

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street, Freeholder's Meeting Room, 2nd Floor

Flemington, New Jersey 08822

December 06, 2011

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 5:00 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. HOLT, MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN.

OPEN PUBLIC MEETINGS ACT

Director Holt announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before December 02, 2011, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION

Mr. Walton moved and Mr. Melick seconded these:

See Page 12/06/11-1A RESOLUTION

RESOLVED, Executive Session to discuss establishing a new table of organization for the County. (8)

See Page 12/06/11-1B RESOLUTION

RESOLVED, Executive Session to review candidates for the Human Services position. (8)

See Page 12/06/11-1C RESOLUTION

RESOLVED, Executive Session to discuss generally industry standards for performance of various County personnel. (8)

See Page 12/06/11-1D RESOLUTION

RESOLVED, Executive Session to discuss a request for quotes for insurance. (7)

See Page 12/06/11-1E RESOLUTION

RESOLVED, Executive Session to review the executive session minutes of October 18, 2011 and November 01, 2011.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN, MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 5:05 p.m. and reconvened in Open Session at 5:40 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Director Holt opened the meeting to the public.

Lois Stewart, Flemington Borough resident asked if the Board has any information on its vehicles.

Director Holt informed Mrs. Stewart that the matter has been referred to the Attorney General's Office through a letter.

Andrea Bonnet, East Amwell Township resident, advised the County was sent a letter on January 20, 2009 by a resident requesting use of the Echo Hill facility for a Democratic Committee meeting. Ms. Bonnet said that repeated phone calls were made but not until July 08, 2010 that a response was received by this person in the form of a 14 page policy statement which was adopted July 06, 2010. Ms. Bonnet said the policy states the use for partisan political purposes is defined in Section 3.3, is prohibited in limited in public forum and non-public spaces.

Ms. Bonnet spoke today with counties all over the State, and all state they are not endorsing any group, they have basic rules and admission must be free and open to all public wishing to attend, and only non-profit groups. Ms. Bonnet supplied examples from Sussex County regarding use of their Library.

Ms. Bonnet stated the policy of the New Jersey Library Association, saying all people are entitled to access to the policies regarding the use and services of the Library. All people are entitled to Library service that reflects the needs and interests of their community.

Ms. Bonnet feels Hunterdon County is the only county that does not allow partisan political purposes. She encouraged the Freeholder Board to change this policy.

Ms. Bonnet said the policy does not allow public political discussion in public places. She feels it is wrong.

Director Holt apologized stating he does not recall that request in 2009 and feels if it did take that long to receive a response, it is slower than government normally travels.

POLYTECH

Kim Metz, Polytech Superintendent informed the Board that each year, all 21 County Vocational Schools recognize a business partner of the year and for 2011, she has the honor of presenting Rowe Electric Inc., to the Board of Chosen Freeholders as Polytech's Business Partner of the Year. Rowe Electric is a 45 year old family business. Present this evening is Bob Rowe the owner/President and his son, Jay who is Vice President and another son Michael. Rowe Electric provides a wide range of commercial, industrial, residential electrical services including the installation of solar systems and fiber optics. Rowe Electric Inc. has been a great asset to Polytech's electrical apprenticeship program. In addition, Mike Rowe went through Polytech's apprenticeship four year program. For the last six years, Rowe Electric has provided Polytech with electrical code books, hosted demonstrations at the facilities and hired Polytech's graduates. Rowe Electric has also arranged and provided numerous solar tours and annually, Polytech has been invited (at not cost) to attend, approximately 40 students and their instructors to the local Electrical Contractors Association Annual Spring Dinner/Conference which this year, was held at the Elks.

The Board thanked Mr. Rowe and his son for Rowe Electrics partnership through the years with the Polytech Career Academy.

PUBLIC HEARING - SOLID WASTE MANGEMENT PLAN AMENDMENT

Discussion of the Solid Waste Management Plan Amendment #20, to include a Solid Waste Facility operated by Flemington Concrete Products, LLC.

Director Holt opened the public hearing for Amendment #20, to the Solid Waste Management Plan, (SWMP) to include a Solid Waste Facility to be operated by Flemington Concrete Products, LLC.

Alan Johnson, Solid Waste/Recycling Coordinator came before the Board and advised this public hearing is for two matters: one is the inclusion of a proposed recycling facility located in Raritan Township and also designating the Hunterdon County Board of Chosen Freeholders as having the soul responsibility for the implementation of the Hunterdon County District Solid Waste Management plan.

Mr. Johnson stated in the public notice which appeared in the Express Times on November 18, 2011 and November 23, 2011 in the Hunterdon County Democrat, there was a third item listed for the hearing which has been removed from consideration because that matter was resolved with the State Department of Environmental Protection. Mr. Johnson advised there was an administrative issue and it has been taken care of, so only two items will be considered this evening.

Mr. Johnson entered into the record the following Exhibits for the public hearing in connection with Amendment #20 to the Solid Waste Management Plan:

1. Exhibit A, Notice of Public Hearing.
2. Exhibit B, Proposed Amendment #20.
3. Exhibit C, Flemington Concrete Products, LLC, "Class B" Recycling Center Application
4. Exhibit D, Additional Information supplied by the applicant.
5. Exhibit E, Evaluation of the application performed by the Solid Waste Advisory Council Recycling SubCommittee.
6. Exhibit F, Recommendation for inclusion into the HC SWMP made by SWAC.
7. Exhibit G, Location of proposed facility.

Mr. Johnson explained the above exhibits are statutorily required to be provided at this time and re-provided to the State Department of Environmental Protection upon action of this governing body for their consideration.

Director Holt opened the meeting for comments from the public.

At this time, no one from the press or public wished to address the Board.

Mr. Melick moved and Mr. Walton seconded a motion to close the public hearing on Amendment #20, to the Solid Waste Management Plan for the County of Hunterdon.

ROLL CALL: (AYES) MR. MELICK, MR. WALTON, MR. MENNEN, MR. SWOREN, MR. HOLT.

Mr. Walton moved and Mr. Melick seconded this:

See Page 12/06/11-2A

RESOLUTION

RESOLVED, Approving the inclusion of Amendment #20, for a Class B Recycling Facility to be owned and operated by Flemington Concrete Products, LLC, be added to the Solid Waste Management Plan for the County of Hunterdon.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN, MR. HOLT.

Mr. Walton moved and Mr. Melick seconded this:

See Page 12/06/11-3A

RESOLUTION

RESOLVED, Approving the amendment to the Hunterdon County Solid Waste Management Plan designating the Hunterdon County Board of Chosen Freeholders as the implementing agency for the County of Hunterdon.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. MENNEN, MR. SWOREN, MR. HOLT.

Discussion continued from October 18, 2011 on Solid Waste Advisory Council By-Laws

Director Holt advised discussions regarding the By-Laws of the Solid Waste Advisory Council began on October 18, 2011.

Mr. Johnson confirmed at the regular Freeholder Meeting on October 18, 2011, the matter of proposed changes to the By-Laws of SWAC was initially discussed. The Freeholder Board at that time requested that the input of SWAC be secured. The first meeting of SWAC after the October 19th meeting was held on Tuesday, November 29, 2011.

Mr. Johnson noted that several members of the Solid Waste Advisory Council are present this evening to provide their input.

Director Holt asked if any member of the Freeholder Board had any comments at this time. There were none.

Director Holt opened the meeting to the public.

Wilfred Harrison, East Amwell Township SWAC representative and current Chairperson of SWAC approached the Board to read a letter from the SWAC Council from their meeting on November 29, 2011. There were sixteen members present at the November 29th SWAC meeting and the following eight issues were the result:

1. SWAC strongly believes that members of SWAC should continue to be appointed by their respective municipalities and then approved by the Board of Freeholders. SWAC also voted unanimously to retain the right to elect the Chair and Vice-Chair.
2. A majority of SWAC, not unanimous, voted against the provision of changing membership from one member from each municipality to one member from each municipality that has expressed interest in participating.
3. The provision stating that after three consecutive absences a member is considered to have resigned was favored by 2 SWAC members and opposed by 7. Others had no opinion.
4. The idea that the prerogative to call ASWAC meetings rests solely with the Freeholders was unanimously opposed by SWAC. SWAC historically meets when there is business to conduct. SWAC met 7 times in 2011.
5. SWAC opposed stating that a quorum consists of a majority of eligible members rather than 8, as presented stated in the By-Laws.
6. SWAC favored allowing only members and alternates to serve on sub-committees.
7. SWAC opposed having the Freeholders change the By-Laws without consulting SWAC.
8. SWAC agreed to the provision in the By-Laws to adhere to all rules and regulations.

Mr. Harrison doesn't feel that SWAC and the Freeholder Board are that far apart regarding the By-Laws. It is felt that SWAC wasn't included in the process from the beginning; it was given to SWAC and this is why he is present this evening.

Director Holt asked if the Board had any comments or questions for Mr. Harrison relating to the letter he just read.

Mr. Walton concurred with most of the points. He doesn't believe any other County advisory committees have their chairperson or vice chairperson selected by the Freeholder Board. He agreed meetings should be set by the advisory committee. Mr. Walton explained how in his borough how recycling representatives are chosen. Mr. Walton stressed that participation by a municipal representative has to be encouraged and something has to be done about representatives that don't participate.

Mr. Harrison stated that over the years, SWAC, has wrestled with trying to get participation. Meetings are only called when there is something important or essential to discuss. Meetings are not held just to have a meeting.

Mr. Harrison advised that SWAC understands that it is only an advisory and that the Board of Chosen Freeholders have the final say.

After a brief discussion regarding membership and participation and the calling of meetings. Mr. Johnson has researched the issue of the calling of meetings and advised that meetings can be called by the Board of Chosen Freeholders and by the SWAC chairperson.

Mr. Mennen reported that participation was the discussion of a lot of Hunterdon County Utilities Authority (HCUA) meetings and the proposed changes to the SWAC By-Laws were unanimously embraced by the entire HCUA. He feels the change in the membership would be a healthy change. The lackluster participation of 9 municipalities which did not attend any SWAC meetings is an insult to what SWAC does and to the active core of SWAC that takes an interest in what is going on.

Mr. Mennen explained currently SWAC membership is automatic that the Mayor or their designee is appointed to SWAC. The Freeholder Board is asking municipalities to take an active, thoughtful, purposeful role in sending people, like the SWAC members present this evening, who take an interest and are vibrant and participate. Mr. Mennen stated the proposed By-Laws are not to pull the rug out from those who have formed the core SWAC group over the years. He feels this bolsters that core group and surrounds the core group with members who are actually of like mind in terms of the level of commitment and level of interest and that is what the Freeholder Board was trying to do.

Mr. Mennen advised the automatic membership model flowing up from the municipalities is replicated in Hunterdon's adjoining counties. These are County appointments and are solicited at the municipal level but it should be by those individuals who are active and will put in the same effort and diligence as the core group is putting in. Again, this is meant as a means to bolster what the core group is doing.

Mr. Harrison doesn't feel that SWAC and the Freeholder Board are far apart on this issue. He feels SWAC would agree almost with Mr. Mennen's statement. Mr. Harrison doesn't feel SWAC had a chance to fully digest the proposed By-Laws and would like SWAC to have that opportunity.

Mr. Mennen confirmed with Mr. Harrison that he agreed that membership should not be automatic but should be filled by those with a stated desire to contribute.

Mr. Harrison informed the Board that in the past SWAC had an AdHoc Subcommittee that was able to look these types of matters over. In fact the last time the By-Laws were changed in 2005, an AdHoc Subcommittee was able to review the proposed changes and make recommendations. The issue is that SWAC did not have a chance to participate as it has been able to in the past.

John Carpenter, Lambertville City SWAC representative, informed the Board that SWAC did have a few hot button issues were there was a full SWAC commitment. There is some ebb and flow, after hot button issues subsided a few years ago but a lot of these people are committee, not just to SWAC but other parts of the community. Mr. Carpenter confirmed that the SWAC members felt they should have been solicited with regard to the proposed By-Law changes.

Regina Desmond, Raritan Township SWAC representative, asked the Board of Freeholders to consider keeping the active SWAC members on the council.

Dean Rapp, High Bridge SWAC representatives asked the Board to provide SWAC with time to further review the proposed By-Laws and report back to the Board.

Mr. Melick assured everyone present that the County wants to move forward regarding SWAC. He stated that recycling is a municipal function and that municipalities need to answer 7 questions and submit them, so that Mr. Johnson can report the numbers to the State Department of Environmental Protection quarterly. Mr. Melick advised that the County is trying to get something accomplished. Recycling numbers have increased.

After further discussion, the Board agreed to allow SWAC time, between now and the Board's second meeting in January 2012 to meet to delegate an AdHoc SWAC committee to review the proposed By-Laws and have them ready for the Board to approve at its January 17, 2011 meeting. The Board agreed to take action on the By-Laws no later than the January 17, 2012 meeting and appointments can be made at the February 07, 2012 meeting.

FINANCE

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/06/11-4A

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the Budget for the FTA Section 5311 Grant, in the amount of \$439,098.

See Page 12/06/11-5A

RESOLUTION

RESOLVED, Approving the amount of \$146,366 as the County's Match for the FTA Section 5311 Grant.

See Page 12/06/11-5B

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the Budget for the Traffic Sign Inventory and Assessment, in the amount of \$133,000.

See Page 12/06/11-5C

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the Budget for the Division of Criminal Justice, 2011 Body Armor Replacement Fund, in the amount of \$8,827.85.

See Page 12/06/11-5D

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services to insert an item of revenue in the Budget for the Homeland Security Grant Program, in the amount of \$226,461.83.

See Page 12/06/11-5E

RESOLUTION

RESOLVED, Approving the cancellation of unexpended balances in Capital Ordinance No. 01-05, in the amount of \$15,000.67; Capital Ordinance No. 04-08, in the amount of \$900,000, Capital Ordinance No. 10-06, in the amount of \$600,000 and Capital Ordinance No. 06-11, in the amount of \$13,000.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

FARMLAND PRESERVATION/OPEN SPACE

Mr. Sworen moved and Mr. Walton seconded this:

See Page 12/06/11-5F

RESOLUTION

RESOLVED, Approving a contract for sale of development easement from Theodore J. Peters and Grace R. Peters, on Block 39, Lot 49 and Block 40, Lot 2, in Readington Township, consisting of 61 acres, (SADC - \$695,400; County-\$231,800; Township-\$231,800), total amount of \$1,159,000.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/06/11-5G

RESOLUTION

RESOLVED, Approving a Municipal Grant Program application for Open Space Trust Funds, for Raritan Township, for Block 7, Lot 13 (n/f Urbach), consisting of 105 acres, in the amount of \$50,112.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/06/11-5H

RESOLUTION

RESOLVED, Approving a Municipal Grant application for Open Space Trust Funds, for Readington Township, for Block 39, Lot 49, (Peters Farm), Municipal PIG Program, consisting of 54.0000 acres, in the amount of \$128,688.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/06/11-5I

RESOLUTION

RESOLVED, Approving a Municipal Grant application for Open Space Trust Funds, for Tewksbury Township, for Block 50, Lot 1 and Lot 1.01, (Brady-Stewart Farm), Municipal PIG Program, consisting of 46.001 acres, in the amount of \$6,175.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/06/11-6A

RESOLUTION

RESOLVED, Approving a Municipal Grant application for Open Space Trust Funds, for Union Township, for Block 22, Lot 20, (n/f Milligan Farm), consisting of 83.32 acres, in the amount of \$27,999.15.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/06/11-6B

RESOLUTION

RESOLVED, Approving a Municipal Grant application for Open Space Trust Funds, for West Amwell Township, Block 8, Lots 20 and 36, (n/f Toll Bros. South), consisting of 126.196 acres, in the amount of \$17,128.33.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

PURCHASING

Mr. Sworen moved and Mr. Walton seconded this:

See Page 12/06/11-6C

RESOLUTION

RESOLVED, Approving Requisition #IT.01263, using State Contract #A-61405, with New Jersey Business Systems, for wireless LAN maintenance, for Information Services, in the amount of \$34,374.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Sworen moved and Mr. Walton seconded this:

See Page 12/06/11-6D

RESOLUTION

RESOLVED, Approving Requisition #25862, using State Contract #A-53804, with Motorola, for an extended warranty for the Emergency Services Division of Public Safety, in the amount of \$31,074.96.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/06/11-6E

RESOLUTION

RESOLVED, Approving Requisition #HCJ.48261, using State Contract #A-73992, with Lawmen Supply Company, for body armor for the Corrections Division of Public Safety, in the amount of \$11,538.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

ROADS and BRIDGES Update

John P. Glynn, Director, Roads, Bridges and Engineering came before the Board to provide an update of County road and bridge projects.

- Resurfacing on County Route 519, running from Kingwood up through Alexandria Township should be substantially completed by December 16, 2011.
- County Route 517 was substantially paved out on Monday, December 05, 2011.
- County Route 523 in Readington Township should be paved out by December 16, 2011.
- The boxes were set for County Bridge E-142-M on County Route 518, in East Amwell Township. Backfilling of the box structure is being done and storm water work will also be done; then a concrete deck will be poured. The pylons also have to be put on the bridge. The contractor expects the work to be done by the end of 2011.
- County Culvert A-31, on Mt. Salem Road, in Alexandria Township is being done in-house. The footing has been poured on one side and the County is excavating for the footing on the south side. The boxes should be delivered the week of December 16, 2011.
- The north abutment is completed and the footing for the south abutment is being poured today for County Bridge HA-14, on Sweet Hollow Road in Alexandria and Holland Townships, which was lost during Hurricane Irene. The slabs will be completed by the end of next week.
- The County is waiting for dryer weather in order to pave County Bridge U-14, on Main Street in Union Township.

Federal Highway

Mr. Glynn reported to the Board on the meeting with the Federal Highway Administration which was held on December 02, 2011, to look at the recent storm damage and the project on major collector roads. These will be 100% paid for.

FEMA

Mr. Glynn advised that submittals for the FEMA (federal emergency management association) are still being completed.

BRUSH

Mr. Glynn informed the Board that the County has a big issue concerning brush. The County has removed all brush which fell into the County Roads which was pushed off during the snow storm or brush was removed which hung over the County roads. Materials individuals are bringing off of their private properties down to the County roads will not be picked up. There are certain municipalities which are picking that material up. It is not the County's policy to pick up brush and there is a lot of brush being deposited along the County roads that can cause site distance problems as well as problems for future snow removal.

Mr. Glynn feels the County has to get the information out that people have to find their own means of dealing with the brush.

Mr. Sworen reported a letter has been received from a resident about this and asked if the governing bodies have been notified the County isn't responsible for the brush.

Mr. Glynn stated if municipalities chip on municipal streets, they should also chip on County roads as well. Public dollars are being spent on private clean up.

FEMA

Mr. Sworen confirmed with Mr. Glynn that the County is charging equipment usage for FEMA. The question came up at the Parks Advisory Council because they were not sure about the work that has to be done on the trails for the snowstorm and hurricane. He confirmed Parks can charge any disposal costs to FEMA so the County can recoup 75% of those costs.

Mr. Glynn stated if the Parks and Recreation Department made application to FEMA when the application period was open for that clean up, it will be covered.

Mr. Glynn confirmed for Mr. Sworen that there is not one application for the County that Parks would have to provide a separate application than for the Public Works application from Roads and Bridges. Mr. Glynn if Parks and Recreation has debris issues with regard to the snow storm they should put together and submit an application to FEMA since the application period is still open.

Mr. Sworen questioned why the County can't submit one application.

Mr. Glynn explained the public works (Bridges and Culverts) entity is a separate entity recognized by FEMA and Parks and damages to public properties is a separate category according to FEMA.

COUNTY Update

Human Services Specialist (HSS3) vacancy

Cynthia J. Yard, County Administrator and Shana Taylor, Human Services Administrator came before the Board to discuss two vacancies in the Social Services Division of the Human Services Department. The four questions required to be answered by the County have been completed for the (1) Human Services Specialist position (HSS3) and there are only two of those positions in the Social Services Division. The individual leaving has been with the County at least 30 years and she does a specialized service as she handles all the fraud and fraud investigations and indigent items. The Social Services Division does have certain legal obligations and if the vacancy were to remain unfilled that Division would be unable to meet state and federal guidelines.

Mrs. Yard stated the Freeholders have historically, in these troubled times-since 2008, kept Social Services at status quo. Documents are available to show the foot traffic/cases/caseloads. If the Board agreed to hire an HSS3, because the current employee has been here for 30 years, they are leaving with a larger salary then someone would be hired at.

Mrs. Yard reminded the Board that 75% of the Social Services budget is covered by the state. Anytime the Board approves something, it is paying 25% of County dollars for the position.

Ms. Taylor explained to the Board the HSS3 position primarily does investigative work. An HSS3 investigates miscommunications to the Division of Social Services, fraud perpetrated upon the Division and the HSS3 decides if something will have to go to the Prosecutor's Office or if they can collect on their own. The HSS3 does the collections themselves when needed with the assistance of Counsel.

Mr. Taylor advised the Board, that the Division of Social Services has one other HSS3 position, but that individuals does all the child support caseloads.

Mrs. Yard asked if the Board might consider filling the position from within and backfilling an FSW (Family Service Worker) position.

After a brief discussion, Mr. Sworen moved and Mr. Melick seconded a motion to fill and post for an HSS3 position in the Division of Social Services, Department of Human Services.

ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. MENNEN, MR. WALTON, MR. HOLT.

Family Service Worker vacancy

Mrs. Yard reported on a vacancy which occurred a few days ago, due to a resignation of a Family Service Worker in the Division of Social Services, Department of Human Services. Mr. Walton moved and Mr. Mennen seconded a motion to fill the vacancy of a Family Service Worker in Social Services with Human Resources positing the vacancy and calling for an active list from the New Jersey Department of Civil Service.

ROLL CALL: (AYES) MR. WALTON, MR. MENNEN, MR. MELICK, MR. SWOREN, MR. HOLT.

Senior Services vacancy

Mrs. Yard reported that due to a retirement there is now a vacancy in the Division of Senior, Disabilities and Veterans Services of the Human Services Department. This individual coordinates the physical activities/fitness programs for seniors. This department also filled out the four questions with regard to filling a position. Currently the Division of Senior, Disabilities and Veterans Services has three (3) people whose titles lend themselves to coordinate these programs. A meeting was held with MaryAnn Rodenberger, Division Health for Senior Services yesterday to discuss a way to alternatively fill this need with the understanding that there will be no diminution of the programs currently offered. Mrs. Yard feels after talking with Ms. Rodenberger that the fitness programs will continue as they have been offered in the past with the current staff. Ms. Rodenberger will work with the Human Services Administrator and Human Resources Director to figure out how to realign the duties to continue the fitness program without any program reductions.

Health Replacement

Mr. Sworen asked about filling a vacancy in the Health Department caused by the retirements of the Health Department Secretary. He asked if this has not been acted on because the County's four questions have not been answered.

Mrs. Yard stated this has been held because the County is going to be realigning the structure of the Table of Organization.

Mrs. Yard confirmed for Mr. Sworen that she did not know if the County's four questions have been answered with regard to filling this position and would have to check with Human Resources.

300th Anniversary of the County of Hunterdon

Mrs. Yard reported she is on the County's 300th Anniversary Committee and a meeting was held the other evening and there were a lot of questions from the Committee on what kind of in-kind support will be provided for the 300th Anniversary. Mrs. Yard advised someone has offered to do a history of the fire companies in the County but it will have to be printed. The Committee would like to have stationary printed up for the 300th Anniversary in order to solicit donations from various corporate sponsors and such.

Mrs. Yard confirmed the County will offer in-kind print services, as well as road signs. No in-kind services would require overtime.

After a brief discussion, the Hunterdon County Board of Chosen Freeholders agreed to provide In-Kind Support Services for the 300th Anniversary of the County of Hunterdon.

CONSENT AGENDA

Director Holt announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Item #1 was held at this time. Item #2 was tabled until the next meeting.

Mr. Walton moved and Mr. Sworen seconded these:

See Page 12/06/11-8A

RESOLUTION

RESOLVED, Barbara Stires, Keyboarding Clerk 2, Health Dept., leave of absence without pay.

See Page 12/06/11-8B

RESOLUTION

RESOLVED, Christopher Spitzer, Public Safety Telecommunicator, Public Safety Dept., leave of absence without pay.

See Page 12/06/11-8C

RESOLUTION

RESOLVED, Gretchen Vallat, permanent Public Safety Telecommunicator, Division of Emergency Services of the Public Safety Dept., hours adjusted from part time to full time.

See Page 12/06/11-8D

RESOLUTION

RESOLVED, Approving a 12 month extension to the provider service agreement with Meals on Wheels in Hunterdon, Inc., in the amount of \$212,765.

See Page 12/06/11-9A

RESOLUTION

RESOLVED, Approving a 12 month extension to the provider service agreement with Hunterdon Helpline, Inc., in the amount of \$15,185.

See Page 12/06/11-9B

RESOLUTION

RESOLVED, Approving a 12 month extension to the provider service agreement with Brideside Adult Day Centers, Inc., in the amount of \$45,455.

See Page 12/06/11-9C

RESOLUTION

RESOLVED, Approving a 12 month extension to the provider service agreement with the Hunterdon County YMCA, in the amount of \$47,454.

See Page 12/06/11-9D

RESOLUTION

RESOLVED, Approving a 12 month extension to the provider service agreement with Legal Services of Northwest Jersey, Inc., in the amount of \$12,433.

See Page 12/06/11-9E

RESOLUTION

RESOLVED, Approving a 12 month extension to the provider service agreement with Hunterdon Behavioral Health, in the amount of \$27,497.

See Page 12/06/11-9F

RESOLUTION

RESOLVED, Approving application for payment #9, for Bid #2010-29, for the Addition and Alterations to the Hunterdon County Records Retention Center, with Belmont Construction Corp., in the amount of \$20,235.61.

See Page 12/06/11-9G

RESOLUTION

RESOLVED, Approving a Direct Install Contractor Agreement with Donnelly Energy Solutions for the Hunterdon County Lebanon Garage and the Print Shop and Records Center, at no cost to the County, for the installation of energy efficiency measures. (grant dollars to be used).

See Page 12/06/11-9H

RESOLUTION

RESOLVED, Requesting a study be conducted through the Office of the Commission of Education in accordance with New Jersey Statute Title 18A:7-8, to determine the cost savings of a countywide school district that maintains or improves the educational outcome for students.

See Page 12/06/11-9I

RESOLUTION

RESOLVED, Supporting New Jersey Legislation establishing funding for the "Veteran to Veteran Peer Support Program" Telephone Helpline.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded a motion to approve claims in accordance with the Claims Register dated December 06, 2011, minus check #158326.

See Page 12/06/11-9J

CLAIMS REGISTER

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Sworen moved and Mr. Melick seconded a motion to approve Check #158326 on the December 06, 2011 Claims Register.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.
(NAY) MR. WALTON.**

PROCLAMATION/RECOGNITION

Mr. Mennen moved and Mr. Walton seconded this:

See Page 12/06/11-9K

PROCLAMATION

RESOLVED, Recognizing December 07th as National Pearl Harbor Remembrance Day and urging flags fly at half-staff.

ROLL CALL: (AYES) MR. MENNEN, MR. WALTON, MR. MELICK, MR. SWOREN, MR. HOLT.

GRANTS

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/06/11-10A

RESOLUTION

RESOLVED, Approving an Operating Assistance Agreement, for the period of July 01, 2011 through June 30, 2011, with the New Jersey Transit Corporation, for FTA Section 5311/NJT Federal Grant Funding, in the amount of \$292,732, (NJ Transit funds - \$146,366 and a County Match of \$146,366).

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

Mr. Melick moved and Mr. Walton seconded this:

See Page 12/06/11-10B

RESOLUTION

RESOLVED, Approving a grant application with the New Jersey Department of Transportation for the Replacement of County Bridge T-36-S, in Tewksbury Township in Hunterdon and in Bedminster Township in Somerset County.

ROLL CALL: (AYES) MR. MELICK, MR. WALTON, MR. MENNEN, MR. SWOREN, MR. HOLT.

Mr. Walton moved and Mr. Sworen seconded this:

See Page 12/06/11-10C

RESOLUTION

RESOLVED, Approving a grant award with the Office of Homeland Security and Preparedness, in the amount of \$226,461.83 (state funds) for the County's Department of Public Safety.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT.

FREEHOLDERS COMMENTS/REPORTS

Mr. Walton wished Happy Birthday to his twins who turned five.

No other comments or reports.

OPEN TO THE PUBLIC

Director Holt opened the meeting to the public.

No one at this time wished to approach the Board.

There being no further business to come before the Board, Director Holt adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board