

**Hunterdon County Cultural & Heritage Commission**  
**MINUTES**  
**Regular Monthly Meeting - 4:30 pm, Wednesday June 30, 2021**  
Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822  
THIS MEETING HELD TELEPHONICALLY

**Dial in number:** 720-399-1558 or 877-658-5107

**Passcode:** 438836

**Present:** Chair Gayle Maher, Carol Cronheim, Don Sherblom, Nikki Shepardson. Staff: Executive Director Carrie Fellows, Assistant Program Analyst Lauren Lembo, Clerk Nancy Hanna.

**Absent:** Maeve Pambianchi.

**O.P.M.A.** At 4:30 pm, Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

**I. APPROVAL OF May 26, 2021 MINUTES:** Approved, Moved: Cmr. Sherblom; Second: Vice Chair Cronheim; All in favor.

**II. PUBLIC COMMENT** N/A

**III. Chair's Report:** No report

**IV. EXECUTIVE DIRECTOR'S REPORT – Carrie Fellows**

COVID-19 Remote Operations: The staff will be back in the office full time starting on July 12.

Highlands Conformance Petition: Director Fellows reported that she and Susan Soloway, Director of the Board of County Commissioners, signed the Highlands Council grant agreement amendment. The grant includes funding for a new Historic Preservation Element for the County's Master Plan. Consultants will be hired to create the plans. A meeting for the Tourist Marketing Plan will be scheduled soon.

NJ 250: No news. Cultural & Heritage Commissioners were encouraged to check the Crossroads of the American Revolution website for upcoming meeting dates.

Historic Preservation Trust Fund Grants: The review committee met twice in the last two weeks; seven grant applications were received and recommendations for award amounts were determined. For next year, the guidelines will be updated with direction regarding prevailing wage and expending previous years' award funding.

A motion to approve the committee recommendations; Moved: Vice Chair Cronheim; Second: Cmr. Shepardson; All in favor.

NJ Historic Trust: No new information to report.

Meeting with NJSCA: In lieu of an Interim Report, the meeting was attended by Hunterdon County Commissioner J. Matthew Holt, Director Fellows, Assistant Program Analyst Lembo, Vice Chair Cronheim, and NJSCA Program Officer Mary Ellen Fouratt. Various grant and administrative options were preliminarily discussed for FY2022. Hunterdon County's Teen Arts Festival was mentioned as a good future model for other small counties.

**V: REGRANT REPORT – Lauren Lembo**

Local Arts Program (LAP) Grant: Interim reports were received and all grantees have been progressing with their programming options for FY2021, including in-person, virtual, and/or hybrid.

County History Partnership Program (CHPP) Grant: Interim reports received demonstrated an array of programming plans. Cultural & Heritage also submitted its FY2021 Interim report to the New Jersey Historical Commission.

County Special Project Grants: The panelist review meeting was held on May 4th. A motion to accept the awards resolution; Moved: Vice Chair Cronheim; Second: Cmr. Sherblom; All in favor.

**VI. COMMISSION PROGRAMS & PROJECTS**

Marker Committee:

Cmr. Sherblom sent a PDF to GIS Director Leidner, who has been working on the mapping. He will be speaking with Hank Bonnell again for an update on the marker. Assistant Program Analyst Lembo received a quote for four (4) aluminum markers with accompanying sign riders. Measurements will be taken for holes next week.

History Essay Contest: Still on hold

## **VII. COUNTY COMMISSIONER UPDATE/ COMMENTS – No report**

### **VIII: OLD BUSINESS**

Document Storage: Cmr. Sherblom will reach out to Janice Armstrong, new Board President of the Hunterdon County Historical Society. Ms. Armstrong recently contacted Director Fellows expressing interest in the Historic Courthouse exhibit space, which will be available following the building restoration project.

Guest Speakers and ASNJ Speakers: Assistant Program Analyst Lembo scheduled a virtual ADA Workshop for regrantees and staff on July 16 (awaiting final confirmation). The ASNJ speaker series collaboration is still being planned and will be held virtually on either October 10 or 17.

### **IX. NEW BUSINESS N/A**

**X. ANNOUNCEMENTS & CORRESPONDENCE:** Vice Chair Cronheim mentioned ArtPride NJ's webinar for the American Rescue Plan funding.

### **XI. OPEN TO THE PUBLIC – No comments**

### **XII. ADJOURNMENT**

There being no further business before the Cultural & Heritage Commission, Chair Maher requested a motion to adjourn. Moved: Cmr. Sherblom; Second: Cmr. Shepardson; All in favor. The meeting was adjourned.

Respectfully Submitted, Nancy Hanna

**Next meeting: July 28, 2021 4:30pm – In the Commission offices, 1<sup>st</sup> floor, Hunterdon County Historic Courthouse**