

**HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS**

Main Street County Complex, 71 Main Street

Flemington, New Jersey 08822

**January 08, 2009**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 3:07 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. MENNEN, MR. HOLT, MR. MELICK, MR. SWOREN.**

**ABSENT: MR. PETERSON.**

**OPEN PUBLIC MEETINGS ACT**

Director Mennen announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2009, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and The Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**FLAG SALUTE**

Pledge of Allegiance.

**EXECUTIVE SESSION REQUESTS**

Mr. Holt moved and Mr. Melick seconded these:

**See Page 01/08/09-1A**

**RESOLUTION**

**RESOLVED**, Executive Session to various personnel issues concerning the Sheriff's Office.

**See Page 01/08/09-1B**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss personnel issues involving Cultural and Heritage Commission.

**See Page 01/08/09-1C**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss personnel issues involving the County Planning Board.

**See Page 01/08/09-1D**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss personnel issues involving appointments to various boards, councils, committees and commissions.

**See Page 01/08/09-1E**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss personnel issues involving the resignation of a County employee.

**See Page 01/08/09-1F**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss the status of an application for the construction of towers in Raritan Township.

**ROLL CALL: (AYES)**

**MR. HOLT, MR. MELICK, MR. SWOREN, MR. MENNEN.**

**(ABSENT)**

**MR. PETERSON.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 3:09 p.m. and returned to Open Session at 5:02 p.m.

**PRESENT: MR. MENNEN, MR. HOLT, MR. PETERSON, MR. SWOREN.**

**ABSENT: MR. MELICK.**

**FARMLAND PRESERVATION**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 01/08/09-1A**

**RESOLUTION**

**RESOLVED**, Approving a Contract for Sale of Development Easement from DW Vineyards, Limited Liability Company, c/o David Wolan, Sole Member (f/k/a Fisher) on Block 17, Lot 16.03, in East Amwell Township, consisting of 27 acres, (SADC-\$226,800, County-\$75,600, Township-\$75,600), total amount of \$378,000.

**ROLL CALL: (AYES)**

**MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MENNEN.**

**(ABSENT) MR. MELICK.**

Mr. Melick came into the meeting at 5:03 pm.

**PURCHASING**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 01/08/09-2A**

**RESOLUTION**

**RESOLVED**, Approving Requisition #40020155, using County Quote #0118-2008, with First Choice Auto Equipment, for a tire changer, for Roads, Bridges and Engineering, in the amount of \$18,334.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MELICK, MR. MENNEN.**

Mr. Sworen moved and Mr. Melick seconded this:

**See Page 01/08/09-2B**

**RESOLUTION**

**RESOLVED**, Approving Requisition #24148, using State Contract #A-70256 WSCA, with Dell, for computer equipment, for the Department of Public Safety, in the amount of \$25,351.68 (2006 Homeland Security Grant).

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. PETERSON, MR. MENNEN.**

Mr. Holt moved and Mr. Sworen seconded these:

**See Page 01/08/09-2C**

**RESOLUTION**

**RESOLVED**, Approving a competitive contract, #2008-37, for Certified/Non-Certified Home Health Aide Services, to All Quality Care, Inc., for a 2 year period, in the amount of \$180,000.

**See Page 01/08/09-2D**

**RESOLUTION**

**RESOLVED**, Approving a competitive contract, #2008-37, for Certified/Non-Certified Home Health Aide Services, to Anita's Angels, Inc., for a 2 year period, in the amount of \$24,000.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK, MR. PETERSON, MR. MENNEN.**

Mr. Holt moved and Mr. Peterson seconded this:

**See Page 01/08/09-2E**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement, using County Quote #0101-2008, for safety and mobility improvements to the Intersection of County Route 512 (Main Street) and County Route 513 (High Bridge Califon Road), in Califon Borough, to Malick & Scherer, PC, in an amount not to exceed \$76,440.

**ROLL CALL: (AYES) MR. HOLT, MR. PETERSON, MR. SWOREN, MR. MENNEN.  
(ABSTAIN) MR. MELICK.**

Mr. Sworen moved and Mr. Melick seconded this:

**See Page 01/08/09-2F**

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement, using County Quote #0107-2008, to provide a cost allocation plan for fiscal year ending December 31, 2007, to Pino Consulting Group, Inc., in an amount not to exceed \$19,250.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. PETERSON, MR. HOLT, MR. MENNEN.**

**Solar Energy**

Mr. Peterson brought up the Solar Energy presentation held last year, suggesting the County do a Request for Proposals (RFP) and have someone come out to provide information on what the County can do. This should be open to municipalities who could joint join with the County in this venture, similar to what Morris County is doing. He spoken with some mayors and they would like to do this. He asked if the Board is interested in asking Purchasing to begin working on that.

John P. Davenport, Purchasing Agent, questioned if "start the process" means to bring someone in to determine what would actually be needed. Mr. Peterson stated he would like to know what the County can do, what it can not do and if there would be the benefits to the County in doing Solar Energy. Mr. Davenport explained the County would need to make sure the vendors are members of the Cooperative program. Municipalities would need to adopt a resolution confirming they want to be a part of the County's Cooperative program. He informed the Board that the evaluation is actually covered under New Jersey State Contract and there are five firms that the State has already qualified to do this work.

Mr. Holt wanted to remind the Board that the County currently has a grant which is a comprehensive package. His question if the County does put out an RFP for Solar, would that not be a part of the energy process; and if so the County has to remember that the current grant covers about 70% the costs and before the County does double work, the conditions of that grant

should be looked at. About a month ago, Frank Bell, Project Administrator, applied for a grant and Mr. Holt is not positive the County was awarded the grant, but the Freeholders did approve Mr. Bell to apply for a grant for an energy audit.

Mr. Peterson agreed the County did apply for the grant, which has not yet been received but the County still needs to bid out for the services for the grant.

Mr. Holt recommended the County not put out an RFP strictly for solar, saying the County should look into other areas also. Mr. Peterson agreed saying the presentation did mention an energy audit was part of what Morris County did. It goes hand in hand.

Mr. Melick stated someone is needed to determine, by an estimate, how much this will cost the County prior to entering into this venture and that someone needs to not be the vendor who does the work. Mr. Sworen said it can be figured out what the savings will be and what the cost of estimate will be.

Mr. Melick advised the County has had audited over the years, different buildings but when the County makes a decision to spend capital money, the Freeholders need to see what the limitations are it has to be done by a different firm so there will be no conflict of interest.

Mr. Davenport was directed to obtain Morris County's RFP, and put together a similar RFP for Hunterdon, so as to start looking into the process to determine what needs to be completed.

Mr. Peterson asked Mr. Davenport to bring back information to the Board regarding any problems Morris County may have had and how they solved them. Morris County is already ahead of Hunterdon in this process and the Board should know what steps they have gone through before signing on the dotted line, so as to pinpoint any problems.

### **ROADS and BRIDGES UPDATE**

The Hunterdon County Board of Chosen Freeholders accepted the report on various County road and bridge projects as written by John P. Glynn, Director, Roads, Bridges and Engineering.

### **FINANCE**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 01/08/09-3A**

### **RESOLUTION**

**RESOLVED**, Approving a Temporary County Budget.

Mr. Sworen asked what the percentages where. Kim Browne, Finance Director advised they were 26.25%.

Mr. Melick stated the County has not made any adjustments and he is not satisfied but said that hopefully the Board can figure this out.

Mrs. Yard explained that the Board can discuss any issues during budget time to make a better budget.

Ms. Browne informed the Board that the budget books are almost done; so the Board can begin to figure out what dates and times they have available to go over the various budget items.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MENNEN.  
(ABSENT) MR. MELICK.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 01/08/09-3B**

### **RESOLUTION**

**RESOLVED**, Introduction of a resolution to exceed the County Budget Appropriation Limits and to Establish a CAP Bank. A public hearing to be held on January 20, 2009.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MELICK,  
MR. MENNEN.**

Mr. Sworen thanked Ms. Kim Browne and Margaret Pasqua, County Treasurer for all of their hard work over the last year.

### **COUNTY UPDATE**

#### **Food allowances**

Cynthia J. Yard, County Administrator, brought to the Board's attention allowances for food, which was briefly discussed last year. She said the County needs to get a handle on food allowances and the approval for food for certain meetings. There are two recent situations that came up. A lot of times there are departments and committees who meet, such as the Cultural and Heritage Commission, where volunteers go over the grants and so on; but it seems to center around a meal. She questioned why these meetings are being catered because the people volunteered to come to meet.

Mrs. Yard explained there were two situations she would like guidance on from the Board in recommending designating an allowance because it is unbelievable what is spent on food for meetings. She recommended that, just as the County put a limit on memberships, conference and trips, that perimeters be set and followed, for food allowances.

Mrs. Yard wanted the Board to be aware that she was going to sit down with the Human Resources Director, Cheryl A. Wieder and come up with something to recommend to the Board for approval, in order to set guidelines for this.

Mrs. Yard recommended the two situations that have come up be paid as the serving has been provided. People's volunteerism should not be tied in with a free meals, in order to attend meetings. There needs to be something in place because in both cases it, the cost was over \$20 a head, which is too much.

**Solid Waste Management Plan (SWMP) Amendment**

Mrs. Yard began to speak about the Solid Waste Management Plan, saying that one of the County Environmental Health Act (CEHA) grants was tabled at the December 16, 2008 meeting at her request, because one of the priorities is the recycling program. She met with Deborah Pinto, of the New Jersey Department of Environmental Protection; and invited the Health Director, John Beckley and the Solid Waste/Recycling Coordinator, Alan Johnson to attend because she wanted to make sure that the DEP sends the County a list of the deficiencies; and one of the pieces was that the County did not put in the enforcement piece to the SWMP amendment. The County has 180 days to get that back to the DEP. Mrs. Yard recommended getting a group of people together, including Ms. Wieder, herself, Mr. Beckley and Mr. Johnson to see how they can make this happen and for the County to be successfully in writing the plan.

Mr. Sworen stated he wished he could have seen this before because he has some knowledge on this issue. There are certain guidelines that need to be followed. He did not understand the enforcement issue because the County followed what it was supposed to do.

Mrs. Yard explained the meeting with Ms. Pinto took place on Tuesday, January 06, 2009, and DEP also wanted to ask questions about the CEHA grant because there were concerns that the County would become the enforcement agency for the DEP. After the meeting, Mrs. Yard wrote an email to Mr. Beckley and copied the Board advising there was an interest from the Board of Freeholders that there be a cost analysis done as far as what the enforcement would entail, and that the cost benefits also be analyzed. At this point, she does not feel the County is ready to move forward on the CEHA grant and suggested gathering more information to again meet with Ms. Pinto; to keep the processing moving.

Mr. Sworen said another issue is that the State does have a recycling person that does it through the school and he thinks that the County should have one person doing this also.

Mrs. Yard said it is going to take some coordination but accordingly to Ms. Pinto, if the County adds more information to clearly state what the County will enforce and what the municipalities will enforce, that will clear up the situation.

**CONSENT AGENDA**

Director Mennen announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items #2, 3, 4 and 17 held at this time.

Mr. Sworen moved and Mr. Holt seconded a motion to approve the regular session minutes of December 16, 2008 and the special session minutes of December 29, 2008.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MELICK, MR. MENNEN.**

Mr. Sworen moved and Mr. Holt seconded these

**See Page 01/08/09-4A RESOLUTION**

**RESOLVED**, Crystal Barnes appointed permanent, full time Senior Planner, Planning Board, (passed Civil Service exam).

**See Page 01/08/09-4B RESOLUTION**

**RESOLVED**, William Millette appointed permanent, full time Senior Planner, Planning Board, (passed Civil Service exam).

**See Page 01/08/09-4C RESOLUTION**

**RESOLVED**, Russell Norkevich appointed permanent, full time Supervising Engineering Aide, Engineering Division, Roads, Bridges and Engineering, (passed Civil Service exam).

**See Page 01/08/09-4D RESOLUTION**

**RESOLVED**, Catherine Antiskay appointed provisional, full time Senior Receptionist Typing, Division of Housing, Human Services Department, (replacement/federally funded position).

**See Page 01/08/09-5A**

**RESOLUTION**

**RESOLVED**, Jessica Kaszas appointed temporary, as needed Student Assistant, Library, (replacement).

**See Page 01/08/09-5B**

**RESOLUTION**

**RESOLVED**, Approving an unrestricted weight limit on County Bridge M-94, on York Street, in Milford Borough.

**See Page 01/08/09-5C**

**RESOLUTION**

**RESOLVED**, Approving the establishment of a 15 ton weight limit on County Bridge M-112, on Mill Street, in Milford Borough.

**See Page 01/08/09-5D**

**RESOLUTION**

**RESOLVED**, Approving a no-cost Time Extension to the FY2005 subcontract for Local Scoping for the Historic Preservation and Rehabilitation of County Bridge RQ-179, on Stanton Station Road, in the Townships of Raritan and Readington.

**See Page 01/08/09-5E**

**RESOLUTION**

**RESOLVED**, Approving an Interlocal Health Services Agreement with Holland Township, for public health activities and services.

**See Page 01/08/09-5F**

**RESOLUTION**

**RESOLVED**, Approving an amendment to the ByLaws of the County Agriculture Development Board.

**See Page 01/08/09-5G**

**RESOLUTION**

**RESOLVED**, Authorizing the release of executive session minutes of October 21, 2008 and November 06, 2008.

**See Page 01/08/09-5H**

**RESOLUTION**

**RESOLVED**, Authorizing the release of a Cash Performance Bond to Lawrence Calbon, in the amount of \$1,150.

**See Page 01/08/09-5I**

**RESOLUTION**

**RESOLVED**, Approving the appointment of Tom Kacedon as a member to the Hunterdon County Planning Board.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MELICK, MR. MENNEN.**

Mr. Sworen moved and Mr. Holt seconded these:

**See Page 01/08/09-5J**

**RESOLUTION**

**RESOLVED**, William Schultz appointed unclassified, full time Investigator, Sheriff's Office.

**See Page 01/08/09-5K**

**RESOLUTION**

**RESOLVED**, Lamont Garnes appointed permanent, full time Sheriff's Officer, Sheriff's Office.

**See Page 01/08/09-5L**

**RESOLUTION**

**RESOLVED**, Scott J. DeGregorio appointed permanent, full time Sheriff's Officer, Sheriff's Office.

Mr. Melick explained that he wanted to discuss the appointments of the individuals to the Sheriff's Office separately as he has a problem with the operations of the Office, and it appears that the scenarios change from day by day. He is uncomfortable moving these resolutions forward noting they are intergovernmental transfers, where the State Department of Personnel had to give special permission, for these people to work in Hunterdon County. Also they are taking jobs that Hunterdon County residents would like to have.

Mr. Sworen agreed with Mr. Melick but stated the Freeholders have a responsibility and it was said the County would bring in these people on board, and the Freeholders have to fulfill their responsibility.

Mr. Peterson asked if these people were already working. Mrs. Yard advised the resolutions said effective January 02, 2009, but she is under the impression that they were just sworn in and not physically working yet.

Mr. Sworen asked Mr. DeSapio if he had completed the review work on these individuals; since it was decided that Mr. DeSapio would do the paperwork. He asked if these people had filled out all of the paperwork and met the requirements. Mr. DeSapio responded that he has completed

the paperwork and they have met the requirements and as a result of that, these individuals are listed on the agenda today.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MENNEN.  
(NAY) MR. MELICK.**

Mr. Holt and Mr. Sworen seconded this:

**See Page 01/08/09-6A**

**RESOLUTION**

**RESOLVED**, Approving a Contract for Sale of a portion of property in fee simple and permanent easement with Christopher Dewey, on Block 42, Lot 10, portion of property, .030 acre (1380 square feet), in Tewksbury Township, the amount of \$21,500.

Director Mennen explained that he asked for this item to be held as he has a personal connection to the party involved and he wanted to abstain.

Mr. Melick advised his colleagues that he also he would need to abstain as well due to a personal connection.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. PETERSON.  
(ABSTAIN) MR. MELICK, MR. MENNEN**

**PROCLAMATIONS/RECOGNITION**

Mr. Holt moved and Mr. Sworen seconded these:

**See Page 01/08/09-6B**

**PROCLAMATION**

**RESOLVED**, Recognizing Adam Guss for attaining the designation of Eagle Scout.

**See Page 01/08/09-6C**

**PROCLAMATION**

**RESOLVED**, Recognizing Michael Karl Lipp for attaining the designation of Eagle Scout.

**See Page 01/08/09-6D**

**PROCLAMATION**

**RESOLVED**, Recognizing Connie Hughes for having served on the Division of Senior Services Advisory Council.

**See Page 01/08/09-6E**

**PROCLAMATION**

**RESOLVED**, Recognizing Sherol Lewis for having served on the County Mental Health Board.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. PETERSON, MR. MELICK,  
MR. MENNEN.**

**GRANTS**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 01/08/09-6F**

**RESOLUTION**

**RESOLVED**, Approving Area Plan Grant #10-001A, approving a single point of entry of ADRC services for people of all ages/disabilities, to Progressive Center for Independent Living, in the amount of \$3,450 (State funds).

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. PETERSON, MR. MELICK,  
MR. MENNEN.**

Mr. Sworen moved and Mr. Melick seconded this:

**See Page 01/08/09-6G**

**RESOLUTION**

**RESOLVED**, Approving a grant agreement for the 2009 Low Income Heating and Energy Assistance program, in the amount of \$1,110, for administration.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. PETERSON,  
MR. MENNEN.**

**CORRESPONDENCE**

A letter was received from the Whitehouse Fire Company No. 1, requesting permission to purchase fuel from the County. Mr. Holt moved and Mr. Sworen seconded a motion granting permission, provided this is coordinated through the County Department of Roads, Bridges and Engineering.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. PETERSON, MR. MELICK,  
MR. MENNEN.**

The request from Buildings and Maintenance for permission to renew the membership in the International Association of Electrical Inspectors, in the amount of \$90 will be discussed on January 02, 2009, and the Buildings and Maintenance Director will be present.

Mrs. Yard stated when the Board adopted its policy regarding conferences, trips, memberships and meetings; a provision was made that if someone disagreed that they would have to appear before the Board, as long as they meet the needs of the policy. Pete Maddalena, Buildings and Maintenance Director, will come before the Board at the next meeting to request permission for membership in the International Association of Electrical Inspectors. Mrs. Yard informed the Board that she has been following the policy and rejected a few requests but the departments could come before the Board if they are still interested in pursuing these memberships.

Mr. Sworen said the Board may want to tweak things in the policy.

### **Room Usage**

Mr. Mennen asked about the Historic Courthouse, saying there was a request to use the building for a wedding and he was unsure if that needed to come before the Board for approval or not.

Mrs. Yard explained those types of requests, for use of a room; do not need to come before the Board for approval. There is a policy to cover these requests.

Mrs. Yard informed the Board that the Watercolor Society is a group of seniors who use the Route 12 Assembly room area during the day, usually, and they are requesting to use it on a weekend day. The policy says the Board does need to approve those requests, it must be determined who will open and close the doors. Mrs. Yard recommended the Library janitor could come over to make sure that everything is in order. Also, the County will lock all the doors so that the people may not just walk around the building; however since they are asking to have the fee waived for the use on weekends, it needs Board action. Normally the County charges an hourly fee.

Mr. Sworen asked what the Watercolor Society will be doing. Mrs. Yard stated it is a controlled group which comes in and paints and they share their love of water colors. This group usually meets on a Friday, but for some reason they are meeting on Saturday, March 22, 2009.

Mrs. Yard questioned if the Board would like to waive the fee. Mr. Mennen said if it is a non profit group then he would be ok with it. Mr. Sworen would like to look at it by the next meeting because he just wants to check as some other groups may have the same situation and he wants to make things fair.

## **FREEHOLDERS ASSIGNMENT REPORTS**

### **Parks**

Mr. Sworen advised there was a Parks Advisory Board meeting on Monday, and an issue came up that needs to be addressed, about where the County should be purchasing parkland. The Parks Advisory Board will be working on this more and it will then be brought forward to the Freeholder Board. He wanted to give the Board a heads up as to what the Parks Advisory Board was doing at their meetings.

### **Meeting Times**

Mr. Peterson feels the Board should start its meeting later because people are still on their way home from work and are unable to make the meetings at the earlier time of 5:00 p.m. He thinks it is important and wanted to voice his concern since there are many people just arriving home at this time. If the Freeholders continue the meetings at this time then members of the public are going to be missing out on information and may not be able to be present for certain issues they may have concerns on.

### **Public Health Nursing**

Director Mennen informed those present that this afternoon he and Mr. Peterson met to discuss the Public Health Nursing Contract with the Health Director, John Beckley and the Purchasing Agent, John Davenport. He feels the conversation was lively and productive. There are a number of things that need to be done within the next week or two, such as research and follow up. He is confident there will be more to report to the Board shortly. This process will be made more efficient. This is a worthy program and it is off to a good start.

### **Director's Summit**

Director Mennen advised for anyone who was not in attendance at the Board's Reorganization meeting on January 02, 2009, that he commented in his remarks about holding a Director's Summit with municipalities. He has already started working on that and indicated his first topic to be cover through the summit will be Open Space and Farmland Preservation and the funding process. He hopes to clear up any miscommunication. Director Mennen is hoping to meet with all the mayors of the County's 26 municipalities on January 28, 2009..

## **6 County Coalition**

Mrs. Yard reminded the Board that the Six County Coalition meeting is being hosted by Hunterdon County and is scheduled for January 15, 2009. Denise Doolan, Clerk of the Board, has not received a great response from the other six counties. It was noted that Mrs. Doolan extended an invitation to the department heads to attend the meeting. .

Mr. Peterson asked Mrs. Doolan to reach out to the other counties involved with another invitation and notice about the meeting.

Mrs. Yard stated the agenda for the 6 County Coalition meeting will include the Medical Access Program, (MAP Program) and the Shared Services. It will be held at the Polytech Culinary classroom and the menu includes soups, sandwiches and other finger foods.

Mr. Peterson said to let everyone know that the MAP Program is having good success and work is going to be done in Camden and Trenton. This is a very successful program with a very successful business model. He feels it this would assist other counties looking at their human service and health issues. It is a good way to save money and save lives. This program has been implemented in other parts of the country and is very successful.

**OPEN TO THE PUBLIC**

Questions answered for the press.

No members of the public wished to address the Board.

There being no further business to come before the Board, Director Mennen adjourned the meeting at 6:11 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board