

## REORGANIZATION

### HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Hunterdon County Historic Court House  
71 Main Street, Flemington, New Jersey 08822  
January 03, 2012

The reorganization meeting of the Hunterdon County Board of Chosen Freeholders was called to order at 4:04 p.m., in accordance with the provisions of the Open Public Meetings Act.

Clerk of the Board, Denise B. Doolan, welcomed everyone present to the annual reorganization meeting of the Board of Chosen Freeholders of the County of Hunterdon for 2012.

The Clerk of the Board of Chosen Freeholders read the following meeting notice: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been posted by prominently posting and maintaining so posted throughout the year on the first and second floor of the County Administration Building, Main Street, Flemington, New Jersey, a public place reserved for such announcements, and by mailing on or before December 22, 2011, to the Hunterdon County Democrat, The Express, Courier News, Trenton Times and Star Ledger, newspapers designated to receive such notices and by filing with the Hunterdon County Clerk a schedule of time, date and place of the holding of these regular meetings."

Pledge Allegiance.

Mrs. Doolan asked Father Michael Saharic of St. Ann's Church to provide today's invocation.

Mrs. Doolan thanked Father Saharic.

Mrs. Doolan asked Shana L. Taylor to come to the podium to be sworn in as County Counsel. The Honorable Judge Hany Mawla swore in Ms. Taylor as her mother held the Bible.

Ms. Taylor expressed gratitude to the Board to be able to serve them as County Counsel. She began her career in the office of Gaetano M. DeSapio, who has served the County of Hunterdon as County Counsel for 30 years. Mr. DeSapio has taught her much about County work, as well as his staff. Ms. Taylor thanked the Board for this opportunity to serve the Board and the residents of Hunterdon County.

Mrs. Doolan asked County Clerk Elect, Mary Melfi to come to the podium to be sworn in as County Clerk. The Honorable Judge Peter Buchsbaum swore in Ms. Melfi as Jimmy held the Bible.

Ms. Melfi thanked Judge Buchsbaum for taking the time out of his day to swear her in. It was 5 years ago when she began her first term as County Clerk and she has been able to fulfill her promises made. Ms. Melfi complimented her staff in helping her to keep her commitments. She thanked her staff for the great job they do for the residents of the County.

Ms. Melfi recognized Lisa Borkowski who will be sworn in today as her Deputy Clerk. Ms. Borkowski has worked in the County Clerk's Office for 20 years and has worked by Ms. Melfi's side for the last 5 years. Ms. Melfi looks forward to this new term with Ms. Borkowski by her side as she is very knowledgeable and capable.

Ms. Melfi thanked the Board of Chosen Freeholders for their support. She recognized County Surrogate, Susan Hoffman, Sheriff Brown and Prosecutor Kearns who were in attendance.

Ms. Melfi recognized Mary Beth Hurford who recently resigned from her office after 30 years with the County Clerk's Office, in the position of Deputy County Clerk. Mrs. Hurford has taught her much and stated it has been an honor to work with her. Ms. Melfi thanked Mrs. Hurford for being her mentor and her friend.

Ms. Melfi thanked the public for electing her to work for them and she thanked Jimmy for his constant support and understanding.

Mrs. Doolan called Lisa Borkowski to the podium to be sworn in as Deputy County Clerk. The Honorable Judge Robert Reed swore in Ms. Borkowski as her son held the Bible.

Ms. Borkowski thanked Judge Reed for swearing her in. She thanked everyone for coming and wished them a Happy New Year. Ms. Borkowski expressed gratitude to the Board of Chosen Freeholders for their support in her appointment. She thanked her family and friends who are present today supporting her.

Ms. Borkowski thanked Ms. Melfi for this opportunity and recognized she has some big shoes to fill because Mrs. Hurford did an amazing job.

Mrs. Doolan asked Freeholder Elect, Robert G. Walton, to come to the podium. Assemblyman Eric Peterson swore in Freeholder Elect Walton, while his wife and children held the family Bible.

Assemblyman Peterson stated it was an honor and privilege to swear in his good friend, Rob Walton.

Freeholder Walton stated the best part of being an elected official is the people.

Mr. Walton thanked his wife and children for sharing him with the County of Hunterdon and the firehouse. He told his children how glad he is to be their dad.

Mr. Walton thanked Ms. Melfi for her friendship. He thanked the people of the County for electing him. He thanked the employees of the County of Hunterdon because they bear the brunt of the choices the Freeholders make and he thanked them for their service to the people of Hunterdon.

Mr. Walton thanked George Wagner, Public Safety Director, for putting up with him and he looks forward to the coming year.

Mr. Walton thanked his colleagues saying thank you to Mr. Melick for his wisdom; to Mr. Mennen for his focus; to Mr. Sworen for always finding the piece that is missed and to Matt for his leadership this past year.

Mr. Walton thanked Father Michael Saharic for being here today.

Mrs. Doolan asked for nominations for Director of the Board of Chosen Freeholders.

Mr. Sworen moved and Mr. Melick seconded a motion appointing Robert G. Walton to be Director of the Hunterdon County Board of Chosen Freeholders.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT, MR. WALTON.**

Mrs. Doolan asked for nominations for Deputy Director of the Board of Chosen Freeholders.

Mr. Sworen moved and Mr. Melick seconded a motion appointing William G. Mennen as Deputy Freeholder Director.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. SWOREN, MR. WALTON.**

Mrs. Doolan asked County Counsel, Shana Taylor to swear in Mr. Mennen as the Deputy Freeholder Director.

Ms. Taylor swore in Mr. Mennen as Deputy Freeholder Director as the County Administrator, Cynthia J. Yard, held the Bible.

Mrs. Doolan asked Assemblyman Peterson to swear in Mr. Walton as Director of the Freeholder Board.

Assemblyman Peterson swore in Mr. Walton as Freeholder Director as his oldest son, Michael, held the Bible.

Mr. Walton told a story about his brother Matthew, who is an actor and said everyone always wants to be the director. Mr. Walton stated he has become a Director before Matthew.

Mr. Walton said he and his brother are a part of the same generation but have little in common.

Mr. Walton said as Thomas Jefferson once said, we have to preserve the people's independence, but we must not let our rules load us with perpetual debt. He is proud to serve on the Board of Chosen Freeholders and proud to be able to cut spending and cut the size and scope of government.

Mr. Walton recognized the legislative officials present in the audience today and asked if Congressman Lance would like to say a few words, especially now since with redistricting, he represents all of Hunterdon County.

Congressman Lance thanked Mr. Walton and then wished all a Happy New Jersey. He said the Hunterdon County Board of Chosen Freeholders do an excellent job and they are fiscally efficient. He thanked the Board for the time and expertise they put into their work.

Congressman Lance recognized Hunterdon County Republican Chairman, Henry Kuhl who works hard for the County.

Congressman Lance recognized former County legislators Richard Kamin and Richard Zimmer who have also served the County of Hunterdon in a fiscally efficient manner.

Congressman Lance looks forward to the New Year stating that there is no place like Hunterdon County. This is a presidential year and we should all remember that America is the best place on earth. We should remember those serving in the Armed Forces who keep us safe and free. Have a Happy New Year.

Mr. Walton recognized former Freeholder George Muller in the audience, as well as all the municipal officials present and Hunterdon's Department Heads.

Mr. Melick moved and Mr. Holt seconded these:

**See Page 01/03/12-2A**

**RESOLUTION**

**RESOLVED**, Establish County Office hours.

**See Page 01/03/12-3A**

**RESOLUTION**

**RESOLVED**, Setting regular meeting time and days for the Hunterdon County Board of Chosen Freeholders.

**See Page 01/03/12-3B**

**RESOLUTION**

**RESOLVED**, Establishing the payment of vouchers in accordance with the payment schedule established by the County Treasurer.

**See Page 01/03/12-3C**

**RESOLUTION**

**RESOLVED**, Establishing pay days for CWA Supervisory and Non-Supervisory employees.

**See Page 01/03/12-3D**

**RESOLUTION**

**RESOLVED**, Establishing pay days for unclassified and non-contractual employees.

**See Page 01/03/12-3E**

**RESOLUTION**

**RESOLVED**, Establishing pay days for employees covered under the FOP #29 (Corrections Officers) and FOP #94 (Sheriff's Officers and Sergeants).

**See Page 01/03/12-3F**

**RESOLUTION**

**RESOLVED**, Naming of Depositories of funds for the County.

**See Page 01/03/12-3G**

**RESOLUTION**

**RESOLVED**, Administrative Code provisions for the establishment and utilization of Bank Depositories.

**See Page 01/03/12-3H**

**RESOLUTION**

**RESOLVED**, Designating official newspapers for the publication of County items.

**See Page 01/03/12-3I**

**RESOLUTION**

**RESOLVED**, Authorizing the manual signature for checks drawn for penalties against the County.

**See Page 01/03/12-3J**

**RESOLUTION**

**RESOLVED**, Salary and longevity payments for employees covered under the Hunterdon County Correction Line Officers' Association, FOP Lodge 29, be held over.

**See Page 01/03/12-3K**

**RESOLUTION**

**RESOLVED**, Salary and longevity payments for employees covered under the Hunterdon County Correction Superior Officers' Association, FOP Lodge 133, be held of over.

**See Page 01/03/12-3L**

**RESOLUTION**

**RESOLVED**, Salary and longevity payments for eligible employees covered under the Hunterdon County Prosecutor's Investigators, Sergeants and Lieutenants, PBA Local 358, be held over.

**See Page 01/03/12-3M**

**RESOLUTION**

**RESOLVED**, Salaries for unclassified, non-contractual employees in the Prosecutor's Office, be held over.

**See Page 01/03/12-3N**

**RESOLUTION**

**RESOLVED**, Salaries for unclassified, non-contractual senior management appointed employees in the Sheriff's Office, be held over.

**See Page 01/03/12-3O**

**RESOLUTION**

**RESOLVED**, Salary and longevity payments for Sergeants in the Hunterdon County Sheriff's Office be held over.

**See Page 01/03/12-3P**

**RESOLUTION**

**RESOLVED**, Salaries for employees covered under the Hunterdon County Sheriff's Officers' Association, FOP Lodge 94, be held over.

**See Page 01/03/12-3Q**

**RESOLUTION**

**RESOLVED**, Non-Supervisory Communications Workers of America, Local 1034 effective January 1, 2010.

**See Page 01/03/12-4A**

**RESOLUTION**

**RESOLVED**, Appointments to the North Jersey Transportation Planning Authority, Inc.

**See Page 01/03/12-4B**

**RESOLUTION**

**RESOLVED**, Appointing Cynthia J. Yard as the County's Public Compliance Officer.

**See Page 01/03/12-4C**

**RESOLUTION**

**RESOLVED**, Appointing Denise B. Doolan as the County's Fair Housing Officer.

**See Page 01/03/12-4D**

**RESOLUTION**

**RESOLVED**, Approving appointments to various Boards, Committees, Councils and Commissions.

**See Page 01/03/12-4E**

**RESOLUTION**

**RESOLVED**, Approving appointments to the Emergency Services Council.

**See Page 01/03/12-4F**

**RESOLUTION**

**RESOLVED**, Approving OEM Deputies for the Hunterdon County Office of Emergency Management Council.

**See Page 01/03/12-4G**

**RESOLUTION**

**RESOLVED**, Approving County Policy #2012-01, for the establishment and use of Petty Cash Accounts.

**See Page 01/03/12-4H**

**RESOLUTION**

**RESOLVED**, Approving amended County Policy #2005-02, concerning vehicle use.

**See Page 01/03/12-4I**

**RESOLUTION**

**RESOLVED**, Authorizing the establishment of a Division of Public Health under the Department of Public Safety.

**See Page 01/03/12-4J**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Tadhgh Rainey as unclassified, full time Division Head of the Division of Public Health, of the Public Safety Department.

**See Page 01/03/12-4K**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Arlene (Kay) Strain as unclassified, full time Secretary to County Counsel, Department of Legal Services.

**See Page 01/03/12-4L**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Jared Green as a permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

**See Page 01/03/12-4M**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Michael Morris as a permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

**See Page 01/03/12-4N**

**RESOLUTION**

**RESOLVED**, Approving the appointment of James Bellamy as a permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

**See Page 01/03/12-4O**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Bradley Phillips as a permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

**See Page 01/03/12-4P**

**RESOLUTION**

**RESOLVED**, Approving the appointment of James Nammoura as a permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

**See Page 01/03/12-4Q**

**RESOLUTION**

**RESOLVED**, Approving a salary adjustment for Donna Snyder, County Investigator, Prosecutor's Office, completed police training.

**See Page 01/03/12-5A**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Vicki Fresolone as the unclassified, full time Department Head in Human Services.

**See Page 01/03/12-5B**

**RESOLUTION**

**RESOLVED**, Alan Johnson, District Recycling Coordinator, Project Management Office.

**See Page 01/03/12-5C**

**RESOLUTION**

**RESOLVED**, Approving salaries and longevity payments for employees covered under the CWA Supervisory Contract.

**See Page 01/03/12-5D**

**RESOLUTION**

**RESOLVED**, Authorizing a change in petty cash custodian for the Health Department.

**See Page 01/03/12-5E**

**RESOLUTION**

**RESOLVED**, Establishing custodians for various petty cash funds.

**See Page 01/03/12-5F**

**RESOLUTION**

**RESOLVED**, Approving the 2012 Temporary County Budget.

**ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. SWOREN, MR. MENNEN, MR. WALTON.**

**OPEN TO THE PUBLIC**

Director Walton opened the meeting to the public.

No one at this time wished to address the Board.

Director Walton invited all present to come to Matt's Red Rooster for refreshments, located on Bloomfield Avenue in Flemington Borough.

There being no further business to come before the Board, Director Walton adjourned the meeting at 4:56 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board