

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

August 07, 2012

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:05 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN, MR. SWOREN.

OPEN PUBLIC MEETINGS ACT

Director Walton announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 03, 2012, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Holt moved and Mr. Mennen seconded these:

See Page 08/07/12-1A RESOLUTION

RESOLVED, Executive Session to discuss right of way negotiations for the Koch property in Raritan Township.

See Page 08/07/12-1B RESOLUTION

RESOLVED, Executive Session to discuss an update on the Ewing acquisition in Raritan Township.

See Page 08/07/12-1C RESOLUTION

RESOLVED, Executive Session to discuss the possibility of sale of a portion of the Wescott property in Delaware Township and any legal ramifications.

See Page 08/07/12-1D RESOLUTION

RESOLVED, Executive Session to discuss an updated on the Gensch vs. Hunterdon County litigation.

See Page 08/07/12-1E RESOLUTION

RESOLVED, Executive Session to discuss an update on the settlement conference involving an employee in the Prosecutor's Office.

See Page 08/07/12-1F RESOLUTION

RESOLVED, Executive Session to discuss recommendations for the Hunterdon County Division of Corrections employees.

See Page 08/07/12-1G RESOLUTION

RESOLVED, Executive Session to discuss an appointment to the Human Services Advisory Council.

See Page 08/07/12-1H RESOLUTION

RESOLVED, Executive Session to review the Executive Session minutes of June 19, 2012 and July 03, 2012.

ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. SWOREN, MR. WALTON.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:06 p.m., recessed at 4:55 p.m. and reconvened in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

County Bridges.

Carmen Vokie of Sergeantsville and Thomas Nosker, Professor at Rutgers' University came before the Board to introduce a new product (Polystyrene/Polyethylene Composite Structural Materials) which Professor Nosker invented along Professors Jennifer Lynch and Richard Renfree of Rutgers University, from recycled plastic. These materials are used to produce railroad crossties which are being used to build bridges and require no painting or maintenance.

After further discussion, Director Walton asked Mr. Vokie and Professor Nosker to provide information on this product, to John P. Glynn, Director of Public Works and John P. Davenport, the County's Purchasing Agent.

County Vehicle Policy

A member of the press questioned if the Freeholders would be discussing the County's vehicle use policy this evening.

Director Walton explained that the Freeholders have not been able to meet with the Prosecutor on this issue, as Prosecutor Kearns is out of town. Once that discussion takes place, the Board will have a discussion on the matter in public.

POLYTECH

Kim Metz, Polytech Superintendent came before the Board and introduced Abigail Minchin and Sarah Martin, who are the recipients of the NJAC (New Jersey Association of Counties) Foundation Investors Bank Scholarship Program for County Vocational-Technical School Students. Each girl was presented with a \$500 check from NJAC.

Ms. Minchin will be enrolled in Raritan Valley Community College's nursing program and Ms. Martin will be attending Kent University in order to study Special Education.

The Hunterdon County Board of Chosen Freeholders wished Ms. Minchin and Ms. Martin much success in all their future endeavors.

ROADS and BRIDGES Update

John P. Glynn, Public Works Director, came before the Board to provide an update of various County road and bridge projects.

- Plans are being developed for High Risk Rural Roads, including County Route 519, Bridge Street to Milford Borough Line. The design is not just curb to curb, Federal Highway and NJDOT is asking the County to look at the sidewalks to make sure they are in conformance with ADA requirements. Mr. Glynn has informed them that the County isn't responsible for sidewalks but they will not provide funding if the ADA issues aren't addressed. The County is researching this because it is not easy to bring sidewalks up to ADA requirements.
- The RPMS have been installed for County Route 523/517. Pavement repairs are needed for 517 due to cracks in the road through the Dinner Pot Area.
- The County has to make a presentation to the Historic Sites Council for County Route 579 in Ringoes, and an archeologist has to be brought on board as the area near 179 and 602 are developed because there used to be an old hotel on that side of the road.
- An information meeting was held at Raritan Valley Community College for County Route 637, in Readington Township and Branchburg Township in Somerset County and comments were received and plans are being reviewed. A cost estimate has to be developed, as well as an agreement with Somerset County who will be the lead on this project.
- The concrete arch inside the stone arch for InterCounty Bridge L-97-W, the Stephensburg Road Bridge, in Lebanon Township and Mansfield Township, in Warren County has been poured and the contractor is running up the parapet walls now. The project is expected to be completed by the end of September 2012.
- Comments received from the public on InterCounty Bridge L-25-W have been given to the consultant in order to address them as part of the preliminary plans.
- The north side substructure of Bridge W-71 on County Route 579, in West Amwell Township has been completed. The beams will be delivered in early September so the project is on schedule to be completed by mid-October, 2012.
- Culvert A-16, on Woolf Road, in Alexandria Township was completed last week.
- Culvert HA-11, on Sweet Hollow Road, in Alexandria and Holland Township has been looked at to determine if the deck replacement can be delayed. Alexandria Township recently opened the road after it was closed due to Hurricane Irene, last August 2011.
- Culvert R-146, on Craig Road in Readington Township has been started.
- Culvert T-91, on Sutton Road, in Tewksbury Township is going well. The substructure work has been completed. Stone needed to match with the existing stone arch has been received. The project should be paved out within three weeks.
- The County's meeting with DEP for Culvert U-18, on Race Street in Union Township, did not go well. DEP is going to make the County make a presentation to the Historic Sites Council for the replacement of U-18 and DEP is holding up the freshwater wetlands permit in order to see if the arch can be preserved. The County was going to replace the arch with a concrete arch.
- The County is working with Stockton Borough's engineer on the drainage study for the Borough and a meeting has been scheduled for August 14, 2012.
- A meeting was held with the utility company for County Bridge F-45 on Whitebridge Road, in Franklin Township, to have them set the anchor pole. The right of way documents are being finalized but Fish and Game of DEP have to sign off before the County can give the paperwork to NJDOT.
- Another solution has been determined for County Bridge E-174, in East Amwell Township and a submittal will be made to DEP concerning the storm water project.
- Bridge D-300, on Raven Rock-Rosemont Road is a phoenix truss and the project is on schedule.
- A pole needs to be relocated for County Route 512/513 and the County will be talking to JCP&L on that matter.
- An agreement has been reached with the properties owners in connection with County Route 600/612 in Raritan Township, near the Hunterdon Medical Center.

Director Walton confirmed with Mr. Titus that he has discussed this proposal with the Human Resources Director, Cheryl Wieder.

Mr. Titus feels this would be a small impact relative to the amount of loss the Library is currently undergoing. It is felt these changes will allow the Library to meet all its service needs.

Mrs. Yard advised this is the second time that Mr. Titus has come before the Board to creatively look at how he can utilize his resources. Last year Mr. Titus has a very successful plan and he has again, gone back to the drawing board to restructure his area and he isn't just asking for five people because he lost five people.

After further discussion, Mr. Sworen moved and Mr. Mennen seconded a motion to approve the proposal made by Mr. Titus to provide continued services at the Library.

ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. MELICK, MR. HOLT, MR. WALTON.

Mr. Sworen asked Mr. Titus for an updated on the relocation of the South County Branch Library.

Mr. Titus reported that the new location for the South County Branch Library on Route 179, will have a soft opening this Thursday if the County receives its Certificate of Occupancy tomorrow. He hopes to have a ribbon cutting sometime in October, 2012.

FOR DISCUSSION

Status of the implementation of the County's vehicle policy.

Director Walton explained to Freeholder Melick that the press asked earlier about the status on the County's vehicle policy and it was stated that the meeting with the County Prosecutor has not yet taken place due to schedules and once that happens this conversation can take place.

Mr. Mennen asked Mrs. Yard to put together a summary of the changes in the County's vehicle policy for the Board to review.

Mrs. Yard reported to the Board that the County's vehicle policy has been reviewed again by herself, County Counsel and the Human Resources Director. Whoever is going to be the spokesperson for the Board on the policy needs to have a full understanding of what the policy means.

Mr. Melick asked Mrs. Yard if she was inferring to the FOP agreement which was signed two years ago.

Mr. Melick said the County has put a policy in place regarding vehicles and the FOP signed an agreement and this is in violation of the FOP agreement and the policy.

Director Walton stated this Board, by three votes, asked that two members of the Freeholder Board would be sent to the Prosecutor's Office to resolve these issues. That has not happened yet but he would like this opportunity to take place.

Mr. Melick that as of Friday, at 4:30 p.m., all County cars not leave the County of Hunterdon. Motion died for lack of a second.

Mr. Mennen stated amendments were made to the County's vehicle policy, specifically the "take home" in January and effectively there has been no change. Therefore, the implementation of the policy change from January 2012 isn't working. The specifics with regard to a vehicular incident/accident which occurred is a different discussion point. It could have been a take home vehicle and it might be the same discussion but Mr. Mennen wants to make sure the changes this Board put into place are actually be adopted. Irrespective of anything that may have or may not have occurred through this singular vehicular accident, which is a different discussion.

Mr. Mennen asked Mrs. Yard to put together for the next meeting, a brief summarization of change put into place in January 2012 and what has been done and if those changes have been effectuated. If the changes haven't been effectuated then this Board has to determine why those changes were made.

Flemington-Raritan Regional School District requesting In-Kind Printing services

A request was received from the Flemington-Raritan Regional School District requesting In-Kind Printing services through the County's Print Shop. Mr. Sworen moved and Mr. Holt seconded a motion granting permission for the County to provide these services and charge the district as outlined in the scope of work provided by Robert Thurgarland, Central Printing Director.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Request to fill a vacancy in the Human Services Department, Social Services Division

Mrs. Yard reported to the Board that the Department of Human Services is requesting to fill a vacancy in the Division of Social Services for a Family Service Worker, in the Adult Medicaid Unit. The funding source is multiple funding streams through state, federal and county dollars. In the past, the County has tried to backfill this Division in order to leave staffing at the status quo because work in this area has spiked since the economic downturn. Mrs. Yard advised the filling of this vacancy is supported by the Human Resources Director and herself. Mr. Sworen moved and Mr. Holt seconded a motion granting permission to fill the Family Service Worker position in the Division of Social Services, in the Human Services Department.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Request to refill a vacancy in the Land Use and Facilities Management Department.
(Park Ranger)

Mrs. Yard reported there is a vacancy in the Land Use and Facilities Management Department, in the Division of Parks and Recreation for a Park Ranger. After further discussion, Mr. Sworen moved and Mr. Holt seconded a motion granting permission to fill the Park Ranger position in the Division of Parks and Recreation, in the Department of Land Use and Facilities Management

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

CONSENT AGENDA

Director Walton announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Sworen moved and Mr. Holt seconded a motion to approve the Claims Register dated August 07, 2012.

See Page 08/07/12-5A **CLAIMS REGISTER**

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Mr. Sworen moved and Mr. Holt seconded a motion to approve the regular session minutes of May 01, 2012, May 15, 2012, June 05, 2012, June 19, 2012 and July 17, 2012.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

Mr. Sworen moved and Mr. Holt seconded these:

See Page 08/07/12-5B **RESOLUTION**

RESOLVED, Kevin Barile appointed temporary, as needed seasonal Laborer, Division of Roads and Bridges, Public Works Department.

See Page 08/07/12-5C **RESOLUTION**

RESOLVED, Frank Della Serra appointed unclassified, full time Undersheriff, in the Sheriff's Office.

See Page 08/07/12-5D **RESOLUTION**

RESOLVED, Approving contractual salary increases for the CWA Supervisory Contract.

See Page 08/07/12-5E **RESOLUTION**

RESOLVED, Approving longevity payments for employees covered under the Prosecutor's Investigator's contract for 2012.

See Page 08/07/12-5F **RESOLUTION**

RESOLVED, Approving longevity payments for employees covered under the Prosecutor's Sergeants contract for 2012.

See Page 08/07/12-5G **RESOLUTION**

RESOLVED, Approving merit-based salary increases for unclassified and non-contractual employees for 2011.

See Page 08/07/12-5H **RESOLUTION**

RESOLVED, Bryan Manning granted a transfer to the position of Road Repairer, Public Works Department.

See Page 08/07/12-5I **RESOLUTION**

RESOLVED, Approving an Inter-County Agreement with Mercer County, for the Reconstruction of Inter-County Bridge E-140-M, on County Route 518, in East Amwell Township, and Hopewell Township in Mercer County, in the amount of \$581,988 (using 1999 Bridge Bond funding).

See Page 08/07/12-5J **RESOLUTION**

RESOLVED, Approving a Discharge of Mortgage for Irene Honachefsky, Block 68, Lot 7, in Clinton Township.

See Page 08/07/12-5K **RESOLUTION**

RESOLVED, Approving a Discharge of Mortgage for Estelle Bevis, Block 27, Lot 73 (1), in East Amwell Township.

See Page 08/07/12-6A

RESOLUTION

RESOLVED, Approving a Discharge of Mortgage for Estelle Bevis, Block 27, Lot 73 (2), in East Amwell Township.

See Page 08/07/12-6B

RESOLUTION

RESOLVED, Approving the appointment of Christine Hammerstone to the Transportation Advisory Committee.

See Page 08/07/12-6C

RESOLUTION

RESOLVED, Approving a Change Order #1, for County Bid 2012-24, for the Addition and Fuel Island upgrade at the Everittstown Garage, with Tekton Development Corp., increase of \$4,246.

See Page 08/07/12-6D

RESOLUTION

RESOLVED, Approving a Black Fly Surveillance Contract with Millersville University for 2012, in the amount of \$9,500.

See Page 08/07/12-6E

RESOLUTION

RESOLVED, Approving an agreement with Warren County for the painting of InterCounty Bridge #07018/#I-3-W, on Route 579, Church Street over the Musconetcong River.

See Page 08/07/12-6F

RESOLUTION

RESOLVED, Approving a participation agreement with Direct Install, for the Route 12 County Complex, (contractor Donnelly Solutions), in the amount of \$50,801.06 (grant funding \$35,560.74 and County funding \$15,240.32), for the installation of energy efficiency measures.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

SHARED SERVICES PRESENTATION

Sue Dziamara explained that on June 05, 2012, this Board adopted a resolution directing the Division of Planning Services, of the Department of Land Use and Facilities Management, to do research on shared services and draft a plan to implement shared services at a County level. Her office reached out to the New Jersey Planning Officials; the New Jersey Association of Counties; the Hunterdon County Chamber of Commerce and to the New Jersey Shared Services Association. Her office also reached out internally to see if there were any changes to the existing shared service website in order to verify that all of the services were accurate.

Mrs. Dziamara met with the Director Walton, Freeholder Holt and staff. It was felt the best way to proceed with this was to start with small steps and to demonstrate some level of success before getting too far into this. It is unsure if this will remain in the Planning area; more than likely it will migrate out as the responsibilities of a shared services coordinator grows and develops.

Mrs. Dziamara worked with the Division of Information Services to develop a mock-up of a website. Mrs. Dziamara thanked Carrie Moore, the County's Webmaven and William Millete of Planning who also worked on this project.

Mrs. Dziamara presented a power point presentation to the Board outlining the County's shared services website and what is being offered by the County. It would be the responsibility of a Shared Services Coordinator to receive email requests from municipalities and direct them to the areas in the County to best service the request who would then bring it before the Board for consideration.

The first phase would be to get the County's website set up and running with a formal kickoff with the introduction of the Shared Service Website. Mrs. Dziamara reported her office has a breakfast talk scheduled for October 04, 2012 and recommended that meeting be used to introduce the website to municipalities. At that meeting, they could break off into focus groups that would review this and make recommendations on how to improve it. She would like to get representatives at the meeting who are currently doing shared services that can share with other municipal partners. Phase II would be the implementation of the Shared Services program and that is where they would continue to build the database and sample documents; as well as develop a contact list for each of Hunterdon's municipalities. The third Phase would be an analysis of shared services from the County's standpoint.

Director Walton confirmed with Mrs. Dziamara that the County's departments and divisions have assisted in creating a list of shared service opportunities and that the PDF file which has been created does have a direct link to the various departments/divisions. This is a new way for municipalities and school to come to the County for help. This is a new portal which is user friendly and will allow the County to keep track of how many requests do come in through this portal. Director Walton stated that this approach does not change any of the County's policies and approvals still have to come before the Freeholder Board.

Mr. Holt feels this will provide a posting point and a connection point to the twenty six municipalities, school systems and more, in which the County's involvement is nothing more than the fact that it created the portal/connection.

Director Walton thanked Mrs. Dziamara for her work on this shared services project.

PROCLAMATION

Mr. Sworen moved and Mr. Mennen seconded this:

See Page 08/07/12-7A

PROCLAMATION

RESOLVED, Recognizing Adam Kowalski for attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. WALTON.

GRANTS

Mr. Melick moved and Mr. Holt seconded this:

See Page 08/07/12-7B

RESOLUTION

RESOLVED, Authorizing the amendment to the 2013 Senior Citizens and Disabled Residents Transportation Assistance Program application and resolution with New Jersey Transit, increase of grant dollars to the County of \$50,517.

ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. MENNEN, MR. SWOREN, MR. WALTON.

Mr. Sworen moved and Mr. Holt seconded this:

See Page 08/07/12-7C

RESOLUTION

RESOLVED, Authorizing the submission of an application jointly with Sussex County, to the New Jersey Department of Health and Senior Services, for the provision of Local Core Capacity for Public Health Emergency Preparedness Grant funds, for the period of August 10, 2012 to June 30, 2013, in the amount of \$625,680 (funding for Sussex - \$313,445 and funding for Hunterdon County - \$312,235.)

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. WALTON.

CORRESPONDENCE

A request was received from the Kingwood Township Volunteer Fire Co. #1, requesting permission for a Coin Toss on October 13, 2012, from 8:30 a.m. until 4:00 p.m., at the intersection of County Route 519 and State Route 12. Mr. Sworen moved and Mr. Melick seconded a motion granting approval for a Coin Toss to the Kingwood Township Volunteer Fire Co. #1, provided this event is coordinated through the County's Department of Public Works.

ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.

Correspondence was received from the Garden State Underwater Recovery Unit, requesting permission to hold a Coin Toss on Saturday, August 25, 2012, and Saturday, December 15, 2012, from 8:00 a.m. until 3:00 p.m., at the Intersection of County Route 519 and Bridge Streets, in Milford, New Jersey. Mr. Sworen moved and Mr. Melick seconded a motion granting approval for a Coin Toss to the Garden State Underwater Recovery Unit, provided this event is coordinated through the County's Department of Public Works.

ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. MENNEN, MR. WALTON.

A letter was received from SAFE in Hunterdon, requesting permission to use the historic Court House on May 31, 2013, June 02, 2013 and June 14, 2013, for a fundraiser. An Evening of Art, Wine and Jazz would have a tent in front of the building for wine, cheese and a jazz ensemble with the 2nd floor of the Court House being used for an Art Auction. Local artists work would be on display on the first floor in the several rooms which are available.

The Hunterdon County Board of Chosen Freeholders discussed the issue of alcohol near the historic Court House. Mr. Sworen feels that SAFE would have to get a permit to serve liquor from Flemington Borough would have to approve it because the alcohol would be on a street.

Mr. Holt confirmed that food and drink would be served outside the building in an area in front of the front steps.

Mr. Mennen said the Freeholders have to make it understood that no food or drink is to be brought into the historic Court House. Attendees to this event would go into the Court House to view art work and for an art auction; so it has to be clearly understood that no food or drinks are to be brought into the building.

Mr. Mennen moved and Mr. Holt seconded a motion granting permission to SAFE in Hunterdon to use the historic Court House for an art auction, and provided they receive a permit to provide liquor from Flemington Borough, liquor can be served in a designated area outside the building. Again, no alcoholic beverages or food are brought into the County's building.

ROLL CALL: (AYES) MR. MENNEN, MR. HOLT, MR. MELICK, MR. SWOREN, MR. WALTON.

FREEHOLDERS COMMENTS/REPORTS

The Hunterdon County Board of Chosen Freeholders did not provide any reports.

OPEN TO THE PUBLIC

Director Walton opened the meeting to the public.

Andrea Bonnett, East Amwell Township resident questioned the Board on a surveillance agreement approved this evening with the Millersville University concerning a black flies.

Director Walton explained that Millersville University works with the County's Vector Control Division.

Mr. Wagner explained that the County collects the data on the black fly situation and it is sent to Millersville and they analyze the data and the County treats the problem.

Ms. Bonnett questioned how many attorneys the County has and she asked their names.

Mr. Holt reported that the County has two full time attorneys (County Counsel, Shana Taylor and Assistant Counsel, Michelle Nodes), as well as a part time Assistant Counsel (Aaron Culton); plus a Labor Counsel, (Matthew Giacobbe).

Ms. Bonnett asked if the Board is aware of how many cases of Whooping Cough in the County.

Mr. Wagner reported the County's Health Services has been putting out information and that information can also be found on the County's website.

Lois Stewart, Flemington Borough resident thanked the Board for its continued attention to shared services. How long before something really happens and stated that municipalities do not want to give up any power.

Director Walton reported the mayors he has spoken with are struggling to figure out how to keep their communities sustainable with the 2% cap. He feels that municipalities will give up power but it has to be under the right circumstances. That is why he continues to push, prod and encourage.

Mrs. Stewart asked the percentage of the increase given to unclassified and non-contractual employees.

Mrs. Yard explained that a flat amount was provided for the increase, so individuals who make a lower salary get a higher percentage and those who make a higher salary, get a lower percentage.

Questions answered for the press.

EXECUTIVE SESSION

Mr. Mennen moved and Mr. Melick seconded this:

See Page 08/07/12-8A

RESOLUTION

RESOLVED, Executive Session to discuss a personnel issue in the Planning Services Division of the Land Use and Facilities Management Department.

ROLL CALL: (AYES) MR. MENNEN, MR. MELICK, MR. HOLT, MR. SWOREN, MR. WALTON.

The Hunterdon County Board of Chosen Freeholders returned to Executive Session at 7:02 p.m. and reconvened in Open Session at 7:11 p.m.

There being no further business to come before the Board, Director Walton adjourned the meeting at 7:11 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board