

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2<sup>nd</sup> Floor  
Flemington, New Jersey 08822

**December 04, 2012**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:01 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT, MR. SWOREN.**

## **OPEN PUBLIC MEETINGS ACT**

Director Walton announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 03, 2012, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## **EXECUTIVE SESSION**

Mr. Holt moved and Mr. Mennen seconded these:

**See Page 12/04/12-1A RESOLUTION**

**RESOLVED**, Executive Session to discuss the Tax Administrator's vacancy. (8)

**See Page 12/04/12-1B RESOLUTION**

**RESOLVED**, Executive Session to discuss an update on all contract negotiations. (7)

**See Page 12/04/12-1C RESOLUTION**

**RESOLVED**, Executive Session to discuss an offer made by Transco (Transcontinental Gas Pipeline), for easement.

**See Page 12/04/12-1D RESOLUTION**

**RESOLVED**, Executive Session to discuss guidance with regard to the County's future policy regarding the Transfer Station.

**See Page 12/04/12-1E RESOLUTION**

**RESOLVED**, Executive Session to discuss potential litigation.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. SWOREN, MR. WALTON.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:03 p.m., recessed at 4:41 p.m. and reconvened in Open Session at 5:30 p.m.

## **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT**

Andrea Bonnett, East Amwell Township resident, asked Director Walton to be allowed to listen to the tapes for the minutes of November 07, 2012, as she was unable to get to the meeting due to the storm conditions and she was made aware that there were many comments concerning Planned Parenthood.

Barbara Suchau, Raritan Township resident, reported that the Agenda was not online until Monday morning.

Director Walton explained the County was having widespread Information Technology problems causing a delay in getting the agenda online.

Ms. Suchau asked why the County hires people in the Prosecutor's Office that causes trouble. She was reading about that in the newspaper.

Ms. Suchau said when the County purchases land it should be for passive use.

Lois Stewart, Flemington Borough resident, asked the status of the Ewing property in Raritan Township.

Shana Taylor, County Counsel, reported that the County has a Phase I Environmental study done and it showed potential historic pesticides; so additional environmental testing has been done and the County is waiting on those results.

### **POLYTECH**

Dr. Kim Metz, Superintendent of Polytech, came before the Board and stated that as a district grant writer, Polytech was fortunate to receive a grant through the New Jersey Department of

Labor Workforce and Workforce Development. Dr. Metz introduced Susan Rizicci who Polytech hired to carry out this grant. The grant has been operating for the past six months and organizations which Ms. Rizicci is required to report to are pleased with her results and accomplishments.

Ms. Rizicci informed the Board that she is working, hand in hand, with Somerset County. They look to identify youth between the ages of 16 and 21 and refer them to Youth Employment Services. They try to help them eliminate their barriers for employment. Some of the youth need help in getting their GED because they dropped out of school; some need help in getting their driver's license and so forth. This is a great program where she is able to go out and talk to different agencies within Hunterdon County, to tell them about this program. Ms. Rizicci talks to any agency that deals with youth in the County. Many agencies tell the youth about her and a call is placed, and Ms. Rizicci makes sure the individual meets the barriers for the grant. The barriers they have to meet: if they had an IEP in school; if they have anxiety, depression and such. They just need documentation of those barriers and she will then refer them to youth and employment services. Ms. Rizicci stated to date, thirty one youth/adults within Hunterdon County have been identified and receiving help.

The Board thanked Ms. Rizicci for her work in this program.

#### **FINANCE**

Kim Browne, Finance Director introduced Mike McGuire, a partner from Samuel Kline, who is present tonight to answer any questions for the Board on the County's audit.

Mrs. Browne reported on the two recommendations in the Audit, the first recommendation dealt with the Inmate Account, at the Jail, that accurate monthly reports are prepared to reconcile Corrections/Jail bank accounts and that the outstanding check list needs to be adjusted monthly to reflect which checks have cleared and which are still outstanding. A meeting was held last week with George Wagner and the new Corrections Administrator, John Paulmeno, who will take the lead and meet with the County's vendor, Aramark and County staff, so that the bank requisitions can be produced in a proper fashion. The second recommendation is that the Library needs to maintain a log book for fines. Mrs. Browne met with the Library and staff were able to extract that information from their database in a format that was acceptable to Mr. McGuire. This report must be created in going forward so the auditors can do their verification and testing on fines.

Mr. Sworen moved and Mr. Melick seconded this:

**See Page 12/04/12-2B**

#### **RESOLUTION**

**RESOLVED**, Acknowledging compliance with the Division of Local Government Services, in connection with the 2011 Audit.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT, MR. WALTON.**

Mr. Sworen moved and Mr. Mennen seconded this:

**See Page 12/04/12-2C**

#### **RESOLUTION**

**RESOLVED**, Requesting Local Government Services insert an item of revenue in the 2012 County Budget for the 2012 Body Armor Replacement Fund, in the amount of \$8,767.95.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. MELICK, MR. HOLT, MR. WALTON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 12/04/12-2D**

#### **RESOLUTION**

**RESOLVED**, Requesting the Division of Local Government Services insert an item of revenue in the 2012 County Budget for the Kids are Riding Safe Program, in the amount of \$10,000.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK, MR. WALTON.**

#### **SOLID WASTE ADVISORY COUNCIL (SWAC)**

Will Harrison, SWAC Chairperson thanked the Board for allowing SWAC time this evening.

Mr. Harrison further thanked the Board for the proclamation adopted about a month ago recognizing November 15, 2012 as "America Recycles Day, which brought to the public's attention the County's recycling efforts.

Mr. Harrison introduced Lisa Costa, Chairperson of SWAC's Education Committee who will be presenting a proposal by SWAC to the Board of Freeholders on how to spent recycling grant money.

Mrs. Costa explained to the Board the purpose of SWAC's presentation this evening is to increase the overall recycling rates of businesses, schools and households in the County. The logo would be a deer with the recycling symbol as his antlers (Recycling Saves Bucks/Hunterdon County Recycles).

- In 2012 Hunterdon County disposed of more than 110,000 tons of waste at an average cost of \$70 per ton. Each ton of recycling can be processed at 1/3 of the cost of disposal for the same materials.

Mrs. Costa quickly went through the proposals 6 ways to invest the grant money in Hunterdon County's recycling program: (1) Revise County Website; (2) Consistent Message; (3) "Call to Action" mailing; (4) Business Resource Materials; (5) Hauler's Mailing Insert; and (6) School Education Program.

Mrs. Costa stated there are a lot of things open to different towns that residents of different municipalities could attend. SWAC would like to develop a shared calendar to let the residents know what is going on in all the local areas.

Mrs. Costa explained there is a website called "Recycling NJ.Com" and it is very visual on what is recyclable. Recycling isn't just metal, paper and plastic, it is really everything such as yogurt cups or bicycles and so forth. SWAC would like to offer a visual resource on the County's website. It doesn't have to be invented, because this one is good.

Mrs. Costa stated SWAC would like to showcase businesses and schools that are doing a good job. SWAC would like to work with the democrat on offering more commentary and getting articles in the paper including highlighting schools that are doing a good job.

Mrs. Costa said SWAC would like to provide a consistent message on recycling and reducing waste. The message is about saving money for municipalities and businesses in the County.

Mrs. Costa suggested the County send out a mailing to the residents, asking them to recycle and it tells them about the County's recycling efforts (paper, metal, glass, cardboard). It talks about how the municipality and County can save money. There is also a pledge to recycle; the webpage, there is also a barcode where you can put your Iphone over it and go right to the County's website and learn about what is going on in the County.

Mrs. Costa stated that tools are needed for businesses to teach them how to recycle or how to recycle more. SWAC would like to partner with the Hunterdon County Chamber of Commerce to host meetings. SWAC is aware it can partner with the County's Health Department for training and check lists. Mrs. Costa stated that on the website can be downloadable signs, municipal checklists and training. This can be made available on the County's website, that people can click on and get information.

Mrs. Costa said SWAC would like to partner with the haulers because haulers can include information in their bills to customers. This is an easy way to inform people of what materials are going to be collected, what can be brought to the local Departments of Public Works, and it would allow haulers to inform people what they will not pick up.

Mrs. Costa said the school education program is not a new idea and it isn't the only solution, but it can be made fun and she explained how lunch time audits of what is thrown out are performed. Then the schools talk to the students about the audits and explain what could have been done with what was thrown out. Some of the teachers are doing incredible jobs and those could be highlighted in the Hunterdon County Democrat and on the County's website. Every school should have an earth day recycling event in the County and that would be part of the education program.

Mrs. Costa reported the initial recycling mailing would be \$10,500; website enhancements, municipality materials; haulers insert (printing); school workshop program (which could be used over and over); business and marketing materials; investment in additional containers; awards and recognition (the hope is to get additional sponsorships from businesses). The grant money is around \$40,000 and the items she mentioned is around \$37,500.

Mrs. Costa stated the Board asked SWAC to report on the results from a survey that was done with all the municipalities. From the feedback of the online survey, some of the above suggestions were developed on how SWAC would spend the grant.

Director Walton stated he is impressed; this is well thought out; and it would plug some holes that he is aware of in the recycling efforts at the municipal level. He questioned how the costs were developed.

Mrs. Costa stated she contacted the County's print shop because they did the copies for SWAC and the postcard.

Mrs. Yard questioned if there are currently any haulers on SWAC.

Alan Johnson, Solid Waste/Recycling Director, advised that Lisa Costa works for a hauling company and represents DonJon Recycling. SWAC currently has a vacancy in the hauler position.

Mrs. Yard asked what the responsible would be of the twenty-six County's municipalities and/or SWAC members in making this proposal happen.

Mrs. Costa advised there was a great responsible to SWAC's initial meeting and to the survey. All this recycling benefits the municipality. There will be training materials for municipalities, small businesses and schools. SWAC will develop these materials and distribute them; thus allowing municipalities the opportunity to develop programs. Municipalities will be responsible for providing updates to the County's website, as well as suggestions and a calendar of what is going on in their municipality. Mrs. Costa feels SWAC as a collective unit will have to stay on top of all this.

Mrs. Costa feels that the energy on SWAC, and its commitment has picked up.

Mrs. Yard confirmed Mrs. Costa is familiar with the quarterly tool and informed her that typically only half of the municipalities respond to this. She and Mr. Johnson met on this and she is interested to see if Mrs. Costa's energy and enthusiasm will be shared and multiplied among SWAC and the municipalities. Something needs to be put in the quarterly report so that municipal participation can be measured. There were 7 municipalities out of 26 who responded to the quarterly tool.

Mrs. Yard confirmed that Dan Shea is a member of SWAC and is working with some of the County's professionals.

Mrs. Yard offered to send Mrs. Costa a copy of the quarterly report and was informed by Mr. Johnson that he does send those reports to each SWAC member.

Mr. Johnson advised the Board that the currently grant expires on March 31, 2013 and all these items mentioned tonight can't take place before then. He will come back to the next meeting to request a grant modification for the project in order to place specifics into it. He will also ask the administrator of the grant for an extension through the end of 2013 or the first quarter of 2014.

Mr. Johnson confirmed for the Board that he has already been in contact with the Information Technology Division and Central Printing and Mail; the County family is ready to move on this.

Mrs. Costa informed the Board that SWAC is not yet ready to do the hauler mailer; so that needs to be put in place, so something will be ready by the beginning of February, so the haulers will have a mailing to put in with their billing to their customers in March.

Mr. Mennen questioned the level of confidence that the haulers will cooperate in placing a mailing insert in the bills, as there is labor involved to have the inserts stuffed in with the bills.

Mr. Johnson informed the Board that County's recycling plan has a requirement that the haulers provide information on an annual basis of all the items that needs to be recycled. Haulers are to supply the County with their mailings and this will another form of outreach to the hauler that the County will draft and provide a mailer to them, so they can send it to their customers. It develops a trust between government and the haulers and hopefully that will lead to more positive interaction in the future.

Mr. Harrison advised that SWAC is as enthusiastic as Mrs. Costa on this project. He asked what can be done this evening.

Director Walton recommended that Mr. Johnson prepare a resolution that the Freeholder Board can approve at its next meeting on December 18, 2012.

#### **FARMLAND/OPEN SPACE/PLANNING**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 12/04/12-4A**

#### **RESOLUTION**

**RESOLVED**, Approving a grant agreement for the Hill and Dale 2 Farm, Block 38, Lot 1.05, in Tewksbury Township, 43.768 acres, (SADC-\$393,912; County-\$131,304; Township-\$196,956; Reimbursement to County after closing-\$65,652), total amount of \$656,520.

**ROLL CALL: (AYES) MR. SWORN, MR. HOLT, MR. MENNEN, MR. MELICK, MR. WALTON.**

Mr. Sworen moved and Mr. Mennen seconded this:

**See Page 12/04/12-4B**

#### **RESOLUTION**

**RESOLVED**, Approving a contract for sale of development easement, from Charles and Lorraine Brown, Jr., for Block 9, Lot 20.01 and Block 14, Lots 2 and 38, in Holland Township, estimated 129 acres, (SADC-\$464,400; County-\$116,100; Township-\$116,100), total amount of \$696,600.

**ROLL CALL: (AYES) MR. SWORN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 12/04/12-4C**

#### **RESOLUTION**

**RESOLVED**, Approving a Municipal Grant application, upon the recommendation of the Open Space Advisory Committee, for East Amwell Township, ("Wiedemer Parcel"), in the amount of \$24,564.78.

**ROLL CALL: (AYES) MR. SWORN, MR. HOLT, MR. MENNEN, MR. MELICK, MR. WALTON.**

Mr. Sworen moved and Mr. Mennen seconded this:

**See Page 12/04/12-4D**

#### **RESOLUTION**

**RESOLVED**, Approving a Municipal Grant application, upon the recommendation of the Open Space Advisory Committee, for Franklin Township, ("Perkowsky Farm"), in the amount of \$153,383.51.

**ROLL CALL: (AYES) MR. SWORN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 12/04/12-5A**

**RESOLUTION**

**RESOLVED**, Approving a Municipal Grant application, upon the recommendation of the Open Space Advisory Committee, for Union Township, towards debt service ("Milligan Farm"), in the amount of \$26,416.80.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK, MR. WALTON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 12/04/12-5B**

**RESOLUTION**

**RESOLVED**, Approving a Non-Profit Grant application, upon the recommendation of the Open Space Advisory Committee, for the New Jersey Conservation Foundation, towards the purchase of Block 13, part of Lot 19, in Delaware Township, associated with the Plum Brook Greenway, in the amount of \$357,438.40.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK, MR. WALTON.**

Sue Dziamara, Planning Services Division, asked the Board to take formal action to set a public hearing on February 05, 2013 for the Hoffman Farm parcels in Holland Township, at 5:30 p.m. and on February 19, 2013 at 7:00 p.m. at the Holland Township municipal building. Mr. Sworen moved Mr. Mennen seconded a motion setting the public hearings as requested.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

**PURCHASING**

Mr. Melick moved and Mr. Holt seconded these:

**See Page 12/04/12-5C**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2012-20, for Maintenance and Repair Materials, with Campbell Foundry Company, in an amount not to exceed \$30,000.

**See Page 12/04/12-5D**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2012-20, for Maintenance and Repair Materials, with County Concrete Corporation, in an amount not to exceed \$15,000.

**See Page 12/04/12-5E**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2012-20, for Maintenance and Repair Materials, with Eastern Concrete Materials, Inc., in an amount not to exceed \$72,841.25.

**See Page 12/04/12-5F**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2012-20, for Maintenance and Repair Materials, with Flemington Bituminous Corporation, in an amount not to exceed \$72,245.

**See Page 12/04/12-5G**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2012-20, for Maintenance and Repair Materials, with Stavola Construction Materials, Inc., in an amount not to exceed \$55,290.

**See Page 12/04/12-5H**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2012-20, for Maintenance and Repair Materials, with Tilcon New York, Inc., in an amount not to exceed \$184,620.

**See Page 12/04/12-5I**

**RESOLUTION**

**RESOLVED**, Authorizing the award of County Bid #2012-20, for Maintenance and Repair Materials, with Trap Rock Industries, in an amount not to exceed \$24,002.50.

**ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. MENNEN, MR. SWOREN, MR. WALTON.**

**COUNTY Update**

**Generators**

Cynthia J. Yard, County Administrator, informed the Board that Frank Bell, Director of Land Use and Facilities Management, asked her to bring up an issue this evening. Mrs. Yard asked John Davenport, County Purchasing Agent to explain to the Board about the generators.

Mr. Davenport explained that John Glynn, Director of Public Works and Mr. Bell met with the County's Facilities Management Committee to talk about the buildings that would be using as a potential shelter or the buildings that are needed for general operations, that the County would have the proper generator backup. Mr. Bell received quotes with regards to engineers to assist

the County in finding out the County's needs would be for various buildings and what the load would be for various buildings and recommend the size of a generator for that building. Mr. Bell had asked Mr. Davenport the process to get this started and was informed the Freeholder Board has to approve this. Mr. Bell received two quotes and JAR Engineering is the low bidder (\$6,500). Mr. Davenport stated the County has used them in the past successfully. Mr. Bell checked with Finance and funding is available.

Mrs. Yard advised that this would be an eligible expense under the County's Health Preparedness Grant through the Health Department and there is funding left in the grant which will help the County get a permanent generator at Route 12, Building 1, which is desperately needed when the County's sets up a shelter.

Mr. Holt moved and Mr. Sworen seconded this:

**See Page 12/04/12-6A**

**RESOLUTION**

**RESOLVED**, Approving an agreement with JAR Engineering, in the amount of \$6,500.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. WALTON.**

Finance Vacancy

Mrs. Yard informed the Board that she and Cheryl Wieder, Human Resources Director met with the Finance Director concerning a vacancy in the Finance/Administrative Services Department. In the process of providing a favorable recommendation to fill this vacancy, Mrs. Yard reported that the Finance Director has made a commitment of cross-training her staff.

Mr. Holt moved and Mr. Sworen seconded a motion granting approval to fill the vacancy in the Finance/Administrative Services Department. The position will be posted internally first.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. WALTON.**

Human Services Vacancy

Mrs. Yard explained to the Board how the vacancy in the Human Services Department came about, stating an employee moved from the APS Unit which created a vacancy; then an employee filled that position thus creating this vacancy for a Keyboarding Clerk to be backfilled. Mrs. Yard stated the Human Services is one of the few areas that has seen an increase need for services due to the economy.

Mr. Sworen moved and Mr. Holt seconded a motion granting permission to post to backfill the position of Keyboarding Clerk in the Human Services Department.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Policy 2005-2003

Mrs. Yard stated that Freeholder Sworen had asked her to review Section #10, on the County's Fringe Benefits Policy for Constitutional Officers, Unclassified Employees, Department Heads and Non-Contractual Employees. Mrs. Yard enlisted the assistance of County Counsel, Shana Taylor, who did most of the research for this effort. As a result of the last weather event, the County learned that unless there is a policy or something clearly articulated in a policy how the County deals with overtime for unclassified, unaffiliated employees, that FEMA would not consider reimbursement. Ms. Taylor looked at the law and regulations and revised Section 10.

Ms. Taylor explained she tried to craft a policy that would provide the County with the option to be reimbursed should the Freeholder Board chose to give people overtime payments when they are activated during an emergency. The employees have to be designated in advance and in writing by a department head or the Director of Public Safety that they would be emergency response employees. This would only happen during a declared emergency, such as snow plowing removal, water and sewer main service breaks, hurricanes debris collection, operation of a shelter, and any other health and safety related services. The Policy spells out that overtime will be authorized only during situations which have been designated as qualifying emergency operations and the staff member has been directed by the County Administrator, the Board of Chosen Freeholders, the Director of Public Safety or their respective department head to work an excess of 40 hours in a work week and that there has also been a declaration of an emergency by the County.

Ms. Taylor confirmed for Mr. Sworen that the County's can't declare an emergency unless the Governor has declared the emergency for a particular county.

After further discussion, Director Walton asked the Board to review the policy and it will be placed on a future agenda for consideration by the Board.

**CONSENT AGENDA**

Director Walton announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Sworen moved and Mr. Melick seconded a motion approve the claims in accordance with the Claims Register dated December 04, 2012.

**See Page 12/04/12-7A**

**CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.**

Mr. Sworen moved and Mr. Melick seconded these:

**See Page 12/04/12-7B**

**RESOLUTION**

**RESOLVED**, Matthew Silva appointed provisional, full time Inspector, Mosquito Control, Division of Health, Department of Public Safety and Health Services.

**See Page 12/04/12-7C**

**RESOLUTION**

**RESOLVED**, Melissa Tulley appointed provisional, full time Senior Receptionist, Housing Division of the Human Services Department.

**See Page 12/04/12-7D**

**RESOLUTION**

**RESOLVED**, Adam Johnson appointed permanent, full time Maintenance Repairer, Buildings and Maintenance Division, Land Use and Facilities Management Department.

**See Page 12/04/12-7E**

**RESOLUTION**

**RESOLVED**, Carl Schottman appointed permanent, full time County Park Ranger, Parks and Recreation Division, Land Use and Facilities Management Department.

**See Page 12/04/12-7F**

**RESOLUTION**

**RESOLVED**, Susan Pena appointed, permanent, full time Keyboarding Clerk 2, Land Use and Facilities Management Department.

**See Page 12/04/12-7G**

**RESOLUTION**

**RESOLVED**, Approving specifications for County Bridge RQ-179, on Stanton Station Road, over the South Branch of the Raritan River, in Raritan and Readington Townships.

**See Page 12/04/12-7H**

**RESOLUTION**

**RESOLVED**, Approving the retirement of two Bluebird buses, due to age and condition, to be sold at the next auction.

**See Page 12/04/12-7I**

**RESOLUTION**

**RESOLVED**, Approving a letter from the State Department of Environmental Protection, Natural and Historic Resources, in connection with the County's application for project authorization for the Reconstruction of Hunterdon County Culvert U-18, on Race Street, over Grandin Stream, in Union Township.

**See Page 12/04/12-7J**

**RESOLUTION**

**RESOLVED**, Authorizing a modification to a professional services agreement with Bucharth Horn, Inc., in connection with the redesign of certain aspects of County Bridge E-174, in East Amwell Township, increase of \$45,014.

**See Page 12/04/12-7K**

**RESOLUTION**

**RESOLVED**, Approving the amendment to the County's Policy for Use of County Lands, Facilities and Meeting Room.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.**

**PROCLAMATION/RECOGNITION**

Mr. Sworen moved and Mr. Mennen seconded these:

**See Page 12/04/12-7L**

**PROCLAMATION**

**RESOLVED**, Recognizing Kenneth Churchill Cordasco for attaining the designation of Eagle Scout.

**See Page 12/04/12-8A**

**PROCLAMATION**

**RESOLVED**, Recognizing Peter Melick and Dr. William Voyce upon receiving the 2012 Distinguished Citizens Award from the Boy Scouts of America, Central New Jersey Council.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

**GRANTS**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 12/04/12-8B**

**RESOLUTION**

**RESOLVED**, Approving a grant application from the State Department of Law and Public Safety, Division of Criminal Justice, for funding for the Sexual Assault Nurse Examiner/Sexual Assault Response Team (SANE/SART), in the amount of \$59,870 (Federal Funds-\$47,896; County Match-\$11,974).

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 12/04/12-8C**

**RESOLUTION**

**RESOLVED**, Approving an agreement with the State Human Services, Division of Disability Services, for transportation services for the elderly, in the amount of \$124,434; and a Public Donor Agreement with Human Services to provide donated resources of \$131,109.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.**

Mr. Sworen moved and Mr. Mennen seconded this:

**See Page 12/04/12-8D**

**RESOLUTION**

**RESOLVED**, Approving a subcontract award Agreement with Somerset County, in the amount of \$53,642, to provide employment related services to Temporary Assistance to Needy Families (TANF), General Assistance (GA), and Supplemental Nutrition Assistance Program (SNAP) recipients.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

Mr. Sworen moved and Mr. Mennen seconded this:

**See Page 12/04/12-8E**

**RESOLUTION**

**RESOLVED**, Approving a contract with the State Department of Human Services, Division of Family Development, for the amount of \$57,378, to be used to assist families and individuals at risk of homelessness, who are eligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.**

**FREEHOLDERS COMMENTS/REPORTS**

Director Walton announced that the next Freeholders' meeting on Tuesday, December 18, 2012, will be held at the County's Vocational School, Polytech, which is located behind Hunterdon Central Regional High School. At that time, we will be paying tribute to Ron Sworen, for his serve to Hunterdon County.

**OPEN TO THE PUBLIC**

Lois Stewart, Flemington Borough resident questioned what the December 11, 2012 meeting is for.

Director Walton advised the December 11, 2012 meeting is a 9:30 a.m. meeting to discuss the capital budget/budget sessions. The Freeholders will be holding budget meetings on the second and fourth Tuesday's of the month.

Mrs. Stewart asked when the Board will be discussing funds for family planning.

Director Walton explained the County does not have any funds, either now or in the past, for family planning.

Mrs. Stewart questioned how often the front of the County's buildings on Main Street are cleaned because this past weekend it was not very tidy.

Mrs. Yard will look into this matter and report back to the Board.

Lou Reiner, Raritan Township resident, congratulated Freeholder Holt and his running mate on winning the past election.

Mr. Reiner commended the Board of Chosen Freeholders for what he believes has been a good year.

Mr. Reiner said the Freeholders response to Raritan Valley Community College's request to expand its Student Community Center was commendable and he appreciates the stand Hunterdon County took. He personally believes this issue should be dealt with by a referendum on the ballot in both Hunterdon and Somerset Counties.

There being no further business to come before the Board, Director Walton adjourned the meeting at 6:48 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board