

# BEFORE DISTRIBUTION

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## NOTICE OF PROBATE

*A notice of probate is a simple letter an executor is required to provide to all beneficiaries and next of kin of the decedent.*

1. Handwrite or type and personalize a Notice of Probate letter using the sample below as a guideline.
2. Send or provide this notice to all beneficiaries including charitable organizations within 60 days of probate.
3. Send or provide this notice to all next of kin (whether they are listed in the will or not).
4. If there are charitable bequests, notice must be given to the Attorney General of NJ, Division of Law and Public Safety, Richard J. Hughes Complex, 25 Market Street, P.O. Box 112, Trenton, NJ 08625-0112.
5. 1 copy of each notice sent shall be filed with the Surrogate, with a \$5.00 *per page* filing fee.

### SAMPLE

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**Date**

**Name of Receptient(s)**

**Address of Receptient(s)**

RE: Estate of **(Name of Decedent)**

As the executor of the above estate, it is my duty to provide you this Notice of Probate.

The date of probate was **(Date of Probate on Certificate)** and the last will and testament of **(Name of Decedent)** was probated in the Surrogate's Court of Hunterdon County, 65 Park Avenue, Flemington, New Jersey 08822.

The executor of the estate is **(Name of Executor)**, with a mailing address of **(Executor's Address)**.

**Choose and write an option.**

**(1)**A copy of the Will will be provided upon request **OR (2)** A copy of the will is enclosed.

Sincerely,

*Signature of Executor*

(Printed Name of Executor)

### MAIL COPIES TO:

**Hunterdon County Surrogate's Court, PO Box 2900, Flemington, NJ 08822  
with a \$5.00 *per page* filing fee payable to Hunterdon County Surrogate.**