

HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Main Street County Complex, Second Floor

Flemington, New Jersey 08822

October 21, 2008

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:05 p.m. in accordance with the provisions of the Open Public Meetings Act.

PRESENT: MR. PETERSON, MR. HOLT, MR. MELICK, MR. MENNEN, MR. SWOREN.

OPEN PUBLIC MEETINGS ACT

Deputy Director Mennen announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before July 29, 2008, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and The Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION REQUESTS

Mr. Holt moved and Mr. Sworen seconded these:

See Page 10/21/08-1A

RESOLUTION

RESOLVED, Executive Session to discuss disputed budget items with the Sheriff's Office.

See Page 10/21/08-1B

RESOLUTION

RESOLVED, Executive Session to discuss the status of the Hunterdon County Housing Corporation dissolution.

See Page 10/21/08-1C

RESOLUTION

RESOLVED, Executive Session to review the executive session minutes of September 30, 2008 and October 07, 2008.

See Page 10/21/08-1D

RESOLUTION

RESOLVED, Executive Session to discuss acquisition commitments with High Bridge Borough (Catanzaretti property), Pelio property (Lebanon Township), Kuhl/Kadezabeck (Raritan Township) and Union Township (Milligan Farms).

See Page 10/21/08-1E

RESOLUTION

RESOLVED, Executive Session to budget deductions in connection with Human Services contracts.

See Page 10/21/08-1F

RESOLUTION

RESOLVED, Executive Session to discuss the sale of a small portion of County property in Holland Township.

ROLL CALL: (AYES)

**MR. HOLT, MR. SWOREN, MR. MELICK, MR. MENNEN
MR. PETERSON.**

The Hunterdon County Board of Chosen Freeholders went into Executive Session at 4:10 p.m., recessed at 6:08 p.m. and reconvened in Open Session at 6:10 p.m.

PRESENT: MR. PETERSON, MR. MENNEN, MR. HOLT, MR. MELICK, MR. SWOREN.

WORKFORCE INVESTMENT BOARD

Representatives from the Greater Raritan Workforce Investment Board (GRWIB) came before the Hunterdon County Board of Chosen Freeholders to provide an update. Perry Tchorini, Operations Director, Somerset County Human Resources seeking the endorsement of Hunterdon County to try and streamline the management structure of the GRWIB, cut down on duplication and make the state funds received, which are reduced each year, go further. Mr. Tchorini confirmed the services to Hunterdon County would stay the same. A priority of the GRWIB is to increase services through out posting some additional staff. With Hunterdon's approval, the GRWIB over the next several months will form a transition committee to be made up of members of Hunterdon County and the GRWIB to assist in the transition.

Raritan Valley Community College (RVCC) will remain involved in the GRWIB by continuing to provide training for the workforce economic development and literacy training. It is felt those services will be able to be expanded from what is currently done. The RVCC will always have a role with the GRWIB and the One-Step but it will be in a different function.

County Administrator, Cynthia J. Yard, confirmed that Somerset County has borne the lion's share of a lot of the work even though Hunterdon County entered into a joint agreement with Somerset for these programs. The key is that this will not impact on services and Hunterdon County will be on the transition team. Mrs. Yard instructed Mr. Tchorni to work with the Human Services Administrator, Pamela Ponterlli.

CONSENT AGENDA

Director Peterson announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items held: Numbers' 1, 4, 5, 6, 7, 9, 15 and 20.
Item #9 held until November 06, 2008 meeting.

Mr. Holt moved and Mr. Sworen seconded a motion to approve claims in accordance with the Claims Register dated October 21, 2008.

See Page 10/21/08-2A

CLAIMS REGISTER

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK, MR. MENNEN,
MR. PETERSON.**

Mr. Holt moved and Mr. Sworen seconded a motion to approve the Social Services Funds Report for September 2008.

See Page 10/21/08-2B

SOCIAL SERVICES FUNDS REPORT

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK, MR. MENNEN,
MR. PETERSON.**

Mr. Holt moved and Mr. Sworen seconded these:

See Page 10/21/08-2C

RESOLUTION

RESOLVED, Gretchen Vallat, Public Safety Telecommunicator, Communications Division, Public Safety Department, hours adjusted to part time.

See Page 10/21/08-2D

RESOLUTION

RESOLVED, Approving the redacted executive session minutes of July 09, 2008, August 19, 2008 and September 02, 2008.

See Page 10/21/08-2E

RESOLUTION

RESOLVED, Approving the appointment of Susan Laputka to the Health and Human Services Advisory Council.

See Page 10/21/08-2F

RESOLUTION

RESOLVED, Approving the appointment of Nicholas Meligakes and Evelyn Camon to the Local Advisory Committee on Alcoholism and Drug Abuse.

See Page 10/21/08-2G

RESOLUTION

RESOLVED, Approving an appointment and reappointments to the Professional Advisory Committee on Alcoholism and Drug Abuse.

See Page 10/21/08-2H

RESOLUTION

RESOLVED, Approving the appointment of Dorothy Ruhse and Nicholas Meligakes to the Transportation Advisory Committee.

See Page 10/21/08-2I

RESOLUTION

RESOLVED, Approving an agreement with the Hunterdon Medical Center, for Local Core Capacity for Public Health Emergency Preparedness, in the amount of \$131,605, (agreement is contingent upon receiving grant funding from the State).

See Page 10/21/08-2J

RESOLUTION

RESOLVED, Approving Application for Payment #18, Bid #2006-20, for the Renovation of the Hall of Records and Southard Building, with Watertrol, Inc., in the amount of \$63,650.

See Page 10/21/08-2K

RESOLUTION

RESOLVED, Supporting the municipalities and endorsing a petition to Governor Corzine asking for a one-year extension on the submission of all municipal Fair Share Plans.

See Page 10/21/08-3A

RESOLUTION

RESOLVED, Approving a lease with the Hunterdon Bar Association for space at the historic Court House.

See Page 10/21/08-3B

RESOLUTION

RESOLVED, Approving the acquisition of a right-of-way and/or easement from Walter and Lucille Davies, of the fee simple title to Block 57, Lot 9, in Delaware Township. (right-of-way easement for Route 605 - \$19,426.50; site easement - \$405; bridge maintenance easement for County Bridge D-445 - \$580.50).

See Page 10/21/08-3C

RESOLUTION

RESOLVED, Approving a Joint Funding Agreement with the U.S. Geological Survey, for the annual maintenance agreement of the river gauge required by the County's Water Allocation Permit for the golf course, in the amount of \$1,350, from October 01, 2008 through September 30, 2009.

ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK, MR. MENNEN, MR. PETERSON.

The regular session minutes of October 07, 2008 will be held until November 06, 2008.

Mr. Sworen moved and Mr. Holt seconded a motion to approve the special session minutes of September 30, 2008.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. PETERSON.

Mr. Melick explained he pulled the items regarding personnel because this Board has asked for a 10% reduction in expenditures. He questioned how a reduction in expenditures can be achieved unless this Board deals with personnel. Mr. Melick confirmed with Mrs. Yard that these people are already working.

Mrs. Yard explained the staff has been alerted, as she was instructed by the Board, that the County is still in a modified hiring freeze until December 31, 2008. All departments are reducing their operating budgets by 10%. In addition, frozen for 2009 are new position, promotions and reclassifications. A condition of the modified hiring freeze was that Cheryl Wieder, Human Resources Director, would provide documentation explaining each position and that information is in the Board's agenda books. Also provided is when this position was discussed with the Board and the direction to be taken. Each vacancy is brought to the Board and the substantiation would be discussed and the reason it should be continued/filled.

Mrs. Yard further explained no positions have been approved without the Freeholder Board scrutinizing them and determining the positions needed to be filled.

Mrs. Yard assured Mr. Melick that each requisition that comes into the County is being scrutinized to see if it is needed.

Mr. Melick explained he is concerned that the County maybe facing a massive Tax Appeal process where people are going to say with all the mortgages in default that their property taxes are set too high. He is afraid the County may go into a negative rateable next year. He has seen this happen, stating the County had a slight recession in 1991 and the County had a negative. It appears the County maybe in for something more severe. Mr. Melick stated he doesn't want the County's tax rate to go up.

Director Peterson stated in August 2008 the Board was advised that these positions were necessary and the criterion for each position was provided at that time.

Mrs. Yard assured the Board that these are needed positions not wanted positions. She further explained that come January 2009 there will still be items listed on the agenda because people become permanent.

Mr. Melick stated he is trying not to lock the County into anything prior to January 01, 2009. Once the Board votes on these items, the County is locked in. Mrs. Yard again stated these items were determined to be needed.

Mr. Holt moved and Mr. Sworen seconded these:

See Page 10/21/08-3D

RESOLUTION

RESOLVED, Andrew Judd appointed permanent, full time Laborer, Parks and Recreation. (replacement – approved 8/19/08).

See Page 10/21/08-3E

RESOLUTION

RESOLVED, Angela Zieniuk appointed provisional, full time Principal Clerk Transcriber, Prosecutor's Office. (replacement – approved 8/19/08).

See Page 10/21/08-4A

RESOLUTION

RESOLVED, Albert Strunk Jr. appointed provisional, full time Mechanic Helper, Roads and Bridges. (approved in 2008 Budget)

See Page 10/21/08-4B

RESOLUTION

RESOLVED, Lori Liggett appointed temporary, interim Library Clerk Driver, Library. (interim replacement/employee on leave)

ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MENNEN, MR. PETERSON.
(ABSTAIN) MR. MELICK.

Mr. Sworen moved and Mr. Mennen seconded this:

See Page 10/21/08-4C

RESOLUTION

RESOLVED, Approving the appointment of Elizabeth Martin and Michael Yates to the Hunterdon County Vocational School Board of Education, known as Polytech.

ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK,
MR. PETERSON.

Mr. Holt moved and Mr. Sworen seconded this:

See Page 10/21/08-4D

RESOLUTION

RESOLVED, Approving a lease with the Hunterdon Bar Association for space at the historic Court House.

ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK.
(ABSTAIN) MR. MENNEN, MR. PETERSON.

PROCLAMATIONS/RECOGNITION

Mr. Sworen moved and Mr. Holt seconded these:

See Page 10/21/08-4E

RESOLUTION

RESOLVED, Recognizing Robert Peabody for having served on the Hunterdon County Vocational School Board of Education, known as Polytech.

See Page 10/21/08-4F

RESOLUTION

RESOLVED, Recognizing Valerie Burns for having served on the Hunterdon County Vocational School Board of Education, known as Polytech.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK,
MR. PETERSON.

COUNTY UPDATE

Use of Historic Court House policy

Cynthia J. Yard, County Administrator brought the Board up to date concerning the policy for the use of the historic Court House. Modifications have been made to the policy to make the policy clearer.

Mr. Melick moved and Mr. Mennen seconded this:

See Page 10/21/08-4G

RESOLUTION

RESOLVED, Approving the County policy on the use of the Historic Court House.

ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. HOLT, MR. SWOREN,
MR. PETERSON.

Conflict of Interest Policy amendment

Mrs. Yard informed the Board that modifications have also been made to the County's Conflict of Interest policy.

See Page 10/21/08-4H

RESOLUTION

RESOLVED, Approving the modified Conflict of Interest Policy.

ROLL CALL: (AYES) MR. MENNEN, MR. SWOREN, MR. HOLT, MR. MELICK,
MR. PETERSON.

Mrs. Yard presented the Board with a questionnaire, which she was directed to prepared, similar to the one used by the State for its appointments. The Board reviewed the questionnaire and Mr. Sworen suggested providing this to those who maybe interested applying for the vacancy on the Library Commission. The Board agreed. Mrs. Yard confirmed that any new appointments should receive the questionnaire as approved as part of the Conflict of Interest policy.

Director Peterson said the Board can come back to this questionnaire at a meeting in November and if there aren't any recommended changes, the Board can approve it at the next meeting.

Professional Services

Mrs. Yard informed the Board that she and John Davenport, Purchasing Agent, have been working on a formal process for the Board to look at when considering professional services agreements. The state is thinking about, or in the process of looking at professional service agreements and the way goods and services are procured. Mrs. Yard stated this is not a finished product. When this was first provided to the Board in August 2008, there was a discussion about the professional services agreements and that some may have a three year term. If the Board is inclined to change the way the County procures the longer agreements such as the insurances, auditors and bond counsel; then the Board needs to provide direction during the second year so the departments can plan and figure out what needs to be done because if it waits until the end of the year, during the third year, its too late. Mrs. Yard will build into the process if an agreement is for multiple years and that each would still be reviewed at the end of each year but if it were for a longer term. Mrs. Yard will bring this issue back to the Board at the November 06, 2008 meeting.

Mr. Sworen asked if the contracts for Health Insurance fall under professional services and when do they expire. Cheryl Wieder, Human Resources Director advised the insurance contracts run from September to August with open enrollment for employees taking place in November and the changes taking effect in January. The contracts are from year to year.

Director Peterson feels the Board should review professional services agreements, at least, six months prior to them expiring, especially those contracts dealing with insurance.

Bond Counsel/Cost Allocation Plan

Kim Browne, Finance Director, came before the Board for direction concerning two agreements which are coming due; one is for Bond Counsel and the other is for the County's Cost Allocation Plan. After a brief discussion, the Board directed Mrs. Browne to go out to bid for these services and report back to the Board.

Mr. Sworen questioned if there is an issue of appointment that the Board needs to be made aware of for the various professional services agreements. John Davenport, County Purchasing Agent explained that every professional services agreement by Public Contracts Law is for one year or for the term of the project. Most of the County's professional services agreements are for one year, but the County does also obtain additional years' pricing so if the County is happy with the work the relationship can continue on a year to year basis, and lock the fees in.

Shared Services/animal control

Mrs. Yard updated the Board concerning the Chamber of Commerce and shared services. There is transition going on, at this time at the Hunterdon County Chamber of Commerce concerning the Shared Services Coordinator. Information from the Chamber's former Shared Services Coordinator, Michael Capabianco regarding animal control has been provided to the Board. The Board first discussed the issue of animal control, doing a feasibility study to see if municipalities were interested in participating in a shared services program for animal control, and if they were they were asked to adopt a resolution formally stating they were interested. While Mr. Capabianco's email says that 12 to 15 municipalities were interested, the County's records show that only 7 resolutions were received from Hunterdon's 26 municipalities, who are interested in the County facilitating the feasibility study.

Mrs. Yard did ask Mr. Capabianco about the expectation of who would pay for this service and Mr. Capabianco's response shows that the municipalities and he believe the County should pay for the study as it would benefit the County as a whole. Mrs. Yard confirmed with Mr. Davenport that the County is still waiting for direction from the Board. There is a written RFP (Request for Proposals) written from the company willing to do the feasibility study.

Freeholder Holt confirmed with Mrs. Yard his understanding that if all 26 municipalities were involved in the study the cost would be \$150 per town. He further confirmed that the total cost to do the study is around \$30,000 and the County has to guarantee a 10% match, which means the County's cost for this would be roughly \$3,000.

Mr. Holt also confirmed the municipalities which responded do not feel they should have to contribute but that they think the County should pay for the study. For clarity on this issue, this is an issue for which the municipalities are responsible, animal control services. Having served as a Mayor of the Town of Clinton, he is aware that animal control services costs have risen. As a former Mayor, if he only had to pay \$138 to assist in a cost share or a percentage of the cost share to do a study that may make it possible to eliminate thousands of dollars from the municipal budget he would have paid that amount. Freeholder Holt stated he doesn't have a problem in putting forth a portion of the cost for the study; but while it does benefit the County as a whole, there needs to be a buy in from the municipalities and that includes a resolution and some financial contribution.

Mrs. Yard said the County's records may not be correct as the County has only received 7 responses out of the 26 municipalities. She questioned why all the municipalities would not support this study. Mr. Sworen feels the reason is that some of the information came to the County, some was sent to the Chamber's Shared Services Coordinator and then some municipalities adopted resolutions while others wrote approvals.

Mr. Sworen reported he's met with the C.E.O. (Chief Executive Officer) for the Hunterdon County Chamber of Commerce and the Chamber is expecting to name a new person by the end of this week. He suggested the County hold off on this until this until the Chambers names their new

Shared Services Coordinator and let that person take the lead, meet with the municipalities and get the information for the County. The County should have its RFP ready once that information is received. He agreed with Mr. Holt that the cost also needs to be discussed. There should be a shared cost.

Mrs. Yard asked Mr. Sworen that when he meets the Chamber's new Shared Services Coordinator, to ask him to supply the County with all the resolutions that may have come to the Chamber, that did not come to the County, so the County can get a better handle on exactly what the interest level is with the municipalities.

Mr. Holt said this is no different from the Wastewater Management program which the County is not responsible but when you look at the cost per municipality of adopting individual plans, there was clearly a way the County could reduce the costs to municipalities overall. While that is a benefit, it does not mean that the cost entirely passes to the County. The County can assist in a lot of ways but it doesn't mean the County takes on the cost. There has to be cost sharing of some type.

Mr. Melick said there needs to be a lot more than 7 municipalities interested in a shared service.

FLEMINGTON ECONOMIC DEVELOPMENT COMMITTEE (a/k/a The Flemington Committee Development Council)

James Hill and Robert Benjamin came before the Board to provide a presentation on a plan to re-establish a passenger rail system from Flemington, to run directly from Flemington to the Raritan Valley Line.

Mr. Hill reported their purpose tonight is to follow up after their meeting at the County Planning Board a couple of months ago. Flemington Borough since January 2008 put together a team of people now known as the Flemington Committee Development Council and there are 5 task force committees being worked on; including Community Pride, Community Development, a website management team, marketing and media and the Transit and Transportation Team which is being presented this evening.

Mr. Hill continued saying the Transit and Transportation team that is trying to figure out how to bring transit in the form of commuter trains back into the Flemington area. At one time, Flemington used to have three train stations and lines that passed through Flemington over a period of time, and now there is only one, being the Black River & Western which is run as a private business. Mr. Hill introduced Kane Burenga, the owner of the Black River & Western who is here to support what Flemington is trying to do.

Mr. Hill stated the idea is to see if interest can be generated here tonight with the Hunterdon County Board of Chosen Freeholders and then they will meet with Somerset County and eventually they will meet with the North Jersey Transportation Planning Authority for reintroducing rail. There is currently a train that runs into Whitehouse in Readington Township and it is hoped that a bimodal train, which will be available in the next 10 years and it could run straight into New York through the tunnels and it would not have to stop. The long term goal is to get light rail and commuter traffic from Trenton through Flemington up to Somerville.

Mr. Hill introduced Robert Benjamin, the team leader. Mr. Benjamin thanked the Board for allowing them time this evening.

Mr. Benjamin explained the primary goal is to find ways to revitalize Flemington Borough and bring back life to Main Street and to improve the quality of life for the people who live in the Borough and surrounding areas and to make the County Seat everything it should be. The more research they have done, the more a commuter train system with a train station in Flemington Borough seems to be their answer. This project will happen; it is just a matter of when.

Mr. Benjamin introduced the volunteer team, which is committed to working hard and putting the facts together to make sure everyone has all the information necessary. Jim Hill is a Task Force Leader and he's an engineer by trade; Rich Higgins, who also provided all the presentation materials; the experts are Jack McDougal, who is the Director of the New Jersey Association of Rail Passengers; Kane Burenga, owner and operator of the Black River & Western line and he's the president of the Belvidere and Delaware River Railway; and Frank Bannish who is an experienced Town Planner and business owner in Flemington.

Mr. Benjamin stated that Mr. McDougal, Mr. Burenga and Mr. Bannish have helped to confirm the researched compiled for this evening. This group is trying to do something that is in the best interest of Flemington Borough and Hunterdon County by bringing the rail system to Hunterdon County and the Borough.

Mr. Benjamin went through traffic concerns, the costs for maintaining and expanding roads. He said a better and more cost effective alternative is to bring a rail system to Flemington. The planning was done more than 100 years ago and it is a very smart plan as you can see by the rail which is already in place. The railroad bridges are all in place and they are all functioning and the rights of ways already exist with no need to purchase property.

Mr. Benjamin advised the trains would be handicapped accessible which is an advantages to the senior citizens who would be able to attend Broadway shows in New York, hospitals for specialized care and surgeries and this would provide an easier means for these seniors to visit family members living all over the state. A rail system would also provide cultural opportunities for teenagers and they could be taking courses at Columbia University and New York University. People could also go to the Purdential Center in Newark for sport events, concerts and special

events. A rail system would also help businesses hire quality people and it will bring shoppers to the area. This would also increase foot traffic in the Borough and highway traffic would decrease. The Bemis Plant in Flemington is using rail to ship and receive cargo which keeps trucks off the roads.

Mr. Benjamin explained their plan is to build a beautiful new rail system with a station located in Flemington Borough. The trains would run regular weekday and weekend schedules and the schedules would be based upon demand. The train would be a locomotive pulling three cars what would hold from 150 to 300 passengers at a time. It is not a long train and no horns would be necessary and Flemington Borough could approve a ban on horns for trains going by. The train would run from Flemington to Three Bridges on the Black River and Western line; Three Bridges could connect to the Norfolk Southern line; and from there it would go to Bridgewater where it would connect to the Raritan Valley Line. From Flemington to Newark, there would be no need to change trains.

Mr. Benjamin added that the Black River & Western track would have to be upgraded so it can handle high speed commuter rail, as it is currently designed for freight rail. Some bridges would need repairs and it is known they can handle double deck train cars. Most important the New Jersey Transportation Planning Authority and New Jersey Transit would have to negotiate a deal with the Norfolk Southern Line so a track could be run along side the freight rail track and have uninterrupted access from Flemington through to Bridgewater and a train station would have to be built in Flemington Borough.

Mr. Benjamin reported work would have to be done with the federal and state governments for funding for this project. Currently New Jersey has no funding for rail until the year 2011. New Jersey understands the need for funding and Governor Corzine is committed.

Mr. Benjamin advised no one knows the real costs or what the terms will be for the Norfolk Southern line, or what mandates, codes or requirements New Jersey Transit will set for itself and the cost of bridge repairs are yet to be determined but it is known that the upgrades to the Black River & Western line will be around \$550,000 a mile and new track from Three Bridges to Bridgewater (18 miles) will cost around \$1 million a mile. Not too long ago the Norfolk Southern line added 3 miles of track from Stanton to Flemington Junction and that was done for under \$3 million. Plus there will be the cost for the new rail station in Flemington Borough. Somerville is spending \$20 million for its station but Flemington's station doesn't have to cost that much. Mr. Benjamin feels that most of the funding will come from the federal government, through the New Jersey Transportation Planning Authority, anywhere from 50% to 80% and hopefully there will be state funds available after 2011. Grants maybe available through the Black River & Western. Funding for this project should not impact the local taxpayers.

Mr. Benjamin feels that this project makes economic sense because of the rail system already in place.

Mr. Benjamin advised his group has already met with the Flemington Borough Council and they have support the group by providing a written resolution which protects existing rail throughout the Borough. They have appeared before the Hunterdon County Planning Board who was also very supportive and adopted a resolution to protect existing rail throughout the County. Mr. Benjamin is hoping the Hunterdon County Board of Chosen Freeholders will support this concept. The next step is to meet with the joint Freeholder Board in Somerset County and Hunterdon County. Much of this project runs through Somerset County. The advantages for Somerset are just as great as the advantages for Hunterdon. After meeting with both Freeholder Boards and the plan is agreed to, then they will meet with the North Jersey Transportation Planning Authority, New Jersey Transit, and the Norfolk Southern line to help coordinate the project.

Mr. Holt advised it is the intention of this Board to adopt a resolution to support this project. He advised he is also a member of the North Jersey Transportation Planning Authority and he is enthusiastic about this project and is anxious to move the project forward and give it attention. Mr. Holt asked that Hunterdon draft a letter of support to the Somerset County Board of Chosen Freeholders for a similar presentation to them. Mr. Holt emphasized that funds are not available at this time through the NJTPA or NJ Transit. However, he's confident there will be methodology in place by 2011 to increase funding to the Highway Trust Fund. If we don't start working on projects like this now, 2011 will no one will be ready to get a project considered.

Mr. Holt stated there is no financial support being asked for at this moment but a resolution of support is being requested, which he supports, and asked the Board to consider having a joint meeting with Somerset County.

Mr. Sworen advised he supports this project.

Mr. Melick stated this is long range project and agreed this is a very congested area. He is curious as to where the funding will come from.

Mr. Mennen stated this is the second time he's heard the presentation, the first was when it was presented to Hunterdon's Planning Board. He asked if a similar presentation has been made to Somerset County's Planning Board and if it hasn't been done he would recommend it be done.

Mr. Holt moved and Mr. Melick seconded this:

See Page 10/21/08-8A

RESOLUTION

RESOLVED, Supporting the partnership for Mass Transit and Rail in Hunterdon and Somerset Counties.

ROLL CALL: (AYES) MR. HOLT, MR. MELICK, MR. MENNEN, MR. SWOREN, MR. PETERSON.

Mr. Holt moved and Mr. Mennen seconded a letter of support be drafted from this Board to both the Somerest County Board of Chosen Freeholders and the Somerset County Planning Board and ask them to establish a time when a presentation can be done, similar to the one this evening. The Board asked Mrs. Yard send the letter on behalf of the Board.

ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. SWOREN, MR. MELICK, MR. PETERSON.

FINANCE

Mr. Melick moved and Mr. Mennen seconded this:

See Page 02/19/08-8B

RESOLUTION

RESOLVED, Approving the cancellation of various ordinances.

ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. HOLT, MR. SWOREN, MR. PETERSON.

Mr. Melick moved and Mr. Mennen seconded this:

See Page 02/19/08-8C

RESOLUTION

RESOLVED, Approving the cancellation of a grant receivable and reserve for the 2007-08 Special Initiatives/ Transportation, in the amount of \$10,885.

ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. HOLT, MR. SWOREN, MR. PETERSON.

Mr. Mennen moved and Mr. Holt seconded this:

See Page 02/19/08-8D

RESOLUTION

RESOLVED, Approving the cancellation of a grant receivable and reserve for the 2007 Victim Assistance Project, in the amount of \$39,866.

ROLL CALL: (AYES) MR. MENNEN, MR. HOLT, MR. MELICK, MR. SWOREN, MR. PETERSON.

Mr. Mennen moved and Mr. Sworen seconded this:

See Page 02/19/08-8E

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services insert an item of revenue in the 2008 County Budget for the Enhanced 9-1-1 General Assistance Grant, in the amount of \$119,322.

ROLL CALL: (AYES) MR. MENNEN, MR. MELICK, MR. HOLT, MR. SWOREN, MR. PETERSON.

Mr. Sworen moved and Mr. Mennen seconded this:

See Page 02/19/08-8F

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services insert an item of revenue in the 2008 County Budget for the County 9-1-1 Coordinator, in the amount of \$25,000.

ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK, MR. PETERSON.

Mr. Sworen moved and Mr. Melick seconded this:

See Page 02/19/08-8G

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services insert an item of revenue in the 2008 County Budget for the FTA Section 5311 Grant, in the amount of \$478,489.

ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT, MR. PETERSON.

Mr. Melick moved and Mr. Sworen seconded this:

See Page 02/19/08-9A

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services insert an item of revenue in the 2008 County Budget for the County's Match to the FTA Section 5311 Grant, in the amount of \$158,830.

ROLL CALL: (AYES) MR. MELICK, MR. SWOREN, MR. HOLT, MR. MENNEN, MR. PETERSON.

Mr. Melick moved and Mr. Mennen seconded this:

See Page 02/19/08-9B

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services insert an item of revenue in the 2008 County Budget for the Homeland Security Grant Program, in the amount of \$587,065.40.

ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. HOLT, MR. SWOREN, MR. PETERSON.

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-9C

RESOLUTION

RESOLVED, Requesting the Division of Local Government Services insert an item of revenue in the 2008 County Budget for the Sexual Assault Nurse Examiner/Response Team, in the amount of \$84,296.

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK, MR. PETERSON.

Deposits

Director Peterson advised with the way the banking situation is currently, he has inquired if the County was protected because he understands the County has a substantial amount of money in a certain bank and there is a fund that the state carries which is an attempt to protect the County should a bank go under. He read the statute and advised it does not make a guarantee, but it does provide a formula on how the state would try to do it. If a large bank which many counties and municipalities used were to experience some kind of trouble, he's not confident that fund would be sufficient. If you read the way the formula is calculated it anticipates that a bank that has a lot of covered municipal and county deposits in it, it may not have enough money in it to cover those deposits. He asked Finance for a breakdown of where the County has its money, in order to determine what the County's exposure is in the different banks and to figure out a way to reduce the County's exposure by not having everything substantially in one or two banks.

Mr. Sworen recommended that the Finance Director, Kim Browne and the County Treasurer, Margaret Pasqua investigate this and provide the Freeholder Board with some advice.

Mrs. Browne advised there are some options, there are some local banks being discussed but the more the County diversifies, it would be more for her office to handle and track. She is unsure how much the County could spread out to the local banks.

Mr. Mennen asked Mrs. Browne if she has a peer group, County Association, and do they have a thought about a direction that maybe some of our sister counties have taken to address this issue. Mrs. Browne stated there is a County Finance Officers Association but they have not heard of any direction. They do meet monthly. Mrs. Browne will reach out to the other counties to see if anyone has experienced any situations.

Mr. Mennen confirmed with Mrs. Browne that the County has a multitude of bank accounts, and if the County were to diversify too much, it would be hard to track.

Director Peterson stated his concern is the County has millions of dollars at various banks that are community banks. The way the state has calculated the insurance, if there are many government entities in a bank, the County won't see most of its money being returned because the way it is collected has to do with the assets. There is some commentary to that effect. Mr. Mennen confirmed if the County was to utilize a bank that does not have a lot of municipal or County funds, the County would stand a better change of being protected because there would be no competition.

Mr. Mennen and Director Peterson asked Mrs. Browne to check with her association of County Finance Officers and see if they have a recommendation. Director Peterson said there hasn't been a run on a bank since 1929, and Hunterdon has this kind of situation come up. Things seem to have stabilized out but the County should be prudent.

Claims Register

Mr. Mennen confirmed with the County Treasurer, Margaret Pasqua that a line could be added to the Claims Register which would note what the payments are for specifically.

PROJECT Update

Frank J. Bell, AIA, County Project Administrator updated the Board on various County facilities and buildings. Mr. Bell's reported accepted as presented:

- Based on the resolution to the claims, concerning the Route 12 County Library Headquarters Addition/Renovation, Mr. Bell is reviewing and processing the final payment and close out documents.
- The defective toilet in the Women's Room at Deer Path Park will be replaced under the warranty. The final documents are being sent to Mr. Bell by the Contractor for processing and approval.
- The Final Payment has been sent for processing and the Substantial Completion will be presented for approval for the Arboretum/Greenhouse conversation.
- Final close out documents have been requested for the Route 12 Garage Addition/Renovations. Final Payment is being negotiated and held pending repair/replacement of one of the lifts and correcting of the fuel pump system.
- A meeting was held with the conflict Attorney for the 911 Emergency Services Addition/Renovations, to discuss various UPS and delay issues this past Friday. Also, a Job Meeting was held on Monday, October 20, 2008 to review the Temporary Certificate of Occupancy and gas piping. Building and Maintenance will install the regulator in house for a very minimal cost as opposed to the \$5,500.00 the Contractor wanted. Also, Roads, Bridges and Engineering will be working on the parking and drainage once the building addition was completed or near completion. Mr. Bell is working with John Glynn, Director of Roads, Bridges and Engineering on this phase. The County survey crew has been out to the site and is preparing a map for drainage and parking. Work on the site will be started in 2009. The start time was revised due to the UPS delays.
- The Architect is reviewing the final payment application and closeout documents for the Cornice, for the Hall of Records and Southard Building Renovations. There are three new Change Orders for this project: CO 13 is for additional wreaths for the cornice, CO 14 is for repair of the existing foundation and CO 14 is for structural damage due to termite damage. I have reviewed CO 13 and will be recommending this CO in the amount of \$1,628.14. There 18 wreaths that need replacing due to age.
The Certificate of Occupancy will be issued tomorrow by Flemington Borough for the Justice Center Veniero space revision/Prosecutor's space. The Administrative Office of the Courts is planning on moving as soon as possible.
- The Contractor for the Everittstown Garage Storage Building Addition has 50% of the framing completed on the building. Rough grading is completed and most of the shop drawings have been submitted
- South County Park: T&M has sent the TWA Permit documents to NJDEP on July 7, 2008 for review and approval. The County is waiting for DEP's approval. DEP did send a letter requesting more information on the size of the septic system. T&M will be responding by October 31, 2008. Pole Building with restrooms: I met with the Fair Committee several times. The Committee has changes to the plans. I am waiting for them to finalize their comments. I did receive a call from Roger Everitt letting me know that he has the final layout available and will call me sometime in October to review the plans. Treatment Works Approval (TWA Permit): T&M has received the approved documents from East Amwell Township. T&M will now submit those documents to the DEP for approval. T&M is preparing the following permits: Stream Encroachment, TWA (septic – the design is complete), Wetlands (transition waiver request), Soil Erosion and Storm Water Management (a General Permit from DEP).
- The PARIS Grant has been approved for the Records Retention/Warehouse Center Addition. The Architect's Agreement is on the agenda for approval today. Bob Thurgarland issued an email with the following information regarding PARIS funding. PARIS year three has funds available to cover this total cost [USA] if moved forward after the re-costing phase [\$15,000.00]. PARIS year four was awarded \$1,100,000.00 for expansion. PARIS year five application could be structured to apply for an additional \$750,000.00 towards costs plus possible balance of leveraged funds if Municipalities participate – estimated at \$250,000.00. There may also be some funding available from a special PARIS grant in year 5 dedicated to construction of a shared service records/data facility. Probable PARIS funds for expansion. Year Five is dependent upon a successful application and the availability of funds from PARIS/State in September 2009. At this time full funding levels for the program are anticipated. (Year 3 \$120,000.00 – available, Year 4 \$1,100,000.00 – available, Year 5 \$750,000.00 – possible, Year 5 \$250,000.00 [municipalities] – possible, Total \$2,220,000.00
- A preconstruction meeting is scheduled for tomorrow, October 22, 2008 at 10: a.m. for the Point to Point Wireless System, for Information Technology.

Energy Conservation presentation

Mr. Bell stated there was discussion back in the Spring about energy audits which were coming up through the State and at the last meeting, Freeholder Mennen requested information be prepared for the Board. The program energy audit is available to all municipalities and counties in the State of New Jersey and it allows reimbursement of up to 75% of the audit. Once you have gone through the audit and take a number of items from the audit to improve a building, the remaining 25% is paid. 100% of the energy audit would be paid through a grant.

Mr. Bell advised the energy auditor must assess and report on opportunities that exist at the facility or facilities, as to the installation of renewable energy such as solar, wind or geothermal. The auditor would go through each building and determine the best way to provide energy for that building. The energy audit would include the Heating, Ventilation and Air Conditioning (HVAC) controls, finding occupancy sensors, pumps, motors, boilers, lighting, the amount of water used in each building, proposed energy and water conservation measures such as energy efficient lighting, viable frequency drives for the HVAC units, the controls for the HVAC units, renewable energy such as solar, geothermal, heating and cooling, and water conservation. The audit goes

through much detail and at the end the auditor will provide the County with a report on how much can be saved by making changes and what the payback would be, so there would be a long term effect as to what could happen.

Mr. Bell is the Board decides if there is going to be a low dollar amount payback, it could choose not to concentrate on that item and concentrate on another item that would provide a greater payback. The energy report will provide the County with that information.

Mr. Bell explained the County has a history, since 2000, the County has been going through its buildings and commissioning the buildings but commissioning does not give the County the full energy audit that this will. The Justice Center was finished being built in 1996; the controls and technology for the building was from 1993/1994. He would like to go through the Justice Center, which is 415,000 square feet, as he feels an energy audit would provide some good energy savings. The Buildings and Maintenance Director, Pete Maddalena has been working with Mr. Bell on this, and he feels that this is something that should be considered. Another example is that at the Route 31 County Complex there are very old HVAC roof top units that have not been replaced; they have been fixed over and over. This report will help evaluate those units and look at the lifecycle cost. Once the County gets into the program of making changes to the buildings, there are incentives that could be had through Jersey Central Power & Light, the Bureau of Public Utilities and the Smart Start program. These are ways to get funding to make the recommended changes.

Mr. Bell advised if the Board desires to move forward he would get a Request for Proposals (RFP) together to see what the costs would be to get an energy audit for the County. Mr. Melick questioned Mr. Bell if this has been done before in the County. Mr. Bell explained the County has not done an energy audit of this type; the County has been commissioning its' buildings which is different than a full energy audit.

Mr. Sworen would like to know the cost of having such an energy audit done. Mr. Bell would like to get some pricing and report back to the Board. This is just an initial report for the Board to think about.

Mr. Bell confirmed for Mr. Holt that the County would obtain a grant and then an energy auditor would be brought on board. Mr. Holt stated Mr. Bell will get a general idea sense of the costs, run it past the Board in a few weeks and if the Board is interested then the process of obtaining a grant would start, and after that an auditor would be hired. Mr. Bell advised there are a number of different firms that do this work. All the firms have been preauthorized/preapproved by the state and they all had to go through an RFP process first and there are 6 to 8 different firms qualified to do this work. After further discussion, the Board directed Mr. Bell to proceed to the next phase. Mr. Bell added that this is part of the Energy State Program.

Solar Power

Mr. Holt stated at the last meeting Director Peterson brought up the issue of solar and also discussed briefly was the Green and Sustainable Committee in the County. He and the Planning Board Director, Sue Dziamara meet last week to put together issues to bring before the Board and he believes they are targeting a meeting in November to discuss what the committee might be made up of and how the Freeholders see it benefiting the County, and to also discuss the issue of solar power.

ROADS and BRIDGES Update

John P. Glynn, Director, Roads, Bridges and Engineering updated the Board on various County road and bridge projects.

- Good input has been received from DEP regarding a couple of small culverts being done in-house.
- Authorization has been received to proceed with the wall in Pittstown.
- Demolition has been done to the County's infrastructure over the last two weeks: guide rail on the County Route 519 culvert which was hit; guide rail damage on County Route 513; most of the hits the County received police reports on but there is one where there is no report and that is when the LINK bus decided to make a right hand turn and should not have; the last one is a bridge on Fox Hill Road.
- The intermediate course will be started on Manner's Road.
- Utilities are not out of the way for the Pittstown project, the curb contractor will be back on the project tomorrow and the milling and resurfacing through Pittstown will start Monday.
- An offer has been sent to the property owner in connection with the Pennsylvania Avenue bridge.
- State aid has been applied for, for County Bridge R-123.
- A letter was received from Readington Township concerning the Rockafellow Mills Bridge. A meeting was held with various municipal officials and outstanding issues have been resolved.
- There is a problem with Marvec Contracting not finishing the job on two intersections and Mr. Glynn will be talking with County Counsel's Office. Marvec owes the County some topsoil and seeding. The County has held back payment but some kind of action is going to be necessary fro the County to get to the money to finish the job.

Mr. Mennen left the meeting at this time to recuse himself at 8:10 p.m. due to a conflict regarding Bridge T-52.

Mr. Glynn informed the Board that something hit the downstream headwall on County Bridge T-52, a small culvert on Fox Hill Road, in Tewksbury Township, and caused significant damage to the oval arch. This bridge is in the County's inventory where a report was commissioned back in

1998; it has a pool product meaning there is not a lot of significance to the bridge and the 1998 report said the bridge should be widened. Besides the area that failed, on the inlet side of the bridge there is a defacement in the arch about 3½ to 4 inches. Mr. Glynn advised he does not feel the contractor gave the County the footing that was paid for with the stone arch in 1800. The structure is in poor shape and Mr. Glynn's office is developing plans and he informed the Board that there are many citizens from Tewksbury here tonight, and he has talked with quite a few of them concerning the width of the bridge. The County is proposing to replace the bridge, which means once it is replaced it has to be brought up to a certain standard. It is presently a one lane bridge and he recommended it be brought up to a two lane bridge and replacing it with an elliptical type shaped pipe.

Mr. Glynn advised the culvert was commissioned through the County Planning Board. It says to use sensitivity when replacing or repairing the bridge. Mr. Glynn would like to reuse as much of the existing stone of T-52. He would like to raise the parapet wall above the surface so it acts more like a railing system; currently it is 3 to 5 inches above the surface of the road. He recommended the Board declare this as an emergency in order to proceed. The bridge is on Fox Hill Road, which is a very local road except when 517 is closed. Part of the damage to the bridge may have been caused on the detouring for an accident in the area. Mr. Glynn advised the County does not have a set of plans yet; there is pipe available to the County and he would like to do the work in-house. He will be sensitive to the comments from the citizens but the geometry of the bridge has to be brought up to today's standards due to the fact that it will be a replacement. Mr. Glynn asked the Board for a declaration of emergency created so he can start the process and advised that the Department of Environmental Protection has to be advised it has been declared an emergency and will be replaced, and permits have to be filed and all ancillary issues have to be addressed. He stated the bridge could be opened in a short time frame and mentioned winter is coming soon.

Mr. Melick stated there is a skew/bend in the road which makes the end product more urgent that it be done right. It has been an undersized bridge for some time, the road was improved but the bridge remained the same.

Mr. Glynn stated he made a commitment that once they developed a set of plans; he would work with the citizens. He is proposing to keep the pavement the same width; and to go between the parapets 24'. The bridge is currently 11 feet and the inventory calls for 16 feet. Mr. Glynn said the physical pavement width would remain the same but it needs to be a 2 lane bridge which would be a minimum of 24' and it would allow for clearance between the edge of pavement and the object. The object because of the curvature of the road and the skew of the bridge becomes an object.

Mr. Sworen questioned why put a 2 lane bridge on a one lane road. Mr. Glynn explained the bridge is being replaced and the County is liable if it doesn't. Mr. Sworen confirmed if the road stays as a one lane road forever, the County still needs to widen the bridge.

Mr. Holt confirmed Mr. Glynn needs a declaration of emergency to get the bridge reopened. Mr. Glynn said there are two issues, the emergency and the width. Mr. Holt stated the emergency is to move forward and that second issue is the design features. Mr. Glynn confirmed for the Board that the County would only be replacing the culvert; the rest of the road is under the jurisdiction of Tewksbury Township. He confirmed for Mr. Holt that the County needs to go to 24' on the bridge for the object. Mr. Glynn stated the bridge should have been built right the first time.

Mr. Melick confirmed that the County will be doing the design in-house, the field work is 90% complete, and he will hope to have a design to present to Tewksbury Township. Mr. Glynn further confirmed no trees will be taken during this project.

Mr. Melick confirmed Mr. Glynn is seeking approval to proceed to develop a plan for everyone to review.

Mr. Sworen asked if money or a value has to be allocated. Mr. Glynn has an estimate depending on the width of the Bridge, of \$9,000 for concrete pipe; everything else would be done through his budget. This project could run close to \$50,000. Mr. Melick confirmed no stone will be used from the outside.

Mr. Glynn reported a letter was received from Robin Love offering assistance/oversight of a stone mason, which the County knows well in the area, and the County will take advantage of his services.

Mr. Melick moved and Mr. Sworen seconded this:

See Page 10/21/08-12A

RESOLUTION

RESOLVED, Declaring a state of emergency concerning damage to County Bridge T-52, on Fox Hill Road, in Tewksbury Township and authorizing the Department of Roads, Bridges and Engineering to inform the State Department of Environmental Protection and to provide a plan and cost estimate for the Bridge.

**ROLL CALL: (AYES) MR. MELICK, MR. SWOREN, MR. HOLT, MR. PETERSON.
(ABSENT) MR. MENNEN.**

Mr. Glynn advised County Bridge T-52 will remain closed until a decision is made on its replacement.

Director Peterson opened the meeting to the public concerning County Bridge T-52.

Bob Flowers of Tewksbury Township, asked about a traffic count for the Bridge. Mr. Glynn explained he doesn't have a current traffic count but is aware there are more than 100 vehicles a day on the road and due to the emergency on occasion, it should be a two lane bridge. The widths are determined by the use of between 100 to 400 vehicles use. Mr. Glynn added the road is used as a detour when accidents occur on Route 517.

Mr. Flowers advised he is also the co-Chairman of the Alliance for Historic Hamlets and stated concern about the replacement versus the repair of Bridge T-52 on Fox Hill Road in Tewksbury Township. Mr. Flowers read a prepared statement asking the County to repair the bridge and not replace it.

David Barnes, Tewksbury Township, said Mr. Glynn stated he is required to build to the wider standards because the County is liable if the County doesn't build to the wider standards. He asks who makes that requirement and what is the liability the County would suffer should a smaller bridge of 14' or 15' wide be placed there. Mr. Glynn explained the liability would be from the claims of the injured from them hitting a less wide bridge. The design requirements are used when a bridge is going to be reconstructed, this is not a repair, it is a reconstruction, and it has to be brought up to today's standards, the Federal Highway State of New Jersey standards and the County has its own set of standards. This is driven by Federal Highway or AASTO (American Association of State Highway and Transportation Officials).

Mr. Barnes read from the New Jersey Department of Transportation website saying: that the AASTO policies represent nationwide standards which do not always satisfy New Jersey conditions. When standards differ the instructions of the NJ DOT manual shall govern except on interstate highways.

Mr. Barnes asked what the NJDOT standard is for a one lane, rural country road to have a bridge built on it. To build a 24' wide road, as is proposed, is out of place in this location. This is the third one lane bridge in Tewksbury Township in the last five years to require repair, extensive repair or replacement. Each time a one lane bridge is replaced, it chips away at the character and charisma that is Tewksbury Township.

George Cassil, Tewksbury Township resident and a member of the Alliance for Historic Hamlets, recognized that some of the best experience in the country as a curator of this kind of antique exists within Mr. Glynn's department of Roads, Bridges and Engineering of the County of Hunterdon. His hope is that a compromise would be worked towards if Tewksbury can't get its wish list without exceptions.

Mr. Cassil said NJDOT does have a bridge replacement footprint program which seems to allow more flexibility than the AASTO or the New Jersey Bridge Design Manual. NJDOT also has a New Jersey Bridge Design Exception Manual which gives examples of reasons how and why an engineer could make a rational request for deviation from the AASTO Manual.

Mr. Cassil said with a bridge that is now currently 11 to 15 feet wide, depending on where and how it is measured, given the fact that it's on a bend in the road, is there some way that instead of a 24 foot width, which he feels are two 9 foot lanes and two 3 foot shoulders, would the County replace this with a bridge that is 18 feet wide instead of 24 feet wide.

Mr. Cassil asked if there is an accident history at this bridge that is significant enough to be addressed in the design or is the County following a recommendation in the hope that no more accidents occur.

Mr. Glynn explained when the County originally went to view T-52, they were just going to repair the wall; however, there is no footing on the inlet side of the arch. The arch ring has deteriorated 3½ inches which means it is structurally unsound. It is fortunate that no-one fell through the section that is collapsed. The inlet side of the arch is as bad as the side that failed; therefore it was decided that the structure should be replaced. Regarding an accident history, the County's bridge crews have been to the bridge 4 or 5 times repairing the same wingwall. The wingwall parapet in the County's studies say they are poor because they have no elevation, they are about 3 to 4 inches above the traveled way and they are unprotected, so someone could go off the bridge.

Mr. Glynn advised design standards are decision making but being discussed is the traveled way, the pavement width marrying what the existing roadway is. The object wall will be approximately 27 inches above the travel way and it will be restrictive and if there is farm equipment you can't go across it; currently the farm equipment is run over the top of the bridge. Mr. Cassil asked if that means a bridge with lower parapets is a better design. Mr. Glynn explained it is not because someone going over the bridge has to deal with the bend, there is an angle point around the one oak tree. Today there maybe a low volume of traffic on the road; but during emergencies when the road is used as a detour there maybe as many as 4,000 vehicles on the road. The County considered this when making the decision. Mr. Glynn stated his office is willing to work with the residents of Tewksbury as much as possible. He advised another issue whether the Township would consider taking the bridge.

Mr. Flowers stated this is a bridge that does not go over a major stream, it's a culvert.

Mr. Melick advised that over the last three weeks there has been another Tewksbury Township road closed due to 2 major accidents. Mr. Glynn stated they are working on prioritizing that road. The County's Planning Board has the Transportation Master Plan which consists of much information about accident history, roadside obstacles and the Dinner Pot area and Flatwoods area in Tewksbury Township are highlighted in that Master Plan. He will have the Planning Board provide a copy to the Board.

Libby Devaland, Tewksbury Township, asked if the County would be open to applying for an exception to the width so it could be narrower to the NJDOT. Mr. Glynn said if it is a reasonable width but it can't be a one lane bridge. The width depends on the alignment of the bridge whether it could be 16 feet or 18 feet wide.

Carol Lawton, Chairperson Scenic Road of Tewksbury Township, urged the Board for reservation and minimalism in considering this project and asked to be included in the future design conversation. There is a history of wanting to preserve and keep what is already done and every encroachment erodes that.

Mike Schier questioned the time line for the design. Mr. Glynn feels something could be showed to the residents within one week to 10 days. He asked everyone to remember we are dealing with concrete and cold weather is coming; so as a group a decision has to be made whether the conversation will be carried on for sometime or let the bridge remain closed for awhile. That is a decision that Tewksbury has to make. If Fox Hill stays down the other municipal streets will be used for the detour.

Mr. Holt confirmed this is an emergency situation and the County will have something for Tewksbury to consider in two weeks.

After further discussion, Director Peterson thanked everyone for their comments. Mr. Melick invited each Freeholder Board member to come and look at the bridge.

Mr. Melick left the meeting at 8:40 p.m. to recuse himself concerning farmland matters and Mr. Mennen returned to the meeting.

FARMLAND

Mr. Holt moved and Mr. Sworen seconded this:

See Page 02/19/08-14A

RESOLUTION

RESOLVED, Approving a Municipal/County Cost Share agreement with Readington Township, on the James Farm, Block 56, Lot 5, in Readington Township.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MENNEN, MR. PETERSON.
(ABSENT) MR. MELICK.**

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-14B

RESOLUTION

RESOLVED, Approving a Contract for Sale of Development Easement with Readington Township (Eugene and Helen James Farm), on Block 56, Lot 5, (SADC - \$233,134.32, County - \$77,711.44, Township - \$77,711.44), total amount of \$388,557.20.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. PETERSON.
(ABSENT) MR. MELICK.**

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-14C

RESOLUTION

RESOLVED, Approving a Municipal/County Cost Share agreement with Kingwood Township, for the Augustine Farm, on Block 14, Lot 21.03, in Kingwood Township.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. PETERSON.
(ABSENT) MR. MELICK.**

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-14D

RESOLUTION

RESOLVED, Approving, upon the recommendation of the County Agriculture Development Board, preliminary approval to Alexandria Township's PIG 2009 Round applications.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. PETERSON.
(ABSENT) MR. MELICK.**

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-15A

RESOLUTION

RESOLVED, Granting final approval for the acquisition of a Development Easement, for the Cain Farm, on Block 25, Lot 28.01, in Holland Twp., (SADC - \$229,500, County - \$117,300. Township - \$86,700), total amount of \$433,500.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. PETERSON.
(ABSENT) MR. MELICK.**

Mr. Sworen left the meeting at 8:44 p.m.

PURCHASING

Mr. Holt moved and Mr. Mennen seconded this:

See Page 02/19/08-15B

RESOLUTION

RESOLVED, Authorizing that the award of Bid #2008-35, for Snow and Ice Control Materials, to Vestal Asphalt, Inc., in an amount not to exceed \$29,952. (Calcium Chloride Solution).

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. PETERSON.
(ABSENT) MR. MELICK, MR. SWOREN.**

Mr. Holt moved and Mr. Mennen seconded this:

See Page 02/19/08-15C

RESOLUTION

RESOLVED, Authorizing that the award Bid #2008-35, for Snow and Ice Control Materials, to Atlantic Salt, Inc., in an amount not to exceed \$610,200. (Rock Salt).

**ROLL CALL: (AYES) MR. MENNEN, MR. HOLT, MR. PETERSON.
(ABSENT) MR. MELICK, MR. SWOREN.**

Mr. Melick returned to the meeting at 8:46 p.m.

The Board discussed the award of County Quote #0107-2008, for architectural design services in connection with the expansion of the existing Records Retention/Warehouse Center, to USA Architects, in an amount not to exceed \$120,000.

County Counsel DeSapio said in view of the concern that has been expressed over the last couple of year by some new members of the Freeholder Board as to how construction projects are done in the County, he suggested phasing in some new processes that would help to avoid any criticism later on, for example, when a professional services contract is awarded to an architect a memorandum should be supplied from either Purchasing or Project Administration informing the Board if the architect was used before on such a project(s) and this has been the Count's experience. Freeholder Mennen feels that is a very good suggestion.

John Davenport, Purchasing Agent informed the Board that USA Architects did the preliminary design for this project, and this is just the next phase.

Mr. Bell advised the County has had good success with USA Architects. They did the Route 12 Garage project and there were minimal changes on that project. Mr. DeSapio recommended Mr. Bell put that in memorandum form that can be placed in a file in case a question is raised years from now.

Mr. DeSapio asked why this is a two phase contract. The first phase is for the architect to redesign the expansion to bring the overall costs down to one which the Board finds acceptable. Mr. Bell confirmed that part of the schematic design for this phase will be to reinvent part of the footprint because the original footprint was more expensive than the County wanted to spend. A modified version of that schematic design to bring it within the costs that the Freeholders have directed, and that is the first phase of the \$120,000. Mr. DeSapio confirmed the original design for the Building was done by USA Architects. Mr. Bell advised a budget was set by the Freeholders not to spend more than \$2 million and the cost was going to be around \$2.8 million. It was determined to bring the scope of the project down and to do that, the schematics have to be modified.

Mr. DeSapio recommended in the future, when phase I is one that a budget amount be set and outline what objectives it needs to accomplished at that set price. The way it is done now, is they are asked to design something and when the design comes back, the Freeholders ask the cost and determine it is too much. It recommended obtaining from the Board the amount when the project is first considered prior to bringing on any professionals and asked if they can design a building that meets such and such standards within a specific amount. Mr. Holt advised that assumes this Board has to come to that conclusion ahead of time and that is not always easy. Mr. DeSapio understands.

Mr. DeSapio asked if the overall cost for this project is acceptable to the Freeholder Board. Mr. Bell advised a budget close to \$2.3 million. He pointed out that the first phase was to scope the project because the costs weren't known, and they had to determine all the parameters that need to go into the building, it was designed and a cost was estimated for consideration and this was done in a short timeframe because of the PARIS grant application.

Mrs. Yard added as a result of budget last year, it was agreed to scale down the cost of the building footprint. Some decisions were made to move people around in order to not to make the addition to the Warehouse/Records Retention so large, by logically reassigning staff.

Mr. DeSapio recommended in the future when an extension of an existing contract is awarded, an important piece of information for the Freeholder Board would be to know how much has already been paid in Phase I prior to authorizing additional funding. This will provide the Board with all the information in print and all the information can be located in one file, rather than having to research minutes in the future.

Director Peterson said the Board talked about not using the standard Architect (AIA) contract because some of the terms left the architect off the hook if they made a mistake, and it costs the County more money, and that type of contract also leaves room open for change orders. Director Peterson said the Board has been discussion this issue for over two years, that when the County enters into a contract with an architect they should not be favorable towards the architect. He asked the Board to hold this agreement until Mr. DeSapio can review the contracts terms.

Director Peterson confirmed this agreement is being paid through PARIS Grant funding. He also confirmed the County would also be contributing towards this project. After further discussion, the Board asked that Bob Thurgarland, PARIS Grant Coordinator attend the Board's November 06, 2008 meeting to answer questions for the Board concerning this project and the award of contract can be considered at that time.

Mrs. Yard noted for the Board that this project will also serve as a shared service archive for Hunterdon's municipalities.

Mr. Holt moved and Mr. Melick seconded this:

See Page 02/19/08-16A

RESOLUTION

RESOLVED, Approving Requisition #23998, using Quote #0092-2008, with Troxell Communications, for video equipment, for the Public Safety Department, in the amount of \$14,171.

ROLL CALL: (AYES) MR. HOLT, MR. MELICK, MR. MENNEN, MR. SWOREN, MR. PETERSON.

Mr. Holt moved and Mr. Melick seconded this:

See Page 02/19/08-16B

RESOLUTION

RESOLVED, Approving Requisition #40019585, using Quote #0086-2008, with GT&S Gas, for a welder, for Roads, Bridges and Engineering, in the amount of \$14,048.75.

ROLL CALL: (AYES) MR. HOLT, MR. MELICK, MR. MENNEN, MR. SWOREN, MR. PETERSON.

GRANTS

Mr. Sworen moved and Mr. Melick seconded this:

See Page 02/19/08-16C

RESOLUTION

RESOLVED, Approving a subgrant award for the County Gang, Gun and Narcotics Task Force Grant, from the State Department of Law and Public Safety, in the amount of \$109,494. (Federal-\$54,747, County Match \$54,747).

ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. MENNEN, MR. PETERSON.

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-16D

RESOLUTION

RESOLVED, Approving a subgrant award for the SANE/SART (Sexual Assault Nurse Examiner/Sexual Assault Response Team) subgrant award, from the State Department of Law and Public Safety, in the amount of \$105,370. (Federal - \$84,296, County Match - \$21,074).

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. PETERSON.

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-16E

RESOLUTION

RESOLVED, Approving an application for grant funds for the Local Core Capacity for Public Health Emergency Preparedness, in the amount of \$383,646. (Federal funds and a County match of \$21,556).

ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN, MR. PETERSON.

Mr. Holt moved and Mr. Sworen seconded this:

See Page 02/19/08-17A

RESOLUTION

RESOLVED, Approving an application for the MRC (Medical Reserve Corps) Capacity Building Award (CBA), with the National Association of County & City Health Officials, in the amount of \$5,000.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MELICK, MR. MENNEN,
MR. PETERSON.**

CORRESPONDENCE

A request was received from the Fairmount Fire Co. No. 1, for permission to hold a coin toss on Sunday, October 26, 2008 (rain date: November 02, 2008), at the intersection of County Routes 517 and 512, between the hours of 10:00 a.m. to 3:00 p.m. Mr. Melick moved and Mr. Holt seconded a motion to grant permission, provided this event is coordinated through the County's Department of Roads, Bridges and Engineering.

**ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. MENNEN, MR. SWOREN,
MR. PETERSON.**

A request was received from the New Jersey Association of Counties (NJAC) for dues for 2008 for the County of Hunterdon, in the amount of \$5,000. Mr. Holt moved and Mr. Sworen seconded a motion authorizing payment to the NJAC for Hunterdon's 2008 dues.

Mr. Melick suggested this money be applied to the County's surplus in next year's budget. NJAC has something around \$500,000 in a slush fund in their account. He does not see the benefit of belonging to this organization; also he feels this sets a bad example for all the association which department's belong to in the County, as it adds up to a sizeable amount of money. Mr. Melick said he's been to the meetings and made an effort to attend but it doesn't see worthwhile. He hopes that the County could save his money.

Mr. Mennen said he finds himself again being the 5th man in what looks like to be a 2 to 2 decision. The County does spend a lot of money on associations and at times the Board has been critical of department heads and others for dues paid to associations. Mr. Mennen said the time to take a stand is January, not October. With all respect to the comments on the worth, the benefit or lack thereof, the County has attended meetings for 10 months. If the County did not want to be a part of this association, it should have been decided in January during budget time. Mr. Mennen recommended the Board discuss this again in the 2009 budget cycle on whether to participate or not.

Director Peterson agreed with Mr. Mennen. He said the president of this association is a County Clerk and this association allows everyone who is in New Jersey County government to be a part of it and as a result, he does not feel it represents truly or purely the prerogative of the Freeholder Boards. The County Clerks and Surrogates have their own associations and are well represented and infiltrated into this organization are all those same groups which dilute the organization. The County Freeholders need an organization to represent just them.

Mr. Holt recommended the Board get this issue off its plate and asked the Director to call for a vote.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MENNEN, MR. PETERSON.
(NAY) MR. MELICK.**

OPEN TO THE PUBLIC

Open Space Ballot Question

Lois Stewart, Flemington Borough resident, advised in the Open Space question being placed on the ballot, which she will support, she would like to know what it says about municipalities such as Flemington on what can be done with the money; can it be used to help with a project in adjacent municipalities that would have a direct impact on Flemington Borough, such as the Dvoor Farm Project above Flemington in Raritan Township.

Mr. Sworen advised the current referendum which expires December 31, 2009 does say that can't be done but the referendum on the ballot this November 2008 was crafted so funds can be shared within municipalities to purchase land or to do other projects. There are towns that may not have open space to purchase but they will still get their allocation but any money spent will have to go before the Open Space Advisory Committee to approve the project but the projects can be different so part of a parkland could be improved or work with another municipality, if one does not have space to develop.

Director Peterson informed Ms. Stewart that this isn't a matter of the Ballot Question it is a matter of the County's policy. He said the Freeholders will look at the policy to determine if it can be changed. He said it makes since to be able to allow municipalities to assist another. The allocations from that tax to the municipalities is a creation of the Board not the Ballot Question itself. Director Peterson feels Ms. Stewart's recommendation makes perfect sense.

Sheriff's Office

Ms. Stewart told the Board she has been reading in the local paper that as of November 1st the County will be able to transfer monies between accounts. Ms. Stewart expressed her appreciation to the Freeholder Board for standing firm on the request for more money for the Sheriff's Office. She hopes this Board will continue to stand firm.

Ms. Stewart asked about the Sheriff's vehicles and what is being done. Mr. Holt informed Ms. Stewart that the Board will be discussing that topic later this evening. Mrs. Yard advised the County is working on this and the County's current On-Call Policy is being reviewed and there is a discrepancy between the Sheriff and the County on the compliance of the policy. Mr. Mennen added the policy will be uniformly applied, this is not just for the Sheriff's Office; this will be uniformly applied across the gamete of County vehicles and departments.

Ms. Stewart asked about a vehicle with CG license plates seen in Shop Rite's parking lot on Saturdays and Sundays. Mrs. Yard the County is working on this, explaining a policy was written in 2005 regarding vehicles and everyone is compliant with that policy except there is a discrepancy with one department and County professionals are now working on making recommendations to the Board. Director Peterson advised this has been an ongoing matter which the County has been working on bringing it in, and changes have been made and more will be made in order to reel this in.

Trees

Ms. Stewart asked how many trees will be removed at the Route 31 County Complex for the wireless tower. Mr. Melick stated it has been County policy if one tree is removed, two are put back.

Energy Savings

Ms. Stewart questioned why the lights have to be left on outside the County Main Street Complex all night long. The Board asked Mrs. Yard to investigate this matter.

Bridges

Ms. Stewart asked the Board to be sensitive to the County's rural, one lane bridges, such as the one discussed this evening in Tewksbury Township. Mr. Melick explained the bridge will be similar looking, the stone from the old bridge will be used in the new bridge but it will have to be wider. There will be no need to bring in any new stone and it will be an arch.

County Clerk Request

Director Peterson advised the County Clerk sent an email regarding membership to the International Association of Clerks, Recorders, Election Officers and Treasurers. This does not fall within the County's policy guidelines adopted recently. Mr. Mennen confirmed the County's policy states it frowns upon international memberships. Mrs. Yard stated the policy says: "Professional memberships funded by the County will be limited to New Jersey professional affiliations only, out of state, national, international individual memberships will not be funded by the County."

Mr. Mennen confirmed the County Clerk is asking for relieve from the policy. Mrs. Yard informed the Board that she denied this request and advised she did copy the Board on the letter sent to the Clerk explaining why and the Administrative policy. It was after that, the Clerk emailed the Freeholder Board asking for relief from the policy.

Noted for the record, the County Clerk only emailed the Freeholder Director with her request. Director Peterson questioned how international organization matters will benefit the United States since the only country with a similar thought pattern is England and maybe Australia.

Director Peterson asked Mrs. Yard to have the County Clerk provide more information.

Mrs. Yard stated the County's Policy on Trips, Conferences, Memberships and Training has an exception written into it, so if someone disagreed with the policy they were to come before the full Board to explain the reasons why.

Mr. Holt confirmed the Clerk was given the direction to appear before the entire Board. Mr. Mennen asked if the Board is going to require the Clerk to come before the entire Board to make her request. Director Peterson will forward the Clerk's email to the entire Board so they may ask the Clerk questions and this can be discussed again at the next meeting.

Milligan Farms

Mr. Holt advised on December 11, 2007 the then Freeholder Board adopted a resolution concerning Milligan Farm in Union Township, to fund the acquisition and in that resolution there were two paragraphs items that needed to be completed. One of the items dealt with issues with the County Planning Board and it is his understanding that those issues have recently been resolved satisfactorily. Those issues were frontage improvements and documents concerning the right of way for sight easements for the potential development of 15 acres on that site. Paragraph 2 dealt with the Exit 15 Interschange in Union Township. In July 2008, Union Township, the New Jersey Department of Transportation (NJDOT) and the North Jersey Transportation Planning Authority (NJTPA) met and Union Township agreed to work with the NJDOT and the NJTPA in the scope of the project that would exist for Exit 15 and the Route 78 Interchange. An issue which came out of the meeting was that the data which was worked on was several years old. Mr. Holt has been working with Union Township was that the intersection has somewhat changed, the Pilot Center project is now in place, Exit 12 issues no longer exist and he is trying to work with Union Township to get them to look at the scope of the project in order to deal with it on a much larger scale. That has occurred and over the past couple of weeks, as he looked over the language in the resolution and he said that in August to this Board that he felt issue 2 in the resolution had been resolved. In looking at the language in the second paragraph of the resolution, the language refers back to the Interstate 78 Interchange Exit 15 alternate access project scoping dates January 2004. That scoping will be reworked which means the way the language in Item #2 cannot be adhered to based on the new data that NJDOT is working on.

Mr. Holt stated he still recommends that Item #2 has been resolved with respect to Union Township's participation in this project, it occurs to him that this Board needs to make changes in the language of the resolution to make sure it has been resolved because it can be resolved the way the language is written with reference to that project.

Mr. Mennen stated he read the resolution and he agrees with Mr. Holt but the resolution was adopted by majority vote which says Union Township is to provide the County with a resolution. The County must either hold Union Township to provide a resolution or the conditions that this Board has imposed must be changed.

After further discussion, it was agreed by a majority of the Board that the December 11, 2007 resolution will be revised to take out paragraph 2 stating the conditions linking Milligan Farms with the Route 78 project.

Mr. Mennen moved and Mr. Peterson seconded this:

See Page 02/19/08-19A

RESOLUTION

RESOLVED, Revising a resolution adopted on December 11, 2007, redefining its definition, concerning the acquisition of Milligan Farms with Union Township, and removing language concerning Exit 15.

**ROLL CALL: (AYES) MR. MENNEN, HOLT, MR. SWOREN, MR. PETERSON.
(NAY) MR. MELICK.**

Hunterdon County Bar Association

Director Peterson and Freeholder Mennen recused themselves at 10:00 p.m. on the discussion concerning the Hunterdon County Board Association.

Mr. Sworen questioned what the Bar Association is seeking to do at the historic Court House. He knows the Board approved for them to use a room. Counsel DeSapio explained the Bar Association is going to use a room, to create a historic recreation and exhibit of a 19th Century Law Office which would be open for public viewing when the historic Court House is open to the public. The leased space will not be utilized for other purpose without the approval of the County. This would be a five year lease with a 30 day termination notice. They will not pay anything for this space and they will acknowledge that the County is not responsible for damaged or stolen items. The Hunterdon County Bar Association will indemnify the County for anything that happens. In addition the space cannot be changed without the County's consent.

Mr. Sworen moved and Mr. Holt seconded this:

See Page 02/19/08-19B

RESOLUTION

RESOLVED, Approving a lease with the Hunterdon County Bar Association to utilize a room in the historic Court House to recreate a 19th Century Law Office, for a 5 year term.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK.
(ABSENT) MR. MENNEN, MR. PETERSON.**

FREEHOLDERS ASSIGNMENT REPORTS

Non-Profit Food Permit/Equestrian Group

Mr. Sworen brought before the Board the issue that an equestrian group is seeking a food permit which is free to 501C3 non-profits but they are a 501C7 which is looking for an exception. They follow the same rules except they are a 7.

After further discussion, Mr. Sworen asked if someone could check to on what the difference is between the two groups to see if the County could grant them an exception for a food permit.

Mr. DeSapio did a little research and informed the Board that the 501C7 is a social and recreational club. Donations to the club through a C7 are not tax deductible. The dues the members pay, the club doesn't have to pay income tax on that. A social and recreational club can engage in political activities unlike a 501C3, which is barred from doing that. If they have a recreational facility that is rented out to the public or they solicit the general public to use, they would loose their tax exempt status.

Mrs. Yard advised the County Health Department has told this group they cannot have their food permit fees waived. Mr. Sworen advised this group sells food during the Alexandria Community Day. Mr. DeSapio does not think this is a tax exempt event. Mr. Sworen will inform them of this discussion.

Solid Waste/Recycling

Mr. Sworen reported the state is now saying every municipality in New Jersey has to have a qualified recycling coordinator and they would have 2 years from the date of the appointment, to go through a 21 day education program that costs \$2,600 or more; plus books and such. The costs for the 26 Hunterdon's municipalities would be around \$70,000. Mr. Sworen feels it would make sense to have one person such as the County's Solid Waste/Recycling Coordinator, go through this and become the Recycling Coordinator. One of this person's major responsibilities is to sign off on recycling forms for the municipalities. This person could sign the forms with the municipalities doing the work. This would be a good shared service.

Mrs. Yard said with the new recycling plan all the data comes through the County. Mr. Sworen said it would make sense to have Hunterdon's person do this. Mrs. Yard said if this is only to sign off on data or to verify the tonnage, that is one thing but if the municipalities are going to be asking this person to do training or coordinator their recycling days, that can't be done. Mr. Sworen understands.

Mr. Sworen will find out more information and report back to the Board but he just wants the Board to be aware that this will be coming up again.

Golf Course

Mr. Sworen asked the status of golf course water permit. Mrs. Yard reported John Glynn, Director, Roads, Bridges and Engineering has been designated as the liaison to champion this, and he contacted Penny Althoff, because she said needed more money but she has not drawn down on the original \$5,000 the County appropriated. Mr. Glynn explained to Ms. Althoff that she had to specify what she had done in addition to the \$5,000 not spent that would require more money.

Tax Maps

Mr. Sworen reported the state has another requirement concerning tax maps so everyone's maps look the same. This should be a County based process that municipalities should pay for versus hiring their own GIS person. So there would be one set of data for each county.

Mrs. Yard advised the municipalities have a PAMs program. Mr. Sworen stated this would feed into the PAMs program. Mrs. Yard confirmed it does have some basic GIS components but not what the municipalities need/require. Mr. Sworen stated the County needs to start thinking in that direction.

Library Commission resignation

Mr. Sworen reported Margaret Waldock has resigned from the Library Commission. The County's new form for appointments will be used for this reappointment.

Reconvene - EXECUTIVE SESSION

The Hunterdon County Board of Chosen Freeholders returned to Executive Session at 10:16 p.m. and reconvened in Open Session at 10:45 p.m.

There being no further business to come before the Board, Director Peterson adjourned the meeting at 10:45 p.m.

Respectfully submitted,

Denise B. Doolan
Clerk of the Board