

HUNTERDON COUNTY SPECIAL PROJECT GRANT PROJECT GRANT BUDGET

Applicant Organization: _____

Fiscal Year: _____

PROJECT EXPENSES

Category of Expenditure	Special Project Grant Funds	Matching Funds		TOTAL
		Cash	In-Kind**	
A. Staff salaries, benefits, payroll taxes				
B. Professional services, honoraria, fees*				
C. Insurance, accountant services				
D. Equipment purchases				
E. Equipment rental				
F. Space rental				
G. Publicity, marketing				
H. Photography, photocopying				
I. Travel, transportation				
J. Phone, postage				
K. Printing				
L. Supplies, materials				
M. Hospitality				
N. Other (list)				
TOTAL				
TOTAL CASH				

..Consult Guidelines for eligible/ineligible use of grant funds..

**Describe outside fees/services (Line B) on separate page if more space is needed. Credentials must be provided for all consultants and persons receiving honoraria.*

***In-kind contributions are donated goods and services for which the organization does not pay cash, but which have documentable cash value. You may include the value of volunteers' time.*

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PROJECT INCOME

Description	Cash	In-Kind*	TOTAL
A. Memberships			
B. Admission fees, ticket sales, registrations			
C. Merchandise, concession, ad sales			
D. Fundraising activities, events			
E. Business contributions			
F. Foundations			
G. Private contributions			
H. Government contributions (other than HCC&HC, please specify sources)			
I. Organization cash			
J. Other:			
TOTAL**			
Grant Request			
Total Request + Income:			

**In-kind contributions must equal in-kind expenses outlined on previous page.*

***Total Organization Income must equal or exceed the grant request.*