

**Hunterdon County Cultural & Heritage Commission  
MINUTES**

**Regular Monthly Meeting - 4:30pm, Wednesday October 27, 2021**

Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822

This meeting held in the 2<sup>nd</sup> Floor Historic Courtroom, Hunterdon County Historic Courthouse

**Present:** Chair Gayle Maher (by phone), Vice Chair Carol Cronheim (by phone), Cmr. Maeve Pambianchi; Cmr. Nikki Shepardson, Staff: Executive Director Carrie Fellows, Assistant Program Analyst Lauren Lembo, Clerk Nancy Hanna.

**Absent:** Cmr. Don Sherblom

**O.P.M.A.** At 4:30pm, Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

**I. APPROVAL OF July 28, 2021 MINUTES:** Moved: Vice Chair Cronheim; Second: Cmr. Pambianchi; All in favor. Approval of September 22, 2021 minutes were postponed until the December meeting.

**II. PUBLIC COMMENT** N/A

**III. Chair's Report:** Vice Chair Cronheim and Cmr. Shepardson were accepted as the Nominating Committee for 2022 officers.

**IV. EXECUTIVE DIRECTOR'S REPORT – Carrie Fellows**

Tropical Storm Ida: Recovery continues; Executive Director Fellows gave a brief report.

Operations: Staff continue to follow all COVID-19 protocols set by Administration. We will continue to adapt as directed by the County and advised by the Department of Health.

Due to water infiltration in the Warden's House from Tropical Storm Ida, the Tax Board is temporarily occupying the Commission's workshop room.

NJ 250: The Quarterly update meeting was held virtually on October 20 (details on their website).

NJ Historic Trust: The County is considering bidding Phase 1 and 2 of the Courthouse projects together, for cost efficiency.

American Rescue Plan Funds: No news

**V: REGRANT REPORT – Lauren Lembo**

Local Arts Program (LAP) Grant: Ten (10) applications were received for FY2022; panel review will be on November 22. The FY2021 final report form has been distributed to grantees.

County History Partnership Program (CHPP) Grant: Applications for FY2022 are due November 1; panel review will be on November 15. The FY2021 final report form has been distributed to grantees.

Cmr. Pambianchi suggested the County invest in grant application software; Director Fellows commented that the idea has for some time been discussed internally; there are significant costs related to such a purchase.

County Special Project Grants: The FY2021 final report form has been distributed to grantees. The FY2022 application will be ready in December, with a workshop in January and application deadline in February.

Guest Speakers and Archaeological Society of New Jersey (ASNJ) Speakers: The ASNJ Speaker Series collaboration was successful, with 72 people in live attendance. Presentations will be made available on YouTube. ArtPride's audience tracking, and marketing workshop is to be held in January 2022.

NJHC/Sankofa Collaborative African American Heritage Trail: the NJHC was sent our final draft list of sites; the conference was postponed to Spring 2022.

**VI. COMMISSION PROGRAMS & PROJECTS**

Marker Committee: The five approved markers are undergoing production; a different company was asked to provide proofs and carry out the order. Staff presented Cmr. Sherblom's proposed new language for the Bonnell's Tavern Marker. A provisional vote was taken to approve language following minor edits; Moved: Vice Chair Cronheim; Second: Cmr. Pambianchi; All in favor.

History Essay Contest: Still on hold

Chair Maher mentioned a Readington essay contest with prizes funded by the Sons of the American Revolution. The C&H Commission will stay abreast of similar contests for future ideas.

**VII. COUNTY COMMISSIONER UPDATE/ COMMENTS – N/A**

### **VIII: OLD BUSINESS**

Document Storage: No news

**IX. NEW BUSINESS** Executive Director Fellows received a Zoom license and discussed virtual options for future meetings/workshops. Currently the interest of those present for Commission meetings is to continue meeting in-person but masked/ distanced per County policy.

**X. ANNOUNCEMENTS & CORRESPONDENCE**: N/A

**XI. OPEN TO THE PUBLIC** – No comments

### **XII. ADJOURNMENT**

There being no further business before the C&H Commission, Chair Maher requested a motion to adjourn. Moved: Cmr. Pambianchi; Second: Cmr. Shepardson; All in favor. The meeting was adjourned.

Respectfully Submitted, Nancy Hanna

**Next meeting December 1, 2021 4:30pm – In the Hunterdon County Historic Courthouse**