

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Main Street County Complex, 2nd Floor, 71 Main Street
Flemington, New Jersey 08822

July 20, 2010

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:15 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. MENNEN, MR. MELICK, MR. SWOREN, MR. WALTON.
ABSENT: MR. HOLT.

OPEN PUBLIC MEETINGS ACT

Director Mennen announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 21, 2010, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

EXECUTIVE SESSION REQUESTS

Mr. Walton moved and Mr. Melick seconded these:

See Page 07/20/10-1A

RESOLUTION

RESOLVED, Executive Session to discuss the status of the terms of a proposed management and maintenance agreement for lands in Bethlehem Township.

See Page 07/20/10-1B

RESOLUTION

RESOLVED, Executive Session to discuss continuing labor negotiations with the employees in the Prosecutor's Office; including the detectives, sergeants and lieutenants units.

See Page 07/20/10-1C

RESOLUTION

RESOLVED, Executive Session to discuss the status of the department managers association regarding salaries for 2010.

See Page 07/20/10-1D

RESOLUTION

RESOLVED, Executive Session to discuss personnel matters with John Trontis, Parks and Recreation Director.

See Page 07/20/10-1E

RESOLUTION

RESOLVED, Executive Session to discuss the status of the appointments to the Mental Health Board, Workforce Investment Board and the Professional Advisory Committee on Drug and Alcohol abuse.

See Page 07/20/10-1F

RESOLUTION

RESOLVED, Executive Session to discuss the status of the court ordered mediation with the Sheriff regarding the Sheriff's Trust Fund Account.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. SWOREN, MR. MENNEN.
(ABSENT) MR. HOLT.

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:10 p.m., recessed at 6:07 p.m. and reconvened in Open Session at 6:12 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Director Mennen opened the meeting to the public.

Frances Gavigan, East Amwell Township resident, thanked the Freeholder Board and John Glynn, Director of Roads, Bridges and Engineering for working with the residents of East Amwell Township about the Wertsville Road Bridge group. Another plan has come forward and a discussion will be held with the public tomorrow evening, unofficially. A technical meeting is scheduled for later in the week.

Ms. Gavigan stated she has talked with Mr. Glynn about having a public session/Ad Hoc meeting which was promised to the residents.

PUBLIC HEARING

Director Mennen opened the public hearing for the consideration of Sale of Surplus Property, known as Block 4, Lot 94, (Bush Property), located in the Township of Readington.

Mr. Glynn explained this is a piece of property that was acquired in 2005 when the County applied for the TID (Transportation Improvement District) and the TID has been rescinded. The Bush property is 3.26 acres. Mr. Glynn advised as part of the sale, the County will reserve out an additional 35' from the current right of way line and the remaining tract will be sold with a single family house. It could be a two family house currently on the house but the septic system is in need of repair/replacement. The minimum asking price is \$200,000 and it will be sold "as is".

Mr. Glynn reported that sealed bids will be received by the Purchasing Department on October 21, 2010.

Director Mennen confirmed the purpose this evening is to hear and consider any objections that any member of the public may have to the proposed sale which Mr. Glynn has just outlined.

Director Mennen confirmed with Mr. Glynn that in the notice which was filed indicates that in addition to hearing any objections, the proposed sale be explained in the consideration to be received by the County will be indicated.

Mr. Glynn stated that the County's Purchasing Agent, John Davenport, will be preparing a sealed bid form to be made available through the Purchasing Department. Mr. Davenport stated that his office will legally notice this bid again, for receipt.

County Counsel DeSapio confirmed the minimum price will be set. Mr. Davenport stated the minimum price was established by the Freeholder Board of \$200,000.

Mr. Glynn stated the County will be marketing the property the last week in August by placing a sign on the property indicating the sale scheduled for October.

Mr. Sworen confirmed the County will also have the sale advertised on the County's webpage and asked if it will be advertised further in the newspapers.

Mr. Davenport will be placing the County's normal, legal notice in the paper, as is done with any sealed bid received.

There being no further comments or questions, Mr. Melick moved and Mr. Holt seconded a motion to close the public hearing.

ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. WALTON, MR. SWOREN, MR. MENNEN.

Mr. DeSapio recommended the County adopt a resolution authorizing the sale on the terms set forth in the public notice.

Mr. Melick asked if there are no takers for this property, then the process would start all over again.

Mr. Glynn is not sure the County would have to go through the whole process again. He will do some research. He feels the County could reduce the minimum price.

Mr. Walton moved and Mr. Holt seconded this:

See Page 07/20/10-2A

RESOLUTION

RESOLVED, Authorizing the sale of the Sale of Surplus Property, known as Block 4, Lot 94, (Bush Property), located in the Township of Readington, with a minimum bid set at \$200,000. Sealed bids to be received on October 21, 2010 by the Purchasing Department.

ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. MELICK, MR. SWOREN, MR. MENNEN.

FINANCE

Mr. Walton moved and Mr. Sworen seconded this:

See Page 07/20/10-2B

CAPITAL ORDINANCE NO. 08-10

INTRODUCTION, ORDINANCE AUTHORIZING THE COOPERATIVE ACQUISITION OF REAL PROPERTY FOR OPEN SPACE, PARK AND RECREATION PURPOSES BY THE COUNTY OF HUNTERDON AND APPROPRIATING \$1,750,000.00 THEREFORE.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN.

Sharing consulting services for patients in State Psychiatric Hospitals.

Kim Browne, Finance Director, came before the Board with a proposal for sharing consulting services for patients in State Psychiatric Hospitals, as proposed by Pino Consulting Services.

Mrs. Browne informed the Board that Pino Consulting Services does the County's Cost Allocation Plan and he has provided the County with a proposal for sharing consulting services for patients in State Psychiatric Hospitals. Mrs. Browne stated that New Jersey's County's share for patients in state psychiatric hospitals has changed over the years, Hunterdon's share is now 15%; two years ago it was 12.5% and before that it was 10%. According to Mr. Pino, the County can save money because he thinks that whatever the calculation the state is using is incorrect. He is proposing the County use his services to have the County money. He has identified in his proposal that it could be a couple hundred thousand dollars savings. This is fee based.

Mrs. Browne stated that the Purchasing Department said the County would have solicit quotes for this service. Mr. Davenport feels the County should see if anyone else is performing these services currently.

Mr. Melick asked Mrs. Browne and Mr. Davenport their professional opinions on this service.

Mr. Davenport and Mrs. Browne both feel the County should see if anyone else is doing this currently.

Mrs. Browne stated this is fee based and could be done by (a) 20% of all revenues received or (b) 10% of all retro active revenues.

Mrs. Browne said her feeling was that the County isn't currently doing this now, and if it is going to save the County money, it should be looked at. Mrs. Browne will reach out to the other 20 counties and see if they are doing this.

Director Mennen confirmed Mr. Pino is suggesting he can find ways to reduce the County share of the funding requirement by either using a different formula, or tweaking the formula or pointing out deficiencies in the formula being used. He asked how the currently payments are done now.

Mrs. Browne advised the County places numbers in its budget and at the end of the year the state informs the County on what it needs to send them and what the County gets sent back from them. It is all prescribed by the state.

Mrs. Browne recalls that around ten years ago, Pino Consulting helped the County get more money from the social services piece, maintenance in lieu of rent, because he said the calculations were wrong. She feels that was under the guise of the Cost Allocation Plan.

Director Mennen confirmed Mr. Pino has a tract record with the County of retrieving funds. It is thought that the procurement should be put out to bid on the street to see what is competitively out there in case someone else is doing the same thing.

The Board agreed.

PLANNING Board/FARMLAND PRESERVATION

Mr. Sworen moved and Mr. Walton seconded this:

See Page 07/20/10-3A

RESOLUTION

RESOLVED, Approving a cost share agreement for a development easement, the Roerig Farm, known as Block 30, Lot 28, in the Township of Union, (SADC-\$380,160.00; County- 126,720.00; Township-\$126,720.00) for a total of \$633,600.00.

ROLL CALL: (AYES) MR. SWORN, MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN.

Mr. Sworen moved and Mr. Walton seconded this:

See Page 07/20/10-3B

RESOLUTION

RESOLVED, Approving a Contract for Sale of Development Easement from Helen Rynearson, (Furrows End Farm South), Block 3, Lot 3, East Amwell Township, (SADC-\$234,840.00; County-\$76,280.00; Township-\$85,880.00) for a total of \$399,000.00.

ROLL CALL: (AYES) MR. SWORN, MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN.

Mr. Sworen moved and Mr. Holt seconded this:

See Page 07/20/10-3B

RESOLUTION

RESOLVED, Approving a Contract for Sale of Development Easement from Helen Rynearson, (Furrows End Farm North), Block 3, Lot 3.04, East Amwell Township, (SADC-\$296,700.00; County-\$98,900.00; Township-\$107,500.00) for a total of \$503,100.00.

ROLL CALL: (AYES) MR. SWORN, MR. HOLT, MR. WALTON, MR. MELICK, MR. MENNEN.

ROADS and BRIDGES Update

John P. Glynn, Director, Roads, Bridges and Engineering updated the Board on various County road and bridge projects.

- Bids will be received on July 29, 2010 for County Routes 519/650.
- Punch list items are being done, including guiderail, for County Route 523, in Raritan and Readington Townships.
- East Amwell Township has selected the alignment of County Route 579, in Ringoes, to replace existing sidewalk between the legs of Iron Horse Road. A grant will be applied for in 2011.
- Plans and specifications for County Route 619, Seventh Street in Frenchtown to Alexandria Township line, should be ready for approval at the next meeting.

- Crosswalks will be completed for County Route 635, in Glen Gardner and Hampton Boroughs around August 02, 2010.
- Preparation work is complete on County Route 601, as part of the 2010 Resurfacing and Surface Treatment of County Routes 523, 579, 601, 602, 607, 620 and 639, in various townships.
- Right of way documentation has been forwarded to County Counsel for preparation for a closing in connection with County Bridge Q-168, on Pennsylvania Avenue, in Raritan Township.
- Bids have been received for County Bridge R-123 on Holland Brook Road, in Readington Township. Bids have come in under the County's estimate.
- An application is needed to be submitted for the Multi-Purpose Trail/Bridge project, for Echo Hill Park/County Arboretum. The estimated cost for the bridge and trail is \$472,000.

Mr. Walton moved and Mr. Holt seconded a motion authorizing the Director of Roads, Bridges and Engineering to submit an application, for the Multi-Purpose Trail/Bridge project, for Echo Hill Park/County Arboretum, prior to the deadline of August 06, 2010.

Director Mennen confirmed the Board will determine if the project will be done, once the County receives notice of funding approval.

ROLL CALL: (AYES) MR. WALTON, MR. HOLT, MR. MELICK, MR. SWOREN, MR. MENNEN.

- Work is ready to commence for County Culvert E-163, (County Route 579), in East Amwell Township but since East Amwell Township holds a Harvest Fest around the second week of September and the County will delay the project until after the festival.
- The small culvert K-96, on Horseshoe Bend Road in Kingwood Township was completed today and is open.
- The wall for Culvert L-12, on East Hill Road, in Lebanon Township should be completed in two weeks.
- Culvert L-34, on Buffalo Hollow Road, in Lebanon Township will be closed until further notice. It should be closed for about a week.
- The plans for County Bridge T-116, on Boulder Hill Road, in Tewksbury Township have been forwarded to the Township for information. The bridge will be closed the end of July. This is a superstructure replacement deck.
- The County will be reimbursed 75% of the costs for work done on Q-86, by FEMA. This was a stream restoration project because of the flood.
- C-23 on Valley Crest Road is expected to be completed the end of the week.
- The drainage project on County Route 513 will be started on August 16, 2010, then the contractor will move over to do the Route 617, Thatcher's Hill drainage project.
- Construction will begin on August 02, 2010, for the sidewalk and drainage project at Gauntt Plan, at the Route 31 County Complex. The gas company will be on site next week. A preconstruction meeting was held and a meeting was held with Senior Services.
- Local Lead Projects – submissions are being wrapped up for NJ DOT, for the right of way on Bridge F-45 on Whitebridge Road, in Franklin Township.
- The County is still waiting to hear from the environmental reevaluation from NJDOT on the Warren Glen Hill where the project was trimmed down.
- A meeting is scheduled with the stakeholders for County Bridge E-174, in East Amwell Township on Friday to go over the final alignment.
- County Bridge E-166 is moving ahead very well. The boxes will be here tomorrow to be set. A wing wall and half a breast walk will be poured on Friday, July 23, 2010.
- Footings are scheduled to be poured for County Bridge C-88 today.
- The County Bridge RQ-164, from Rockafellow Mill Road, is at the fabricator currently. The old truss is being repaired. They found a lot more members that need to be repaired. The County is working with the consultant and contractor on getting those repaired. The contractor has asked for an extension of the project until November 01, 2010. Mr. Glynn sees no problem since it's a low volume road.
- A meeting was held with the stakeholders for County Bridge D-300, on Raven Rock-Rosemont Road, in Delaware Township, to go over the design features. This is a phoenix truss and how to repair those members is still being developed.
- Mr. Glynn has met with a property owner concerned about the reflection of light into his house from a signal. The supplier will allow the County to use two louver type devices to see if they work before purchasing them, at the 517/523 intersection.
- County Intersection 512/513 will be staked out at the back of the curb so JCP&L can relocate their pole.
- The County had to resubmit its application for County Intersection 600/612 hydraulic evaluation. DEP has changed their process and won't give an extension of time; you have to rescind the application and resubmit it.
- Federal Aid Stimulus project: County Route 625 has been completed; the contractor is working on County Route 512 and will start in Pottersville and move out towards Route 517; this project should start by the end of the week.
- The contractor doing County Route 623, should be back in mid-August, to finish the project.
- County Route 625 is completed.
- Mr. Glynn reported on Demolition Projects: Contractor is currently at Charlestown Reserve and the building official wants the pieces broken up smaller. Once that is done, backfilling will occur. The next demo project is at the Musconetcong Preserve and the last demo project is the Jacob Neighbor Mill in Califon. The County has not yet received permission to take down larger shed. The smaller shed is in total disrepair and permission was received to clean that up, from the State Historic Preservation Office.

Truck Request

Mr. Glynn reported that Lopatcong Township in Warren County is requesting permission to purchase surplus equipment, Trucks numbered 6 and 54. The trucks will not include spreader or plows and the price Lopatcong has quoted the County is more than what was put in the bid for the trade in. One truck is for \$7,100 and the other is for \$6,200. Mr. Walton moved and Mr. Melick seconded a motion granting permission since the bid trade was higher than what was received in the previous County Auction.

ROLL CALL: (AYES) MR. WALTON, MR. MELICK, MR. HOLT, MR. SWOREN, MR. MENNEN.

Mitigation project update.

Mr. Glynn reported his office has worked with Franklin Township on the Hamden Road washout. A meeting was held with FEMA (Federal Emergency Management Association), last week and FEMA agree with the corrective work which was done, and the County qualified for the reimbursement through FEMA but there is a mitigation phase. Mr. Glynn explained that Franklin Township met last week and they would like to proceed with the mitigation. The mitigation is additional bankwork that needs to be stabilized and the federal government will pay up to 75% of the costs for that work. Mr. Glynn had a meeting with the three parties (Water Authority, Franklin Twp. and the County) and two parties are interested in doing this (the Water Authority and Franklin Twp.). Mr. Glynn said if someone is going to provide 75% of the costs, then it would be worthwhile for the County to participate and be another partner to finish the remaining bank to the south of what was repaired and a small section to the north.

Mr. Glynn informed the Board that the Franklin Township Engineer is working up the costs for this work. It will not be anywhere near the costs incurred to stabilize Hamden Road.

Mr. Glynn asked the Board if he should proceed as an interested party in the stabilization of the Hamden Road bank along the South Branch.

Director Mennen confirmed with Mr. Glynn that the County would be a one-third partner with a 25% share. Mr. Glynn advised \$54,000 was spent on the original project, and this will be less than that. He feels the cost should be around \$5,000 or \$6,000. He feels it would be wise for the County to participate. The Board agreed.

Mr. Melick asked what is being done to control weeds along County Route 523.

Mr. Glynn reported the County will be pulling the weeds and clean up the area. He stated that herbicide will be placed in the area. The County will also place a couple of object markers around the pond.

Mr. Sworen questioned Mr. Glynn is the County has white power/light poles that it is responsible for on County property. He stated that certain townships have these white power poles and there have been safety issues with them.

Mr. Glynn stated the County has poles on its property but they are under the management of Jersey Central Power and Light. There may be poles on property purchased but he isn't aware of any.

Mr. Sworen will forward Mr. Glynn the email he received regarding the safety issues related to these poles, in all the towns and counties in New Jersey.

FOR DISCUSSION

County 4-H & Agricultural Fair signage.

Mrs. Yard reported there have been a couple of situations with the 4-H and Agricultural Fair group and she has sent a letter to Roger Everitt informing him that the County needs to revisit its contract with the 4-H, so the 4-H has a full understanding of its obligation to the County, in order reaffirm this relationship. Mrs. Yard explained there was a recent situation concerning a circus held at the South County Park, where the 4-H did not follow the terms of the contract. Also, the 4-H is having the Farmers' Businessman's luncheon at the South County Park this year and they are not following the protocol.

Mrs. Yard informed the Board that another concern is that the 4-H recently erected two signs on the property. There were signs on large plywood which said County 4-H Agricultural Fair and the 4-H put two additional signs on the property at the South County Park which have been cemented into the ground which say "4-H Agricultural Fairgrounds". The signs do not say anything about the County of Hunterdon. There is a sign on the property that says South County Park and it follows the prototype the County uses. Mrs. Yard asked for direction from the Board concerning the signs.

Mrs. Yard advised that she, Mr. Glynn and John Trontis, Director of Parks and Recreation has talked about the need to have a County presence at the 4-H meetings when they are planning their events. The County between the 4-H and the County prescribes how many events they can have and the numbers of days allowed. When the 4-H holds an event, they are supposed to provide for the County an audit, the budget including how much they spent and received. The 4-H has been good about that, after the County nudged them. Mrs. Yard stated that the Finance Department receives these reports. Finance has informed Mrs. Yard that the 4-H is getting close to the \$100,000 figure that they are able to make before the County decides if they will charge the 4-H rent.

Mrs. Yard informed the Board that the County got hit around three times in six weeks of different situations where the contract was not followed. She is bringing this up tonight because there are two signs which say the home of the Hunterdon County 4-H Fairgrounds, no mention of the Hunterdon County South County Park. Mrs. Yard explained there were also issues possibly not following the protocols for the way the County erects signs. She is asking the Board for direction of what to do in regard to the signs.

Director Mennen stated obviously there is a multitude of issues, but confirmed with Mrs. Yard that the first question is what direction the Board would give specifically with regard to the two signs.

Mr. Melick asked if this is covered in the contract.

John Trontis, Parks and Recreation Director, advised in the contract it states the 4-H is not to make improvements on the property without County approval and they continue to make improvements at times without informing the County in advance. The 4-H instead of sharing proposed improvements, they just make those improvements. He stated the 4-H is a great partner but they are very old school and feel comfortable in making improvements without informing the County first.

Mr. Trontis stated in terms of public safety, and he has talked with Mr. Wagner about this, that the contract is prescriptive in terms of the 4-H applying for permits to use the grounds in advance and when they don't the County is surprised and so is the County's Fire Marshal, Bruce Fuller, with having to permit events in the eleventh hour. That is not only problematic but at times, it can be dangerous.

Mrs. Yard advised the suggested remedy was to make sure that the County has a presence when the 4-H has their meetings, where they plan events. She recommended it be someone from the Parks and Recreation Department but stated it should be some County representative.

Mr. Trontis recommended it be himself or a parks' person. He suggested in addition to attending the 4-H meetings that they be encouraged to come to the County.

Mrs. Yard advised after the circus fiasco, it was agreed to have a follow up meetings, such as a debriefing, and that has not taken place. The letter Mrs. Yard wrote to the 4-H, asked that Roger Everitt be present as she would attend also. That meeting still needs to take place.

Director Mennen advised he has seen the signs, and other than the fact that protocol was involved, was there any issue beyond that; is there any substantive issue or language issue.

Mrs. Yard is concerned about the signs because in Somerset County, the signs say Somerset County Parks home of the 4-H Fair. The sign is a lovely sign; it's not a piece of oak tag.

Mr. Melick confirmed Hunterdon County's name should be on it.

Mrs. Yard feels Hunterdon County should be on it, or South County Park and it could say home of "4-H".

Director Mennen confirmed the new sign is in proximity of the sign which already says Hunterdon County.

Mr. Trontis said the new sign dwarf's the County's sign. He suggested upgrading the County's sign and put it in a prominent place.

Mr. Trontis feels the biggest concern is the 4-H needs to follow through with the neighbors to the South County Park; the gas pipeline.

Director Mennen is aware that the 4-H should have called before digging, which was not done. They should have checked things which could have created a host of other issues. The Freeholders recognize that the 4-H leadership is volunteers but this isn't just a control issue, there are other substantive issues which is why the contract was written a certain way and why it was contemplated to be done that way. He is not insulted that the sign does not say Hunterdon County Freeholders or anything. It is the issue of digging in and around a gas pipeline without notifying the gas company could have been problematic.

Mrs. Yard stated there are some real insurance questions; for instance bringing on lions and tigers and such without informing the County.

Director Mennen said the discussion is about the sign but the sign is but one instance, in the past weeks and months. The 4-H had a circus on site that was advertised to have lions and tigers and the only way the County found out about it was seeing an sign.

Mr. Trontis stated the Parks' Maintenance staff saw a small poster tacked to the phone pole at the South County Park/fairgrounds two days prior to the circus occurring. Fortunately the County was able to contact the Fire Marshal, who was able to do the fire inspection but when you put 1,200 people in a tent plus tigers in cages and elephants, there are insurance issues. The overriding issue is public safety.

Director Mennen asked if there are suggestions on how to deal with the overriding public safety issues. Obviously the County has dealt with them but it is dealing with them in the eleventh hour. Is there a way the County can gracefully, politely and amicably make sure that this that this doesn't continue to happen habitually.

Mr. Glynn recommended having a meeting with the 4-H to summarize the events which have occurred. He suggested that either the Parks Director or someone from the Parks and Recreation Department needs to be in attendance at the 4-H meetings. The 4-H meets once a month, early in the Spring, to set up the planning for the 4-H fair. Someone needs to be at these meetings representing the County. The Board agreed.

Mr. Trontis informed the Board that the 4-H has not provided any assurances that the security staff they have on site meets the intent of the agreement. There is language specific for this point in the agreement with the 4-H during the fair.

Mr. Walton agreed a meeting should take place with the 4-H.

Director Mennen said this is not dissimilar to the discussion the Board had last year with the 4-H concerning the insurance requirements. The County went through the protocol and explained what the requirements were and why they were. He participated in those meetings to create the protocol for insurance, so it would not get to that point this year. He believes the same model can be used to resolve these issues.

Mr. DeSapio advised this has been going on every year since the County entered into that agreement. As great a partner the 4-H may be; they do not appreciate that it is not their property; it is the County park. The agreement does not say it's the County Fair property; it says the 4-H can use it once a week and they can use the storage building and if they want to use it any other time during the year they have to get the County's permission and they have to make sure the County is protected with liability insurance. Unfortunately, the psychology of the 4-H is they don't have to do all that because it is their property. Mr. DeSapio stated during the course of the years, the Freeholder Board, out of respect for the people who operate it, and out of respect for what they do, don't want to say anything; so the County is going to face this continually. It doesn't matter how many meetings you attend but nothing will change until someone says at a meeting that the 4-H needs to obtain the County's permission because it is necessary to know that the County is protected. The County needs to know the vendors have adequate liability insurance, so if something goes wrong, and a tiger jumps and mauls a kid that Hunterdon County is not going to be faced with a \$5 million liability because there was no insurance and the County let you get away with it. This is what has been happening for a half dozen year. It continuously happens. Someone has to say we are done with the meetings; we are done explaining this every year; the contract was drawn up using a lot of legal time on it and County Counsel has to become involved each year so the 4-H needs to understand they have to come to the County because the property belongs to the County and the 4-H needs to get permission to use it.

Mr. Trontis informed the Board that the County permits over 700 events in the County's parks with facility reservation permits and the only group that is problematic are the ten or twelve events for the 4-H. He's sure they do not do it purposefully but it happens because it's an after thought. It is extremely frustrating. He is sure that all departments involved feel similar; including the County Risk Manager.

Mr. DeSapio advised the insurance issues are not resolved; stating that Aaron Culton from his office has been talking with him about them in regard to this year's fair.

Mr. DeSapio confirmed the Freeholders still give the 4-H money each year from the budget. He stated that can be used as leverage over any vendor advising them they are give x-number of dollars a year and if they want that this year or next year, they have to follow the contract they signed with the County. If they want to have the fair at the South County Park; then they need to follow they signed with the County. It is no different than anyone else.

Mr. Holt there is no logical reason why with this many years experience that there is not an annual schedule because the events occur each year. There is a permit process that must be followed. He has worked in the entertainment field for a number of years and if a tent goes up it meets state requirements and it has to be permitted at least 10 days in advance and it must have the proper insurance documents and so on. There is no reason why a schedule can't be put together in January of each year and the permits for each event can be filed in January or February and the proper insurance documentation should take place and it has to take place before the first event happens in the beginning of that year. Mr. Holt feels this will have to be that regulated. He does not think it is not the issue of not wanting to do it; he feels it is a question of prioritization and it has to be done in the beginning of the year when the calendar is accepted for each event and the following procedures have to be put in place by 4-H before the calendar will be adopted by the Freeholder Board. It should be adopted like any other contract, on an annual basis. The County's have events at the South County Park without the proper insurance and protections for the County.

Mr. DeSapio said because the 4-H is successful as they are, the extent of the risk to the County is much more dramatic. Thousands of people attend the 4-H fair and sooner or later something is going to happen and the Freeholder Board will be held responsible. Some needs to tell the 4-H that they to do things the right way because it isn't going to continue the other way.

Mrs. Yard stated the Farmers Businessmen's Dinner is coming up to be held at the 4-H Fair. Mr. Trontis added that after he sent them an email, they did file a permit for the event. The 4-H is still working on cooperating with the insurance issue.

Mrs. Yard stated there are still issues concerning insurance for the 4-H Fair. Mr. DeSapio explained that Mr. Culton has been working on this. Mrs. Yard will check with Mr. Culton about the insurance for the fair this year.

Director Mennen said when someone uses the Historic Court House they need to get a set of keys or someone has to open the building for them. Who holds the keys to the gates which are locked.

Mr. Trontis stated the 4-H has a key because their volunteers come to work on the property.

Director Mennen feels the gate locks would be a quick way to see to it that the 4-H asks permission to use the park if they can't get on site or if they can't fully use all the buildings or the equipment, or the parking spaces. Would that not therefore necessitate pre-notice. He doesn't want to drive away the volunteers but the 4-H needs to comply.

Mr. Trontis said the Parks and Recreation's permit system which was approved by County Counsel and applies to every other facility reservation across the County is absolutely adequate. He questioned if his rangers, along with Mr. Wagner's people, would have the authority to shut down an event, such as the circus which was recently held.

Mr. Walton feels the County Fire Marshal could shut down an event.

Mr. Sworen feels the issue is getting in the meetings. That is a key issue. The circus did not happen overnight. The 4-H has to schedule events like that at least a month in advance. He feels that someone knew about this months in advance. It was advertised in the newspapers two weeks in advance, maybe more than that. If someone from the Parks and Recreation Department had been at those meeting, the County would have known about this several months in advance.

Director Mennen stated the County will now make sure that the Parks' Director or his designee is a participant at any of the 4-H meetings from this point forward. There will be a sit down friendly discussion with the 4-H on various issues and the County will do what it can to see to it that this does not happen again.

The Board directed that John Trontis, John Glynn, George Wagner and Cynthia Yard be in attendance at the meeting with the 4-H.

COUNTY UPDATE

Security Cameras/Library

Cynthia J. Yard, County Administrator informed the Board that Pete Maddalena, Director of Buildings and Maintenance has spoken to her about the Library wanting to research the possibility of putting security cameras in the Library facility. There was some discussion about that. The Pino report that the Finance Director referred to today, states how much each building costs and it is a very complicated report says the Library pays the County \$500,000 a year, since it has a dedicated tax, for maintenance and for services from various departments. There was some concerns/thoughts on whether the Library should research the costs and what kind of system they would need. There was also discussion on why the County would not pay for this. Mrs. Browne told Mrs. Yard before she left, that the Pino report calls for the Library to pay \$1 million to the County for services but the County only charges \$500,000. When the discussion took place between Pete Maddalena, Mark Titus the Library Director and herself, Mrs. Yard said she was not sure that the County would pay for security cameras since the Library had a dedicated Library Tax and suggested the Library Tax cover this.

Mrs. Yard asked if the Board would like the Mr. Maddalena and Mr. Titus to research the costs and equipment/system that would be needed. Mrs. Yard told Mr. Titus that it was not up to the County to bear the costs for a security system.

Mr. Sworen advised the original discussion was requested because of security issues coupled which occurred at the Library where police were involved that a security system for the Library been looked at. Mr. Sworen stated Mr. Maddalena was approached because he is the Director of Buildings and Maintenance and responsible for the buildings.

Mr. Sworen stated the Freeholders today have already had a discussion for security systems at the Justice Center. The request was made, from his understanding that it be looked into to see if that vendor would be the best vendor to do this. This should be kept consistent. This should go through Buildings and Maintenance since it is a County building, so the Library is not doing something out of course or putting in something they don't need or a system which can't be supported. The department that has to support the system is Buildings and Maintenance. Mr. Sworen feels the Board can discuss costs/payment later but what should be placed/considered for the Library should go through Buildings and Maintenance and the County Purchasing Agent should also be involved.

Mrs. Yard informed the Board that Mr. Maddalena was contacted by a vendor in New England who said he was requested to provide prices for 75 cameras in the Justice Center. The cameras would be purchased under the COPS grant but the resolution was written in a way that any equipment would have to be run through Information Systems or it was for the purchase of cars, it would have to go through the Fleet Management Committee, and so on. Mrs. Yard told Mr. Maddalena to listen to what this vendor has to say but for a vendor to call and say they have been asked to provide a quote for 75 cameras for the Justice Center, the question is who knows how many are needed.

Mr. Sworen stated the focus should be going through Mr. Maddalena's office because they will have to maintain them. The Board agreed.

Consolidated Information Services Department

Mrs. Yard would like to discuss the appointment of Robert Thurgarland as the unclassified, full time Department Manager, consolidated Information Services Department.

Mrs. Yard advised on December 15, 2009, the concept of a consolidated model for Information Services was socialized. It was stated this would be brought back to the Board and it is now six months later, and the minutes reflect how the duties would be assigned and the table of organization. The first 100 days was done and goals and objectives were set up with Mr. Thurgarland. The action taken on June 15, 2010 was to establish the department of Information Services and the June minutes talk about a point person and how the goals and objectives were done. That information was in the Freeholders' packet. What was missing was that Mr. Thurgarland was not named as that point person.

Mr. Melick moved and Mr. Walton seconded this:

See Page 07/20/10-9A

RESOLUTION

RESOLVED, Approving the appointment of Robert Thurgarland as the unclassified, full time Department Manager, for the consolidated Information Services Department.

Director Mennen thanked Mr. Thurgarland for his willingness to take these duties on stating the efficiencies that this captures. He noted the cost savings this it represents in terms of salary allotment in just having one consultant for these departments.

ROLL CALL: (AYES) MR. MELICK, MR. WALTON, MR. HOLT, MR. SWOREN, MR. MENNEN.

PARKS AND RECREATION

Deer Management/Controlled Hunting

John Trontis, Director of Parks and Recreation came before the Board concerning the Deer Management–Controlled Hunting Program for the 2010/2011 Season.

Director Mennen advised the changes to the Deer Management –Controlled Hunting Program from last year's program are listed within Mr. Trontis' memorandum. There are six changes which appear to deal with manner of hunting in terms of archery only and buffer issues.

Mr. Trontis stated that is a safety issue and he is always looking to make the County's programs safer. Another includes Landsdown Meadows which is 172 acres which is a new property now being managed. Clover Hill is now being made archery only. Raritan Township is building a park area next Clover Hill so the concern was to eliminate shotgun hunting and muzzleloader hunting making that property archery only. River Field is an older piece of property but it is a new area available to the public with a trail, next to the Hunterdon Health Care facility on Route 31. The Ramberg section of South County Park is being added to the hunting program. This property is adjacent to state lands, immediately south. The wing section of the South Branch Reservation will now be archery only for the winter bow season. Mr. Trontis stated the Case Farm property adjacent to the Route 12 Complex would be archery only because of the proximity to Route 12. Mr. Trontis stated 266 acres is being added to the hunting program, increasing the number of permits by 31 which allows more participants in the program and he believes it makes the program more safer.

Mr. Sworen confirmed the point Mr. Trontis is making is that this is only 31 additional permits, with 5 permits per season, with 4 seasons.

Mr. Trontis advised the Park's permit requirements are stringent but hunters comply willingly because they have the opportunity to hunt on a piece of land that is permitted on the ration of around 20 acres to each permitted hunter. That is done for safety in order to make sure that is a controllable number of hunters on a property. Hunters have vehicle placards on their dashboards so without venturing into the property, the County's rangers will know by going through the parking areas exactly what hunter is on the property.

After further discussion, Mr. Walton moved and Mr. Sworen seconded a motion approving the Deer Management–Controlled Hunting Program for the 2010/2011 Season as presented this evening.

Mr. Trontis informed the Board that last year his department raised \$24,100 against the out of pocket costs for the deer hunting program. He feels the program pays for itself.

ROLL CALL: (AYES) MR. WALTON, MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN.

OLD BUSINESS

Camp Dill Foundation

Request from Camp Dill Foundation to build required septic system on easement, Block 41, Lot 4, Clinton Township and Block 4.07, Lot 7, in High Bridge Borough.

Director Mennen confirmed with Mr. Trontis that the Camp Dill Foundation has given a conservation easement on behalf of the County. Camp Dill has made a request for the ability to put in a "comfort station" or septic system associated with that. As the holders of the easements, there is some question as to whether the County would be willing to provide approval for that.

Mr. Trontis stated that Camp Dill would be replacing existing facilities on-site with a septic, in keeping with County and State health laws. This would be replacing the septic and the building.

Director Mennen stated that no fill of any kind shall be permitted and he questioned if that is going to require any fill.

Mr. Trontis said this would not require any fill but it will require excavation. It doesn't raise or lower the grade; it would create a septic for them. The reason Camp Dill is seeking this application is because the County Health Department and the State Health Department is requiring it.

Director Mennen has no problem with the application but if it falls into one of the area where the easement itself specifically prohibits certain activities and it is an easement given to the benefit of the public, the County can sanction/approve it but it is an undoing of the easement which would have to be done with concurrence of the superior court.

Mr. DeSapio is concerned also because the easement was done in pursuant to an agreement with Green Acres. He was unable to get in touch with Kevin Richardson, Open Space Coordinator today in order to get a copy of the agreement referenced but he is unsure if a diversion of use would be needed from Green Acres.

Mr. Trontis informed the Board that this has already been considered by a Green Acres staff. He stated that Kevin Appeget from Green Acres, who is their diversion person, and he has written saying that if the County would accept this then Green Acres would accept it. He feels the reason for that is that they are seeking to take the aggregate square footage, roughly, of the five structures they wish to demolish on site and replace them with one small, prefabrication construction units.

Director Mennen advised the easement itself says no buildings of any description shall be erected.

Mr. DeSapio explained the Freeholder Board back then, through the Board of Recreation Commissioners, gave \$43,500 of public money and said to the public what you are getting back for this is this restriction. A subsequent Freeholder Board does not have unilateral right to say it doesn't make any difference that the public paid for this, it will be waived. He said Director Mennen is pointing out that there is a procedure to go into superior court and say there is this public conservation easement and the County would like court approval to waive it for the following reasons and then the Court will have to decide if the camp will need to pay something back to the County in exchange for the waiver.

Mr. Trontis stated there is a latrine on the site and there is gray water discharge into a drywell that dissipates it into the system. He confirmed with John Beckley, Health Director, that the County put the camp on notice that they could not use those facilities after 2008 so in 2009 the Camp Dill was going to be faced with not opening so he suggested using port-a-potty's a portable gray water tank. Camp Dill brought that suggestion to the County Health Department who approved it and the state approved it and the camp opened. Mr. Trontis said Camp Dill would be happy to continuing using a rental facility for a couple of weeks each year but the County Health Department told them they would have to replace it with a permanent facility. Camp Dill has a letter from the County and now this is a catch 22 system, where they are being told to replace an antiquated system with a new one which is why they are asking for a conservation easement amendment.

Director Mennen stated even though this Board may be sympathetic, if the issue is this was an easement given to be benefit of the public and a subsequent public body can't undo it. This needs to be modified under decree of the superior court. There isn't much this Board can do.

Mr. Trontis confirmed for Mr. DeSapio that the cost for a new comfort facility will be \$62,000 just for the septic and an equal amount for the building.

Mr. DeSapio suggested someone talk with Camp Dill, because currently they use the facility two weeks out of the year for camp; but if they invest \$80,000 into a piece of property, will they find themselves using the property more.

Mr. Walton said that wasn't his impression. If this were a public park they could continue to operate the way they are operating but because it's owned by a private foundation for the benefit of a Boy Scout Troop in South Amboy, they have to comply with a different set of standards.

Mr. Trontis said if this was a weekend campout they could get by but since they are stringing together a week of camping, they have to conform to the state camping regulations.

Mr. Beckley said he is unsure of that. He is aware they have a pit privy and they have a gray water holding tank. Mr. Trontis stated it isn't holding it leeches.

Mr. Beckley was told that DEP and his department had advised that this is an interim remedy only and the camp could have to validate, at some point soon, a permanent structure.

Mr. Trontis said if the County Health Department and the state would be willing to let Camp Dill continue year to year using portable rental facilities, they would be willing to do that and it would save them a lot of money.

Mr. Beckley informed Mr. Trontis that, that is a DEP call. Currently there is a port-a-john because there is one woman who uses the facility and the men use the pit privy.

Mr. Walton said if this Board was to adopt a resolution saying the County took no exception to this work being done and that the County wished for Camp Dill be able to move forward and that the County does not wish any remuneration or compensation for it. Who would it be sent to?

Director Mennen explained it would go to the courts for approval.

Mr. Walton questioned who files with the superior court.

Mr. DeSapio advised it would be more appropriate for the owners of Camp Dill to file with the courts.

Mr. Walton asked that a resolution be crafted by the next meeting a resolution to that effect so this can proceed as it needs to legally.

Mr. DeSapio stated he would encourage some discussion between Parks and Recreation and the Health Department and the DEP, especially since the DEP has the conservation easement to find a more practical solution for a couple of reasons: (1) costs to all parties; (2) there are any number of conservation easements that the County has entered into over the years and as sympathetic as this group might be, this could open the door for people to start asking for them to be reconsidered.

Director Mennen stated this is complicated because one County agency is operating under a different set of regulations and it involves state agencies.

Mr. DeSapio said if DEP controls the outcome, which is what he is hearing, and they have applied the money and diversion of use; if someone talks with them to explain the situation maybe a more practical solution will be decided on.

Mr. Trontis stated for the record, in terms of conservation easement and benefit to the public, that Camp Dill is the property between the river and the Columbia Trail. The County has had an outstanding working relationship with Camp Dill. The County's locks interlock with their locks to access the property. Also, they have made it clear to the County, for years, that if the County needs the property, even for a rest stop along the trail for a large public event, the County can use it. If this facility is constructed it would only increase the usability of that site for the County as well.

Mr. Holt asked Mr. Beckley what is required for a 2 week special events camp.

Mr. Beckley isn't sure of the details on this as it was handled by his staff. He was told DEP decided this needs to be done and that it was their decision. The County has not been asked what it thinks. Mr. Beckley said his commonsense perception would be that there is a much simpler way to do this.

Mr. Walton feels it is very disturbing to see this type of organization put through this trouble. He is strongly advocating this Board move heaven and earth to accommodate this group.

Mr. Beckley reported he received a briefing today from the health inspector that was on site and he was there for two to three hours, and he says this group has been very responsive to all the issues the County Health Department had identified a year ago in terms of electrical current and plumbing. They have addressed all the issues the County raised. He received a very favorable report from his inspector today.

Mr. Sworen advised there is now a new Commissioner of the Department of Environmental Protection and there are new changes happening there being more open to discussion. He asked Mr. Trontis to address with this group to approach the new DEP to see if there is going to be a lessening or a more common sense approach rather than building a major facility there.

Mr. Trontis stated he would defer to Mr. Beckley to that. However, he has a great relationship with the Office of Natural Lands Management within the Green Acres office, which is why he talked with Kevin Appleget and he is on board with this and he is ready to write the letter of approval. He was hoping for this kind of a resolution. If the Freeholders would consider this at the next meeting he will forward such a resolution immediately to his attention.

Mr. Holt said the exercise of going through what would have to take place legally and the undertaking of six figures to put in a restroom facility, does not have any common sense. The common sense action, if need be, and he confirmed with Mr. Beckley that they would go to down to the state to see if an appeal can be made to get help, in order to get something temporary for the two week period that this camp operates. This route needs to be exhausted long before this Board tries to put anything else together.

Mr. Walton is under the impression from the group that runs this foundation that they have tried many things but this is worth the County's effort.

Mr. Beckley will take the lead in looking into this and identifying the decision point at DEP.

Director Mennen asked Mr. Beckley and Mr. Trontis to report back to the Board at the August 03, 2010 meeting and during that two week period, Mr. Beckley and Mr. Trontis will meet to discuss Green Acres/Park issues and health department issues, and identify the appropriate source at the state. There should be a coordinated conversation with the foundation so they understand the County is cognizant of the issue and this Board is not happy with the direction this appears to be moving and the County will try to see if there isn't a way to inject some common sense into this.

Mr. DeSapio confirmed he should wait on drawing up a resolution on this issue at this time.

HEALTH DEPARTMENT

Rose Puelle came before the Board to discuss a proposal that the Health Department would like to offer two high throughput seasonal influenza ("super clinics") to residents on October 9, 2010. The Health Department has gained tremendous experience and data from the H1N1 event. The Health Department believes this proposal minimizes cost risk to the County while meeting preparedness grant deliverables and providing an early opportunity to enhance community immunity against influenza. The 2009 H1N1 influenza remains the predominant influenza strain and is now included in the 2010 seasonal influenza vaccine to be provided in the Fall.

Ms. Puelle stated the Health Department clinics during H1N1 were efficient and cost effective and one of the big differences from previous clinics which were offered in Hunterdon County was that they utilized an appointment scheduling system and were able to match staff to clinic attendees. It worked extremely well.

Ms. Puelle stated the Health Department recorded every cost associated with the H1N1 event. That cost information can be utilized to generate more accurate cost estimates for high throughput seasonal clinics that weren't available in the past.

Ms. Puelle advised there have been staff meetings on the Super Clinic proposal and they are proposing to have 2 high throughput clinics on Saturday, October 9, 2010 at 2 locations with throughout the County, spanning 12 total public hours from 10 am to 7 pm. Ms. Puelle stated she has a goal that has been in the Preparedness mindset for some time. In a serious emergency they will have to run simultaneous clinics and the staff will have to be pulled together. This is a difficult leap for many people conceptually, the County will have to be able to run multiple clinics simultaneously to be able to deliver medications efficiently and effectively to the population during a serious public health event.

Ms. Puelle stated this proposal has two clinics at separate location in the County, overlapping from 1 pm until 4 pm, on October 09, 2010. Simultaneous staff will be run with simultaneous setups, where residents can come and be vaccinated. This will provide the Health Department with a valuable experience in how operate clinics simultaneously with communications between clinics and communication with a command center at the Health Department.

Ms. Puelle presented estimated costs from the H1N1 experience. They analyzed and took 6 comparable clinics from the H1N1 event; figured out the costs of those clinics; and used that so the total to deliver 1,500 doses on October 09, 2010, is \$36,869. The Health Department wants to establish 3rd party billing to manage the Medicare claims and run those clinics as a true public health preparedness exercise meeting the County's grant deliverables. There is no anticipated cost for use of the facilities as the schools involved are very generous.

Mr. Puelle advised the cost recovery is dependent upon a \$20.00 fee per dose for those who are not on Medicare Part B who attend the clinics. It is also dependent on receiving \$47.00 per dose administered for those clinic attendees covered by Medicare Part B, not the advantage program. For the clinics to be cost neutral at least 20% of the attendees need to be Medicare Part B recipients. The clinics will generate income if over 20% of attendees are covered by Medicare Part B and claims are submitted effectively and efficiently. In the past 50% of attendees are Medicare Part B.

Ms. Puelle advised staffing will be match to registration. There is a preregistration system that has been improved upon and since the H1N1 event, additional improvements have been added. Also, if attendance is low one or both clinics can be scaled back. The clinics will be limited to two formulations of vaccine; the multi dose vials, the injectable and the flu mist formulation to allow children and those who don't want preservative in the vaccine to also be able to attend. Families can register for either or both types of vaccines. 20% of any unused injectable vaccine can be returned to the manufacturer. The vaccine can be offered to agencies serving at risk populations if the County's goals aren't met. The vaccine can be offered to healthcare providers also.

Ms. Puelle stated this proposal continues to provide critical first hand mass clinic experience to staff and volunteers and it supports the basic public health goal of reducing illness and death due to influenza.

Director Mennen said from a training standpoint he can understand having two clinics on the same day but asked if there is any concern that, that will limit the potential audience of residents who will take advantage if the clinics if it is busy that day.

Mr. Walton agreed with Director Mennen saying it would be a great drill and it would help the Health Department but is that serving the best interest of the public.

Director Mennen mentioned that October 09, 2010 is Columbus Day.

Ms. Puelle will look at that and stated there is a backup date also reserved.

Ms. Puelle said this covers a large span of time from 10 am until 7 pm in the evening. Mr. Beckley added that they could use all 1,500 doses on that day but if they only use 1,200 doses, they will schedule a pop-up clinic to use the rest of the doses. If all 1,500 doses are used and there is still public demand then they can purchase more vaccine.

Director Mennen questioned the time it would take to schedule a second day in order to utilize the left over vaccine.

Mr. Beckley feels a second clinic could be scheduled within a week or two.

Mr. Holt said the important element here, which is different from a couple of years ago, is the scheduling system. The staffing levels within each clinic are driven by the fact that each clinic is a preregistration system so clinics are sized based on what the preregistration program is. Mr. Holt stated in the Health Department meetings there is a critical difference between where the clinic systems were a couple of years ago and where it is today.

Mr. Holt advised that he, Director Mennen and Mrs. Yard have been meeting with the Health Department on a regular basis on various issues. In the conversation on this particular topic, it was clearly stated that should the Board opt to move forward to the County handling these things again the fact that recording documentation post event to validate the numbers that are put in, in advance, so there an ongoing year to year validation of what the true costs are.

Ms. Puelle said if the clinic reaches the 1,500 goal and the waiting list also fills up then they would have an idea of what the numbers for an additional clinic, if necessary and can order more vaccine.

Director Mennen asked if walk-ins would be accepted or is the clinic registration required.

Ms. Puelle stated registration would be required, however, they will register people on site. So people can walk-in but they may not get their vaccine at that time but they will look on the computer to see when there is a time slot. When appointments are made; people want their appointment time. They don't want to be displaced by walk-ins.

Mr. Holt stated the question this evening is will this Board will authorize the Health Department to proceed with two clinics at the same time on the same day. He is positive the clinics will be cost positive.

Mr. Walton said if this is for the public's good, should it be offered on two different dates. He doesn't understand why the County is offering this to the public on the same day and time. It can be modeled that way by limiting the staff for one Saturday, with 10 people responding because theoretically the other ten people will be at the other clinic. You can still achieve the same drill without having to have them at the same time on the same date.

Director Mennen suggested doing 1,000 doses on one day and 500 doses on the other day. This whole idea is educated guessing. Even the vaccine itself is created as an educated guess as to what the flu stain is that will be active that year. He questioned how many people have shown up where they are knocking down the doors? He's seen years what the County has thrown vaccine away. It is important to him, if the County is going to do this, that this Board needs to know that it is efficient in terms of its delivery to the public and that is addressed through the pre-scheduling. He feels doing the clinics on the same day would limit the audience. He never wants to be in the situation where vaccine is being thrown away again.

Mr. Beckley said there is no way for his office to know the fickleness of the public in terms of influenza vaccine demand has been shown to be unpredictable every year for the past eight or nine years.

Mr. Sworen questioned the shelf life of the vaccine? Is it five days/ten days?

Mr. Beckley said the vaccine is only good for that Fall season.

Mr. Sworen stated he understands the importance of the drill aspect and suggested scheduling the event as planned but also have a second day, three or four weeks in the future, on the schedule. So there is the drill the first time and a second offering. All the people won't be needed because there will be pre-registration and the costs won't change.

Mr. Sworen questioned what about Emergency Services such as Fire, Police, EMTs. How are they treated in the plan or are they treated in the plan.

Mr. Beckley stated they are not treated in the plan yet. That would be a policy decision to be made later.

Director Mennen confirmed this discussion is being driven by the need to order the vaccine by. Nuances need to be worked out in moving forward.

Mr. Beckley informed the Board that the Health Department wants to see how well it can do with two concurrent clinics operating with someone in command who is in radio contact with both clinics, that can support problems that happen. There could also be a secondary offering to extend the opportunity for the public and they could earmark unused vaccine from the first date or if all the doses are used, they could order another 500 doses and host a second vaccine.

Director Mennen confirmed with Mr. Beckley that the source of the funds to purchase the vaccine is the Health Department Trust Account.

Mr. Beckley advised the annual flu program has been run through an off-budget trust account for years. The current balance in that account is \$37,000. The trust account pays for the vaccine and vaccinators and when the revenue is received from the Medicare billing, it goes back into that trust account. He stated that he is personally working with Medicare CMS on the backlog billing.

Mr. Sworen moved and Mr. Walton seconded a motion authorizing the Health Department to order the 1,500 doses of vaccine now and to schedule them to be disbursed on October 09, 2010 and to also schedule a second clinic for anyone who cannot make the October 09, 2010 clinic.

**ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. HOLT, MR. MENNEN.
(ABSTAIN) MR. MELICK.**

Director Mennen thanked Mr. Beckley and Ms. Puelle for all the work they have put into the vaccination clinics and the concerns which have been addressed; stating that he has raised a number of those concerns. He stated the concerns have been addressed, not just from the past history of the H1N1 but from Mr. Beckley's own research and his responsiveness to questions asked.

Mr. Holt stated he has spent a lot of time this year working with Mr. Beckley, Mrs. Yard and Ms. Puelle on various issues he hopes this hard work will continue.

Mr. Holt advised the first Health Department review meeting has been held and he noted that Mrs. Yard put together a great agenda. People in attendance included the Finance Director, Human Resources Director, the Director of Roads, Bridges and Engineering, as well as the Purchasing Agent. The meeting was a great start and he thanked Mr. Beckley and Ms. Puelle for their efforts.

CONSENT AGENDA

Director Mennen announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Mr. Holt moved and Mr. Walton seconded a motion to approve claims in accordance with the Claims Register dated July 20, 2010.

See Page 07/20/10-15A

CLAIMS REGISTER

ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. MELICK, MR. SWOREN, MR. MENNEN.

Mr. Holt moved and Mr. Walton seconded a motion to approve the regular session minutes of June 15, 2010.

ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. MELICK, MR. SWOREN, MR. MENNEN.

Mr. Holt moved and Mr. Walton seconded these:

See Page 07/20/10-14B

RESOLUTION

RESOLVED, Tanvi Rastogi appointed permanent, part-time, Library Associate, Library.

See Page 07/20/10-14C

RESOLUTION

RESOLVED, Matthew Silva appointed temporary, when and as needed, seasonal Laboratory Assistant, Health Department.

See Page 07/20/10-14D

RESOLUTION

RESOLVED, Shana Taylor designated unclassified, County Adjuster, for the consolidated Human Services Department.

See Page 07/20/10-14E

RESOLUTION

RESOLVED, Approving appointment of Jeannie Avery to the Human Services Advisory Council, effective July 1, 2010 through June 30, 2013.

See Page 07/20/10-14F

RESOLUTION

RESOLVED, Approving a contract modification, for professional engineering services, with Keller and Kirkpatrick Consulting Engineers, in connection with the reconstruction of Bridges E-140 and E-142, in East Amwell Twp., Hunterdon County and Hopewell Twp., Mercer County, in the amount of \$18,579.26.

See Page 07/20/10-14G

RESOLUTION

RESOLVED, Approving the execution of a joint funding agreement, for the annual maintenance of the Neshanic River Gauge, for the Heron Glen water allocation permit, with the Department of the Interior, U.S. Geological Survey, in the amount of \$1,350.00.

See Page 07/20/10-14H

RESOLUTION

RESOLVED, Approving a Settlement Agreement and Mutual Release, finalizing a claim in connection with property damages at the County's 911 Center, in the amount of \$260,000.00.

See Page 07/20/10-15A

RESOLUTION

RESOLVED, Approving an agreement with JCP&L, to remove an existing pole and re-route overhead facilities at the Route 12 Records Retention Center, in the amount of \$8,689.71.

See Page 07/20/10-15B

RESOLUTION

RESOLVED, Authorizing the weight limit of 5 tons be rescinded and an unrestricted weight limit be placed on Inter-County Bridge B-26-W, on Valley Road, in Bethlehem Township, Hunterdon County/and on Shurts Road, in Franklin Township, Warren County.

See Page 07/20/10-15C

RESOLUTION

RESOLVED, Supporting Governor Christie's initiatives to adopt a toolkit of reforms.

See Page 07/20/10-15D

RESOLUTION

RESOLVED, Approving artist agreements, the Cultural and Heritage Commission is sponsoring an art show at the Historic Prallsville Mills, July 15 to July 30, 2010.

ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. MELICK, MR. SWOREN, MR. MENNEN.

Mr. Walton moved and Mr. Holt seconded this:

See Page 07/20/10-15E

RESOLUTION

RESOLVED, Approving a Subordination Agreement, for Michael and Virginia Atheras, for Block 15, Lot 20, in the Borough of Frenchtown, through Wells Fargo Bank, with a not-to-exceed amount of \$144,778.15.

**ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. MELICK, MR. MENNEN.
(ABSTAIN) MR. SWOREN.**

Mr. Holt moved and Mr. Melick seconded this:

See Page 07/20/10-15F

RESOLUTION

RESOLVED, Approving the acquisition of a portion of property, Block, 27, Lot 36, Township of Raritan, Estate of Robert Yard, for the realignment of Pennsylvania Avenue, in the amount of \$175,000.00.

ROLL CALL: (AYES) MR. HOLT, MR. MELICK, MR. SWOREN, MR. WALTON, MR. MENNEN.

GRANTS

Mr. Sworen moved and Mr. Walton seconded this:

See Page 07/20/10-15G

RESOLUTION

RESOLVED, Approving a Subgrant Award for the Multi-Jurisdictional Guns, Gangs and Narcotics Task Force grant, with the New Jersey Department of Law and Public Safety, Division of Criminal Justice, in the amount of \$40,272.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN.

Mr. Sworen moved and Mr. Walton seconded this:

See Page 07/20/10-15H

RESOLUTION

RESOLVED, Approving a grant application, for Victims of Crime Act (VOCA), with the New Jersey Department of Law and Public Safety, Division of Criminal Justice, in the amount of \$81,688.00 in federal funds and a County match of \$20,422 (in-kind).

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN.

Mr. Sworen moved and Mr. Walton seconded this:

See Page 07/20/10-15I

RESOLUTION

RESOLVED, Approving a grant application, for data sharing among law enforcement agencies, using the NJDEX System, with the Office of Homeland Security and Preparedness, in the amount of \$150,000.

ROLL CALL: (AYES) MR. SWOREN, MR. WALTON, MR. HOLT, MR. MELICK, MR. MENNEN.

CORRESPONDENCE

A request was received from the New Jersey Multisport, for permission to close a portion of County Route 629, starting at the North Board Ramp at the Round Valley Reservoir and ending at the Intersection of Old Mountain Road, on October 10, 2010 between 10:00 a.m. until 4:00 p.m. Mr. Holt moved and Mr. Walton seconded a motion granting approval provided this event is coordinated through the County Department of Roads, Bridges and Engineering.

ROLL CALL: (AYES) MR. HOLT, MR. WALTON, MR. MELICK, MR. SWOREN, MR. MENNEN.

FREEHOLDERS COMMENTS/REPORTS

North Jersey Transportation Planning Authority/Routes 7, 31 and 202

Mr. Holt reported that Tara Shepherd of HART, Sue Dziamara, Planning Board Director, John Glynn, Director, Roads, Bridges and Engineering and he have been working diligently on trying to identify projects and to really focus on Routes 78, 31 and 202 regarding transportation. He has scheduled a meeting in Hunterdon County with staff from the NJTPA (North Jersey Transportation Planning Authority) to start looking at the County's listing and to begin to put projects specifically on a list for the beginning process of getting them approved and in the queue. Mr. Holt stated that he will be meeting with Mrs. Dziamara and Mr. Glynn sometime next week in order to go over that list again and then they will be meeting with NJTPA in about two weeks.

Polytech/Auto Shop

Mr. Walton reported there is a lot of commotion about the resignation of an Auto Shop teacher. The resolution seems to be agreeable to the students and the parents that were concerned about the program. They will be able to use and work on outside vehicles. They will not be doing school bus repairs or inspections; they will be putting a system in place to ensure that the cars have been signed off on by one of the instructors.

Polytech/Superintendent

Mr. Walton reported that Polytech as approved a contract for the Superintendent which has a zero percent increase in year one; and then a 2.5% cap on increases in years two, three, four and five.

Mr. Melick asked for a copy of the contract in order to compare changes from the year before.

Mr. Walton stated he does not have a copy.

Friends of Group

Mr. Walton reported that in speaking with the Parks Advisory Committee and the individuals who are most concerned with moving the "Friends of" group forward, they are more inclined to having a group that does not specifically use the name of the County of Hunterdon which would negate the concern this Board had concerning liability. They will be going forward without the government crafting something for them.

OPEN TO THE PUBLIC

Director Mennen opened the meeting to the public.

There was no one interested in speaking to the Board at this time.

There being no further business to come before the Board, Director Mennen adjourned the meeting at 8:26 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board