

**Hunterdon County Cultural & Heritage Commission  
MINUTES**

**Regular Monthly Meeting - 4:30 pm, Wednesday July 28, 2021**

Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822

This meeting held in the Commission offices, 1<sup>st</sup> floor, Hunterdon County Historic Courthouse

**Present:** Chair Gayle Maher, Vice Chair Carol Cronheim (by phone), Don Sherblom, Maeve Pambianchi (by phone);

**Staff:** Executive Director Carrie Fellows, Assistant Program Analyst Lauren Lembo, Clerk Nancy Hanna.

**Absent:** Nikki Shepardson.

**O.P.M.A.** At 4:30pm, Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

**I. APPROVAL OF June 30, 2021 MINUTES:** Approved, Moved: Vice Chair Cronheim; Second: Cmr. Sherblom; All in favor.

**II. PUBLIC COMMENT** N/A

**III. Chair's Report:** No report

**IV. EXECUTIVE DIRECTOR'S REPORT – Carrie Fellows**

COVID-19 Remote Operations: The staff returned to the office full time as of July 12. Board of County Commissioner (BOCC) meetings are being held in person. We will continue to adapt as directed by the County and advised by the Department of Health.

Highlands Conformance Petition: Executed amendment returned to Highlands. Director Fellows met with Economic Development's project team for the Tourism Marketing Plan initial meeting. Vice Chair Cronheim has volunteered to represent the Cultural & Heritage (C&H) Commission on this effort.

NJ 250: Next update meeting is Tuesday, August 3 at 11:00am, and will be held virtually (details on their website).

NJ State Council on the Arts (NJSCA): Awards announced for 2022 at the July 27 annual meeting. C&H to receive \$200,000 for Local Arts Program (LAP); several other Hunterdon County arts organizations received direct funding.

NJ Historical Commission (NJHC): Awards announced for 2022 at the July 28 annual meeting. C&H to receive \$40,000 for County History Partnership Program (CHPP).

NJ Historic Trust: Minutes from the bid qualification hearing were approved by the BOCC and forwarded to the Trust. County Architect Frank Bell is working with Clarke Caton Hintz to schedule the bid meetings.

American Rescue Plan Funds: Hunterdon County received over \$12M. Department Heads have met with the Executive Team to discuss potential uses for these funds.

**V: REGRANT REPORT – Lauren Lembo**

Local Arts Program (LAP) Grant: FY2022 applications, due October 25, will be made available to grantees in August.

County History Partnership Program (CHPP) Grant: FY2022 applications, due November 1, will be made available by September.

County Special Project Grants: Award letters sent to applicants on July 21.

NJHC/Sankofa Collaborative African American Heritage Trail: Hunterdon County has been asked to provide potential sites to contribute to the statewide project. A conference will be held on October 28 to showcase list of places. An historic marker for the Cherry Hill Cemetery will be updated in the coming months to include factual history and inclusive language.

**VI. COMMISSION PROGRAMS & PROJECTS**

Marker Committee: GIS Director Patricia Leidner is working on two (2) possible options for the website. C&H is waiting on four (4) historic marker proofs.

History Essay Contest: Still on hold

**VII. COUNTY COMMISSIONER UPDATE/ COMMENTS** – No report

**VIII: OLD BUSINESS**

Document Storage: Cmr. Sherblom did outreach – no news

Guest Speakers and Archaeological Society of New Jersey (ASNJ) Speakers: C&H hosted a successful virtual ADA Workshop for grantees on July 16. The ASNJ speaker series collaboration is scheduled virtually for Sunday, October 17 at 6:30pm.

**IX. NEW BUSINESS** N/A

**X. ANNOUNCEMENTS & CORRESPONDENCE:** High Bridge is developing "TISCO Grounds for Art" which will merge history, arts environment through interactive art displays on the surrounding grounds.

**XI. OPEN TO THE PUBLIC** – No comments

**XII. ADJOURNMENT**

There being no further business before the C&H Commission, Chair Maher requested a motion to adjourn. Moved: Vice Chair Cronheim; Second: Cmr. Sherblom; All in favor. The meeting was adjourned.

Respectfully Submitted, Nancy Hanna

**Next meeting: September 22, 2021 4:30pm – In the Commission offices, 1<sup>st</sup> floor, Hunterdon County Historic Courthouse**