

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

September 20, 2011

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:00 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN.

OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before April 29, 2011, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Sworen moved and Mr. Walton seconded this:

See Page 09/20/11-1A RESOLUTION

RESOLVED, Executive Session to discuss contractual issues related to the County's insurance.

See Page 09/20/11-1B RESOLUTION

RESOLVED, Executive Session to discuss a vacancy at the Tax Board.

See Page 09/20/11-1C RESOLUTION

RESOLVED, Executive Session to discuss the reorganization request of the County Clerk's Office at the request of the County Clerk.

See Page 09/20/11-1D RESOLUTION

RESOLVED, Executive Session to discuss a rice notice at the Health Department.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:02 p.m., recessed at 5:34 p.m., and reconvened in Open Session at 5:38 p.m.

PLEDGE OF ALLEGIANCE

Director Holt informed those present that there are a few issues he would like to deal with first before going into the Public Comment section.

PUBLIC HEARING – HAWKE PROPERTY

Director Holt reported that the County advertised a public hearing for 5:30 p.m. today on the Hawke Property in the Borough of Flemington. As of yesterday afternoon, the County was hand delivered a letter from the Borough of Flemington. Director Holt recognized Flemington Borough's Mayor, Erica Edwards who is present this evening. The Borough of Flemington states in this letter that it would greatly appreciate the County postponing the hearing for 30 to 60 days in order to afford the Borough and the County to discuss the opportunity for an agreement pertaining to the Hawke Property lot. The Borough is partnering with the Flemington Borough Improvement District Board of Trustees to determine and ultimately satisfy the need for parking in the district. The Borough would like to discuss these efforts with the County.

Director Holt confirmed with Mayor Edwards that the language within the letter still stands. He recommended the Board grant the Borough of Flemington's request to not open the public hearing and to set a date 60 days from today and to entertain the opportunity for the Borough and the County to meet to determine if this parking area can be mutually agreed to in a fashion that is beneficial to the Borough and to the County.

Mr. Mennen moved and Mr. Melick seconded a motion to table the public hearing on the Hawke Property for a period of 60 days, to be held on Tuesday, December 06, 2011.

ROLL CALL: (AYES) MR. MENNEN, MR. MELICK, MR. SWOREN, MR. WALTON, MR. HOLT.

4-H relocation to the Route 12 County Complex

Director Holt reported an email was received from Mr. Mundy, as well as emails from the public concerning a move of the 4-H program at the Route 31 County Complex to the Route 12 County Complex.

Director Holt wanted to put the facts on the records which are: (1) the designated space is the former Youth Facility which exists on the Route 12 property, known as Building #2, at the complex. The entire building would be dedicated as a 4-H facility and it does have a commercial kitchen in it. The building has interior space and exterior space which the current facility does not have on Route 31. (2) All items which were donated to the 4-H or belong to the 4-H will be moved to the Route 12 facility. Any furniture tagged and identified needed to move by 4-H will be moved. If there is any generic furniture that belongs to Route 31 will stay at Route 31. (3) The Backup key issue which was raised will be addressed and it will reside in the Hunterdon County Library which is across the parking area from Building #2. (4) In examining the space at both facilities, there are two very similar rooms in size both around 400 square feet each. At Route 31 there is a space which is around 600 square feet and there is a smaller space. The overall net difference in space is around 200 square feet. However, there is the Route 12 Assembly area in Building 31, which is used frequently by the 4-H which would be located 100 yards from Building #2, which would be entirely a 4-H building. (5) Regarding the issue of cleaning, the building will be cleaned. The kitchen has not yet been cleaned because it is currently used as a staging area but it will be cleaned. There will be cleaning staff assigned to that building and it will be cleaned on a regular basis.

Director Holt opened the meeting for questions and statements.

Director Holt reported there is a direct line to Frank Bell, AIA, County Project Administrator, who is also here to assist anyone. Mr. Bell is responsible for any changes or adaptations, or anything that will be done to that building including arranging for furniture moving and cleaning. There is a direct line of communication that does exist and will go directed from Win Cowgil, Department Heads of Rutgers' Cooperative Extension to Mr. Bell.

COMMENTS

Jack Sharp of Annandale came before the Board and confirmed the entire building at Route 12 will be dedicated for 4-H and no other groups. He asked if the Rutgers' CoOp will be using the building.

Director Holt explained the 4-H is part of the Rutgers' Cooperative Extension. Operations outside of 4-H or something tied to Rutgers will be at the Route 12 building.

Sherrie Peterson, of 4-H asked about meeting room spaces. Currently 4-H utilizes many facilities including the Route 12 Assembly area and Route 31. With the 4-H's 23 clubs they have reached over the capacity of the meeting room available at the Youth Facility so they will be utilizing rooms in other buildings. Is it possible to book rooms a year in advance.

Mrs. Yard explained that currently rooms are reserved six months in advance. If 4-H has a clear need, the County can take a look at that. Mrs. Yard explained the reasoning behind only reserving the room six months in advance. The County has many meeting rooms in the County and Karen Briggs of her office schedules the Assembly Room space. She estimates that 90% of the time the space is used, it is by 4-H and the County is happy that it is used. Mrs. Yard is willing to consider projecting out further than six months, especially if the activity is known.

Mrs. Yard advised there is an issue when the room is reserved, and an event is cancelled, that notification is given stating people need to work together.

Mrs. Peterson stressed that a lot of the 4-H volunteers work during the day and it is hard to obtain keys. Is it possible to have a key to the Route 12 Assembly Room space.

Mrs. Yard agreed the matter of a key can be looked at. Mrs. Yard explained a group used a County building last weekend, and they did not lock the building. She is willing to work with 4H.

Anna Pinkerton of Kingwood Township, asked if they would be allowed to take their individual desks with them to the Route 12 facility because they don't want the old desks from the barn.

Mrs. Yard explained to Ms. Pinkerton that there are existing desks at the Route 12 building and some of them are modular. The County will not be dismantling the modular furniture that is in the building. The furniture purchased, according to Mr. Mundy's email, solely for 4-H and/or Rutgers is not how the County views something purchased for County services. It is not territorial, although the County has made sure everyone's chair because everyone gets comfortable in their chair, will go with them. Mrs. Yard confirmed with Mr. Bell that if there is already a desk at the facility, it will be utilized.

Mrs. Yard further explained the furniture did not come from a barn, this is the furniture which came from a pharmaceutical company. The County is trying to repurpose furniture that is already at the facility. She also advised there will be a department being placed at the lower level of Building 2 at the Route 31 County Complex. The County is aware that Mr. Cowgil does have modular furniture which goes around his room, and he will be taking that with him.

Sue Miller of Raritan Township asked about security for where the offices/secretarial area will be located.

Mrs. Miller was directed to meet with Mr. Bell about security.

Stan Wozatowski of the Northwest Peach Association, a nonprofit tax exempt group, and a resident of Amwell Road, of Flemington, advised the Board they have a large group of almost 1,000 individuals which meet, in their State association. A group of about 60 to 65 people from Hunterdon, Warren and Somerset County meeting and he asked if there is a room they can use.

Director Holt explained outside groups can request space for meetings and events. He confirmed with Mrs. Peterson that this group has utilized 4-H space in the past. There are meeting rooms in the Library, at Building #1 on both floors and areas in the 4-H Building #2, that can accommodate this group upon request. Director Holt recommended Mr. Wozatowski schedule his meetings through Mrs. Peterson as has been done in the past.

Jamie Marbeto from Ringoes, questioned for clarification on why the 4-H has to move.

Director Holt explained the County is moving its Public Health Nursing Department, which currently resides off campus, into the County's Human Services area at the Route 31 County Complex. The main purpose for that is because over the last few years in examining Human Services and examining the nursing clientele, it makes sense to bring a client into one campus and be able to process them from the front of the campus all the way through the back of the campus. The Public Health Nursing segment deals with a lot of the needs of that client base is a part of that location, so people/clients who need public services and public health nursing will now be located in one area and they will be close to the hospital. The County is always examining space and departments are moved all the time. It also makes sense to tie the 4-H community in with the Route 12 Campus facilities.

Sandra Vernon of Stockton, asked Director Holt if there is a move in date for the 4-H in the Route 12 Building #2, because as a 4-H leader they are already starting to plan the 4-H year starting this October, 2011.

Mr. Bell explained Sprint is doing work at the building now and things should be ready for move in by the second week of October.

Scott Klucas of Tewksbury Township stated since 4-H will be using Building #1, known as the Chicken Coop, for the Assembly Room space, is it possible for them to have control of the booking of that space.

Mrs. Yard explained that would not be practical because 4-H is not the only user of the space, there are outside groups that use that area. She feels that Mrs. Peterson and Mrs. Brigg will be able to work on scheduling the space.

Mrs. Yard stated she has been working with Dr. Katz and Mr. Cowgil. Rutgers' Cooperative Extension includes 4-H. She feels this will be a good move for everyone.

Betty Jane Hunt West Amwell Township told the Board she feels good about the move and stated it will be a great to look outside a window.

Diana Boesch of Rutgers asked about storage space for items that are used often and can't be placed down at the Records Retention Center due to inconvenience.

George Wagner, Director, Public Safety advised that Building #2, has lots of storage. There is a huge area for storage in the attic, which encompasses the length of the entire building. The steps to the attic are located in the utility room, and they pull down.

Ms. Boesch informed the Board that everyone at Rutgers' is looking forward to the move.

Various questions were again answered concerning scheduling of activities, appointing a point person for each group, rooms scheduled on a first come first serve basis and issues concerning tagging furniture.

Irvin Hockenbury of Ringoes, asked how long this facility will be available to 4-H and Rutgers Cooperative Extension.

Director Holt stated the facility has a limited number of uses and it was felt that Rutgers and 4-H are a perfect fit for the facility. He doesn't anticipate ever having to move it again.

The Hunterdon County Board of Chosen Freeholders recessed at 6:19 p.m. and reconvened in Open Session at 6:22 p.m.

POLYTECH

Kim Metz, Superintendent of Polytech introduced Sara Powers and her mother, Kathy Powers. Mrs. Metz explained Sara competed in the FCCLA, which is the Child Development Program, this past July.

Miss Powers stated she is a Senior at North Hunterdon Regional High School and she is enrolled in the Early Childhood program at Polytech. Throughout the program she has completed lesson plans and portfolios. Her favorite part of being in the class, is being a part of FCCLA, which stands for Family Career Community League of America.

Miss Powers stated she participated in the FCCLA competitions which are State Level and National Level. At the state level, which this year was on living a healthy lifestyle for children, and she received a Gold Medal. She also went to California to participate in the National Level, for the same event and brought home the silver medal in four events. At nationals she met many people from all around the United States and heard many speakers talk about different areas of leadership and life.

The Board congratulated Miss Powers on such prestigious accomplishments and wished her much success in all her future endeavors.

Mrs. Powers informed the Board that she is a big proponent of the Hunterdon County Polytech school. It has been a wonderful experience for her daughter, she has learned much and it has helped her develop confident and it helped her decide on a career goal of becoming a teacher. Mrs. Power stated she is a Kindergarten Teacher and it was endearing for her for Sara to decide that she wanted to be a teacher. Mrs. Powers stated she is very impressed with the program at Polytech and feels it is at college level. It has taught Sara to develop a safe classroom to a lesson plan and it provided the experience of having to travel to competitions.

PUBLIC COMMENT

RTMUA/Solar project

Lois Stewart of Flemington Borough stated on the Correspondence Requests on the agenda this evening is a request from the Raritan Township Municipal Utilities Authority, asking permission to pursue a diversion on part of Block 74, Lot 2, jointly owned by the County and Raritan Township, to allow for the creation of a solar project.

John Davenport, County Purchasing Agent reported that the Raritan Township Municipal Utilities Authority is looking into the possibility of reducing some of the power costs by putting in solar project. Originally, the RTMUA looked at partnering with Hunterdon County and/or Readington Township with the thought process that the RTMUA might be able to sell electric. He believes it was found out that isn't possible at this time so the RTMUA is looking at getting property through a diversion type situation in order to put up solar panels.

Director Holt stated Raritan is asking to pursue a diversion and in order to utilize that plan there would have to be an exchange or 2 acres for every one. The Board has not yet had the opportunity to discuss this.

Director Holt feels the course of action this evening may be the County saying it would not stand in the way of the RTMUA.

After further discussion, the Board agreed it has no objections to the RTMUA's pursuing the diversion, and if they were successful in negotiating that, the County would give up a certain number of acreage.

Director Holt confirmed the County has no objection with the RTMUS pursuing a diversion at this time.

Choir School

Director Holt informed Mrs. Stewart that at this time the County has no interest in the Choir School and would be approaching the Historical Society to see if they have any interest in the building.

Hurricane Irene/Ag Advisory Meeting

Frances Gavigan, as a member of the Agriculture Advisory Committee, she is informing the County that the Ag Advisory has changed its Fall Forum on October 17, 2011 to a post-Irene OEM review. Mrs. Gavigan has talked with George Wagner, Director of Public Safety and he is available that evening to attend the meeting. There is be discussion regarding CERT (County Animal Response Team) and discussions for evacuating large animals.

Ms. Gavigan stated this is being looked at as a positive step for the future and to put procedures in place.

Vendor: Alarm Tronics

Robert Schoor of Flemington explained he noticed the first resolution on this agenda awards a contract to Alarm and Communication Technologies. His businesses are Alarmtronics, which has been in Hunterdon County since 1979 and Systems Design Group which has been in Hunterdon for the last 6 years. Mr. Schoor informed the Board that he would have wanted to bid on projects involving security and fire alarm systems.

Director Holt instructed Mr. Schoor to provide the County's Purchasing Agent with information and he will be provided the opportunity in the future to bid and quote on projects.

PURCHASING

Mr. Melick moved and Mr. Walton seconded this:

See Page 09/20/11-4A

RESOLUTION

RESOLVED, Approving Requisition #40028092, using County Quote #0064-2011, with Alarm & Communication Technologies, for a fire alarm panel upgrade for the Buildings and Maintenance Department, in the amount of \$22,248.

ROLL CALL: (AYES) MR. MELICK, MR. WALTON, MR. MENNEN, MR. SWOREN, MR. HOLT.

ROADS AND BRIDGES Update

John P. Glynn, Director, Roads, Bridges and Engineering brought the Board up-to-date on various County Road and Bridge projects:

- Construction on the 519 project from State Route 12 to County Route 513, will commence on October 10, 2011.
- The County is working with the bonding company as notice has been received that Owl Contracting is no longer in business and they have been working on County Route 519 and County Route 650. The County is working with the bonding company to get the project finished. New subcontractors will be hired for the guiderail.

- County Route 523 running through Readington and Tewksbury Townships is a two part project and is through the State Aid/Transportation Trust Fund money. The anticipated start date is October 05, 2011.
- The contractor for Harrison Street, County Route 619, has basically completed the project. Punch list items were completed today.
- Proposals have been solicited for County Bridge E-142-M, which is an intercounty Bridge with Mercer County. This is the culvert closed on County Route 518. Proposals have been received from several vendors and the low bidder is Sparwick Contracting, Inc. The proposal will be sent to Purchasing to get a contract put together for this emergency repair. The costs will be split with Mercer County.
- The contractor on the Stephensburg Road Bridge, L-97-W, is having problems due to the weather. The arch won't be framed until the water level recedes.
- The deck for County Bridge W-124 on Alexauken Creek Road is completed and the roadway work should be completed by the second week in October.
- Bridge Painting is going slow because of the weather.
- Items at the Parks and Recreation Department are being completed as part of the Surface Treatment project.
- A meeting was held with DEP on Bridge E-174, in East Amwell Township. DEP will modify the County's current permit to allow the narrowing of the road and the storm drainage and eliminating some of the closed drainage system, in order to go to an open swale adjacent to the road.
- Mr. Glynn provided a list of storm recovery projects: C-81, E-142-M, F-87, HA-14, U-14 and X-6.
- County Route 519 in Holland Township requires side slope stabilization.
- County Route 523 in Stockton is in need of guiderail reconstruction of drainage system.
- Bridge Scour inspections are continuing.
- Mr. Glynn received a phone call from the Raritan Township Fire Department on Q-86 as they own that property. There will be a discussion at their Board meeting next week. They are asking the County to assist them on the wing wall at the Fire House. The County will do some immediate area stabilization but the Township needs to run the rock another 100'. The cost for the rock can run \$15,000 and they will talk about it at the Board level. Mr. Glynn would like to work cooperatively with the Township place the stone for them.

Mr. Walton moved and Mr. Sworen seconded a motion authorizing Roads, Bridges and Engineering to place the stone needed at the Raritan Township Fire House, if the Township purchases the material.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

FARMLAND PRESERVATION/PLANNING

Sue Dziamara, Director, Planning Board came before the Board to discuss a proposal for land surveying services in connection with the Schibilia-Pitha property in Lebanon Township, with Robert W. Lee, Inc. Mrs. Dziamara recommends the survey be recertified since it was originally done in 2008. The cost to recertify the survey for Lot 12, is \$6,000. The County is interested in purchasing Lot 12 and it is a requirement of Green Acres that the County have the lot resurveyed. Mrs. Dziamara has talked with Mr. Davenport on this matter and it was felt it would be cost effective to use Mr. Lee to do the resurvey. The date for closing is in November, 2011.

Mr. Walton moved and Mr. Sworen seconded a motion a motion authorizing Robert W. Lee, Inc., resurvey Lot 12, in Lebanon Township, as required by Green Acres, in the amount of \$6,000.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MENNEN, MR. HOLT.
(ABSTAIN) MR. MELICK.**

COUNTY Update

Cynthia J. Yard, County Administrator informed the Board that Kevin Burd of the County Prosecutor's Office is present this evening and he brought before the grant management committee, last week, part of a Homeland Security Grant. Mr. Burd has been working closely with Mr. Wagner on the Homeland Security Grant. One of the requests at the grant management committee meeting was to talk \$57,000 and purchase an evidence vehicle. In the explanation, it would be for training 365 + 1. This vehicle would be shared Countywide, Statewide and even federally. The justification for the vehicle also talked about HAZ-MAT. Mrs. Yard met with Mr. Glynn and Mr. Davenport and she also contacted the Supervisor of Garage Services. The County currently has a FACT VAN (Fatal Action Collision Team) which is housed at a different location in the County. That vehicle has 40,000 miles on it. The other vehicle is a SWAT van, which is a couple years old. One vehicle went 200 miles last year and the other went 500 miles in two years. These vehicles are a part of the Bureau of Criminal Investigations.

Mrs. Yard advised she expressed concern and it is understood there is a need. Haz-Mat 1 is a cube type van used for research and as a working lab. The vehicle doesn't get used often. It was thought this vehicle could be shared with Haz-Mat 1. The recommendation made by the Fleet Management Committee was there are grants and the County tries to improve services and programs with them. The County currently has vehicles, the FACT Van and the SWAT van. Warren County also has one of these \$57,000 vehicles.

Mrs. Yard stated she asked for more information and Mr. Burd was going to provide it but she was then informed the Prosecutor would be contacting the Freeholders.

Mrs. Yard said the recommendation of the Fleet Management Committee is perhaps there is something else the grant can be used for and Mr. Burd provided a backup of a computer system and currently Phase I is already done and this would be Phase II.

Mrs. Yard questioned if the best use of the \$57,000 would be to purchase a vehicle, in light of the fact that the County is trying to get a handle on the use of 22 vehicles in that Department.

Mr. Burd informed the Board that the vehicle Mrs. Yard is referring to was taken off the Board due to issues with the van. That vehicle hasn't been used and he doesn't feel it is safe and Bob Silva of Garage Services has been made aware of that. The grant funded SWAT vehicle currently being used is a replacement vehicle.

Mrs. Yard stated she spoke with Mr. Silva and she is not referring to the vehicle to be repurposed for someone else; she's talking about the SWAT van purchased 2 years ago.

Mr. Burd stated that was a grant funded vehicle used to replace the old SWAT van.

Mrs. Yard questioned how many miles is on the new SWAT van.

Mr. Burd feels the new SWAT van has at least 2,000 miles on it.

Mr. Burd reported that this new vehicle would replace that Fact van. Since the vehicle has low mileage, 40,000 miles, it can be put back into the County for another department to use it and the new evidence vehicle would be doing more with less. It could be used for the Arson Task Force, the Crime Scene, Haz-Mat. It could be a multi-purpose vehicle.

Mr. Burd stated he did talk with the Prosecutor about Haz-Mat and there needs to be more information about a Haz-Mat lab but it would fit in.

Mrs. Yard stated it was referred to in the grant.

Mrs. Yard confirmed with Mr. Mennen that the question is whether the Prosecutor has reached out to the Freeholder Board on whether his office needs this \$57,000 vehicle or if they should look at something else to use the grant money on, such as the computer system.

Mr. Burd advised this is the 2011 Grant fund cycle. The state has determined Hunterdon County will receive \$226,000.

Mr. Melick would like to hear about the alternate program for this grant, if the funds were not spent on a vehicle. He would also like to hear about sharing in the program.

Mr. Walton confirmed with Mr. Burd that the Arson Task Force, the Fatal Accident Task Force and the Evidence Recovery Task Force are utilizing existing personnel, existing police and fire departments and EMS squads in the County. Where there is a fatal accident or event, these individuals will respond to the scene and address the specific issues related to that specific function. There are no additional personnel involved; it is sharing existing resources to make the most of what the County has. It is about having an efficient operation for emergency response services. This vehicle is the linchpin that allows all the different task forces to work well.

Mr. Walton confirmed with Mr. Burd that this is a multipurpose vehicle.

Mr. Burd stated there are already personnel in place or training will be given, just as was done when the other task forces were started. Additional personnel are used from police departments and the County has received support from all the police teams on this project.

Mr. Mennen questioned if the Grant Management Committee or the Fleet Management Committee have a specific recommendation.

Mrs. Yard reported she, Mr. Glynn and Mr. Davenport spoke and it was felt that the computer system would be used more than a vehicle. In looking at the County's past history, it is seen miles are put on the special vehicles. Mrs. Yard questioned if the computer system isn't purchased through a grant would the Prosecutor's Office be coming to the County for it under a capital expenditure.

Mr. Burd stated NJDex is a grant funded project but currently the primary focus is on the vehicle.

Director Holt confirmed with Mr. Burd that a spending plan has been estimated with what funding will be coming in under this grant. He confirmed that the spending plan must be submitted prior to the grant being approved. He asked Mr. Burd to clarify for him what the capacity is with regard to even submitting the grant with two alternates in terms of that spending package and once the grant is approved choosing an alternate.

Mr. Burd advised he has received approvals from the Office of Homeland Security. The plan the Prosecutor's Office put together has already had its preapproval and everything is set in place. If the package is put in place and the evidence vehicle does not get approved; he has already had discussions about the NJDex with Public Safety Director Wagner. Mr. Burd stated that 25% of the funding has to go to law enforcement and 50% has to be regional project. He is limited on what this funding can be used for. This vehicle is 25% of law enforcement and a large portion of the \$226,000 and NJDex is the only other project that is in place.

Mr. Wagner feels it would be beneficial to explain what the NJDex is conceptually as Mr. Melick had a question on this issue.

Mr. Melick feels that a computer system would save on manpower in an office.

Mr. Burd explained that NJDex is not necessarily a computer system, NJDex is for investigative purposes.

Mr. Melick explained the County's taxpayers don't have the capacity to fund everything. Things like vehicles leads into more personnel needed or locks in personnel. Hunterdon County has neighboring Counties and the State Police to share things with. People need to learn to get along with less, not more.

Mrs. Yard confirmed with Mr. Burd that Warren County got their evidence van approved. So people are saying things will be shared but everyone wants their own.

Mr. Walton stated this is a core function of government and it is the recommendation of the Chief Law Enforcement Officer in this County, and their staff, that this vehicle is an essential piece in making sure the residents of the County safe. Mr. Walton noted there is a caveat that if this vehicle does not meet the criteria of the grant, there is a backup plan.

Director Holt informed Mr. Burd he would like a breakdown, in simple language, of what vehicles the Prosecutor's Office currently has and what vehicles this will replace.

Mr. Mennen confirmed there is a \$57,000 vehicle which is taking up a piece of a \$226,000 grant that is available through Homeland Security and Preparedness and it will go for the law enforcement core function. Is this the most efficient use of 25% of that grant.

Mr. Burd reported the Prosecutor and the Chiefs of Police came up with this place. This is well supported through the law enforcement community and fits in the grant criteria.

Mr. Wagner reported his office had battled with the State many time on many grants with reference to what he feels the most efficient use of grant money would be but unfortunately for the County, the County's definition and State's definition sometimes doesn't match.

Mr. Wagner stated this vehicle does meet the definition and went through the established protocols for the County working group. Mr. Wagner stated NJDex is a project the County has started but the Chief Law Enforcement Officer is in charge of the grant and the vehicle is the project that he has assigned to the grant.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 09/20/11-7A

RESOLUTION

RESOLVED, Approving a grant application with the Office of Homeland Security and Preparedness, in the amount of \$226,461.83 (state funds).

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MENNEN, MR. HOLT.
(NAY) MR. MELICK.

Mr. Sworen left the meeting at 7:27 p.m. to attend the Board of Health Meeting in West Amwell Township on the issue of the septic for the South County Park.

Pipeline Scoping Hearing

Mrs. Dziamara informed the Board that the William Company, who is representing the Transcontinental Pipeline, is asking the County to authorize a scoping hearing. They will advertise and hold the hearing but that would be the public comment portion with regard to the diversion for the right of way going into the County's preserved project.

Accounts 805/810 and 815

Director Holt announced during budget time the Board spends a lot of time reviewing the 805/810 and 815 accounts (memberships, training, conferences, meetings, etc). During the presentation with the County Prosecutor there was a request of his department, and all departments to reduce the number from those accounts. A certain number of items in those categories were approved and the Prosecutor put in an additional request at budget time for additional items. It is Director Holt's recollection the Board would review this at a later date.

Director Holt stated he, Mrs. Yard, Mrs. Browne and the Prosecutor met last weeks to review the requests and \$1,700 is not included in the budget. Mrs. Yard stated the Prosecutor is asking these requests be paid for out of Account 805. Director Holt stated there has been a discussion since then, and his recommendation, is the same that is given with all department heads, that the amount for these additional requests should come out of the trust account.

Mrs. Yard advised few things made it into the Prosecutor's budget under the 805/810 and 815 accounts. There is \$1,200 under 805 (memberships), \$10,000 under conferences because of the Prosecutor's College and the CLE, and there was \$3,000 in education and training. The Board spoke in length about the Prosecutor's Trust funds as they are the only trust funds that has no strings with it. The Prosecutor felt it could come back before the Board with the requisitions that did not make it into the budget, and ask the Board to find the money. Mrs. Yard explained to the Prosecutor that grant funds can't be used for items not in the grant.

Mrs. Yard explained she has spent the year saying no to departments who have requested to go on conferences, trainings, meetings and trips.

Mr. Mennen confirmed this is not a specific request but it is for various requisitions which have been held from the Prosecutor's Office, as they did not appear in the budget.

Mr. Melick moved and Mr. Mennen seconded a motion to deny the various requisitions from the Hunterdon County Prosecutor's Office, totally \$1,700, as the funds are not in the Budget.

**ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. WALTON.
(NAY) MR. HOLT.
(ABSENT) MR. SWOREN.**

Mr. Walton stated that Mrs. Yard has related to the Department Managers the decisions of the Board accurately.

Director Holt stated that the Prosecutor has full discrepancy over his trust fund and those requisitions could be funded through his trust fund.

Mr. Melick advised he would like to see a listing of everything the Prosecutor has paid for through his trust fund.

Mrs. Yard feels the Board needs to be clearer this year because there are things that people have to belong to but the Freeholders will have to be clear on whether it is a dollar amount or a membership. Letters have been written to organizations for free tuition and employees have paid their own way.

CONSENT AGENDA

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Item #1 held at this time.

Mr. Walton moved and Mr. Melick seconded a motion to approve the regular session minutes of August 02, 2011 and the Special Minutes of September 13, 2011.

**ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.
(ABSENT) MR. SWOREN.**

Mr. Walton moved and Mr. Melick seconded this:

See Page 09/20/11-8A RESOLUTION

RESOLVED, Approving longevity payments for employees covered under the Prosecutor's Lieutenants contract, for 2009, 2010 and 2011.

See Page 09/20/11-8B RESOLUTION

RESOLVED, Approving longevity payments for employees covered under the Prosecutor's Sergeants contract, for 2009, 2010 and 2011.

See Page 09/20/11-8C RESOLUTION

RESOLVED, Approving longevity payments for employees covered under the Prosecutor's Investigators contract, for 2009, 2010 and 2011.

See Page 09/20/11-8D RESOLUTION

RESOLVED, Authorizing No Parking on Route 645 (Musconetcong River Road) for snow removal, in Lebanon Township.

See Page 09/20/11-8E RESOLUTION

RESOLVED, Approving a speed limit for County Route 619 (Harrison Street-Milford-Frenchtown Road) in Alexandria Township and Frenchtown and Milford Boroughs.

See Page 09/20/11-8F RESOLUTION

RESOLVED, Approving Change Order #2, Final, for County Bid #2010-07, for Drainage Improvements to County Route 513 with County Route 617, in High Bridge Borough and Raritan Township, with Z Brothers Concrete Construction, Inc., in the decreased amount of \$29,755.23.

See Page 09/20/11-8G RESOLUTION

RESOLVED, Approving final payment for County Bid #2010-07, for Drainage Improvements to County Route 513 with County Route 617, in High Bridge Borough and Raritan Township, with Z Brothers Concrete Construction, Inc., in the amount of \$3,430.77.

See Page 09/20/11-9A

RESOLUTION

RESOLVED, Approving County Policy #2011-07, for the establishment and use of petty cash accounts.

See Page 09/20/11-9B

RESOLUTION

RESOLVED, Authorizing a County Surplus Sale be scheduled for October 15, 2011. Also to be sold are several municipal vehicles.

See Page 09/20/11-9C

RESOLUTION

RESOLVED, Approving application for payment #7, for County Bid #2010-29, for the Addition and Alterations to the Hunterdon County Records Retention Center, with Belmont Construction Corporation, in the amount of \$257,155.13.

See Page 09/20/11-9D

RESOLUTION

RESOLVED, Approving Change Order #4, for County Bid #2010-29, for the Addition and Alterations to the Hunterdon County Records Retention Center (RRC), with Belmont Construction Corp., for adding 85 feet of curbing at the parking area near the RRC to control water, increase of \$6,758.63.

See Page 09/20/11-9E

RESOLUTION

RESOLVED, Approving Change Order #5, for County Bid #2010-29, for the Addition and Alterations to the Hunterdon County Records Retention Center (RRC), with Belmont Construction Corp., for repairing existing underground lightening protection system and installing new steel reinforcing and concrete at the existing footings due to existing conditions, increase of \$2,219.17.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.
(ABSENT) MR. SWOREN.

Mr. Mennen moved and Mr. Walton seconded this:

See Page 09/20/11-9F

CLAIMS REGISTER

ROLL CALL: (AYES) MR. MENNEN, MR. WALTON, MR. MELICK, MR. HOLT.
(ABSENT) MR. SWOREN.

Mr. Holt moved and Mr. Mennen seconded a motion to approve Check #134249 in accordance with the Claims Register dated September 20, 2011.

ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK,
(NAY) MR. WALTON.
(ABSENT) MR. SWOREN.

PROCLAMATIONS/RECOGNITION

Mr. Walton moved and Mr. Mennen seconded this:

See Page 09/20/11-9G

PROCLAMATION

RESOLVED, Recognizing William James Gowell for attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MR. WALTON, MR. MENNEN, MR. MELICK, MR. HOLT.
(ABSENT) MR. SWOREN.

GRANTS

Mr. Walton moved and Mr. Mennen seconded this:

See Page 09/20/11-9H

RESOLUTION

RESOLVED, Accepting an award for the Local Core Capacity for Public Health Emergency Preparedness grant, in the amount of \$306,814 (state pass through funds, a County Match of \$25,815 and other grant support in the amount of \$10,000).

ROLL CALL: (AYES) MR. WALTON, MR. MENNEN, MR. MELICK, MR. HOLT.
(ABSENT) MR. SWOREN.

Mr. Walton moved and Mr. Holt seconded this:

See Page 09/20/11-9I

RESOLUTION

RESOLVED, Accepting a Subgrant Award for the FY2011 FEMA Emergency Management Performance Grant, from the State Dept. of Law and Public Safety, in the amount of \$100,000 (\$50,000 federal funds and a County Match of \$50,000).

ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. MENNEN, MR. MELICK.
(ABSENT) MR. SWOREN.

CORRESPONDENCE

A letter was received from Franklin Township, requesting permission to close a portion of Quakertown Road between Pittstown Road and Locust Grove Road, during Quakertown Fire Company's second *Oktoberfest*, on Saturday, October 08, 2011, between 2:30 p.m. and 10:30 p.m. Mr. Mennen moved and Mr. Melick seconded a motion granting permission provided this event is coordinated through the County's Department of Roads, Bridges and Engineering.

**ROLL CALL: (AYES) MR. MENNEN, MR. MELICK, MR. WALTON, MR. HOLT.
(ABSENT) MR. SWOREN.**

FREEHOLDERS COMMENTS/REPORTS

Shared Services Seminar

Freeholder Walton reported there will be a shared services seminar at the end of the month to discuss ISO ratings. ISO sets home owner insurance rates and discussion will be around fire resources in the County having a better allocated water resource in the County and any factors that goes into an ISO rating.

OPEN TO THE PUBLIC

Transco Pipeline project

Sue Dziamara, Planning Board Director explained to the Board that William Company is asking the Freeholder Board to authorize a date when a scoping hearing can be held with regard to County properties.

Mr. Mennen directed Mrs. Dziamara to have Kevin Richardson, the Open Space Trust Fund Coordinator to put in writing the impact to the County of the pipeline project and any reimbursement the County may receive.

FEMA

Mr. Wagner reported that FEMA has settled in at the Route 12 County Complex in order to take any claims and answer questions with regard to the recent disaster and its recovery efforts. To date 55 residents have come forward.

There being no further business to come before the Board, Director Holt adjourned the meeting at 8:20 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board