

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Flemington, New Jersey 08822

March 15, 2011

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 3:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT:** MR. HOLT, MR. WALTON, MR. MELICK, MR. SWOREN.  
**ABSENT:** MR. MENNEN.

## OPEN PUBLIC MEETINGS ACT

Freeholder Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before March 10, 2011, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## EXECUTIVE SESSIONS

Mr. Sworen moved and Mr. Walton seconded these:

**See Page 03/15/11-1A** **RESOLUTION**

**RESOLVED**, Executive Session to discuss personnel issues in the Surrogate's Court.

**See Page 03/15/11-1B** **RESOLUTION**

**RESOLVED**, Executive Session to discuss the status of negotiations including an update of the negotiations with the three Prosecutor's bargaining units.

**See Page 03/15/11-1C** **RESOLUTION**

**RESOLVED**, Executive Session to discuss outstanding bargaining units arbitration status.

**See Page 03/15/11-1D** **RESOLUTION**

**RESOLVED**, Executive Session to discuss negotiations including Sheriff's Sergeants and the Corrections Superior Officers.

**See Page 03/15/11-1E** **RESOLUTION**

**RESOLVED**, Executive Session to discuss the proposals to be made and an evaluation of current collective bargaining provisions in connection with all collective bargaining units.

**See Page 03/15/11-1F** **RESOLUTION**

**RESOLVED**, Executive Session to discuss land acquisition for the Open Space program.

**See Page 03/15/11-1G** **RESOLUTION**

**RESOLVED**, Executive Session to discuss salary negotiations for unclassified and other employees not covered under a bargaining agreement.

**ROLL CALL:** (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 3:35 p.m. and reconvened in Open Session at 5:38 p.m.

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENT

Director Holt opened the meeting to the public.

Andrea Bonnet, resident of East Amwell Township, questioned the meeting times of the Freeholders.

Director Holt explained that he does make adjustments to the start times for the meetings after reviewing the agenda. He stated that the start time for the public session has basically remained the same at 5:30 p.m. Notices are posted on the bulletin boards in the County's Main Street County Complex and filed with the County Clerk; in addition, notices are placed on the County's webpage and the Agenda, which also can be found on the webpage the Friday prior to a meeting, lists the start time for Executive Session and Open Session.

Director Holt explained how the start times may change but the start time for public session will be at 5:30 p.m. this year.

**Deleted:** the Board has been beginning its open session at 5:30 p.m. Director Holt asked the Clerk of the Board, Denise Doolan to check to see what is listed on the County's webpage is correct.

**FINANCE**

At Director Holt's direction County Treasurer, Margaret Pasqua gave a brief explanation as to what a CAP bank is and why the County needs to have one.

Director Holt opened the public hearing to establish a Cap Bank.

There being no comments or questions from the press or public, Mr. Walton moved and Mr. Sworen seconded a motion to close the public hearing.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.**

Mr. Walton moved and Mr. Sworen seconded this:

**See Page 03/15/11-2A RESOLUTION**

**RESOLVED**, Authorizing the establishment of a CAP bank.

**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.**

Mr. Walton moved and Mr. Sworen seconded this:

**See Page 03/15/11-2B RESOLUTION**

**RESOLVED**, Approving transfers in certain 2010 Appropriation Reserve Accounts.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.**

Mr. Walton moved and Mr. Sworen seconded this:

**See Page 03/15/11-2C RESOLUTION**

**RESOLVED**, Approving the 2011 Emergency Temporary Budget.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.**

**POLYTECH**

Present: Kim Metz, Polytech Superintendent came before the Board introducing Sandra Mikuta a student in the Adult Cosmetology program and Angelo Graziana, a graduate of the County's Adult Cosmetology Education program.

Mr. Graziana and Ms. Mikuta explained to the Board the necessity of an Adult Education program in Hunterdon County and how it helped them to obtain jobs and fulfill their dreams.

The Board thanked Ms. Metz, as well as Ms. Mikuta and Mr. Graziana for attending tonight's meeting and sharing with the Board.

**FOR DISCUSSION**

Update of Webhosting shared service concept.

Mrs. Yard informed the Board that Bob Thurgarland, Director, Central Printing, Mail and Information Technology was directed by the Board to canvas the interest of the municipalities to see if they would be interested in a service that the County would provide for webhosting. Mr. Thurgarland was asked to work up some possible cost estimates for those services.

Mrs. Yard explained that Mr. Thurgarland is looking for direction on whether he should continue to move forward and if the County goes forward, a reasonable fee would have to be decided on.

Mr. Thurgarland gave the Board information that he and Carrie Moore, Information Technology, put together comparing County costs and three private sector companies for webhosting services. Mr. Thurgarland met with Mrs. Yard last week concerning the Pino Report which assigns costs. He used those figures in the comparison information.

Mr. Thurgarland stated it is difficult to determine what the needs of each municipality would be. It could range from an hour of support to five hours, depending on the depth of their individual website and their individual needs. The County's pass through costs are in line with the private companies listed. If the County were to physically manage a municipal website then there would be additional costs. Some municipalities are able to upload and manage their own websites.

Mrs. Yard said the County is obligated to have the Pino Report done every couple of years. This report takes everything into consideration such as lights, maintenance, human resource time and such. It is a true cost of not only direct costs but indirect costs. Mrs. Yard explained how the cost of \$84.17 per hour was arrived at for a labor cost.

Mr. Melick feels that private sector would be cheaper for the municipalities to get these services and one reason is because they don't pay pensions like the County has to.

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The Board discussed various options that could be offered to municipalities including hosting and training municipal individuals to update their webpage; also to be offered would be backup for email.

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Director Holt questions if the County can track how much time someone spends working for a specific municipality and getting a bill out to the municipality and then tracking if the County gets paid. The presentation to municipalities should be that the County will host and provide a training class and the class could be free, and the County could provide archives for email. Director Holt is not comfortable with the County designing and updating municipal webpages because it would be a nightmare for tracking and he doesn't want Information Technology to have to deal with this.

Mr. Melick confirmed with Mr. Thurgarland that some municipalities have volunteers who update their webpage.

Mr. Melick confirmed that there are private sector vendors that could be hired to perform this service. He questioned why the County would compete with people/vendors who pay taxes, work in the County, and pay rent.

Mr. Walton would agree with Mr. Melick if the County were offering these services to private businesses or private individuals but this is being offered to other governmental entities that get their funds from property taxes and this could lower the property tax burden for everyone in the County.

Mr. Melick does not want to undercut a private business. If the County were to offer this service to municipalities then the County's costs should be adhered to.

Mr. Sworen feels if the County can provide these services to a municipality for \$1,000 a year and a private vendor would cost them \$3,000 a year; then he feels the County providing a shared service is saving the taxpayers money.

Director Holt again stated he is not interested in the County designing or updating; he is interested in the County training/helping municipalities who choose to operate and the County would provide them an opportunity to be taught. This would give municipalities the ability to archive information.

Mr. Melick confirmed Director Holt is talking about one stop training and that's all.

Director Holt asked Mr. Thurgarland to put together a breakdown before it goes out to municipalities explaining the direction the County might move towards for shared services concerning the webpage and email systems. The County is willing to train/ teach and provide backup options.

Director Holt confirmed there are currently 14 municipalities out of the 26 that are interested in these services.

The Board directed Mr. Thurgarland to provide estimated costs for these shared services for municipalities at April 05, 2011 meeting. Once that information has been refined and approved by the Board it can be furnished to the municipalities.

The Board thanked Mr. Thurgarland and Mrs. Moore for taking the time to compile this information.

#### Consent Agenda Item #8

Director Holt introduced Janice Kovach who is being considered for appointment to the Polytech Board (Hunterdon County Vocational Education School District). Since Ms. Kovach is here, he asked the Board to take action, so Ms. Kovach does not have to sit through the entire meeting.

Mr. Walton asked Ms. Kovach what makes her interested in serving on the Polytech Board.

Ms. Kovach explained that in college she served on State Council for Vocational Education as a student representative for three years. She was appointed by Governor Tom Kean at the time. She has been very involved in vocational education. Ms. Kovach feels vocational education is extremely important. Ms. Kovach advised when she came out of high school with all her college preparation courses, she could not get job and she went onto college. Vocational education offers not only an alternative but something in addition to every curricular college education.

Ms. Kovach feels vocational education is an important opportunity to offer to students regardless if they are going onto college or not and it is important for adults.

Mr. Sworen moved and Mr. Melick seconded this:

See Page 03/15/11-3A **RESOLUTION**

**RESOLVED,** Approving the appointment of Janice Kovach to the Hunterdon County Vocational School Board of Education, known a "Polytech".

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**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. WALTON, MR. HOLT.**

**(ABSENT) MR. MENNEN,**

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The Board congratulated Ms. Kovach on her appointment.

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Occupational Health Services for the Haz/Mat Team.

George F. Wagner, Public Safety Director explained the Hunterdon Medical Center has provided a proposal/menu to the County in reference to the costs associated with the various physical examinations and requirements under OSHA and PEOSHA for an individual to become a member of the County's Hazardous Materials (HAZ-MAT) Team.

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Mr. Wagner stated that he and John Beckley, Health Director, have looked over the agreement with the Hunterdon Medical Center to provide these services and recommend approval by the Board.

Mr. Walton moved and Mr. Sworen seconded a motion to approving an agreement with the Hunterdon Medical Center to provide physical examinations to individuals interested in being a members of the County's Haz-Mat Team, in accordance with the requirements of OSHA and PEOSHA.

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ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT,  
(ABSENT) MR. MENNEN.

County Flag Request/United States Merchant Marine

Mrs. Yard informed the Board that Freeholder Walton received a request from a young man who attends the United States Merchant Marine Academy asking Hunterdon County to donate a County Flag to him, so that he could represent Hunterdon County at the service academy he attends. Evidently everyone who attends flies their County flag.

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Mrs. Yard stated that Freeholder Melick had informed her that years ago, people who ask for a County flag often.

Mr. Melick moved and Mr. Walton seconded a motion authorizing the County Administrator to provide this young man a County flag so that he may represent Hunterdon County at the United States Merchant Marine Academy.

ROLL CALL: (AYES) MR. MELICK, MR. WALTON, MR. SWOREN, MR. HOLT,  
(ABSENT) MR. MENNEN.

Film Shoot/Historic Court Room

Mrs. Yard reported Director Holt received a request from the Twin Cities Public Television to hold a two day, film shoot at the Hunterdon County Historic Court House, for a 90 minute documentary. The documentary will air on PBS in 2012. Mrs. Yard explained the Associate Director of the New Jersey Film Commission, the Governor's Office of Film, and Hunterdon County's historic courtroom is the type of courtroom they need for their filming. They hope to be able to film in April. The County does have a Room Policy and this is allowable for filming to take place. A certificate of insurance would have to be provided to the County and they would be charged for staff house and maintenance if required.

Mr. Melick moved and Mr. Walton seconded a motion granting permission for Twin Cities Public Television to use the Hunterdon County Historic Courtroom for two days, at a cost of \$250 per day in accordance with the County's policy.

ROLL CALL: (AYES) MR. MELICK, MR. WALTON, MR. SWOREN, MR. HOLT,  
(ABSENT) MR. MENNEN.

China Diplomats

Mrs. Yard informed the Board that people are coming from Dalian City, China to visit Hunterdon County. They want to meet with Human Resources on April 07, 2011 between 10:00 a.m. and 11:30 a.m. These individuals will be visiting Washington, D.C., New York and New Jersey for 10 days between March 29, 2011 and April 08, 2011.

PURCHASING

Mr. Walton moved and Mr. Sworen seconded this:

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See Page 03/15/11-4A RESOLUTION

RESOLVED, Approving Quote #0039-2009, for professional auditing services for the County and Hunterdon County Utilities Authority, with Samuel Klein and Company, in an amount not to exceed \$71,000.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT,  
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 03/15/11-4B RESOLUTION

RESOLVED, Approving Quote #0072-2010, for professional engineering design services, for InterCounty Bridge L-25-W and approach at Point Mountain Road, over the Musconetcong River, to Malick & Scherer, PC., in an amount not to exceed \$121,043.58.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT,  
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 03/15/11-5A **RESOLUTION**

**RESOLVED,** Approving Quote #0004-2011, for professional accounting services for the Hunterdon County Department of Human Services, Division of Housing, to David W. Ciarrocca, C.P.A., in an amount not to exceed \$26,400.

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**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

Mr. Sworen moved and Mr. Walton seconded this:

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See Page 03/15/11-5B **RESOLUTION**

**RESOLVED,** Approving a contract modification to County Quote #0061-2010, for professional surveying services, in connection with the Farmland Preservation Program, with Bohren and Bohren Associates, Inc., for additional work on the Frick/Levin Farm, Block 15, Lot 13, in Alexandria Township, increase of \$1,380.

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**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

Mr. Sworen moved and Mr. Walton seconded this:

See Page 03/15/11-5C **RESOLUTION**

**RESOLVED,** Approving a contract modification to County Quote #0061-2010, for professional surveying services, in connection with the Farmland Preservation Program, with Hatch Mott MacDonald, for additional work on the Runge 2 Farm, Block 19, Lot 13, in Alexandria Township, increase of \$3,200.

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**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

**FARMLAND PRESERVATION/PLANNING**

Mr. Sworen moved and Mr. Walton seconded this:

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See Page 03/15/11-5D **RESOLUTION**

**RESOLVED,** Granting final approval on the acquisition of a development easement on the Copeland Farm, from Delaware Township, for Block 39, Lot 3, (SADC - \$647,700; County - \$215,900; Township - \$215,900), total amount of \$1,079,500.

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**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

**CONSENT AGENDA**

**Director Holt announced:** "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

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Mr. Walton moved and Mr. Sworen seconded a motion to approve the Social Services Funds Report for January 2011.

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Motion to approve claims in accordance with the Claims Register dated March 15, 2011¶

See Page 03/15/11-5E **SOCIAL SERVICES FUNDS REPORT**

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

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Mr. Walton moved and Mr. Sworen seconded these:

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See Page 03/15/11-5F **RESOLUTION**

**RESOLVED,** George dePompignan appointed unclassified, full time Assistant Prosecutor, Prosecutor's Office.

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See Page 03/15/11-5G **RESOLUTION**

**RESOLVED,** Isabelle Aspin appointed temporary, as needed Student Assistant, Library.

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See Page 03/15/11-6A RESOLUTION

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RESOLVED, Curt Blomquist, Interim Supervisor of a Bridge Crew, salary adjustment, Roads and Bridges Division.

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See Page 03/15/11-6B RESOLUTION

RESOLVED, RESOLUTION - Shane Fryer, County Park Ranger, Parks and Recreation, leave of absence without pay.

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See Page 03/15/11-6C RESOLUTION

RESOLVED, Alan Goracy appointed provisional, full time Family Service Worker, Division of Social Services, Department of Human Services.

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See Page 03/15/11-6D RESOLUTION

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RESOLVED, Approving 2011 Golf Facility Rates for Heron Glen.

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See Page 03/15/11-6E RESOLUTION

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RESOLVED, Approving Change Order #1, for County Bid #2010-17, for the Reconstruction of Bridge R-123, on Holland Brook Road, in Readington Township, with Kalogridis Contracting, decrease of \$3,162.05.

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See Page 03/15/11-6F RESOLUTION

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RESOLVED, Approving final payment for Bid #2010-17, for the Reconstruction of Bridge R-123, on Holland Brook Road, in Readington Township, with Kalogridis Contracting, in the amount of \$74,030.76.

Deleted: RESOLUTION - Approving final payment on County Bid #2009-24, for Resurfacing and Sidewalk Improvements to County Route 635, in Hampton Borough, with Ticon New York, in the amount of \$44,467.28.¶ RESOLUTION -

See Page 03/15/11-6G RESOLUTION

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RESOLVED, Authorizing the Purchasing Agent to solicit bids for (1) Bid #2011-01, Operation of the Transportation System; (2) Bid #2011-02, Food and Commissary Services for the Hunterdon County Correctional Facility; and (3) Bid #2011-03, MOD IV and CAMA Data Processing Services, for the Tax Board.

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See Page 03/15/11-6H RESOLUTION

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RESOLVED, Approving plans and specifications for the Reconstruction of Bridge W-124, on Alexauken Creek Road, in West Amwell Township.

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See Page 03/15/11-6I RESOLUTION

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RESOLVED, Approving a Municipal Alliance Subgrant agreement with the North Hunterdon Cluster, for the purpose of implementing substance abuse prevention services, in the amount of \$23,800.

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See Page 03/15/11-6J RESOLUTION

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RESOLVED, Approving a Municipal Alliance Subgrant agreement with the South Hunterdon Cluster, for the purpose of implementing substance abuse prevention services, in the amount of \$14,700.

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See Page 03/15/11-6K RESOLUTION

RESOLVED, Approving, upon the recommendation of the Cultural and Heritage Commission, the administration of the Local Arts Program (LAP) grant awards, in the amount of \$60,049.

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See Page 03/15/11-6L RESOLUTION

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RESOLVED, Naming the 300<sup>th</sup> Anniversary Steering Committee for the County Tri-Centennial Celebration in 2014.

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ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT,  
(ABSENT) MR. MENNEN.

Mr. Sworen moved and Mr. Walton seconded a motion to approve claims in accordance with the Claims Register dated March 15, 2011, minus check number 131913.

See Page 03/15/11-6M CLAIMS REGISTER.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT,  
(ABSENT) MR. MENNEN.

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Mr. Sworen moved and Mr. Walton seconded a motion to approve Check #131913, on the Claims Register dated March 15, 2011.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK.  
(ABSTAIN) MR. HOLT.  
(ABSENT) MR. MENNEN.

Mr. Sworen moved and Mr. Holt seconded this:

See Page 03/15/11-7A RESOLUTION

RESOLVED. Approving final payment on County Bid #2009-24, for Resurfacing and Sidewalk Improvements to County Route 635, in Hampton Borough, with Tilcon New York, in the amount of \$44,467.28.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK.  
(ABSTAIN) MR. WALTON.  
(ABSENT) MR. MENNEN.

Director Holt advised the County adopted a resolution this evening forming a Steering Committee to begin work on the 100<sup>th</sup> Anniversary for the County of Hunterdon, which was incorporated on March 12, 1714. The County is trying to develop what this celebration will look like; it could be one event or several small ones. No one is able to predict that now. In addition, a budget needs to be developed on what can be done and to determine what is possible. Director Holt stated that former legislators are invited to be on this Steering Committee and a working group of individuals has been organized including the County's Cultural and Heritage Commission Chairperson, as well as the President of the Hunterdon County Chamber of Commerce who has expressed great interest in participating. If any resident is interested in serving on this Committee, they need to contact the County Freeholder Board. Director Holt stated it gives him great pleasure to announce that Freeholder George B. Melick, the longest serving Freeholder in the State of New Jersey and the senior member of this Board, will serve as honorary Chair of the Tercentennial Committee. Mr. Melick brings with him a great deal of history of Hunterdon County.

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GRANTS

Mr. Walton moved and Mr. Sworen seconded this:

See Page 03/15/11-7B RESOLUTION

RESOLVED. Authorizing a Subgrant application for the Emergency Management Performance Grant, from the NJ Dept. of Law and Public Safety, Division of State Police, in the amount of \$100,000 (\$50,000-Federal funds and \$50,000-County Match).

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 03/15/11-7C RESOLUTION

RESOLVED. Approving an application with Community Affairs, to process all requests for Universal Service Funds (USF) check replacements generated through the Family Assistance Management Information System (FAMIS), to respond to client inquiries regarding Low Income Home Energy Assistance Program (LIHEAP), in the amount of \$987.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 03/15/11-7D RESOLUTION

RESOLVED. Approving an application with Community Affairs, to support the County Welfare Agency's administration of the Low Income Heating and Energy Assistance Program, including accurate data entry in the Financial Accounting and Management Information System, in the amount of \$1,833.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.  
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 03/15/11-7E RESOLUTION

RESOLVED. Approving a subcontract for the 2011 Subregional Transportation Program, with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., in the amount of \$64,880 (\$51,904-Federal funds and a County Match of \$12,976).

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK.  
(ABSTAIN) MR. HOLT.  
(ABSENT) MR. MENNEN.

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**PROCLAMATIONS/RECOGNITION**

Mr. Sworen moved and Mr. Walton seconded this:

See Page 03/15/11-8A **PROCLAMATION**

**RESOLVED,** Recognizing March 2011 as Brain Injury Awareness Month in Hunterdon.

**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

Mr. Sworen moved and Mr. Walton seconded these:

See Page 03/15/11-8B **PROCLAMATION**

**RESOLVED,** Recognizing Nicholas John Brancato for attaining the designation of Eagle Scout.

See Page 03/15/11-8C **PROCLAMATION**

**RESOLVED,** Recognizing Ben Joseph Colalillo for attaining the designation of Eagle Scout.

See Page 03/15/11-8D **PROCLAMATION**

**RESOLVED,** Recognizing Dylan Ladd for attaining the designation of Eagle Scout.

See Page 03/15/11-8E **PROCLAMATION**

**RESOLVED,** Recognizing Tyler Curtis Veth for attaining the designation of Eagle Scout.

**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

**CORRESPONDENCE**

A request was received from Team Somerset Bicycling Club, asking permission to use County Roads on Saturday, Mary 07, 2011, from 7:30 a.m. until 9:30 a.m., for their time trial events. Mr. Walton moved and Mr. Sworen seconded a motion granting permission provided this event is coordinated through the County's Department of Roads, Bridges and Engineering.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

Correspondence was received from the Milford Fire Company, requesting permission to hold a Coin-Toss fundraiser on Saturday, April 30, 2011, from 8:00 a.m. until 4:00 p.m., at Bridge Street; at the intersection of County Route 619 and 619; and in front of the Milford Fire Co. Mr. Walton moved and Mr. Sworen seconded a motion granting permission provided this event is coordinated through the County's Department of Roads, Bridges and Engineering.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

A request was received from the East Whitehouse Fire Department, requesting permission to hold their 11<sup>th</sup> Annual Coin Toss Fundraiser, at the intersection of Routes 523 and 22, on Saturday, July 30, 2011 and Sunday, July 31, 2011. Mr. Walton moved and Mr. Sworen seconded a motion granting permission provided this event is coordinated through the County's Department of Roads, Bridges and Engineering.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

An In-Kind print request was received form Hunterdon County Polytech, requesting in-kind printing services for 500 Apprenticeship brochures. Mr. Sworen moved and Mr. Walton seconded a motion granting permission.

**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.**  
**(ABSENT) MR. MENNEN.**

**FREEHOLDERS COMMENTS/REPORTS**

**County Properties**

Mr. Melick stated the County has acquired improvements/structures when purchasing Green Acres properties. He suggested the County appoint a committee consisting of the County Engineering, Roads, Bridges and Engineering Director, the County Architect and any other County professional who can make an assessment of these properties, especially the improvements where no one is living in them. The County does not make a good landlord. Mr. Melick recommended the County do an overall review of structures and report back at a meeting.

Mrs. Yard stated the Facilities Evaluation Committee has several County professionals (Mr. Bell, Mr. Glynn, Mrs. Dziamara and Mrs. Yard) that could evaluate/review the structures and report back to the Board.

Mr. Melick feels a road trip should be organized so that the Freeholders could also view the structures with the Facilities Evaluation Committee.

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Mr. Sworen would like an assessment from the County Architect on what properties should be viewed first.

Director Holt stated once the Board receives the assessment from the County Architect, a tour of the improvements/structures can be scheduled.

Mr. Melick would like the Board to report its findings at a Freeholder Meeting.

Planning Board Awards

Mr. Walton stated the County Planning Awards will be held on March 30, 2011 at Razberry's on Route 12.

Taxpayer Forum

Mr. Walton reported this past Saturday, a Taxpayer Forum was held on shared services and what came from the meeting was whether or not certain functions should be done Countywide or at the municipal level. There is a belief by the taxpayers that attended the forum that taxes are too high. Also discussed was whether to consolidate, regionalize or provide more shared services.

Mr. Walton stated the next shared services seminar will be on April 07, 2011 and the discussion will be about municipalities.

Emergency Services Center/911

Mr. Sworen thanked Mr. Wagner, Director of Public Safety, for the assistance of the 911 Center during the recent flood event.

Library/Book Sale

Mr. Sworen announced the Hunterdon County Friends of the Library will be holding their annual book sale on April 09, 2011 at the Armory on Route 12.

Sheriff/Prosecutor recognized

Director Holt acknowledged the presence of the County Sheriff, Fred Brown and County Prosecutor, Anthony Kearns.

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**OPEN TO THE PUBLIC.**

Director Holt opened the meeting to the public.

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Brian Pulchanski, GreenCycle of Hunterdon, came before the Board to introduce himself. He explained he has an application that will be coming before the Hunterdon County Utilities Authority (HCUA) shortly and if approved, the HCUA will send it to the Freeholder Board for inclusion in the County's Solid Waste Management Plan.

There being no further business to come before the Board, Director Holt adjourned the meeting at 6:50 p.m.

Respectfully submitted,

Denise B. Doolan  
Clerk of the Board.

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