

**Hunterdon County Cultural & Heritage Commission**  
**MINUTES**  
**Regular Monthly Meeting - 4:30 pm, Wednesday, May 26, 2021**  
Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822  
THIS MEETING HELD TELEPHONICALLY

**Dial in number:** 720-399-1558 or 877-658-5107

**Passcode:** 438836

**Present:** Chair Gayle Maher, Carol Cronheim Don Sherblom, Nikki Shepardson, Maeve Pambianchi, Staff: Executive Director Carrie Fellows, Analyst Trainee Lauren Lembo, Clerk Nancy Hanna.

**O.P.M.A.** At 4:30 pm, Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

**I. APPROVAL OF April 28, 2021 MINUTES:** Approved, Moved: Vice Chair Cronheim; Second: Cmr Sherblom; All in favor.

**II. PUBLIC COMMENT** N/A

**III. Chair's Report:** No report

**IV. EXECUTIVE DIRECTOR'S REPORT – Carrie Fellows**

COVID- 19 Remote Operations: The staff continues to work remotely and in the office on a rotating schedule per administration thru June 18. The week of June 21, staff who work remotely will begin phasing back to in-office work, all staff are instructed to be onsite full-time by the week of July 12.

Highlands Conformance Petition: Highlands Council accepted Hunterdon County's petition at a hearing on May 20. The plan conformance implementation task schedule includes funding for a new Historic Preservation Plan, which will significantly involve Cultural & Heritage. Commissioners were encouraged to read the Plan available on the County Planning Board website. Also funded for FY2021 is a Tourism Marketing Plan (Economic Development) and a Growth Management Plan (Planning).

NJ 250: the most recent meeting took place on May 12 and staff rolled out the interpretive framework to be used for program development and planning. A recording of the meeting is available on YouTube and revolutionary.org. Two workshops will be held in July.

NJ Historic Trust: No new information to report.

**V: REGRANT REPORT – Lauren Lembo, Analyst Trainee**

Local Arts Program (LAP) Grant: Regrantee Interim Reports are due on June 14.

County History Partnership Program (CHPP) Grant: Regrantee Interim Reports are due on June 18 and the New Jersey Historical Commission CHPP Interim Report is due on June 30.

County Special Project Grants: The Panelist Review Meeting was held on May 4. The Commissioners will hold a later meeting to vote on the recommended award amounts, prior to seeking BOCC final approval.

**VI. COMMISSION PROGRAMS & PROJECTS**

Marker Committee & Related:

Cmr. Sherblom met with Hank Bonnell at Bonnell's Tavern to discuss the content of the historic marker. Commissioners have decided to leave the discussion open and move forward with markers approved last year. A quote will be requested for 4 markers and sign riders.

History Essay Contest: Still on hold

**VII. COUNTY COMMISSIONER UPDATES/ COMMENTS** – No report

**VIII: OLD BUSINESS**

Document Storage: Chair Maher reached out to David Harding and is waiting for his response.

Guest speaker and (ASNJ) speakers: Analyst Trainee Lembo had a follow-up conversation for the ADA workshop with Scott Elliott as a speaker for the end of June or beginning of July. Other potential workshops are awaiting responses from possible presenters. Workshops will be funded via the LAP grant. Outreach and communications are ongoing.

ASNJ: The collaborative speaker series with Cultural & Heritage will be virtual. Possible dates are October 10, 16, or 17 of 2021. Presenter outreach is still ongoing. Two speakers have been recruited thus far.

#### **IX. NEW BUSINESS N/A**

#### **X. ANNOUNCEMENTS / CORRESPONDENCE**

- Cmr. Sherblom announced an open house for the restoration of the Vought House on June 12. An email with the flyer will be shared with Cultural & Heritage constituents.
- Cultural & Heritage Commission meetings will resume in person beginning on July 28.

#### **XI. Open to the Public – No comments**

#### **XII. ADJOURNMENT**

There being no further business before the Commission, Chair Maher requested a motion to adjourn. Moved: Vice Chair Cronheim; Second: Cmr. Pambianchi, All in favor. The meeting was adjourned.

Respectfully Submitted, Nancy Hanna

**Next meeting: June 30, 2021 4:30pm**