

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

December 20, 2011

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:30 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN.

OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 16, 2011, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/20/11-1A RESOLUTION

RESOLVED, Executive Session to discuss a foreclosure complaint served on the County in connection with the Public Housing Agency.

See Page 12/20/11-1B RESOLUTION

RESOLVED, Executive Session to discuss the Prosecutor's request to come before the Board in Executive Session on January 17, 2011.

See Page 12/20/11-1C RESOLUTION

RESOLVED, Executive Session to discuss contract negotiations under subsection 4, involving the Prosecutor's employees.

See Page 12/20/11-1D RESOLUTION

RESOLVED, Executive Session to review the Executive Session minutes of October 18, 2011, November 01, 2011, November 15, 2011 and November 29, 2011.

See Page 12/20/11-1E RESOLUTION

RESOLVED, Executive Session to discuss an update of the Table of Organization for the County and the results of a decision by the Public Employment Relations Commission concerning the unionization of Department Managers/Heads. (4)(7)(8)

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MENNEN, MR. MELICK, MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:34 p.m. and reconvened in Open Session at 5:40 p.m.

PLEDGE OF ALLEGIANCE

RECOGNITION OF GAETANO M. DeSAPIO

Director Holt stated that tonight marks a change in the County's direction with regard to legal services, with a new in-house model to begin taking place on January 01, 2012. The decision to move to an in-house model was a very long process but this County has for thirty (30) years been exceptionally well served and would not be where it is today, in any aspect, without the services of Guy DeSapio.

Director Holt advised he has had the pleasure of working with Mr. DeSapio for the past five (5) years and Freeholder Melick has served for thirty years with Mr. DeSapio. Everyone on this Board has benefited from what Mr. DeSapio has accomplished and done for the Freeholder Board.

Director Holt had the opportunity last week to be at the County's Agriculture Development Board (CADB) meeting where CADB Chairman, David Bond, a man of typically few words, spoke in a very heartfelt fashion about the work Mr. DeSapio has done for the CADB. Mr. Bond also stated it has been a pleasure for having spent many years in working with Mr. DeSapio.

Director Holt stated that Mr. DeSapio himself put together some words and forwarded them on to many of the employees who work for the County. Director Holt feels that Mr. DeSapio's words, in many ways, sum things up quite well.

Director Holt read from correspondence from Mr. DeSapio, that December 31, 2011 marks the end of his 30th year as County Counsel. It has been an honor and privilege to work with you. Thank you. Over those 30 years there have been many times when people have referred to County employees as being part of the County family and I have had that scene many times and felt welcomed by all of you, no matter what collective difficulties we have faced. Mr. DeSapio's letter said the County has been a blessing in his life, which many people cannot understand unless they have experienced it. Mr. DeSapio goes on to apologize for the times he made the working lives difficult; he trusts they have been balanced out by the needs which have been faced together and handled successfully. Just as the County employees have performed its duties the public to the extent of your understanding he has always tried to convey what the law required in all settings and have insisted, perhaps to a fault, that it be followed. Mr. DeSapio's letter states that he was told when he was first appointed to always remember that the County has been here for 200 years before we got here and it will be here 200 years, at least, after we have gone. There is only one thing, the law, which defines not only our rights as public services and our duties but more importantly the expectations of the public for whom we serve. Mr. DeSapio said he is proud to have worked with all the County's employees he thanked the County for its many kindnesses, moments of companionship although at times too infrequent which have blessed his life. The County is a great group of people, dedicated public servants. Hunterdon County, as well as himself, have been fortunate.

Director Holt told Mr. DeSapio those are tremendous words. They are words the County could have written to him. Without question this County and this Board thanks Mr. DeSapio for his many years of service. He thanked him for all he has done for him personally but mostly for all that Mr. DeSapio has done for the County and the residents of the County.

Director Holt provided Mr. DeSapio with a resolution prepared by the Board recognizing him and his years of service.

Mr. Melick moved and Mr. Mennen seconded this:

See Page 12/20/11-2A

PROCLAMATION

RESOLVED, Recognizing Gaetano M. DeSapio on providing thirty years of service to the County of Hunterdon as County Counsel.

ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. SWOREN, MR. WALTON, MR. HOLT.

Each member of the Board personally thanked Mr. DeSapio for his work over the years.

Mr. DeSapio thanked each member of the Board, Mrs. Yard and Denise Doolan.

Shana Taylor, Esquire, stated that she had the privilege of being hired by Mr. DeSapio right out of law school. She thanked Guy for that opportunity saying he changed her life that day. Guy was kind to her grandmother and her mother, as he is kind to everyone. Shana told Guy again that he changed her life and she appreciates him taking her under his wing and teaching her everything. She hopes to follow in Mr. DeSapio's footsteps and represent the County in the same manner has he represented the County. Shana appreciates the experience and knowing Guy as a person; it has been a privilege. Shana thanked Guy for all he has done for her.

Mr. DeSapio thanked Shana. He said the citizens of Hunterdon County are going to be well served, as will the Freeholders, and everyone in County government by Shana. Mr. DeSapio wished Ms. Taylor his best wishes.

Sue Dziamara, Planning Board Director said on behalf of the CADB staff and Planning Board she echoed many thanks to Mr. DeSapio and appreciation for him and his staff over the years. It was through Mr. DeSapio's efforts that took Hunterdon County to be number one in Farmland Preservation.

Mr. DeSapio thanked Ms. Dziamara.

Julia Allen, Readington Township resident and Committeewoman, echoed the sentiments stated tonight concerning Mr. DeSapio. She has had the pleasure in working with Mr. DeSapio close to those 30 years. She personally is very appreciative of the guidance, knowledge and assistance Mr. DeSapio has provided to the County's Farmland Preservation Program.

Mr. DeSapio thanked Ms. Allen for those words.

PUBLIC COMMENT

Ms. Allen came before the Board with resolutions Readington Township adopted last night, December 19, 2011, concerning Senate Bill 1954/Assembly Bill 4358 regarding timber harvesting on state lands. Ms. Allen stated this bill was fast tracked through the lame duck legislature and stands poised to be enacted by the legislature on January 09, 2012. The Hunterdon County Legislative contingent (Senator Doherty, Assemblyman DiMaio and Assemblyman Peterson) spoke in their respective committees opposing Senate Bill 1954/Assembly Bill 4358. Assemblyman DiMaio made the point that this was not only environmentally irresponsible/not desirable but it is also financially not desirable. The fiscal impact predicts a deficit of \$2.7 million over 5 years. Ms. Allen said the forestry interests hope to create a program where the state creates a whole bureaucracy within the State Department of Environmental Protection to harvest timber on state parks; state wildlife management areas; and state forests. This bureaucracy will have their main goal to create enough money selling trees in order to support their jobs.

Director Holt told Ms. Allen he appreciates her being his this evening and providing this information. He asked the Board to read Senate Bill 1954/Assembly Bill 4358. This can be placed on a future agenda for the Board's consideration.

JERSEY CARES

Rebecca Gnessin, Skills Based Volunteer Coordinator of Jersey Cares came before the Board to make a presentation/overview of the programs offered by Jersey Cares.

Ms. Gnessin informed the Board that Jersey Cares wants to get more involved in Hunterdon County. Jersey Cares is an affiliate of the Hands on Network and the Points of Light Institute. Jersey Cares, a nonprofit organization, established in 1993, which recruits and engages volunteers in rewarding and effective efforts to address community identified needs. Jersey Cares partners with local nonprofits to identify needs and implement volunteer projects to meet these needs. It provides individuals, families, corporate and community groups with a wide variety of volunteer opportunities that range from tutoring children to painting murals in schools. Ms. Gnessin stated that Jersey Cares' mission is to make volunteering easy. Jersey Cares can be found all over New Jersey. There are over 150 opportunities on their monthly calendar to get involved in volunteering each month which focuses on all impact areas. There are volunteers for soup kitchens, spending time with seniors, doing crafts with children and there is something for everyone on the monthly program calendar. There are five main annual events; the 16th annual coat drive is just being finished up; over 50,000 coats were collected and distributed throughout the State of New Jersey. Another program just being finished is "frosty friends" where kids in need write to Santa and volunteers sign up to answer those letters/requests from the kids. A Martin Luther King Day of service is coming up where through sixteen different counties, 50 projects are scheduled to be done. Jersey Cares is trying to get 2,000 people to volunteer for that service. There is also the Jersey Cares Day which is the first Saturday in May and it focuses on the revitalization of schools throughout the state. Jersey Cares also holds a 911 Day of Remembrance which focuses on working with veterans.

Ms. Gnessin stated Jersey Cares also has a corporate service which works with different companies throughout the State of New Jersey and an impact area is chosen in New Jersey for them to volunteer in.

Ms. Gnessin stated Jersey Cares works with nonprofits throughout the State of New Jersey. Jersey Cares does this for free as an effort to assist nonprofits with their volunteer efforts.

Ms. Gnessin would like to do more work in Hunterdon County and would like to get volunteers interested in projects in the County.

Director Holt confirmed with Ms. Gnessin that her purpose this evening is to make this Board aware of Jersey Cares' existence. He confirmed Jersey Cares is interested in finding location sites and needs that exist within Hunterdon County.

Mr. Walton suggested Ms. Gnessin attend the Human Services Advisory Council meeting and asked Ms. Gnessin to contact Shana Taylor, Human Services Administrator for the County, for when the meetings times and dates are.

Director Holt thanked Ms. Gnessin for her presentation this evening.

POLYTECH

Kim Metz, Superintendent of Polytech came before the Board with Abby Boyle and Sandro Cabete, Cosmetology students who participated in the Adopt a Family/Community Service program for Christmas, through the Polytech Academy.

Ms. Boyle and Mr. Cabete explained to the Board that they were able to give back to the community recently through their participation in the Adopt a Family program. Ms. Boyle and Mr. Cabete are in Skills USA which allows them to compete for their skill statewide and nationwide and in order to do that they have to raise money. They were able to adopt six families from the Flemington area through refreshment sales (\$600) with the help of the Culinary students and the use of their Polytech taught skills. Mr. Cabete advised clothing was purchased for the children and Shop Rite donated six \$50 gift certificates for the families.

Director Holt and the Board recognized Ms. Boyle and Mr. Cabete and their fellow students in giving back to the community.

Dr. Metz informed the Board that the culinary arts students left the Board a gift of cookies for the holidays.

FINANCE

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-3A

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the Budget for the Sexual Assault Nurse Examiner, in the amount of \$70,000.

ROLL CALL: (AYES) MR. WALTON, MR. SWORN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Melick seconded this:

See Page 12/20/11-4A

RESOLUTION

RESOLVED, Approving the petty cash fund for the County Clerk's Office be rescinded at the County Clerk's request.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. SWOREN, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-4B

RESOLUTION

RESOLVED, Authorizing the cancellation of the matching funds line item in the amount of \$128,634.00.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

PURCHASING

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-4C

RESOLUTION

RESOLVED, Authorizing the County Purchasing Agent to obtain high security credentialing, emergency responder tracking, incident command system upgrades, adjuncts and supplies, for the Hunterdon County Office of Emergency Management, through a bid from the County of Bergen, with Card Data Systems.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-4D

RESOLUTION

RESOLVED, Approving Requisition #25864, with Card Data Systems, for a credentialing and accountability system, for the Emergency Services Division, Public Safety Department, in the amount of \$62,918.62.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-4E

RESOLUTION

RESOLVED, Approving Requisitions #25865 and 25866, through State Contract #A-69831, with Kova Corp., for a logging recorder system, for the Communications Division, Public Safety Department, in the amount of \$102,483.46.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-4F

RESOLUTION

RESOLVED, Approving Requisition #Parks.05725, using Quote #0074-2011, with Kowalski Roofing, for arboretum roof replacement, for the Parks and Recreation Department, in the amount of \$11,000.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-4G

RESOLUTION

RESOLVED, Approving Requisition #25884, using Quote #0082-2011, with General Dynamics Satcom Technologies, for a communications system analyzer, for the Division of Communications, Public Safety Department, in the amount of \$17,905.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/20/11-4H

RESOLUTION

RESOLVED, Approving Requisition #25887, using Quote #0085-2011, with the Convex Corporation, for simulcast equipment, for the Division of Communications, Public Safety Department, in the amount of \$13,360.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Mennen moved and Mr. Melick seconded these:

See Page 12/20/11-5A

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-21, for Maintenance and Repair Materials, for the Road Department, to Campbell Foundry Company, in the amount of \$30,000.

See Page 12/20/11-5B

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-21, for Maintenance and Repair Materials, for the Road Department, to Flemington Bituminous Corporation, in the amount of \$109,313.75

See Page 12/20/11-5C

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-21, for Maintenance and Repair Materials, for the Road Department, to Tilcon New York, Inc., in the amount of \$157,393.75.

See Page 12/20/11-5D

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-21, for Maintenance and Repair Materials, for the Road Department, to Trap Rock Industries, Inc., in the amount of \$52,831.25.

See Page 12/20/11-5E

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-21, for Maintenance and Repair Materials, for the Road Department, to Stavola Construction Materials, Inc., in the amount of \$51,310.

See Page 12/20/11-5F

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-21, for Maintenance and Repair Materials, for the Road Department, to The Phillips Company, in the amount of \$15,000.

ROLL CALL: (AYES) MR. MENNEN, MR. MELICK, MR. WALTON, MR. SWOREN, MR. HOLT.

Mr. Melick moved and Mr. Walton seconded this:

See Page 12/20/11-5G

RESOLUTION

RESOLVED, Authorizing the award of County Bid #2011-26, to furnish and deliver a 2011 Case 580 Super N, 4-Wheel Drive Loader/Backhoe and associated equipment, to Powerco Inc., in the amount of \$78,245.

ROLL CALL: (AYES) MR. MELICK, MR. WALTON, MR. MENNEN, MR. SWOREN, MR. HOLT.

ROADS and BRIDGES Update

John P. Glynn, Director, Roads, Bridges and Engineering came before the Board to provide an update on various County road and bridge projects.

- The center line for County Route 519, from State Route 12 to County Route 513, was striped yesterday and edge lines will be done on Friday. The project will then be substantially completed.
- The County Route 523 resurfacing project which ran from Route 517 in Tewksbury, as well as Route 523 in Readington Township. The contractor should finish the paving today. There will be some clean up work and guide rail but the substantially completed element of the project should be done today. This has been a challenging project.
- Field work is 100% complete for County Route 609, from Route 514 to Route 602. Now the design work will begin.
- County Bridge E-142-M in East Amwell Township, on County Route 518, which was washed out during Hurricane Irene should be opened during the end of the month, weather permitting. The area should be paved out sometime next week.
- The NJDOT Local Bridge funding source has approved the County Bridge T-36-S project, on Black River Road, in Tewksbury Township and Bedminster Township in Somerset County. This project will begin in the spring of 2012.
- The boxes have been set for Culvert A-31, on Mount Salem Road, in Alexandria Township. The project is being done in-house. The wingwalls were poured today and the roadway approaches should be constructed by next week; then that bridge will be opened.
- NJDOT has finally approved the contract modification for County Route 519 (Warren Glen Hill) Safety Improvements, based on reducing the climbing lane and adding retaining walls to reduce the number of trees being disturbed. NJDOT approved this modification and Cherry Weber consultants are fine tuning the final documents for the project.
- Final plans and specifications have been received for County Bridge F-45 on Whitebridge Road and they are being reviewed.
- County Bridge C-81 which was damaged due to Hurricane Irene, on Old Allerton Road (County Route 633), in Clinton Township has been completed.
- The deck slabs went in today on County Bridge HA-14, on Sweet Hollow Road, in Alexandria and Holland Townships. The wingwalls will be formed and poured tomorrow and the project should be paved out by the end of next week.

- County Bridge X-6 on Mine Road in High Bridge is the last project the County has in the works from Hurricane Irene and it needs a replacement box.
- The County has not heard back from Stockton Borough on setting up a review committee to look at the drainage issues and guiderail reconstruction for the Borough.
- The field visit with the Federal Highway Administration went well with the on system road repairs. The County's funding application will be 100% reimbursed and work needs to be completed within six months. The County should not have a problem in meeting that deadline.

Mr. Glynn informed the Board that due to various storms and snow, the County has been working with Jersey Central Power and Light (JCP&L) to increase the reliability of their lines. One of the first areas to be reviewed is the Dinner Pot area in Tewksbury Township. Mr. Glynn has talked with Tewksbury Township officials and JCP&L is on board with this and they will broach the property owners. Mr. Glynn has offered the County's support to assist in whatever needs to be done to improve the reliability of JCP&L's lines. Also, to keep the lines out of the County roads. The road through the Dinner Pot area was closed for eight days during Hurricane Irene due to lines being in the road. The County could have removed every tree that fell in the road but the lines brought down by the trees were live. A program is being looked at to improve the reliability of the service through the Dinner Pot. This is the County's highest volume road being affected by storms.

Mr. Glynn reported he has talked with Bernie Cryne of Century Link and they area also looking to improve the reliability of their system, by getting their lines out of the trees.

FARMLAND PRESERVATION/PLANNING

Mr. Sworen moved and Mr. Walton seconded this:

See Page 12/20/11-6A

RESOLUTION

RESOLVED, Approving, upon the recommendation of the Open Space Coordinator, a request by the Raritan Headwaters Association to convey its 13.5% real property interest, and the Hunterdon Land Trust Alliance, to convey its 20% real property interest, in Block 29, Lot 4.02 (n/f Fisher Parcel) in Lebanon Township, after closing-settlement to the Township of Lebanon.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Sworen moved and Mr. Walton seconded this:

See Page 12/20/11-6B

RESOLUTION

RESOLVED, Approving, upon the recommendation of the Open Space Coordinator, a request by the Raritan Headwaters Association to convey its 20% real property interest in Block 7, Lot 13, (n/f Urbach Parcel) in Raritan Township, after closing-settlement to the Township of Raritan.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

COUNTY Update

Cynthia J. Yard, County Administrator informed of a situation which occurred last Friday concerning 4-H and space issues via an email from an individual. At the September 20, 2011 meeting, when a group from Rutgers' Cooperative Extension and 4-H came before the Board concerning space issue and the move to the building at the Route 12 County Complex, the Board identified Frank Joseph Bell, County Project Administrator to be the contact person for the County and Sherrie Peterson to be the contact person for Rutgers' Cooperative Extension and 4-H. Mrs. Yard spoke with Mr. Mikel of Rutgers' Cooperative Extension yesterday and it appears they have made a choice to program the space in a certain way and want to make sure that the open area of the building is secure because they placed office desks in that area. Mrs. Yard asked Mr. Mikel if the children aren't under the supervision of their 4-H leaders.

Mrs. Yard advised she responded to this email, through the Clerk of the Board, Denise Doolan, asking her to contact Sherrie Peterson as she is the contact person for 4-H. Mrs. Yard would like to make sure the processes which the Board has identified are maintained, as well as the integrity of the process. When Mr. Bell returns from vacation Mrs. Yard would like to put him in touch with Ms. Peterson and Ms. Vernon, who sent the email to see exactly what the situation is.

Mr. Melick left the meeting at 6:16 p.m.

FOR DISCUSSION

Director Holt informed the Board that a request was received from the County Clerk for the potential utilization of specialized with concern of the 2012 Election year. With the County's new in-house County Counsel model, Director Holt directed the County Clerk, Mary Melfi, to talk with Shana Taylor, County Counsel to review this request and provide a recommendation or status on the request. The request is for a one year, as needed contract.

Ms. Taylor confirmed for the Board that it is her recommendation the County enter into an agreement for Election Counsel, with John Carbone.

Mr. Mennen asked if there was discussion with the County Clerk on how this would be implemented. In the past, County Counsel has been the first line of defense for all the Constitutional Officers and if there was a need, due to a conflict or for specialty counsel, then a recommendation was made to go to the outside for specialty counsel.

Ms. Taylor confirmed for Mr. Mennen and the Board that she informed Ms. Melfi that she would like to be informed or at least aware of everything going on, and that includes for all the Constitutional Officers of Hunterdon County. Ms. Taylor will contact Ms. Melfi to put in place a set procedure when outside counsel would be needed. This will help form the new County's in-house model for legal services.

Mr. Mennen questioned how to ensure how things will evolve when specialty counsel will be needed.

Mr. Melick left the meeting at 6:25 p.m.

Mrs. Yard confirmed in keeping with the in-house model, County Counsel/Director of Legal Services, will evaluate the situation to determine if specialty counsel is necessary.

Mr. Walton moved and Mr. Mennen seconded a motion authorizing a contract be drawn up with John Carbone, Esquire, to serve as special counsel to the County Clerk in connection with the 2012 Election and that the County's Director of Legal Services will evaluate any request for use of specialty counsel and determine if it is required.

**ROLL CALL: (AYES) MR. WALTON, MR. MENNEN, MR. SWOREN, MR. HOLT.
(ABSENT) MR. MELICK.**

CONSENT AGENDA

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Melick returned to the meeting at 6:30 p.m.

The regular session minutes of November 15, 2011 were held at this time for changes.

Mr. Walton moved and Mr. Sworen seconded a motion to approve Claims in accordance with the Claims Register dated December 20, 2011.

See Page 12/20/11-7A CLAIMS REGISTER

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded a motion to approve the Special Budget Session minutes of November 29, 2011.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/20/11-7B RESOLUTION

RESOLVED, Approving an agreement with Somerset County to provide Juvenile Home Detention Services, for Hunterdon County residents, at a rate of \$88 per client, for 2012.

See Page 12/20/11-7C RESOLUTION

RESOLVED, Approving a Letter of Agreement with the Governor's Council on Alcoholism and Drug Abuse, for 2012, to provide substance abuse prevention and education programming, in the amount of \$161,502.

See Page 12/20/11-7D RESOLUTION

RESOLVED, Approving a modification to the agreement with the New Jersey Department of Transportation, for the ARRA project, Resurfacing of County Routes 512 and 517, in Tewksbury Township, decrease of \$776,480.27, to be returned to the federal government.

See Page 12/20/11-7E RESOLUTION

RESOLVED, Authorizing a No Passing Zone be established and maintained along County Route 519, in Alexandria, Delaware and Kingwood Townships.

See Page 12/20/11-7F RESOLUTION

RESOLVED, Approving the renewal of the Indemnity and Trust Agreement, in the Public Alliance Insurance Coverage Fund, through County Quote #0070-2011 and appointing Kim Browne as the Public Entity's Fund Commissioner.

See Page 12/20/11-7G RESOLUTION

RESOLVED, Approving the appointment of Wells Fargo Insurance Services as the County's Risk Management Consultant.

See Page 12/20/11-8A

RESOLUTION

RESOLVED, Approving application for Payment #10, for County Bid #2010-29, for the Addition and Alterations to the Records Retention Center, with Belmont Construction Corp., in the amount of \$24,847.90.

See Page 12/20/11-8B

RESOLUTION

RESOLVED, Authorizing the submission of a layoff plan to the New Jersey Civil Service Commission regarding the reduction in the Local Core Capacity for Public Health Preparedness grant.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

GRANTS

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/20/11-8C

RESOLUTION

RESOLVED, Authorizing the acceptance of an award from the FY12 Homeland Security Emergency Management Performance Grant program Subgrant, in the amount of \$55,000 in federal funds, from the New Jersey State Police, Office of Emergency Management, and authorizing its submission to the Division of Local Government Services for inclusion in the County Budget.

See Page 12/20/11-8D

RESOLUTION

RESOLVED, Approving a grant application for State Aid to Counties and Municipalities, with the New Jersey Department of Transportation, for the Hunterdon County Multi-Use Path across Prescott Brook, in Clinton Township.

See Page 12/20/11-8E

RESOLUTION

RESOLVED, Authorizing the amendment of Area Plan Grant, #10-061, for the Caregivers Support Group Program, to include an increase of \$438 to purchase equipment, marketing and caregiver program supplies.

See Page 12/20/11-8F

RESOLUTION

RESOLVED, Approving a Public Donor Agreement to the Social Services Block Grant contract #12AHKC, for \$15,405 in cash funds and \$2,485 in in-kind funds (to be used as a County Match), and approving contract agreement #12AHKC, with the State Department of Children and Families, for \$73,742 in state funding for 2012.

See Page 12/20/11-8G

RESOLUTION

RESOLVED, Approving State Contract #12AMKC, with the State Department of Human Services, for non-medical transportation services, in the amount of \$133,463, and approving the Public Donor Agreement for \$32,704 in matching funds.

See Page 12/20/11-8H

RESOLUTION

RESOLVED, Approving State Contract #SH12010, with the State Department of Human Services, for Social Services for Homeless Funds, in the amount of \$57,378 for 2012. Funds will be used to provide shelter rent assistance, utility and security deposits to families and individuals at-risk of homelessness, who are eligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance.

See Page 12/20/11-8I

RESOLUTION

RESOLVED, Approving an application for the renewal of a "Health Services Grant" for 2012, with the State Department of Human Services, for \$244,340 in state funds and a County Match of \$32,140; and upon the recommendation of the Local Advisory Committee on Alcoholism and Drug Abuse approves and authorizes the transmittal of the "Comprehensive Alcoholism and Drug Abuse Services Plan Update, 2012" to the New Jersey Department of Human Services.

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RESOLUTION

RESOLVED, Approving the Job Access/Reverse Commute (JARC) Round 11, Section 5316, contract modification with New Jersey Transit, adding an additional \$20,000 in FTA funds to the budget, along with a County Match of \$20,000.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

FREEHOLDERS COMMENTS/REPORTS

Freeholder Sworen wished everyone a Happy Chanukah tomorrow and a Merry Christmas on the 25th.

The Hunterdon County Board of Chosen Freeholders wished everyone present a very Merry Christmas and Happy New Year.

Director Holt again thanked the staff and the members of the Freeholder Board for making 2011 a pleasure for him to serve as Director.

OPEN TO THE PUBLIC

Sheriff Browne

Sheriff Browne said at the end of his first year in office as Sheriff, he wanted to thank the many County employees who have been there to fix the Justice Center, the vehicles his department uses, and the many managers of the County family who have assisted him this past year.

Sheriff Browne sent a special thank you to Karen Briggs of the Administrator's Office, who has been able to help him numerous times with information.

Choir School

Lois Stewart, Flemington Borough residents asked the Board what Correspondence #5 was regarding the Choir School.

Mrs. Yard advised the County wrote a request for specific information an individual was looking for and they wrote back stating they would send a letter with the specific information they are looking for.

Ms. Stewart wished the Board a Merry Christmas.

Layoff Plan

Ms. Stewart asked if there will be a County layoff.

Director Holt explained that a plan merely allows the County the opportunity and is part of the requirement to be able to negotiate/discuss with the union any possible changes that may come about or savings that can be projected. All work is being done for efficiencies and economies and dialog is being done with the unions to make them aware of what the County is doing and so they can participate in the dialog.

Terry Wright, Democrat Reported asked the Board about the submission of a layoff plan to the New Jersey Civil Service Commission regarding the reduction in the Local Core Capacity for Public Health Preparedness grant. He asked how many people this would involve.

Mrs. Yard explained that particular grant has 6 fully funded grant positions; 3 of which are contracted through the Hunterdon Medical Center; 3 are County employees and as a result of the grant reduction it is the Board's philosophy, and it has always been the Board's philosophy, that when grants dry up or reduced then they need to determine if County dollars will be used to continue the service in total or if a layoff or reduction in force would be done. Mrs. Yard stated this involves 3 County employees and the administration of that grant dictates what the County needs to do to meet that reduction.

Room Policy

Andrea Bonnett, East Amwell Township resident, asked the Board to revisit their room use policy and the most important reason being the first amendment to the Constitution. The minutes of July 06, 2010 say on this subject, that discussion occurred regarding this policy during which time Lois Stewart questioned reference to use as a Town Hall. The minutes also say "After further discussion, an amendment was made with regard to elected officials and public forum Town Hall use not being permitted in the County's facilities. However, the Board did not clarify in the policy, use of the facilities in the event of inclement weather; although it is preferred it does not happen."

Ms. Bonnett wished everyone a Merry Christmas.

Director Holt advised a review of the policy would not occur until after the County adopts a budget because after budget adoption is when the Board is able to look at other aspects. Your request will be noted in the record.

Reorganization

The Hunterdon County Board of Chosen Freeholders will hold its reorganization meeting on Tuesday, January 03, 2012, at 4 p.m. in the Historic County Court House.

Budget

Frances Gavigan, East Amwell Township resident thanked the Hunterdon County Board of Chosen Freeholders for another year of flat budgets and responsible stewardship of the County's money.

There being no further business to come before the Board, Director Holt adjourned the meeting at 6:44 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board