

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS
71 Main Street, Flemington, New Jersey 08822
June 07, 2011

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 12:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN.

OPEN PUBLIC MEETINGS ACT

Freeholder Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before June 01, 2011, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSIONS

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-1A RESOLUTION

RESOLVED, Executive Session to discuss the continuation of budget discussions/contracts.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 12:32 p.m. recessed at 1:58 p.m. and reconvened in Open Session at 3:10 p.m.

PRESENT: MR. HOLT, MR. WALTON, MR. MENNEN, MR. SWOREN.
ABSENT: MR. MELICK.

Mr. Walton moved and Mr. Mennen seconded these:

See Page 06/07/11-1B RESOLUTION

RESOLVED, Executive Session to discuss with the attorneys who represent the County and County employees and the Prosecutor's Office, and with the County's Risk Manager various lawsuits against the County, including but not limited to Errickson versus the Hunterdon County Prosecutor; Farneski versus the County Prosecutor and Nugent versus the County Prosecutor.

See Page 06/07/11-1C RESOLUTION

RESOLVED, Executive Session to discuss appointments to the Human Services Advisory Council, the Workforce Investment Board and the Open Space Advisory Committee.

See Page 06/07/11-1D RESOLUTION

RESOLVED, Executive Session to discuss how and in what manner the Prosecutor may legally address issues of providing benefits to bargaining and non-bargaining employees in his office.

See Page 06/07/11-1E RESOLUTION

RESOLVED, Executive Session to discuss land/legal issues property in Lebanon Township; Mountain Farm Residence; Sale of the Choir School and Hawke property and the Flemington Borough/Park Avenue realignment.

See Page 06/07/11-1F RESOLUTION

RESOLVED, Executive Session to discuss the status of negotiations with Senior Correction Officers; the general status negotiations with other bargaining units; and the County's position regarding negotiating generally for the up coming negotiating cycle.

See Page 06/07/11-1G RESOLUTION

RESOLVED, Executive Session to discuss to discuss legal and contractual issues regarding a grant to replace heat and temperature units on certain County buildings and issues concerning the interpretation of the contract with a vendor; as well as the interpretation of the language with the grant.

See Page 06/07/11-1H RESOLUTION

RESOLVED, Executive Session to discuss personnel issues in the Solid Waste/Recycling Department.

RESOLVED, Executive Session to discuss personnel issues in the Surrogate's Court.

RESOLVED, Executive Session to review the executive session minutes of May 03, 2011 and May 19, 2011.

**ROLL CALL: (AYES) MR. WALTON, MR.MENNEN, MR. SWOREN, MR. HOLT.
(ABSENT) MR. MELICK.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 3:16 p.m. recessed at 5:30 p.m. and reconvened in Open Session at 5:35 p.m.

PRESENT: MR. HOLT, MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Lois Stewart, Flemington Borough resident questioned the Board if there are defibrillators located in the County's buildings and in the historic Court House.

Director Holt confirmed with George F. Wagner, Director of Public Safety that there are defibrillators in the County's buildings but none at this time, in the historic Court House. Mr. Wagner will look into getting one in the building also.

POLYTECH

Dental Assistant Program

Kim Metz, Polytech Superintendent came before the Board. Ms. Metz advised Polytech receives Perkins Funds, which are federal and state grant dollars used for new initiatives. One of the new initiatives Polytech would like to do, is expand the Health Science Program to include Dental. In the Health Science Program a student can earn up to 17 UMDNJ (University of Medicine and Dentistry of New Jersey) credits.

Ms. Metz introduced Robert DeVoto, a retired teacher from Hunterdon Central Regional High School, to work on this project to get it off the ground and approved by the Department of Education.

Mr. DeVoto provided the Board with a brief synopsis of what has been happening with the Dental Assistant program at Polytech, which will be under the umbrella of the Health Science Academy. Students will have an opportunity to take 17 credits but if they enroll in the dental program they can earn 7 additional UMDNJ credits. Students will be able to take the test at the University of Medicine and Dentistry of New Jersey. Currently there are 6 students enrolled and by September there should be a few more students enrolled in the dental program.

Mr. DeVoto advised that around seven teachers have already applied for the job as Polytech will need to hire a part time teacher for the dental program. They have already hired a retired teacher from Linden High School who taught the dental assistant program, who now resides in Hunterdon County. This individual has written the curriculum; order supplies; and assisted in purchasing supplies from Linden High School's program at terrific reduced costs.

Mr. DeVoto stated there will be no adult education program for the Dental Assistant program. This program will only be offered to the five sending school districts.

Mr. DeVoto stated after the students finish Polytech's Dental Assistant Program, they will be able to get their Dental Assistant Certificate after one additional year of college.

Mr. DeVoto feels the Dental Assistant Program at Polytech will be a benefit to the community.

Ms. Metz informed the Board that the arrangement is not going to be a part-time teacher with Polytech but it will be an adjunct through UMDNJ. Polytech has other adjuncts that teach Polytech's students and it does not cost the school anything. Polytech can use its Perkins funds to pay for expenses for two years in a row. Next year will be Polytech's first year since this is the year it was approved and the course will be offered in September 2011. This will not add to Polytech's operating budget.

Adjunct Scholarships

Mr. Sworen advised there are three candidates for the adjunct scholarships.

Ms. Metz is aware there is a committee meeting being held today or tomorrow and they are supposed to approve all the candidates. Ms. Metz will forward Freeholder Sworen the information after the meeting.

FINANCE

Director Holt stated the seven ordinances to be considered this evening. These are only introductions and the public hearings on these ordinances will be held on Tuesday, June 21, 2011 at 6:00 p.m.

Mr. Holt moved and Mr. Sworen seconded this:

See Page 06/07/11-3A

RESOLUTION

INTRODUCTION, Capital Ordinance No. 1-11, authorizing the acquisition of Heavy Public Works Machinery, Equipment and Trucks for Roads and Bridges and Vehicle Services, in the amount of \$550,000.

ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. WALTON, MR. MENNEN, MR. MELICK.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-3B

RESOLUTION

INTRODUCTION, Bond Ordinance No. 2-11, authorizing the improvement of various bridges and culverts, in the amount of \$5,095,000.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(NAY) MR. MENNEN.**

Mr. Walton moved and Mr. Holt seconded this:

See Page 06/07/11-3C

RESOLUTION

INTRODUCTION, Bond Ordinance No. 3-11, authorizing the improvement of various public highways, roads and streets, in the amount of \$6,718,000.

**ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. SWOREN, MR. MELICK.
(NAY) MR. MENNEN.**

Mr. Sworen moved and Mr. Walton seconded this:

See Page 06/07/11-3D

RESOLUTION

INTRODUCTION, Capital Ordinance No. 4-11, authorizing the acquisition of Deeds Easements for Development Rights on Agricultural Land, in the amount of \$1,500,000.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Sworen moved and Mr. Walton seconded this:

See Page 06/07/11-3E

RESOLUTION

INTRODUCTION, Capital Ordinance No. 5-11, authorizing the acquisition of computer equipment, in the amount of \$65,000.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-3F

RESOLUTION

INTRODUCTION, Capital Ordinance No. 6-11, authorizing the cooperative acquisition of real property for Open Space, Park and Recreation purposes, in the amount of \$750,000.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MENNEN, MR. HOLT.
(NAY) MR. MELICK.**

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-3G

RESOLUTION

INTRODUCTION, Capital Ordinance No. 7-11, authorizing the acquisition of real property for Open Space, Park and Recreation Purposes, in the amount of \$2,000,000.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MENNEN, MR. HOLT.
(NAY) MR. MELICK.**

PURCHASING

Mr. Walton moved and Mr. Mennen seconded this:

See Page 06/07/11-3G

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-06, for the Reconstruction of County Route 619, to Reivax Construction Corporation, in an amount not to exceed \$654,942.00.

**ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN.
(ABSTAIN) MR. MENNEN.**

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-4A

RESOLUTION

RESOLVED, Approving Requisition #CountyClerk.1325, with Progress Printing Company, for Primary Election Ballots, for the County Clerk's Office, in the amount of \$55,084.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Melick seconded this:

See Page 06/07/11-4B

RESOLUTION

RESOLVED, Approving Requisition #40027021, using County Quote #0037-2011, with Garden State Highway Products, for glass safety marking spheres, for Roads, Bridges and Engineering, in the amount of \$19,360.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-4C

RESOLUTION

RESOLVED, Approving Requisition #25589, with Dell, for 2 Dell PowerEdge R710, Chassis for up to 6, 3.5 Inch Hard Drives, for the Division of Emergency Services, in the Public Safety Department, in the amount of \$24,440.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

FARMLAND PRESERVATION

Mr. Mennen moved and Mr. Sworen seconded this:

See Page 06/07/11-4D

RESOLUTION

RESOLVED, Approving a grant agreement for a development easement from Helen A. Rynearson (South), Block 3, Lot 3, in East Amwell Township, consisting of 36.476 acres, (SADC-\$225,421.68, County-\$75,140.56, Township-\$82,435.76), total amount of \$382,998.00.

ROLL CALL: (AYES) MR. MENNEN, MR. SWOREN, MR. MELICK, MR. WALTON, MR. HOLT.

ROADS and BRIDGES Update

John P. Glynn, Director, Roads, Bridges and Engineering came before the Board to provide an update of various County roads and bridge projects.

- County Route 519 and County Route 650, milling and intermediate course of paving is completed. Driveways and surface course are under construction.
- A preconstruction meeting is being scheduled for tomorrow for the County Route 619 (Harrison Street) project, Frenchtown, from Seventh Street to Alexandria Township limit.
- The Pennsylvania Avenue project is moving and York Fence has completed the relocation of the fence for the Yards.
- The County is in the process of acquiring the stream encroachment permits for County Bridge W-71, on County Route 579, in West Amwell Township.
- The contractor for County Bridge W-124, on Alexauken Creek Road, in West Amwell Township has started work on June 06, 2011. The utility work is being done currently and shop drawings have been received for the beams.
- After a year and a half, the County has received the stream encroachment permits for County Culvert A-31, on Mt. Salem Road, in Alexandria Township, from DEP.
- County Route 523 will be closed (Flatwoods Section) starting the last day of school, June 27, 2011. The gas company has about a weeks worth of work to due and the County has around seven to eight weeks of work to be done.
- Bids are due for the Surface Treatment Project on June 16, 2011.
- The County will be resubmitting, for County Bridge E-174, to DEP based on the revised plans a scaled down project. A letter of support has been received from East Amwell.
- A meeting was held with the Historic Preservation Office on Bridge RQ-179 reviewing the alternative studies put together by the consultants.
- Money has been received from the North Jersey Transportation Planning Authority (NJTPA) for the Routes 512/513 project. NJTPA will make a recommendation to the full council that the project be funded.
- Core results have been received on the stimulus projects and they are the same core results as when they were submitted the first time.
- County Bridge DQ-321 was closed on Friday, June 03, 2011. Mr. Glynn asked the Board to declare this bridge an emergency due to deterioration of metal arch.

Mr. Melick moved and Mr. Mennen seconded a motion declaring an emergency for County Bridge DQ-321, as the stone arch and half the bridge; plus a steel metal culvert (2 spans) and at the spring line, it is corroded and in need of emergency repairs.

ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. SWOREN, MR. WALTON, MR. HOLT.

- Mr. Glynn reported on the Route 31/202 Flemington Circle. The state is going to try and create a semi-round about out of the circle.

Mr. Glynn briefly described the Route 31/202 Flemington Circle project and stated NJDOT is looking for a resolution of support for this project in order to move it out of concept develop into a final design. There are some access issues and Mr. Glynn has talked with Flemington Borough Mayor Edwards about these. He advised the Dunkin Donuts is one of the largest conflict points on the circle. There are also issues about access where the old California Grill was. With trail blazing and re-routing people can get to those places of business. Flemington Borough will be addressing this at their meeting, the first week of July 2011. There is a storm water management plan, which is required.

The Board has several questions on the issues and the funding for the project. Mr. Glynn said this project would be bankrolled by the state because it is an earmarked project. There is still money available to go through design.

After further discussion, the Board directed Mr. Glynn to reword the resolution of support, which is before the Board today, using previous meeting notes on the circle to formulate something more specific and bring it back at the next meeting on June 21, 2011 for reconsideration.

- Mr. Glynn reported the County just finished County Bridge DQ-320 and the Historic Society of Delaware Township is asking the Freeholder Board to consider using some of the historical funding for replacement of the CAP stones on the stone wall the County just put up. The cost to re-do the stone caps is \$8,954. The Historic Society is asking the Board to consider using the Historical Trust Fund money.

Mrs. Yard asked if the Township's municipal allocation could be used for this purpose. Mrs. Yard confirmed with Sue Dziamara, Planning Board Director that the municipal allocation could be used because it is not limited to land, that historic preservation can be done in the municipality.

Director Holt asked how the County repaired this bridge.

Mr. Glynn reported at one time there was probably a brown stone type of capstone but when the County took the wall down, the brown stone was long gone and it was concrete. Now the Historic Society of Delaware Township wants to put in brown stone. Mr. Glynn doesn't have a problem doing the work as long as a source of funding can be found which doesn't come out of the County's budget because he doesn't have the money to do this in his budget.

Mr. Mennen feels there needs to be some clarity in term of the pending decision this Board takes on this issue because in the past, when the idea of using historic preservation funds for historic bridges with the idea being "covered bridges" and not the superstructure but the historic covered section. He feels somehow it was felt that the County was using historic money, diverting it from land preservation and using it to fix culverts. The County needs to be very clear on what it would be doing, if this were considered.

Mrs. Yard stated the municipal allocation, which each municipality receives is not just for land preservation, it can be used for historical initiatives.

Director Holt stated in 1998, the County has a complete inventory of bridges done and identified were the bridges of historical interest which were to be preserved. He questioned where this bridge falls in that inventory.

Mr. Glynn reported this was not a historic structure to be preserved. This is one of the bridges which was identified in Delaware Township's request to be preserved. This is not identified as a true historic structure.

Mr. Mennen questioned if the bridge would qualify for the use of historic funds?

Mr. Glynn said the stone wall the County just replaced was 1854 and the wall was re-laid and the field stone cap was placed back into the wall. The Historic Society wants to bring the bridge up to a more complete historic structure would be brown sandstone, like an ornamental treatment.

Mr. Mennen recommended this request be forwarded to the County's Cultural and Heritage Commission because they have not been involved enough and by their charter, they are supposed to be involved and consider issues of this sort. He would like to have the County's Cultural and Heritage's input on this matter.

Mrs. Yard will also have Kevin Richardson, Open Space Trust Fund Coordinator, weigh in on this also.

Mr. Glynn suggested the Township of Delaware also weigh in.

After further discussion, the Board agreed Mr. Glynn should write the Cultural and Heritage Commission to see if they want to replace the stone cap using the trust fund. He will also ask Delaware Township because this requester is the Historic Society not the Township making this request. Mr. Glynn was directed to ask the Township if they have funds to use on this request.

Pilot Trucking

Mr. Glynn reported the County received a letter from Union Township regarding issues with Pilot Trucking. There are three requests in their letter (a) additional signing to get the trucks over to Pilot; (2) shoulder work (Mr. Glynn will do the shoulder work because of the safety issue); (3)

eliminate truck traffic on County Route 635. Mr. Glynn stated he would support additional signing and repair of the road's shoulder but the County can't eliminate truck traffic on Route 635. Mr. Glynn also recommended the signage and should repair work be done in steps.

After further discussion the Board agreed Mr. Glynn should send a letter to the Township advising the County will strengthen the signage to Pilot Truck Stop and will stabilize the shoulder of the road.

Bush property/Readington Township

Mr. Glynn reported he needs a certification signed by the Freeholder Director for the State Department of Environmental Protection submittal on the Bush property, in Readington Township.

Mr. Mennen moved and Mr. Walton seconded a motion authorizing the Freeholder Director to sign an certification from DEP on the Bush property.

ROLL CALL: (AYES) MR. MENNEN, MR. WALTON, MR. MELICK, MR. SWOREN, MR. HOLT.

Snow Fence request

Mr. Glynn received a request from a property owner to rent snow fence for sheep. He questioned if this could be done from a legal standpoint.

After a brief discussion, the Board directed Mr. Glynn to inform the property owner that his request has been denied.

Solar Farm

Mr. Glynn reported a solar farm is being built in West Amwell Township for South Hunterdon Regional High School and they want to use the backside of the South County Garage so they don't have to go through wetlands and trees to place 4 poles on the County's property.

Mr. Sworen confirmed with Mr. Glynn that this would not cause a problem at the garage.

Mr. Glynn advised this is the South Hunterdon Co-Op for Energy and he questioned why the County would not want to be part that to supply power to the South County Garage.

Mr. Walton agreed and recommended Mr. Glynn ask the Co-Op.

Mr. Glynn said the South Hunterdon Co-Op for Energy is asking for a Utility Easement for the placement of the poles and the High School is going to be powered by this solar farm. He questioned how much larger the solar field would have to be to also fire up the garage.

Mr. Sworen said the co-op is designed to totally power the school at peak and the school would get credits during off season. He feels the County should work out an arrangement with the company in order to utilize the power.

Mr. Glynn stated there are two issues; one is the utility easement because the County would be giving up something to place them on County property. Mr. Glynn stated there would be an encumbrance on the property so the County is giving up something.

Mr. Melick feels since the County is giving up something; it must receive something in return because this is County property.

Mr. Glynn feels the County Garages would be ideal for the use of solar panels. He will work with the County's Green Team.

After further discussion, the Board directed Mr. Glynn to negotiate with South Hunterdon Co-Op for Energy in order to receive something for consideration of a utility easement at the South County Garage property.

Mr. Mennen left the meeting at 6:30 p.m.

COUNTY Update

Petty Cash Accounts

Cynthia J. Yard, County Administrator brought before the Board a draft policy for the establishment and use of Petty Cash Accounts. Mrs. Yard explained the County did not have a policy for petty cash and there has been some irregularities in petty cash use but nothing severe. Mrs. Yard explained that each January at Reorganization the Freeholder Board re-established the Petty Cash holders, according to 40A:5-21, and at that time the amounts for petty cash are set. Mrs. Yard advised in the draft policy are questions regarding eligibility of petty cash funds should be directed through Finance. The County Treasurer is the custodian of the petty cash, although some departments have departmental designees. The policy also states what would not be eligible for use of petty cash funds. Receipts submitted for reimbursement must be original detailed receipts.

Mr. Sworen would like to see the final policy before it is approved. He asked if the Freeholders have to vote each year on who will be the custodians of the petty cash funds and how much those funds are. He asked how this gets established and that should be a part of the policy.

Mrs. Yard advised each year during Reorganization, the Board of Chosen Freeholders adopt a resolution authorizing certain individuals, in certain department to hold petty cash and it states the amount for each of those custodians. Around November, the Finance Department collects the petty cash for reconciliation along with receipts for use.

Mr. Sworen would like to see in the policy for petty cash, when and how Petty Cash gets established and when it gets reconciled.

Social Worker – Division on Senior Services, Human Services Department.

Mrs. Yard reported the Division on Senior Services, in the Human Services Department is in need to backfill a position due to a vacancy created by an employee who has taken a job with Somerset County. The County has agreed to backfill positions but give departments additional positions. Mrs. Yard explained many of the Senior Services positions are covered under the Area Plan Grant and there is also money when JARC client work is done. There are currently three Social Workers in the Senior Services Division and with the transition to the AARC, this is a justified need and this person would be brought on at a lower salary.

Mr. Sworen confirmed with Mrs. Yard that the four personnel questions has been filled out for this position to be backfilled.

After a brief discussion, the Board agreed to backfill the Social Service position in the Division of Senior Services, Human Services Department upon the recommendation of the County Administrator and Human Services Director. Mrs. Yard added this position is funded in the budget.

Mr. Walton moved and Mr. Sworen seconded a motion to backfill the Social Worker position in the Division of Senior Services, Department of Human Services.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. HOLT.
(NAY) MR. MELICK.
(ABSENT) MR. MENNEN.**

Clerk Typist – Division of Senior Services, Human Services Department.

Mrs. Yard reported the Senior Account Clerk in the Division of Senior Services retired and the Board identified this position would be backfilled. The Area Plan Grant which is the largest grant the County receives around \$700,000 or \$800,000 requires the County have a fiscal person assigned to Senior Services. Mrs. Yard advised a person from Social Services backfilled that position and it left a void of a clerk typist in Senior Services.

The Board would like to review the paperwork on this position and directed Mrs. Yard to have this placed on the June 21, 2011 agenda for consideration.

Request from North Jersey Resource, Conservation and Development (RCD) for space.

Mrs. Yard reported a request was received from the North Jersey Resource, Conservation and Development for space at Echo Hill Park, in the same building as the South Branch Watershed Association. Mrs. Yard explained if the County is giving something way, such as property or inventory, the County is obligated to receive something in return for consideration.

Director Holt explained the Board is just trying to follow the law; the County is not trying to be an obstruction.

Director Holt recognized Bill Hibbler, Executive Director of the South Branch Watershed Association and Grace Messenger of the RCD who were present in the audience.

Mr. Hibbler explained the South Branch Watershed Association is a tenant of the County at the Lechner House in Echo Hill Park; there is an existing lease. Hermia and Robert Lechner were founders of the South Branch Watershed Association back in 1959. He informed the Board that the North Jersey RCD needed short term space because of their current situation and there is space available at the Lechner House, if the Board approves this request. Mr. Hibbler stated he raise this issue with the Parks and Recreation Department who contact Mrs. Yard.

Mrs. Yard advised the current lease with the South Branch Watershed Association says there is no subletting. The County is trying to work through the issues. Mrs. Yard is aware this is a temporary need but that temporary need needs to be defined. Originally, the request came through the South Branch Watershed Association but the space isn't the South Branch's to give away it is the Freeholders' decision to make.

Mr. Sworen confirmed with Mr. Hibbler that the South Branch Watershed Association is not subletting to the RCD and has not signed a lease with the RCD.

Mr. Hibbler stated the intent is to loan the RCD three desks and the use of the wall outlets for a short period of time.

Ms. Messenger explained to the Board that they would like to be in the building for three to four months. The RCD is a six county nonprofit and Hunterdon County is one of the counties they work in. There is representation on the RCD Board from the Hunterdon County Planning Department (Ken Bogen).

Ms. Messenger stated for the last 39 years, the RCD was one of the public/private organizations which were federally authorized in 1972 by the USDA and the RCD received permanent authorization but not permanent funding so each year the RCD went back to the US legislators for funding. After many years the funding was eliminated for the RCD programs nationwide. Ms. Messenger stated that meant the RCD could have shared office space with a federal program in Clinton, New Jersey; which meant the RCD did not have to pay rent and the RCD also lost a federal staff person who worked with the program.

Ms. Messinger said the RCD has never had to be in this position before. The RCD has partnered with the South Branch on several projects, in the watershed in the County. The RCD is looking at alternatives on where the RCD organization will be going and for a permanent space.

Ms. Messinger is asking for permission to use space at Echo Hill in the Lechner House in order to find appropriate office space. She explained the RCD currently has 13 active grants and 3 employees.

Mr. Walton confirmed with Ms. Messinger that the space would only be needed for three to four months until they find a permanent location. He explained the RCD would have to enter into a lease agreement with the County for the space.

Mrs. Yard advised the lease for the South Branch Watershed needs to be updated, because the last time it was written was 1997. She stated it is a matter of following statute; what public purpose will be received, an annual report must be provided to the County and so on.

Mrs. Yard the first step is for the RCD to answer the letter sent from the County and explain the public purpose/what public purpose will be served while in a County building.

Mrs. Yard advised the County needs to be able to say this is the public purpose it serves and therefore the County will lend/loan/give but it has to be for a consideration or a nominal fee, which is what the statute says. Mrs. Yard stated the RCD will be receiving that letter shortly.

Ms. Messinger stated the RCD is exploring various options, including the Del-Val Farmhouse property and at Soil Conservation. The RCD Board is looking at the fiscal situation to determine if the RCD can afford to be in a lease situation and for how long.

Ms. Messinger provided the County Administrator with her fax number so a letter can be faxed to them tomorrow with the information needed to be considered by the County.

FOR DISCUSSION (tabled until June 21, 2011

Disbanding the Hunterdon County Utilities Authority.

CONSENT AGENDA

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Item #1 and 32 pulled at this time.

Mr. Walton moved and Mr. Sworen seconded a motion to approve the regular session minutes of April 19, 2011, May 03, 2011 and May 19, 2011.

**ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.**

Mr. Walton moved and Mr. Sworen seconded these:

See Page 06/07/11-8A RESOLUTION

RESOLVED, Jennifer Winberry appointed provisional, full time Supervising Librarian, Library.

See Page 06/07/11-8B RESOLUTION

RESOLVED, Adam Prokofiew appointed temporary, when and as needed Laborer, Roads and Bridges.

See Page 06/07/11-8C RESOLUTION

RESOLVED, Sandra Search appointed temporary, when and as needed Clerk Typist, Board of Taxation.

See Page 06/07/11-8D RESOLUTION

RESOLVED, Alycia Wolf appointed provisional, full time Family Service Worker, Division of Social Services, Human Services Department.

See Page 06/07/11-8E RESOLUTION

RESOLVED, Edward Hahola appointed provisional, full time Senior Public Safety telecommunicator, Emergency Services Division, Public Safety Department.

See Page 06/07/11-8F RESOLUTION

RESOLVED, Kira Dymond-Drake appointed temporary, when and as needed Recreation Leaders, Parks and Recreation.

See Page 06/07/11-9A **RESOLUTION**

RESOLVED, Erin Kubo appointed temporary, when and as needed Student Assistant, Library.

See Page 06/07/11-9B **RESOLUTION**

RESOLVED, Lauren Jones appointed temporary, when and as needed Student Assistant, Library.

See Page 06/07/11-9C **RESOLUTION**

RESOLVED, Gail Jacobsen appointed temporary, when and as needed Recreation Leader, Parks and Recreation.

See Page 06/07/11-9D **RESOLUTION**

RESOLVED, Patrick LaFevre appointed temporary, when and as needed Laborer, Roads and Bridges.

See Page 06/07/11-9E **RESOLUTION**

RESOLVED, Rachel Kachuriner appointed temporary, when and as needed Recreation Leader, Parks and Recreation.

See Page 06/07/11-9F **RESOLUTION**

RESOLVED, Brielle Ryan appointed temporary, when and as needed Recreation Leader, Parks and Recreation.

See Page 06/07/11-9G **RESOLUTION**

RESOLVED, Rosabeth Link appointed temporary, when and as needed Recreation Leader, Parks and Recreation.

See Page 06/07/11-9H **RESOLUTION**

RESOLVED, Longevity for employees covered under the bargaining agreement with FOP Lodge #29, in the Division of Corrections.

See Page 06/07/11-9I **RESOLUTION**

RESOLVED, Longevity for employees covered under the bargaining agreement with FOP Lodge #133, in the Division of Corrections.

See Page 06/07/11-9J **RESOLUTION**

RESOLVED, Andrew Weldon appointed temporary, when and as needed Laborer, Roads and Bridges.

See Page 06/07/11-9K **RESOLUTION**

RESOLVED, Alexander Miller appointed temporary, when and as needed Recreation Leader, Parks and Recreation.

See Page 06/07/11-9L **RESOLUTION**

RESOLVED, Anna Hollembeak appointed temporary, when and as needed Recreation Leader, Parks and Recreation.

See Page 06/07/11-9M **RESOLUTION**

RESOLVED, Lindsay McNamara appointed temporary, when and as needed Recreation Leader, Parks and Recreation.

See Page 06/07/11-9N **RESOLUTION**

RESOLVED, Stephanie Wheeler appointed permanent, full time Keyboarding Clerk 2, Prosecutor's Office.

See Page 06/07/11-9O **RESOLUTION**

RESOLVED, Stephanie Maretta appointed permanent, full time Keyboarding Clerk 2, Prosecutor's Office.

See Page 06/07/11-9P **RESOLUTION**

RESOLVED, Brenda Apgar appointed permanent, full time Keyboarding Clerk 2, Superintendent of School's Office.

See Page 06/07/11-10A RESOLUTION

RESOLVED, Daniel Zmuda appointed provisional, full time Mechanic, Roads and Bridges.

See Page 06/07/11-10B RESOLUTION

RESOLVED, Donya Martinez appointed permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

See Page 06/07/11-10C RESOLUTION

RESOLVED, Michael Morris appointed provisional, full time County Correction Officer, Division of Corrections, Public Safety Department.

See Page 06/07/11-10D RESOLUTION

RESOLVED, Matthew Dabrowski appointed permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

See Page 06/07/11-10E RESOLUTION

RESOLVED, Donald Schreck appointed permanent, full time County Correction Officer, Division of Corrections, Public Safety Department.

See Page 06/07/11-10F RESOLUTION

RESOLVED, Approving a Municipal Alliance Subgrant Agreement with the Voorhees Cluster, represented by Tewksbury Township, for implementing substance abuse prevention services, in the amount of \$20,300.

See Page 06/07/11-10G RESOLUTION

RESOLVED, Authorizing No Passing Zones along Stockton-Flemington Road, County Road #10 (523), in Stockton Borough and the Townships of Delaware and Raritan.

See Page 06/07/11-10H RESOLUTION

RESOLVED, Authorizing the reappointment of Miguel Mendez to the Human Services Advisory Council.

See Page 06/07/11-10I RESOLUTION

RESOLVED, Urging the New Jersey Legislature to distribute the state aid for education to the school districts in a fair manner that is for the equal benefit of all the people in New Jersey.

See Page 06/07/11-10J RESOLUTION

RESOLVED, Approving specifications for the Hunterdon County Justice Center Chiller Replacement and authorizing the County Purchasing Agent to advertise for bids.

See Page 06/07/11-10K RESOLUTION

RESOLVED, Approving IACROT conference from Trust Fund.

See Page 06/07/11-10L RESOLUTION

RESOLVED, Approving a County Disaster Mitigation Plan.

See Page 06/07/11-10M RESOLUTION

RESOLVED, Approving application for payment #4, for Bid 2010-29, for the addition and alterations to the Records Retention Center, with Belmont Construction Corp., in the amount of \$259,251.16.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded a motion to approve claims in accordance with the Claims Register dated June 07, 2011, minus Check #132961.

See Page 06/07/11-10N CLAIMS REGISTER

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.

Mr. Sworen moved and Mr. Holt seconded a motion to approve Check #132961 as listed on the Claims Register dated June 07, 2011.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK.
(NAY) MR. WALTON.
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-11A **RESOLUTION**

RESOLVED, Authorizing the transfer of the Municipal General Assistance program in Holland Township to the County of Hunterdon, Department of Human Services, Division of Social Services, effective July 01, 2011.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.

PROCLAMATIONS/RECOGNITION

Mr. Sworen moved and Mr. Walton seconded these:

See Page 06/07/11-11B **PROCLAMATION**

RESOLVED, Recognizing Charles W. Almer for attaining the designation of Eagle Scout.

See Page 06/07/11-11C **PROCLAMATION**

RESOLVED, Recognizing Trevor H. Ciccarino for attaining the designation of Eagle Scout.

See Page 06/07/11-11D **PROCLAMATION**

RESOLVED, Recognizing Jeremy F. Neumann for attaining the designation of Eagle Scout.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.

GRANTS

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-11E **RESOLUTION**

RESOLVED, Approving an application with New Jersey Transit to obtain funding under the Senior Citizen and Disabled Resident Transportation Assistance, in the amount of \$431,328, for January 01, 2012 through December 31, 2012.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 06/07/11-11F **RESOLUTION**

RESOLVED, Approving Subgrant award for the FEMA Emergency Management Performance Grant from the State Department of Law and Public Safety, in the amount of \$100,202.26 (Federal funds \$50,000; County Match \$50,000; overmatch \$202.26).

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.

CORRESPONDENCE

A letter was received from the Garden State Underwater Recovery Unit, requesting permission to hold a coin toss on Saturday, June 11, 2011, from 8:00 a.m. until 3:00 p.m., at the Intersection of County Route 519 and Bridge Street, in Milford, New Jersey. Mr. Walton moved and Mr. Sworen seconded a motion granting permission to hold the coin toss provided this event is coordinated through the County Department of Roads, Bridges and Engineering.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. HOLT.
(ABSENT) MR. MENNEN.

FREEHOLDERS COMMENTS/REPORTS

Health Dept./Sheltering Exercise

Mr. Sworen informed the Board that the County Health Department will hold a sheltering exercise on September 10, 2011 as part of the Emergency Plan. They will be coming to the Board to discuss this exercise. They will be using Hunterdon Central Regional High School and Polytech. They will be using facilities to have handicapped access.

Green Cycle/Union Township

Mr. Sworen presented the Board with a response from Brian Pruschinsky of Green Cycle to a letter was received from Union Township concerning his facility.

Homeland Security

Mr. Sworen stated he and the co-Chair of the Homeland Security Committee from the New Jersey League of Municipalities toured the Salem Nuclear Power Plant a week ago. It was very interesting. He met the president of PSE&G and the statewide Office of Emergency Management will be organizing meeting with various groups to understand nuclear power and safety.

Summer Concert Series

Mr. Sworen advised the County's Summer Concert Series starts on Thursday, June 16, 2011 at Deer Path Park and it will all be local talent putting on the concerts. The first group will be the New Jersey Shades which is a 50's, 60's and 70's rock group. There will be 10 concerts to be held on Thursday nights at Deer Path.

CAD System, Emergency Services

Mr. Walton advised the CAD (Computer Aided Dispatch) System at Emergency Services is up and working. While it isn't 100% successful, it is working very well. He feels it is 98% very successful.

Cultural and Heritage Commission

Mr. Melick informed the Board that Stephanie Stevens, Chairperson of the Cultural and Heritage Commission contacted him and asked him to advise the Board that she will be applying for grant funds for the County's Tri-Centennial Celebration.

Director Holt stated that in 2014 the County of Hunterdon will have a 300th Anniversary. As far back as 10 years ago the County starting putting money aside for this event. In March 2011, which corresponds with three years before the Anniversary, the Freeholders established a Honorary Committee to get started thinking about the anniversary and what can be done. The members of that committee have been expanded and former Freeholder, Marcia A. Karrow will be chairing that committee. There are members from the County's legislative representation, past and present; there are current and former Freeholder members; and Mr. Melick is the honorary Chair; and there are members from Cultural and Heritage on the committee. The committee was established so there would be the ability to property manage, direct and move forward the plans for the 300th Anniversary which ultimately have to be approved by this Freeholder Board. The purpose of this committee during the course of this year is to help create a view of what will be done for the 300th Anniversary and it can range from murals, paintings, education, fireworks and whatever and to establish a budget for the event(s). While the County has set aside a certain amount of money, depending upon the type of approved event or project, it may or may not qualify for what can be spent out of public coffers and the funds may have to be raised.

Director Holt advised the Chamber of Commerce is represented on this committee and that will allow the County to tap into the business community for certain projects.

Director Holt stated the goal for 2012 is by the Fall of 2011, to have the committee come and present to the Freeholder Board what the vision is they would like to accomplish on all levels from historic to special event. They also will be given the proposed budget and advise where other funding sources can be identified. Once the committee gets the Freeholder Board approval, the project can move forward.

Director Holt is sure the committee is at this time, going into many directions, but they will provide a mutually agreed upon direction for anything the County might move on.

Mrs. Yard informed the Board that the County's Auditors have advised the County can't be the middle man for donations or fundraising and the Finance Department has been made aware of that.

Director Holt feels the County may be eligible for grants for this anniversary celebration and the Cultural and Heritage Commission will research that as Mr. Melick as stated.

Director Holt stated the purpose is to find a great cross-section of history, education and fun at the same time.

Mr. Sworen recommended the County research going after tourism grants.

OPEN TO THE PUBLIC

Director Holt opened the meeting to the public.

Lois Stewart, resident of Flemington Borough, questioned the Board on how voting districts are established.

Mrs. Yard will get that information and provide same to Mrs. Stewart.

There being no further business to come before the Board, Director Holt adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board