

**Hunterdon County Cultural & Heritage Commission  
MINUTES**

**Regular Monthly Meeting - 4:30 pm, Wednesday September 30, 2020**  
Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822  
THIS MEETING HELD TELEPHONICALLY

**Dial in number:** 720-399-1558 or 877-658-5107

**Passcode:** 438836

**Present:** Gayle Maher, Don Sherblom, Carol Cronheim, Haeree Park, Nikki Shepardson, Maeve Pambianchi  
Staff: Executive Director Carrie Fellows, Analyst Trainee Lauren Lembo, Clerk Nancy Hanna.

**O.P.M.A.** At 4:30 pm, Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

**I. APPROVAL OF July 29 meeting** Moved: Vice Chair Cronheim, Second: Cmr. Park. All in favor.

**II. Public Comment: N/A**

**III. Chair Report:** Point of Procedure: that any added activity from the Commissioners be sent out early enough to the Commission office in order to give the Executive Committee the opportunity to review before it is included on the agenda, all in favor.

**III. EXECUTIVE DIRECTOR'S REPORT**

COVID- 19 Remote Operations: The County continues to work remotely, and in the office on a rotating schedule. Rotating work schedule was extended through 10/30/2020. The historic courtroom and workshop room are being used heavily by the County. The Board of Chosen Freeholders voted to meet in person in the historic courtroom, limited capacity according to Executive Order. Cmr Pambianchi asked about cleaning procedures in the courtroom, which was answered by Director Fellows.

NJ Historical Commission (NJHC) - CHPP Grant, and NJ 250: Interim CHPP report has been filed. Next meeting of NJ 250 is on 10/14, more information is on the Crossroads of the American Revolution website. Executive Director Fellows will send the link to the Commissioners.

County Special Projects Grants: Nothing new at this point.

NJ Historic Trust Grant (NJHT): Some of the specialty contractors and vendors are providing reports on the proposed project. County Architect Frank Bell will give a more detailed report at the next Commission meeting.

Open Space/Historic Preservation Grants – were awarded by the Board of Chosen Freeholders as recommended.

NJ State Council on the Arts (NJSCA) LAP Grant and the CARES Act funding: The NJSCA grant interim report has been filed. Analyst Trainee Lembo received 5 applications for addendum CARES Act funding, which were reviewed with a focus on the demonstration of GOS needs. After reviewing all applications and discussions with Executive Director Fellows, the award recommendations were made accordingly. To ensure the funds could be used to their greatest extent, it was recommended that the addendum LAP/CARES Act funding be evenly distributed between the ACME Screening Room and Raritan River Music. Resolution moved by Vice Chair Cronheim, seconded by Cmr. Shepardson, all in favor. Analyst Trainee Lembo and Director Fellows continue to share resources with the re-grantees, forwarding webinars for many different topics. A vast majority of re-grantees have been adapting to virtual platforms for meetings and events. Analyst Trainee Lembo mentioned that grant workshops are being held via WebEx and will be recorded for re-grantees' future reference. Re-grantees continue to be contacted for follow-up via email and by phone to provide assistance and make sure they remain on tract despite COVID-19.

**IV. COMMISSION PROGRAMS & PROJECTS**

Marker Committee: The Marker Committee had their meeting, Cmr. Sherblom presented five markers to be updated/changed: the Flemington Raid, Cornet Geary Trail, Jones Tavern, Vought House and T.I.S.C.O Complex/Union Forge. Previous and new suggestions were discussed, after which the commissioners agreed and approved three of the markers: Flemington Raid, motion to

approve, moved by Cmr. Shepardson, second by Cmr. Park. Cornet Geary Trail, moved by Vice Chair Cronheim, second by Cmr. Park. Thomas Jones' Tavern, moved Vice Chair Cronheim , second Cmr. Sherblom. All in favor.

History Essay Contest: Updating: On hold for now.

Guest Speakers: N/A

Document Storage: No news

**V. FREEHOLDER UPDATES/ COMMENTS** – no report

**VI. OLD BUSINESS** –no report

**VII. NEW BUSINESS** – no report

**VIII. ANNOUNCEMENTS / CORRESPONDENCE** -no report

**IX. ADJOURNMENT**

There being no further business before the Commission, Chair Maher requested a motion to adjourn; Moved: Vice Chair Cronheim, Second: Cmr. Pambianchi. All in favor. The meeting was adjourned.

Respectfully Submitted, Nancy Hanna

**Next meeting: October 28, 2020, 4:30pm**