

**Hunterdon County Cultural & Heritage Commission
MINUTES**

Regular Monthly Meeting - 4:30 pm, Wednesday December 1, 2021

Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822

This meeting held in the 2nd Floor Historic Courtroom, Hunterdon County Historic Courthouse

Present: Chair Gayle Maher, Vice Chair Carol Cronheim, Cmr. Maeve Pambianchi (by phone), Cmr. Don Sherblom, Cmr. Nikki Shepardson. Staff: Executive Director Carrie Fellows, Clerk Nancy Hanna. Guest: County Architect Frank Bell (by phone).

Excused: Assistant Program Analyst Lauren Lembo

O.P.M.A. At 4:30pm, Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

I. APPROVAL OF September 22, 2021 MINUTES: Moved Cmr. Sherblom; Second Cmr. Shepardson; All in favor.

Approval October 27, 2021, Minutes: Moved Vice Chair Cronheim; Second Cmr. Pambianchi; All in favor.

II. PUBLIC COMMENT N/A

III. Chair's Report: Approval for 2022 Reorganization Meeting on January 26, 2022 at 4:30pm via Zoom. Moved Vice Chair Cronheim; Second Cmr. Sherblom; All in favor.

Chair Maher, Vice Chair Cronheim, Executive Director Fellows, and Assistant Program Analyst Lembo, met this week to discuss and look over the By-laws and Strategic Plan for future updates to the language. The Commissioners' Annual Report for 2021 will be completed by Lembo in January/ February.

Project Report-Historic Courthouse: County Architect Frank Bell provided an update on the restoration of the Historic Courthouse. The county received \$1.5 M from the NJ Historic Trust and has received permission to bid the project in one phase. The renovation work should start after January 2022.

IV. EXECUTIVE DIRECTOR'S REPORT – Carrie Fellows

Operations: Staff continue to follow all COVID-19 protocols set by administration. We will continue to adapt as directed by the county and advised by the Department of Health. The telecommuting program is open again for applications for employees who can work remotely, and employees previously approved were directed to return to their approved rotational schedule this week.

Revolution NJ: Marc Lorenc gave several updates at the ANJCCHA meeting today regarding work for the 250th. The NJ Historical Commission will be announcing webinars and workshops for 2022.

V: REGRANT REPORT – Lauren Lembo

Local Arts Program (LAP) Grant: Panel reviewers met on November 22. FY2021 Final Report is due on December 13. A reminder and forms were sent to all grantees.

County History Partnership Program (CHPP) Grant: Panel reviewers met on November 15. FY2021 Final Report is due on December 17. A reminder and forms were sent to all grantees.

County Special Project Grants: FY2021 Final Report is due on January 3, 2022. The FY2022 application will be available in late December, with a workshop in January and the application deadline in late February.

2022 CHPP Grant Award: After discussion with Commissioners on panel scores and recommendations for grantee awards; proposed awards were moved by Vice Chair Cronheim; Second, Cmr. Pambianchi; All in favor. Chair signed the Resolution for CHPP awards.

2022 LAP Grant Award: Cmr. Pambianchi recused herself from the meeting. After discussion with Commissioners on panel scores and recommendations for grantee awards; proposed awards were moved by Vice Chair Cronheim; Second Cmr Shepardson; All in favor. Chair signed the Resolution for LAP awards.

Remaining NJSCA funding will use towards ArtPride NJ's "American for the Art survey", administrative expenses, and for purchasing assisting listing devices. Cmr. Pambianchi rejoined the meeting.

Historic Marker Proof Update: Proof corrections were received, order approved for production and awaiting final product delivery.

Assistant Program Analyst Lembo noted the Barber Cemetery historic marker needs revisions, the Commissioners will discuss it at the next meeting.

VI. COMMISSION PROGRAMS & PROJECTS

Marker Committee: Cmr. Sherblom received an email from GIS Division Head Leidner to look at options for the HuntHistory app. The committee will decide on a meeting date, and Cmr. Sherblom agreed on the new language for the Bonnell Tavern historic marker.

History Essay Contest: Still on hold.

Correspondence: A "Thank You" letter from Safe in Hunterdon was read.

VII. COUNTY COMMISSIONER UPDATE/ COMMENTS – N/A

VIII: OLD BUSINESS

Document Storage: No news

IX. NEW BUSINESS Cmr. Pambianchi received a grant from the NJ Council on Humanities for research and development. Cmr. Sherblom said work has begun on the ceiling suspension at the 1759 Vought House. The Mayor of Clinton Township asked for a picture of the Vought House to display on the town website.

X. ANNOUNCEMENTS & CORRESPONDENCE: N/A

XI. OPEN TO THE PUBLIC – No comments

XII. ADJOURNMENT

There being no further business before the C&H Commission, Chair Maher requested a motion to adjourn. Moved: Cmr Sherblom; Second: Cmr. Shepardson; All in favor. The meeting was adjourned.

Respectfully Submitted, Nancy Hanna

Next meeting: Reorganization, January 26, 2022, 4:30pm – Virtual