, with Ditschman Flemington Ford, for undercover vehicles, for the Prosecutor's Office, in the amount of \$39,907. (approved in the 2013 Capital Budget). This does not increase the Fleet size but it swaps out undercover vehicles).

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MENNEN, MR. MELICK, MR. WALTON.**

**ROADS AND BRIDGES UPDATE**

Tom Mathews, Director of Public Works, came before the Board to provide an update of various County road and bridge projects.

- County Route 513, the 2013 New Jersey Department of Transportation (NJDOT) Trust Fund project, the main line milling and the main line paving has started.
- Inter-County Bridge E-140-M, the deck paving is complete and the bridge is scheduled to reopen this Monday. Work on the bridge rail, guide rail and striping still has to be done.
- Inter-County Bridge L-25-W, comments have been received from the Historic Preservation Office and those comments are being incorporated into the project.
- County Bridge RQ-168 on Pennsylvania Avenue, the plans and specifications are on tonight's agenda Freeholder consideration.
- Being done in house is Bridge U-20 on Baptist Church Road, which is a deck replacement and stringer replacement.

- County Bridge F-45, is a local lead project, on White Bridge Road, in Franklin Township, a time extension is being requested on tonight's agenda.
- County Bridge RQ-169, on Stanton Station Road, the steel truss is being assembled on site.
- County Route 600/612 intersection, final plans and specifications have been reviewed and revisions will be necessary and they have been sent to the consultant.
- Three County owned structures were struck last week; the Pony Pratt Bridge in Glen Gardner; a stone arch in Tewksbury Township; and a stone abutment wall in Clinton Township. All three structures will be repaired by in-house forces.

**LAND USE AND FACILITIES MANAGEMENT**

Frank Bell, AIA, Director of Land Use and Facilities Management came before the Board concerning vacancies in the Division of Buildings and Maintenance.

Mr. Bell informed the Board of a current vacancies in Buildings and Maintenance; one was caused by a person moving out of state and another is retiring and has filed his paperwork. So the Senior Maintenance Repair position is vacant and the Confidential Aide. Based on documentation of the hours of the Buildings and Maintenance Division, there are three main areas to be maintained: electrical, HVAC and plumbing. Mr. Bell explained there is not a great need for a Senior Maintenance Repair so he is requesting that position be turned into a Plumber position, so there would be on staff, two electrician (one licensed); two HVAC technicians and then there would be two plumbers.

After a brief discussion, the Board authorized Mr. Bell to fill a plumber position and not to backfill a maintenance position. He will coordinate this through the Human Resources Office, with Catherine Kopec, the Human Resources Director.

Mr. Bell explained to the Board that in the future, he will come back to the Board to discuss filling the Confidential Aide position, and those duties include paying bill, preparing overtime sheets, management the dumpsters, propane, pest control and general record keeping. This is a full time position which he will request being filled in January 2014.

Mr. Bell confirmed with Mr. Melick that outside contractors could be used but after running the numbers for 6 maintenance workers versus doing outside contract work; he found it to be less costly to do the work in-house. Mr. Bell did research this based on numbers provided by other counties and facilities.

**CONSENT AGENDA**

Director Walton announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Item #13 was removed at this time, to be considered separately.

Director Walton answered various questions on the Consent Agenda for Lois Stewart, Flemington Borough resident.

Mr. King moved and Mr. Melick seconded a motion to approve the claims in accordance with the Claims Register dated December 03, 2013.

**See Page 12/03/14-5A**

**CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. KING, MR. MELICK, MR. MENNEN, MR. HOLT, MR. WALTON.**

Mr. King moved and Mr. Melick seconded these:

**See Page 12/03/14-5B**

**RESOLUTION**

**RESOLVED**, Approving a revised resolution, reducing the hours of Paul Approvato, full time, unclassified Prosecutor's Agent, Prosecutor's Office.

**See Page 12/03/14-5C**

**RESOLUTION**

**RESOLVED**, Approving a revised resolution, reducing the hours of Katherine Terhune, full time, Detective Trainee, Prosecutor's Office.

**See Page 12/03/14-5D**

**RESOLUTION**

**RESOLVED**, Approving a revised resolution, reducing the hours of Bradley Winfield, full time, Detective Trainee, Prosecutor's Office.

**See Page 12/03/14-5E**

**RESOLUTION**

**RESOLVED**, Approving a Federal Change Order, #2, for the Reconstruction of County Bridge F-45, on White Bridge Road, in Franklin Township, time extension.

**See Page 12/03/14-6A**

**RESOLUTION**

**RESOLVED**, Approving a Federal Change Order, for a time extension, for County Bid #2012-29, for the Rehabilitation of County Bridge RQ-179, on Stanton Station Road, in Raritan and Readington Townships, with Interstate Contracting and Excavating, LLC.

**See Page 12/03/14-6B**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the professional services agreement with Florio & Kenny, LLP, to serve as a hearing officer in employee discipline matters, increase of \$20,000.

**See Page 12/03/14-6C**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the professional services contract with Cleary, Giacobbe, Alfieri & Jacobs, for employee relations and labor matters, increase of \$25,000.

**See Page 12/03/14-6D**

**RESOLUTION**

**RESOLVED**, Approving the solicitation of bids for Bid #2013-24, for a 2014 Hoff Lift Truck for the Public Works' Department and for Bid #2013-25, for Maintenance and Repair Materials.

**See Page 12/03/14-6E**

**RESOLUTION**

**RESOLVED**, Approving a joint agreement with the U.S. Department of the Interior, for the a Geological Survey, for the maintenance of the Neshanic River Gauge, for the Heron Glen Golf Course, in the amount of \$1,700.

**See Page 12/03/14-6F**

**RESOLUTION**

**RESOLVED**, Approving a professional dental services agreement for inmates detained at the Hunterdon County Correctional Facility, with Dentrust Optimized Care Solutions, d/b/a Dentrust Dental, PA, in the amount of \$31,200 per year for a three year period.

**See Page 12/03/14-6G**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement with Matthew Giacobbe, Esquire, of Cleary, Giacobbe, Alfieri & Jacobs, LLC, for 2014, for labor counsel services, amount of \$95,000.

**See Page 12/03/14-6H**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the Request for Proposal #0018-2012, for the renewal of an agreement with Legal Services of Northwest Jersey, Inc., for 2014, amount of \$14,040.

**See Page 12/03/14-6I**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the Request for Proposal #0018-2012, for the renewal of an agreement with Hunterdon Helpline, Inc., for 2014, in the amount of \$15,185.

**See Page 12/03/14-6J**

**RESOLUTION**

**RESOLVED**, Approving Modification #2, to the Social Services for the Homeless program, Contract #SH13010, for additional funds of \$3,688, to be used toward emergency housing or prevention services.

**See Page 12/03/14-6K**

**RESOLUTION**

**RESOLVED**, Approving the plans and specifications for the Realignment of Pennsylvania Avenue Extension, in Raritan Township and authorizing the Purchasing Agent to advertise for bids.

**See Page 12/03/14-6L**

**RESOLUTION**

**RESOLVED**, Urging the States of New Jersey, Pennsylvania, New York, Delaware and the City of New Jersey to revisit the Consent Decree of 1954 which addresses matters regarding the management of reservoirs belonging to the City of New York, to petition the US Supreme Court to revisit said decree to amend same so the water levels will not impact the Delaware River and cause mitigating flooding situations.

**ROLL CALL: (AYES) MR. KING, MR. MELICK, MR. MENNEN, MR. HOLT, MR. WALTON.**

Mr. Mennen moved and Mr. Holt seconded this:

**See Page 12/03/14-6M**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the Request for Proposal #0018-2012, for the renewal of an agreement with the Hunterdon County YMCA, for 2014, in the amount of \$38,212.

**ROLL CALL: (AYES) MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.  
(ABSTAIN) MR. KING.**

**GRANTS**

Mr. King moved and Mr. Holt seconded this:

**See Page 12/03/14-7A**

**RESOLUTION**

**RESOLVED**, Approving an application for a Health Services Grant, for 2014, with the New Jersey Department of Human Services reflecting \$243,783 in state funds and a County match of \$31,610; and approving and recommending for submitted the Comprehensive Alcoholism and Drug Abuse Services Plan Update for 2013.

**ROLL CALL: (AYES) MR. KING, MR. HOLT, MR. MENNEN, MR. MELICK, MR. WALTON.**

**FREEHOLDERS COMMENTS/REPORTS**

None at this time.

**OPEN TO THE PUBLIC**

Barbara Sachau, Raritan Township resident questioned the contract for the YMCA and asked that whoever writes the resolution would tell the taxpayers exactly what the money is used for.

There being no further business to come before the Board, Director Walton adjourned the meeting at 6:25 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board