

# HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

71 Main Street County Complex, Second Floor  
Flemington, New Jersey 08822

**March 18, 2008**

The regular meeting of the Hunterdon County Board of Chosen Freeholders convened at 4:00 p.m. in accordance with the provisions of the Open Public Meetings Act.

**PRESENT: MR. PETERSON, MR. MENNEN, MR. HOLT, MR. MELICK, MR. SWORN.**

## **OPEN PUBLIC MEETINGS ACT**

Director Peterson announced: "This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 02, 2008, to the Hunterdon County Democrat, Lambertville Beacon, The Express, Courier News, Trenton Times, Hunterdon Review and The Star Ledger, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

## **PLEDGE OF ALLEGIANCE**

## **EXECUTIVE SESSION REQUESTS**

Mr. Melick moved and Mr. Mennen seconded these:

**See Page 03/18/08-1A**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss legal matters concerning the Sheriff's lawsuit.

**See Page 03/18/08-1B**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss land issues in connection with Stanton Associates, Clinton Township.

**See Page 03/18/08-1C**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss land issues in connection with Summit Manner, Franklin Township.

**See Page 03/18/08-1D**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss land issues in connection with Silva property, Holland Township.

**See Page 03/18/08-1E**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss land issues in connection with Pelio 2 property, Lebanon Township.

**See Page 03/18/08-1F**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss land issues in connection with Milligan Property, Union Township.

**See Page 03/18/08-1G**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss the Route 523/517 intersection improvements and right of way issues.

**See Page 03/18/08-1H**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss personnel issues on the Planning Board.

**See Page 03/18/08-1I**

**RESOLUTION**

**RESOLVED**, Executive Session to discuss negotiations with FOP #133 Superior Officers in the Corrections Division.

**ROLL CALL: (AYES): MR. MELICK, MR. MENNEN, MR. HOLT, MR. SWORN, MR. PETERSON.**

The Board went into executive session at 4:05 p.m. and returned to open session at 6:13 p.m.

## **Hunterdon County Chamber of Commerce, Michael Capabainco**

Mr. Capabainco gave a background on how the shared services program started. The Chamber applied last January for and received a \$300,000 grant for a three year period (\$100,000 per year) for initial start up costs associated with a county-wide shared services program. The goals of the New Jersey Statewide Shared Services Association, of which he is a member, are: education and outreach, how do get things done quickly and effectively and legislation.

Coordinators throughout the state have found that the small towns want the bigger towns to do more since they don't have too much; the bigger towns don't want to do much since they feel the small towns have been piggybacking off them for many years. Everyone wants the counties to do more and everyone's mad at the State due to budget cuts. In less than a year, approximately \$36,000 worth of agreements for shared services, which is a very good start. The Chamber has circulated a survey throughout the municipalities about what they do, how they do it, if they are interested in sharing, etc. Currently there is an RFP out in Lambertville, East Amwell, and West Amwell for shared police services. The State Association has partnered with NJAC to educate about what shared services are. There will also be a survey distributed to school districts in the near future and the County will eventually be involved in a survey also. Municipalities are skeptical about what the county's involvement will be. Some of the things municipalities want the county to do are not feasible. There are a lot of requests for some type of animal control and they want the process to be easier to engage in shared service situations. He wants to be able to come to the County with the survey results prior to discussing scenarios in detail. He would hope to have this accomplished by the end of April or beginning of May.

Mr. Melick added that the County has been doing things which are considered shared services for years. He produced a list for Mr. Capabainco which outlined what we already do as "shared services". He outlined the Communications Center and the Health Department as two large areas that we provide shared services for. The Roads and Bridges Department have agreements with other areas where if they need a part, they can contact the garage, pick up the part, and replace it. The County has 13 different pieces of equipment that we loan out. There are 23 services the County provides which include welding, sign repairs, leaf collections, printing, etc. The County does cooperative bidding for snow and ice removal, surface treatment programs and deer carcass removal. The County has always helped when possible with recycling. The County has done a lot and will continue to do a lot.

Mr. Capabainco stated that outreach, education and communication are very important for this program. Another important factor in this program is getting documentation and agreements in place in order for the participating jurisdictions to get credit for shared services situations.

Mr. Holt stated that coordination and education are key, since the services already exist in the County. There has to be a concerted effort for education where all the ideas are brought together so that we can make it happen.

Mr. Capabainco added that one of the things being explored is joint health insurance funds which could include the school systems. This is an opportunity to explore which could result in savings. There have been 6 or 8 municipalities who have approached him regarding this issue. Five towns have reached out due to the Housing Corporation being disbanded to assist with COAH requirements.

Mr. Peterson thanked Mr. Capabainco for attending the meeting.

**BERGEN COUNTY, Alan Kohn**

Mr. Kohn gave a presentation on a wellness discount program. Bergen County began offering this free program to Bergen County residents around Labor Day. As part of Bergen County's efforts, they are looking to set up interlocal agreements with the other 20 New Jersey Counties so they can offer this program to their constituents who may need something like this. This program has no age or income requirements, nor any records retention requirements since everyone is eligible, and offers discounts on prescription drugs, eye glasses, contact lenses, laser eye surgery, hearing aids and diabetic supplies. A discount dental plan can be purchased as well. The company involved is United Networks of America. The program is simple to use – there are no applications to complete. The brochures contain all the information and cards which are needed to participate in the program. There are toll free numbers participants can use for information on the program. You can view prescription pricing on the website, and there are 58,000 pharmacies participating. The County can provide this program free to the residents at very little cost. The only cost to the County would be the printing costs for the brochures but the agreement with United Networks includes a subsidy to the counties to offset the costs of the printing.

Mr. Peterson thanked Mr. Kohn for coming to present this program.

**FINANCE, Charles Balogh, Jr., County Treasurer**

Mr. Sworen moved and Mr. Melick seconded this:

**See Page 03/18/08 – 2A**

**RESOLUTION**

**RESOLVED**, Establishing a CAP Bank.

**ROLL CALL: (AYES): MR. SWOREN, MR. MELICK, MR. HOLT, MR. MENNEN, MR. PETERSON.**

Mr. Balogh presented the introduction of the 2008 County Budget, which provides for total appropriations of \$96,942,564.68, amount to be raised by taxation of \$69,801,000.00 and anticipated revenues of \$27,141,564.68.

Mr. Melick made a motion and Mr. Mennen seconded the motion to introduce the 2008 County Budget.

Mr. Peterson stated that this budget reflects the fact that the Board wanted to keep the tax rate the same, which required the budget to be reduced by 2.5 million dollars from last year. He complimented everyone for taking the time and coming up with ways to reduce the budget and keep the tax rate the same and thanked staff for the long hours which were required to do so.

Mr. Melick stated that he was pleased but the County will need to work real hard to stay within the budget and not affect the surplus or the AAA rating the County has achieved.

Mr. Holt stated more work needs to be done on this budget between the introduction and adoption as there are more areas that need to be discussed.

Mr. Sworen also stated there are open issues to be discussed prior to adoption, including salaries and health insurance issues. There are cuts in positions which could be detrimental to certain departments and the County in general.

Mr. Mennen stated this budget was compiled in an incredibly professional businesslike manner, was well thought through, debated, discussed and refined and what is being introduced is that much better because of the work that went into it. The process that was followed could be used as a model that the State, other counties, and municipalities could learn from and the Board can be very proud of and thankful to the staff in every department who cooperated in the process. This is truly the net result of a cooperative effort by the staff.

**ROLL CALL: (AYES) MR. MELICK, MR. MENNEN, MR. SWOREN, MR. HOLT,  
MR. PETERSON.**

The public hearing is scheduled for April 7, 2008 in the Freeholders Meeting Room, 71 Main Street, Flemington, New Jersey at 7:00 p.m.

Mr. Holt moved and Mr. Melick seconded this:

**See Page 03/18/08 – 3A RESOLUTION**

**RESOLVED**, Approving transfer in certain 2007 Appropriation Accounts.

**ROLL CALL: (AYES) MR. HOLT, MR. MELICK, MR. SWOREN, MR. MENNEN,  
MR. PETERSON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 03/18/08 – 3B RESOLUTION**

**RESOLVED**, Approving a Temporary Capital Budget.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN,  
MR. PETERSON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 03/18/08 – 3C RESOLUTION**

**RESOLVED**, Capital Ordinance No. 01-08, authorizing the acquisition of vehicles, in the amount of \$284,500.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK,  
MR. PETERSON.**

The public hearing and adoption is scheduled for April 01, 2008.

Mr. Peterson left the meeting at 7:45 p.m.

#### **PUBLIC HEARING**

##### **Solid Waste Management Plan Amendment**

The Public Hearing for the Solid Waste Management Plan Amendment was opened at 7:45 p.m. Alan Johnson, Solid Waste Director, stated that the hearing was a continuation of a hearing that was held on December 27, 2007 regarding the proposed amendments to the County Solid Waste Management Plan, primarily recycling issues. A revised solid waste management plan was distributed for review. Mr. Johnson stated that the Solid Waste Advisory Council endorsed the plan on March 11, 2008. The plan presented to the Board in November or December of last year was revised based on recommendations of the Board and the Solid Waste Advisory Council. Primarily we are trying to improve the recycling rate to achieve a 50% reduction of our municipal solid waste stream. He feels the goals that are set forth in the plan can be achieved.

The public hearing was opened to the public. There being no comments, Mr. Melick made a motion to close the public hearing. Mr. Holt seconded the motion.

**ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. SWOREN, MR. MENNEN.  
(ABSENT) MR. PETERSON**

Mr. Sworen thanked the Solid Waste Advisory Committee and Mr. Johnson for revising the plan, which will carry the County forward for ten years without being an undue burden on municipalities.

Mr. Johnson introduced Ross from the NJ DEP and thanked him for his assistance through this process.

Mr. Holt thanked Mr. Johnson for his work on this plan. The delay in time was worthwhile to enable the Board to pass a plan which could be accomplished.

Mr. Peterson returned to the meeting at 7:50 p.m.

Mr. Sworen moved and Mr. Melick seconded a motion approving the adoption of the amendment to the Solid Waste Management Plan.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. HOLT, MR. MENNEN,  
MR. PETERSON.**

**OPEN SPACE**

Mr. Holt moved and Mr. Melick seconded this:

**See Page 03/18/08 – 4A**

**RESOLUTION**

**RESOLVED**, Approving a Property Management Agreement with the Township of Delaware, the New Jersey Water Supply Authority and the New Jersey Conservation Foundation, for Block 30, Lot 1 and Block 19, Lot 26, in Delaware Township.

**ROLL CALL: (AYES) MR. HOLT, MR. MELICK, MR. SWOREN, MR. PETERSON.  
(ABSTAIN) MR. MENNEN.**

Mrs. Yard briefed the Board on the proposed County Coop Acquisition Program which is being developed. A copy of the proposal was supplied by the Board. Mr. Richardson and Mrs. Yard met with Freeholders Sworen and Mennen on March 4 to discuss the mechanics of the program. The results of that meeting were disseminated via memo on March 10 to the Board. Some issues raised were statutory prescription of how the committees would be actualized, the role of the committee, the membership numbers, the interrelatedness and the duplication of role and responsibility. This program is still a work in progress. The proposal includes applications to be submitted two times per year, to rate the applications. The committee would be an advisory committee which makes recommendations to the Board, who will make the final decision on acquisitions.

Mr. Peterson added that the committee would be charged with reviewing the applications, making site visits, ranking the applications, and making recommendations for action by the Board. This process will also include aggressive turn around timelines which will make the process move forward and smoothly.

Mr. Holt asked how the program would be funded.

Mr. Peterson stated he would advocate dedicating money to each of the rounds, allocating the tax revenue that is generated each year, unless there is a specific need the County has identified for its own needs.

Mr. Sworen stated that there were still items that need to be reviewed which were discussed at a previous meeting. He suggested that Mrs. Yard and Mr. Richardson meet with the liaisons again before the Board moves forward with the process. The framework needs to be put into place and accepted by the Board.

Mr. Mennen stated all the suggestions made tonight can be incorporated into the process and considered by the Board at a future meeting.

Mr. Holt questioned by the County is considering setting up two committees instead of restructuring the existing open space advisory committee.

Mr. Peterson felt that this is enough work for one volunteer group alone.

Mrs. Yard suggested that another meeting with Mr. Sworen and Mr. Mennen be held to discuss the concerns voiced tonight and it can be brought back to the full Board at the next meeting.

Mr. Melick left the meeting at 8:23 p.m.

**ROADS and BRIDGES Update**

John P. Glynn, Director, Roads, Bridges and Engineering came before the Board to provide an update on various road and bridge projects.

- A submission is being made to DEP for authorization to do retaining walls in Pittstown. Bids are being received for two projects on April 3, 2008.
- The section of 523 through Whitehouse Station and the intersection in Pittstown of 513 and 579 for the new signal.
- The department is working with the Oyster House in Milford on M-110 and feel they have a solution to their access issue.
- A meeting is being held with Raritan Township tomorrow regarding Q-168 on Pennsylvania Avenue on the realignment and elimination of the railroad.
- The kick-off meeting with the design consultants for the multi-purpose trail and bridge project connecting Echo Hill and the Arboretum this week.

- A public meeting is scheduled tomorrow night from 6:00 to 7:30 pm at the Holland Township Municipal Building to discuss the bridge that connects Warren County and Holland Township on Mt. Joy Road which is a project to rehabilitate and strengthen an existing truss.
- There is an issue with K-137 on Union Road with DEP trying to get a permit for a small culvert there.
- Bridge painting projects are scheduled at Hoffman's Crossing, Tewksbury, Kingwood and Readington.
- The Parks fueling system has been estimated at \$65,000 for the system; there is only \$50,000 capitalized for this.
- The borings for the R-123 project on Holland Brook Road was scheduled today and the borings for the communications monopole will be scheduled within the next two weeks.
- There is an issue with the stone quantity on the 523/612 project. Once the quantities that will be needed to complete the project are firmed up with the contractor, it will be brought back to the Board.
- The DEP permit was received for E-174 on Wertsville Road and the project will be advanced to final design.
- The Arbor Day celebration is the last Friday in April, trees are being planted at the Justice Center.
- Negotiations are ongoing for right of way for 517/523 and Mr. Glynn will be discussing this with County Counsel.

**FARMLAND PRESERVATION**

Mr. Holt moved and Mr. Sworen seconded this:

**See Page 03/18/08 – 5A**

**RESOLUTION**

**RESOLVED**, Approving a Municipal/County Cost Sharing Agreement for Block 5, Lot 15, (Holcombe II Farm), with West Amwell Township.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MENNEN, MR. PETERSON.  
(ABSENT) MR. MELICK.**

Mr. Holt moved and Mr. Sworen seconded this:

**See Page 03/18/08 –5B**

**RESOLUTION**

**RESOLVED**, Approving a Contract for Sale of Development Easement with West Amwell (Holcombe), for Block 5, Lot 15, (SADC- \$363,000, County- \$121,000, Township- \$121,000), total amount of \$605,000.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MENNEN, MR. PETERSON.  
(ABSENT) MR. MELICK.**

**PLANNING BOARD Update**

Sue Dziamara, Planning Board Director updated the Board on activities of the Planning Board. A grant was received from the Office of Smart Growth to update the County's Transportation Plan. Final touches are being put on the initial draft which should be put out in the next week. The public hearing should be scheduled the end of April or beginning of May, adoption by the Planning Board in early May, then to the Freeholder Board at the following freeholder meeting for endorsement. The farmland preservation plan is being prepared. Comments were received in February from the SADC and staff are addressing those comments and will be resubmitting the draft to the SADC in April. Mrs. Dziamara has made final adjustments on the letter to the Council on Affordable Housing, has forwarded the draft to the Planning Board and members of the Freeholder Board for final comment. The letter will go out at the end of the week. Comments on the Highlands draft Regional Master Plan were sent in at the end of February. A draft letter on the water quality management plan rule proposal was sent in to the Freeholder Board for consideration to send out to municipalities letting them know what the municipal responsibilities would be should the County decide they want to assume the lead role as the Countywide wastewater management planning agent. Staff is continuing to follow up with the Office of Smart Growth to get an update on the draft State plan and what the status is. The COAH breakfast talk, which was held Monday, was very successful and very well attended. Upcoming breakfast talks will include discussions on the I-78 corridor issues and farmland and open space stewardship. Since January, six farms have been closed, 328 acres total, and at the end of January more farms and more acres have been preserved than anywhere in the State. The program continues to be a success.

Mrs. Dziamara requested the Board pass a resolution support the Department of Agriculture.

Mr. Sworen moved and Mr. Mennen seconded this:

**See Page 03/18/08 – 5C**

**RESOLUTION**

**RESOLVED**, Approving a resolution to support the Department of Agriculture.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. PETERSON.  
(ABSENT) MR. MELICK.**

Mr. Melick returned to the meeting.

**PURCHASING**

Mr. Sworen moved and Mr. Melick seconded this:

**See Page 03/18/08 – 6A**

**RESOLUTION**

**RESOLVED**, Approving Requisition #23820, with TekTron, for voter analogs, for the Division of Emergency Services of the Public Safety Department, in the amount of \$102,416.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR.HOLT MR. MENNEN,  
MR. PETERSON.**

Mr. Holt moved and Mr. Melick seconded this:

**See Page 03/18/08 – 6B**

**RESOLUTION**

**RESOLVED**, Authorizing the Purchasing Department to procure certain goods or services from federally approved vendors.

**ROLL CALL: (AYES) MR. HOLT, MR. MELICK, MR.SWOREN MR. MENNEN,  
MR. PETERSON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 03/18/08 – 6C**

**RESOLUTION**

**RESOLVED**, Approving Requisition #23805, with HC Services, for fire suppression foam, for the Department of Public Safety, in the amount of \$44,962.60.

**ROLL CALL: (AYES) MR.SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN,  
MR. PETERSON.**

Mr. Sworen moved and Mr. Melick seconded this:

**See Page 03/18/08 – 6D**

**RESOLUTION**

**RESOLVED**, Approving a modification to Bid #2006-43, extending the contract for three months, with Vital Communications, Inc., through July 16, 2008, increase of \$19,218.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. MENNEN, MR. HOLT,  
MR. PETERSON.**

Mr. Melick moved and Mr. Sworen seconded this:

**See Page 03/18/08 – 6E**

**RESOLUTION**

**RESOLVED**, Approving a professional mechanical engineering design services agreement with Strunk Albert Engineering, for proposed upgrades to the outside underground fueling station and vehicle wash bay to be in compliance with NJ Storm Water Regulations, in the amount of \$25,000.

**ROLL CALL: (AYES) MR. MELICK, MR. SWOREN, MR.MENNEN, MR. HOLT,  
MR. PETERSON.**

**Professional Service agreements**

Mrs. Yard advised the Board on the process of professional services agreements. Mr. Davenport suggested that professional services should be evaluated departmentally on an individual basis but the request should be made by the department to the departmental liaison for evaluation on an annual basis. If the liaison agrees with the departmental recommendation, the liaison could bring the recommendation to the Board for consideration.

**PARKS and RECREATION Update**

John Trontis, Parks and Recreation Director provided an update on Parks programs and projects. The golf course opened on March 3<sup>rd</sup> and the first tournament was booked for the 8<sup>th</sup>, but rain delayed it until the 22<sup>nd</sup>. It's a March Madness tournament with a basketball theme. He introduced Steve Lumis from Kemper who came up with the idea. The golfers will be taking a shot at a basket and if they make it, they get entered into a drawing for a golf club. Each foursome is given an orange ball and if they get through the round without losing that ball, three points are shaved off your record. There's a bioswale which is being constructed at Heron Glen which will be covered by a grant. It is a vegetative channel. The South Branch Watershed Association applied for the grant and received the grant, they hired a firm to design the swale. Envision Environmental contacted the Parks Department to see if there was something that could be done in the parks system that has to do with non-point source pollution. DEP approved a company called Rexham to fund the project. DEP is not stocking trout in Spruce Run due to lower dissolve oxygen levels any longer. They feel the saltation has caused the bottom to raise and oxygen levels to drop. He contacted Sean Crouse from Fisheries and they are stocking two County ponds, one at Teetertown Preserve and one at Mountain Farm. Trout season begins April 5<sup>th</sup>. The stocking of the two ponds happened this morning. On April 5<sup>th</sup> and through June 1<sup>st</sup>, you can take 6 trout a day. After June 1<sup>st</sup>, it's 4 trout a day. The Parks Department received a 20 year old brush trust from DEP last year. It was in disrepair. It was used to put out 6 fires, 5 of which were in the County. One was a bank in Flemington. In the fall, the State advised that

the truck needed to be turned in. Last week, they invited Parks to pick up the truck. The State put in a new tank, increased the hose from 100 to 250 feet, updated the pump, put new cabinets in it and painted it. Mr. Trontis reported on a special fitness program at Deer Path which is being coordinated by the Partnership for Health, HMC and the YMCA. There will be 3 six week sessions at Deer Path Park. The summer concert series is set up. Upcoming public events include Earth Day, the May 10<sup>th</sup> plant sale, and trails day. Harvest cards are still returning from the deer hunt.

Mr. Trontis discussed the idea of running a family golf program and requested the Board to consider approving the program. The idea was discussed with Kemper and came up with ideas on how the program will work. The rates for this type of program will not change – the children will play free.

Mr. Sworen moved and Mr. Mennen seconded a motion to approve a family gold program for the Heron Glen Golf Course.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. MELICK, MR. HOLT,  
MR. PETERSON.**

Mr. Mennen left the meeting at 9:18 p.m.

Mr. Trontis reviewed the process followed to develop the 2008 golf facility rates for Heron Glen. The proposed rates add \$1.00 for 18 holes and adding an extra dollar for senior and weekend resident play. The reason is that the operations of the course need to be paid by the golfers who use the course. This is necessary to cover costs.

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 03/18/08 – 7A RESOLUTION**

**RESOLVED**, Approving the revised 2008 Golf Facility rates for Heron Glen.

Mr. Holt stated that the one thing not discussed in the budget is the clubhouse. He recommended the Board take \$50,000 per year and place it in a trust fund for a permanent building on the course. The Board needs to plan long term and solve what will ultimately be solved. We are increasing rates, we need to increase value.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK,  
MR. PETERSON.**

Mr. Melick added that he thinks setting aside funds is a good idea. He also questioned how the expenses of the course are being tracked. Mrs. Yard stated that a separate tracking system is being used by Finance to track expenses by all departments.

#### **CONSENT AGENDA**

Director Peterson announced: "All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

Items # 1, 7, 8 and 12 on the Consent Agenda were held at this time.

Mr. Sworen moved and Mr. Melick seconded a motion to approve the regular session minutes of October 9, 2007.

**ROLL CALL: (AYES) MR. SWOREN, MR. MELICK, MR. PETERSON.  
(ABSTAIN) MR. MENNEN, MR. HOLT.**

Mr. Sworen moved and Mr. Holt seconded a motion to approve claims in accordance with the Claims Register dated March 18, 2008.

**See Page 03/18/09 – 7B CLAIMS REGISTER**

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK,  
MR. PETERSON.**

Mr. Sworen moved and Mr. Holt seconded these:

**See Page 03/18/08 – 7C RESOLUTION**

**RESOLVED**, David Lu appointed unclassified, full time Assistant Prosecutor, Prosecutor's Office.

**See Page 03/18/08 – 7D RESOLUTION**

**RESOLVED**, Daniel Waisempacher appointed permanent, full time Mechanic's Helper, Roads, Bridges and Engineering.

**See Page 03/18/08 – 7E RESOLUTION**

**RESOLVED**, Elizabeth Gilbert appointed provisional, part time Librarian, Library.

See Page 03/18/08 – 8A

**RESOLUTION**

**RESOLVED**, Yasmin Rivera-Howard appointed provisional, full time Health Educator, Health Department.

See Page 03/18/08 – 8B

**RESOLUTION**

**RESOLVED**, Nancy Randazzo appointed temporary, as needed Clerk Typist, Administration Department.

See Page 03/18/08 – 8C

**RESOLUTION**

**RESOLVED**, Approving the appointment of temporary, as needed seasonal Recreation Canoe Leaders, in Parks and Recreation.

See Page 03/18/08 – 8D

**RESOLUTION**

**RESOLVED**, Approving a salary adjustment for Kyle Kullman for Interim Supervisory Duties, Roads, Bridges and Engineering.

See Page 03/18/08 – 8E

**RESOLUTION**

**RESOLVED**, Approving a contract with Bill Evans Soulgrass for a performance on July 10, 2008, for the "Music Under the Stars" concert series, in the amount of \$4,000.

See Page 03/18/08 – 8F

**RESOLUTION**

**RESOLVED**, Approving an InterLocal Health Services Agreement with Milford Borough, for public health activities and services.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MELICK, MR. MENNEN,  
MR. PETERSON.**

Mr. Holt moved and Mr. Mennen seconded this:

See Page 03/18/08 – 8G

**RESOLUTION**

**RESOLVED**, Authorizing final payment for Bid #2007-27, for Safety Improvements to County Route 513 with County Route 610, in Frenchtown Borough, with Orchard Holdings, LLC, in the amount of \$2,319.71.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. MELICK, MR. PETERSON.  
(ABSTAIN) MR. SWOREN.**

**PROFESSIONALS**

Mr. Sworen moved and Mr. Mennen seconded this:

See Page 03/18/08 – 8H

**RESOLUTION**

**RESOLVED**, Approving a professional services agreement with Rogut McCarthy, LLC, to serve as Bond Counsel.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK,  
MR. PETERSON.**

**OLD BUSINESS**

Mr. Holt moved and Mr. Mennen seconded this:

See Page 03/18/08 – 8I

**RESOLUTION**

**RESOLVED**, Approving a professional auditing services agreement with Suplee, Clooney and Company, for the Public Housing Agency, in an amount not to exceed \$7,000.

**ROLL CALL: (AYES) MR. HOLT, MR. MENNEN, MR. SWOREN, MR. MELICK,  
MR. PETERSON.**

**PROCLAMATION/RECOGNITION**

Mr. Sworen moved and Mr. Mennen seconded this:

See Page 03/18/08 – 8J

**PROCLAMATION**

**RESOLVED**, Declaring May 2008 as Older Americans Month.

**ROLL CALL: (AYES) MR. SWOREN, MR. MENNEN, MR. HOLT, MR. MELICK,  
MR. PETERSON.**

**GRANTS**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 03/18/08 – 9A**

**RESOLUTION**

**RESOLVED**, Approving a contract for the 2008 County Environmental Health Act grant, in the amount of \$153,788 in state funds and a County match of \$144,788, for a total of \$298,576.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK,  
MR. PETERSON.**

Mr. Sworen moved and Mr. Holt seconded this:

**See Page 03/18/08 – 9B**

**RESOLUTION**

**RESOLVED**, Approving the renewal of the 9-1-1 County Coordinator Grant with the Office of Information Technology/Office of Emergency Telecommunications Services, for 2008, in the amount of \$25,000.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK,  
MR. PETERSON.**

**CORRESPONDENCE**

A request was received from the Three Bridges Volunteer Fire Company to hold their second annual 5 Mile Run fundraiser, on Saturday, August 23, 2008, using County Route 613. Mr. Holt moved and Mr. Sworen seconded a motion to approving this request provided it is coordinated through the County's Department of Roads, Bridges and Engineering.

**ROLL CALL: (AYES) MR. HOLT, MR. SWOREN, MR. MENNEN, MR. MELICK,  
MR. PETERSON.**

Correspondence was received from the North Hunterdon-Voorhees Regional High School District, for GIS Map Data files for the School District's pupil transportation software vendor, to update the districts routing software. Mr. Melick moved and Mr. Holt seconded a motion authorizing this request be forwarded to Patricia Leidner, GIS Coordinator, to determine whether the County can provide this information.

**ROLL CALL: (AYES) MR. MELICK, MR. HOLT, MR. SWOREN, MR. MENNEN,  
MR. PETERSON.**

A request was made to amend a March 04, 2008 resolution to authorize the Finance Department to release checks to the three Undersheriffs and the Confidential Aide and to extend the deadline for providing the information requested to the Human Resources Department. Mr. Sworen moved and Mr. Holt seconded the motion approving such amendment.

**ROLL CALL: (AYES) MR. SWOREN, MR. HOLT, MR. MENNEN, MR. MELICK,  
MR. PETERSON.**

The Hunterdon County Board of Chosen Freeholders returned to Executive Session at 9:52 p.m. and reconvened in Open Session at 10:35 p.m.

There being no further business to come before the Board, Director Peterson adjourned the meeting at 10:35 p.m.

Respectfully submitted,

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Denise B. Doolan  
Clerk of the Board