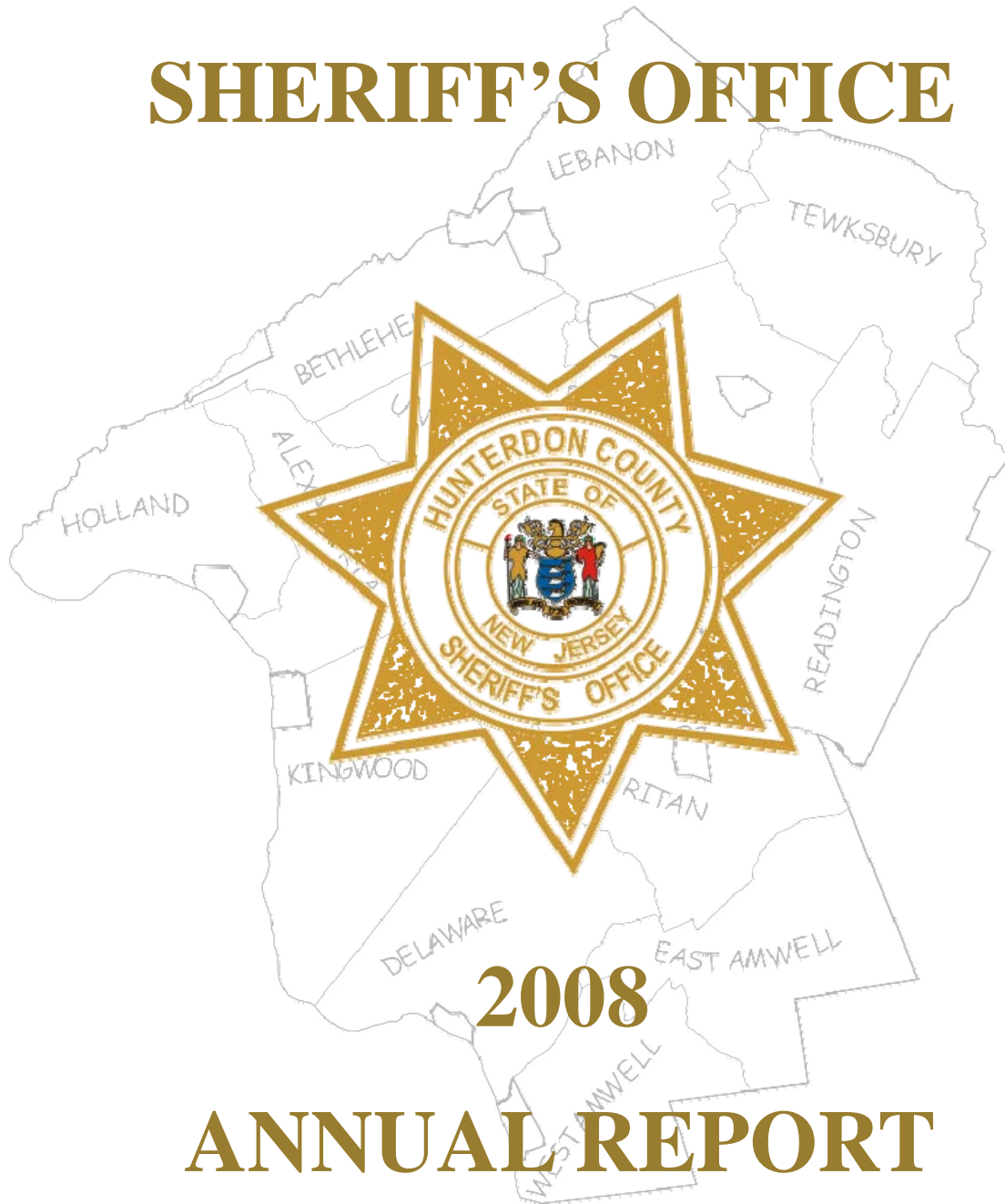


HUNTERDON COUNTY SHERIFF'S OFFICE



2008

ANNUAL REPORT

8 Court Street
PO Box 2900
Flemington, NJ 08822-2900
(908) 788-1166 Fax (908) 806-4624
www.co.hunterdon.nj.us/sheriff.htm



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Deborah V. Trout
Sheriff

January 30, 2009

Michael J. Russo
Undersheriff

Mr. William Mennen, Freeholder Director
Hunterdon County Board of Chosen Freeholders
71 Main Street, Building 1
Flemington, New Jersey 08822

John K. Maloney
Undersheriff

Dear Director Mennen,

George Muller
Undersheriff

I am pleased to submit the 2008 Annual Report for the Hunterdon County Sheriff's Office. The report chronicles a year of significant achievements, demanding challenges and a few disruptions, while contending with budget cutbacks. Despite limited resources, the Office of the Sheriff found innovative ways to maximize productivity.

Edward W. Davis
Chief Warrant Officer

The Sheriff's Office's mission is the safety and security of the employees of and visitors to the Justice Center; the efficiency and security of the judiciary; the peace of mind of the County's citizenry via the service of domestic violence restraining orders and non-support warrants and by providing community service programs that benefit both young and old; the efficient providing of Civil Process services; and giving support and assistance to other federal, state, county and municipal agencies. These core mission objectives were met with professionalism, vigor, completeness, and competence. The officers and security personnel, as well as the administrative and clerical staff, were all instrumental in achieving these objectives.

As Sheriff of Hunterdon County, I look forward to continuing to serve the citizens of this County, and continue to improve the working relationship between my Office and the freeholders.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Deborah V. Trout", with a long horizontal line extending to the right.

Deborah V. Trout
Sheriff of Hunterdon County

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THE YEAR IN REVIEW

It would be an understatement to simply comment that 2008 was a turbulent year. After taking office, the new administration immediately experienced budgetary and personnel conflicts with the Board of Chosen Freeholders. The unfolding saga was well chronicled in newspapers, court documents, letters, memoranda, and missives from both sides. It is the sincere hope of all involved that 2009 proves less tumultuous and quarrelsome. Despite the turmoil, the Sheriff's Office made significant strides and achieved numerous goals during the year.

A new, state-of-the-art x-ray machine was installed in the Hunterdon County Justice Center. The parents of over 850 children in Hunterdon County were provided child identification cards. Two comprehensive surveys of court security at the Justice Center were undertaken; one by the U.S. Marshal's Service and the other by the Court Security Team of the Sheriff's Association of New Jersey (SANJ). Project Lifesaver was expanded. Five sheriff's officers and four administrative staff members were trained as Project Lifesaver responders.

At the close of the year, the service of civil process was up to date. It is an unfortunate result stemming from the state of the U.S. and New Jersey economies that the number of sheriff's sales increased and the revenue generated from those sales swelled. These activities of serving papers, collecting child support, executing writs, enforcing levies, and conducting sheriff's sales produced over 20% more revenue in 2008 than the previous year.

The usual requests for security, police services and traffic control from county departments, private companies, community organizations, and municipalities throughout Hunterdon County were received and efficiently and professionally accomplished. Over 200 arrests were made for failure to pay child support, for violations of probation, and for failure to appear in court. Nearly 1,000 prisoner transports and escorts were carried out without incident. All required annual and on-going training was completed. Moreover, hundreds of hours of additional training, whether done in house or through attendance at seminars, colleges, schools or police academies, were achieved. Finally, the streamlining of the chain of command was accomplished by the appointment of a chief sheriff's officer and the promotion of two sheriff's officers to corporal.

In total, the Sheriff's Office produced \$438,928.39 in revenue and grants to the County: \$324,552.83 of revenue through the Civil Section, and \$124,375.56 in grant awards. Additionally, through the fine work of the Sheriff's Investigations Unit, its investigators and sheriff's officers, the Sheriff's Office recovered \$310,177.95 in delinquent child support for county residents.

ORGANIZATION

The Office of the Sheriff is one of three constitutional offices in Hunterdon County. It shares this distinction with the surrogate and the county clerk. The Sheriff has the responsibility of providing executive leadership and is the direct liaison with the freeholders, the county administration, the public at large, other law enforcement agencies, state and county departments and offices, and community organizations. Through her staff, the Sheriff directs the activities of the Sheriff's Office. The Sheriff's administrative staff consists of Undersheriff John Maloney, Undersheriff Michael Russo, Undersheriff George Muller, and Chief Warrant Officer Edward Davis.

Undersheriff Maloney was sworn in as an attorney-at-law in January 1999. He served as an Assistant Deputy Public Defender with the Mercer Trial Region of the New Jersey State Office of the Public Defender for over seven years, an investigator for the Public Defender's Special Hearings Unit, a court supervisor with the Superior Court's Mercer Vicinage, and clerked for the Honorable Cornelius P. Sullivan in Burlington. Mr. Maloney is also an adjunct professor with the Law & Justice Program at The College of New Jersey, having held that position since 2002. He earned his Bachelors in History from Trenton State College, a Masters of Education from Temple University, and a Juris Doctor from Rutgers-Camden School of Law.

Undersheriff Russo has over twenty years of law enforcement experience having previously been employed with federal, state, county and municipal agencies. He has served as a police officer, shift lieutenant and executive officer lieutenant with various agencies, as well as a Hunterdon County undersheriff during Sheriff James Marino's administration. Mr. Russo attended the County College of Morris and Kean College. He is a graduate of the Trenton Police Academy, two federal police academies, and the National Sheriff's Institute which was held at the FBI Academy in Quantico, Virginia.

Undersheriff Muller served as a Freeholder of Hunterdon County for eighteen years, six of which he was the Board's director. In addition to elected office, he was president of both Flemington Cut Glass, Inc., and Hunterdon Importing, Inc. A life-long Hunterdon County resident, Mr. Muller was, at one time, Acting Director of the Hunterdon County Department of Emergency Services. Also, Undersheriff Muller has been active in a variety of community service organizations from the Flemington-Raritan Rescue Squad and YMCA to Chamber of Commerce, as well as served as a trustee of the Hunterdon Medical Center and Centenary College.

Chief Davis has been with the Hunterdon County Sheriff's Office for over eleven years. He has filled the positions of security guard, operations undersheriff for four years, and chief warrant officer. Having retired as captain of operations from the West Windsor Police Department in Mercer County, Mr. Davis is a graduate of Trenton State College and the FBI National Academy in Quantico, Virginia. Additionally, he undertook graduate studies at the University of Richmond.

All undersheriffs are, of course, responsible for command of the officers to ensure proper performance of their duties, adherence to established rules, regulations, policies and procedures, as well as the development and maintenance of esprit de corps within the ranks. Similarly, all undersheriffs are responsible for the maintenance of discipline and morale within the office. Additionally, undersheriffs are empowered to act as law enforcement officers for the detection, apprehension, arrest and conviction of offenders against the law. Finally, with regard to general duties, all undersheriffs are to ensure the cooperation with other divisions within the Sheriff's Office and other county departments.

The administrative undersheriff has the primary responsibility of conducting the administrative business obligations of the office. As the administrative undersheriff, Mr. Maloney serves as first undersheriff; oversees the hiring of new employees; serves as liaison to the New Jersey Department of Personnel, the New Jersey Police Training Commission, the New Jersey Police and Fire Retirement Pension, the New Jersey Office on Counter Terrorism, and the Justice Center Courthouse Security Committee; assists in the recognition of security needs and development of effective strategies to meet same; serves as liaison to the Somerset, Trenton and Mercer County Police Academies; represents the Office in all labor-related issues, i.e., salary negotiations, processing grievances and disciplinary hearings; conducts legal research and training on topics affecting law enforcement personnel within the Office (i.e., interpretation of criminal statutes, use of force, search and seizure, arrest, detention, bail, serving civil process, etc.); serves as accreditation manager; processes grievances; conducts disciplinary hearings; conducts planning and research; assesses purchasing needs and assist in securing same; oversees the operating and expense budget, and assists in the preparation of budgets; updates standard operating procedures; serves as media relations coordinator and prepares news releases; ensures that communication within the Office is maintained throughout all levels and ensure that information and reports flow up and down the chain of command, so that the Sheriff is kept informed of all developments and activities; and advises the Sheriff on matters ranging from staff, hiring, policy, budgets, discipline, decision making, training, public and inter-departmental relations.

The operations undersheriff is directly responsible for the Sheriff's uniformed, sworn personnel. This includes the development and introduction of new systems, reports, policies and procedures, as well as training. As operations undersheriff, Mr. Russo is responsible for the Justice Center security, including courtrooms; monitoring the daily patrol and courtroom operations; managing the chief sheriff's officer, sergeants, corporals, sheriffs officers and security guards; ensuring adequate manpower coverage; providing for prisoner control and transportation; supervising the chief warrant officer and investigators; preparing all reports required by Hunterdon County Prosecutors Office and the New Jersey Attorney General Guidelines; ensuring that communication within the Office is maintained throughout all levels and that information and reports flow up and down the chain of command; preparing or assisting in the preparation of reports; monitoring firearms qualifications and training; overseeing Emergency Management Response and deployment of personnel during emergencies; assisting in the recognition of security needs and development of effective strategies to meet same; coordinating,

conducting or implementing other training required by law, such as CPR, use of force, pursuit driving, self-defense, etc.; maintaining supplies, uniforms and equipment; maintaining records on Office vehicles and ensuring maintenance of same; and assisting in the review of inventory.

The civil undersheriff oversees the civil process activities of the Office and the activities of the civilian personnel and their obligations. As civil undersheriff, Mr. Muller manages the Civil Process Section and the personnel assigned to it; collects all civil process fees and forwards same to the County treasurer in a timely manner; conducts Sheriff's sales, prepares documentation for same, and supervises assigned personnel; supervises the clerical personnel; identifies purchasing needs and assists in securing same; assists in the preparation of budgets; assists in the writing and preparation of grant applications; assists in the implementation, administration and maintenance of grants; coordinates all aspects of Project Lifesaver, including response to actual incidents, maintaining certification as a Project Lifesaver instructor, providing training of personnel, organizing and affecting inter-agency field training operations, and interact with outside entities within the county and statewide; approves and administers the coordination of personnel for special events and community service programs; meets on a regular basis with representatives of community service organizations to ascertain how the Sheriff's Office can assist them, such as Hunterdon County Drug Awareness and Hunterdon County Prevention Resources; coordinates activities, programs, services, etc., with said organizations once avenues of assistance have been identified; is a member of the Polytech Law Enforcement Program Advisory Committee and the Hunterdon County Inter-Agency Coordinating Council (CIACC); represents the Sheriff's Office at the Hunterdon County Youth Services Commission and Hunterdon County Office of Emergency Management (OEM) meetings; ascertains where county services can be coordinated with the Sheriff's Office and develops and implements strategies to accomplish same; prepares press releases on behalf of the Sheriff that involve community service or public relations efforts and activities; and coordinates Historic Courthouse tours.

The chief sheriff's officer is directly responsible for the day-to-day operations of the Sheriff's officers and the security guards. As chief sheriff's officer, Keith Schemick maintains security for the Justice Center, its courtrooms, and the parking areas. He oversees all prisoner transportation, including extradition, medical, juvenile and adult.

Chief Schemick must also keep and maintain all operational files and is the liaison to Trial Court Administration, County Corrections, the judges, and Probation, Criminal, Civil and Family Case Management.

The chief warrant officer is directly responsible for the Sheriff's Investigation Unit (SUI - Warrant Section). As chief warrant officer, Mr. Davis ensures that all warrants are updated daily and that County Communications is provided with this information. He also oversees this unit and controls the personnel who execute these warrants. He keeps and maintains files on the warrants, arrests and their dispositions. Chief Davis oversees all criminal, general police and motor vehicle investigations, keeps and maintains files on

same, and is the liaison to the County Prosecutor, as well as other federal, state and local police agencies. Another area of responsibility is service of civil process and training as each officer receives over forty hours of training each year as mandated by the Attorney General's Office.

Along with the assorted tasks and duties, the Sheriff's administrative staff share twenty-four hour a day, seven day a week "on-call" supervisory responsibilities for the Office. The organizational structure of the Sheriff's Office is designed to provide maximum efficiency and effectiveness in the performance of its diversified functions.

THE BUDGET

In 2007, the Board of Chosen Freeholders provided \$1,609,499 to the Sheriff's Office for salaries and wages. In January 2008, the Board established the temporary salary and wage budget at approximately 25% of 2007's final spending amount, which was \$1,572,121. The Board's appropriation of \$395,000 in the temporary budget was determined to be inadequate by the Sheriff. The Sheriff brought suit against the freeholders and sought two claims for relief – the placement of three of her appointees (Messrs. Maloney, Muller and Russo) onto the County payroll, and the setting of the 2008 temporary salary and wage budget at 25% of 2007's appropriation, which equaled \$402,375.

Despite reports to the contrary, the Sheriff only instituted one action against the freeholder board. At first, Assignment Judge Yolanda Ciccone of the Hunterdon/Somerset /Warren Vicinage dismissed the Sheriff's action. However, after a motion for reconsideration, the Court ruled in favor of the Sheriff and Judge Ciccone ordered on February 29, 2008, the placement of the Sheriff's appointees onto the County payroll at salaries to be set by the Sheriff. Judge Ciccone also set the 2008 temporary salary and wage budget at 26.25% of 2007's appropriation, which equaled \$422,493. After the passage of the 2008 permanent budget, a motion to enforce litigant's rights was denied by the Court. Although the County encumbered legal expenses in defending the suit brought by the Sheriff, there were no costs to the County arising from the legal representation of the Sheriff by outside counsel, or any other costs to the County associated with the action.

In establishing the 2008 permanent county budget in March, the freeholders cut the Sheriff's Office's salary and wage budget to \$1,473,460, a reduction of \$111,039. The freeholders provided an additional \$25,000 for overtime. Therefore, the total appropriation for all salaries and wages was \$1,498,460. To place that amount into perspective, the Sheriff's Office's total salary and wage budgets in 2003 and 2004 were \$1,529,544 and \$1,597,493, respectively. Thus, the Sheriff's Office's budget in 2008 was \$31,000 and \$99,000 less than four and five years before. Additionally, the 2008 contractual raises for sheriff's officers and clerical staff amounted to over \$73,000 from 2007.

In August and September, the freeholders by agreement augmented the Sheriff's Office's salary and wage budget to provide for security guard hours prior to the reduction to 192 scheduled hours per week, the earned salary of Sheriff's Officer Sean Gutsick prior to his departure, the contractual raises that were due July 1 to sheriff's officers and clerical staff, and additional funds to keep the Hunterdon County Justice Center open during evening hours. Moreover, the Board also agreed to transfer any excess funds from the Sheriff's Office's 2008 operating and expense budget (O&E) to cover any overage in the 2008 salary and wage budget.

In total, the additional funding for salaries and wages provided by the freeholders amounted to \$51,174.45. When added to the initial appropriation of \$1,473,460, the total appropriation for salaries and wages in 2008 equaled \$1,524,634.40. The actual amount spent by the Sheriff's Office for salaries and wages in 2008 was \$1,531,330.11. Thus, for regular salary and wages, the Sheriff's Office had a deficit of \$6,695.71. The overtime budget was overspent by \$1,397.00. Thus, there was a total deficit of \$8092.71 from the regular salary and wages budget and the Board was only required to transfer \$8,092.71 from the O&E budget to the salary and wages budget.

As of December 26, 2008, the Sheriff's Office had a surplus of \$21,413.49 in the O&E budget, as it spent only \$37,536.51 of the \$58,950 appropriated. Therefore, at year's end, the Sheriff's Office spent \$14,394 less on salaries and wages in 2008 than in 2007, and in the end, the Office returned a surplus of \$13,320.78 from its budgets to the County coffers.

In January 2008, the Sheriff submitted a capital budget request of \$53,600 for needed security upgrades to the Justice Center encompassing additional and replacement cameras, and security upgrades to the main entrance. The Sheriff also requested one replacement vehicle for another automobile which exceeded county mileage and age policies. These requests were denied without comment or a hearing by the freeholder director.

COURTHOUSE SECURITY

In addition to utilizing a comprehensive approach, effective court security requires unity of command in the execution of the security plan. New Jersey statute, N.J.S.A. 2B:6-1d assigns operational responsibility for providing court security for the Superior Courts to the Sheriff. Unity of command holds that one individual, the Sheriff, should exercise supervision over all security functions and the personnel that perform them.

Fortunately and thankfully, there were no courthouse security breaches during 2008, despite the departure of four sheriff's officers during the year and what turned out to be an aging x-ray machine. However, the professionalism, hard work and dedication of the sheriff's officers and security guards ensured that the security of the building remained

whole and inviolate. More importantly, it is the employees of the judiciary, the prosecutors office, the surrogate's office, and county, as well as judges, who benefit from the commitment and excellence of the fine men and women who comprise the Sheriff's Office.

At the recommendation of Assignment Judge Ciccone, the United States Marshal's Service was contacted in February 2008. Deputy U.S. Marshal Joseph C. Velardi, who serves as the District of New Jersey's Threat Coordinator, conducted an extensive review of the physical plant that same month. On March 14, 2008, Deputy Marshal Velardi forwarded his completed security survey and recommendations.

In his report, Deputy Marshal Velardi agreed with many of the security upgrades to the main entrance and to the cameras that the Sheriff had sought in her January 2008 capital budget request. Mr. Velardi recommended that a third individual, either a sheriff's officer or a security guard, should be posted at the main entrance. The Deputy Marshal also confirmed the need for additional cameras in the hallways outside the courtrooms on the second and third floors, as well as upgraded cameras. The Sheriff had also requested these items in January's capital budget submission.

Deputy Marshal Velardi recommended that upgraded pan/tilt/zoom cameras be utilized in the courtrooms, in the public areas, and added for all exterior views of the building and in the Sheriff's Office's Operations Center. Also, new DVRs and monitors are required to handle the additional, as well as upgraded cameras. Several of these upgrades were included in the Sheriff's 2008 capital budget request, while the remainder were included for 2009. Mr. Velardi also agreed with the Sheriff's 2008 capital request for upgrades to radio communications within the Justice Center.

In June 2008, members of the Sheriff's Association of New Jersey's Court Security Team visited the Justice Center to conduct a security evaluation. The members were Undersheriff Vincent N. DeTrollo from the Union County Sheriff's Office and Sergeant Bruce Dunn of the Morris County Sheriff's Office. Undersheriff DeTrollo possesses over twenty-eight years of law enforcement experience, and rose up through the ranks from sheriff's officer to sergeant to captain to eventually undersheriff. Several of his areas of responsibility are courthouse security, judicial security, firearms training, and staff development. Undersheriff DeTrollo conducts courthouse security surveys throughout New Jersey and has authored model security plans that have served as resources and references by other law enforcement agencies.

A fourteen-year veteran of law enforcement, Sergeant Dunn served two years in corrections before transferring to the Morris County Sheriff's Office. He has eight years experience in crime scene investigation and is presently assigned to facility security. In addition to being a front-line supervisory officer overseeing courthouse security, Sgt. Dunn holds Certified Public Manager Certifications, Level I, II and III.

Undersheriff DeTrolgio and Sgt. Dunn submitted a completed report on July 14, 2008, after both men had conducted an extensive survey. While agreeing with many of the security upgrades and areas of concern detailed in the U.S. Marshal's report, the conclusions and recommendations of Messrs. DeTrolgio and Dunn were arrived at independently, as neither man was provided a copy of the U.S. Marshal's survey and recommendations until after the completion of a draft of their own report.

In addition to the already mentioned security upgrades outlined in the U.S. Marshal's report, Undersheriff DeTrolgio and Sgt. Dunn recommended that the main entrance be manned by two sheriff's officers assisted by a third individual, which could be a security guard. They indicated that both the magnetometer and the x-ray machine should be replaced.

Undersheriff DeTrolgio and Sgt. Dunn concluded that there are an inadequate number of sheriff's officers employed by the Hunterdon County Sheriff's Office. With only one officer routinely assigned to each courtroom, they noted that "[s]taffing of Sheriff's officers in the courts is at minimum levels and inadequate to quickly address outbursts or violent incidents," and indicated that "[t]he paucity of staff does not act as a deterrent, but only as a stopgap measure until help arrives." Inadequate staffing, they stated, does not permit for a proper relief factor to be built into the table of organization to account for on-the-job injuries, sick time or vacations, and most especially training. Training time, they noted, "is kept to a minimum and is reserved for Saturdays at overtime costs."

In conclusion, the evaluators wrote "[t]here simply are an insufficient number of officers present in the Justice Center to respond to an incident without compromising security as the responding officers leave their assigned posts." Undersheriff DeTrolgio and Sgt. Dunn recommended that, as is the case in almost every other courthouse throughout New Jersey, "[t]here should be a minimum staff of two Sheriff's officers in criminal, family and domestic courts, even when prisoners are not present."

In September, a female detective with the Hunterdon County Prosecutors Office placed her purse through the x-ray machine upon entering the Justice Center. Although it was known that she had a firearm in her purse, it was not detected on the x-ray machine monitor. This incident was swiftly brought to the Sheriff's attention and steps were immediately taken. After the incident, bags going through the x-ray machine were hand checked by the Sheriff's Office personnel posted at the main entrance. The freeholders were put on notice as to the incident and the steps taken to that point. At the freeholders' suggestion, the vendor with whom the County had contracted for maintenance service on the machine was contacted.

The vendor dispatched a representative on October 7. Despite being contacted on almost a daily basis, the vendor took nearly three weeks to respond. The x-ray machine in use at the time was manufactured in July, 1996, and was over twelve years old. Although the technology was state of the art in 1996, it was terribly out of date. If the only problem, however, was that the x-ray machine was twelve years old, but it was fully and optimally functioning, there would be no issue but, unfortunately, that turned out not to be the case.

There were four main components to the x-ray machine - the diodes, the computer, the computer board, and the generator tube. With regard to the diodes, the technician determined that some of the diodes were not functioning properly and concluded that this lack of functioning led to a “degraded” image. Because the antiquated x-ray machine could not be upgraded and if the machine was not going to be replaced, the Sheriff’s Office could only hope for one best outcome - maintaining the “degraded” image that the machine provided.

In addition to the inability to upgrade the x-ray machine, future repairs and acquisition of necessary parts would have been problematic. For example, the diodes utilized in that machine had not been manufactured for over four years. Thus, in the event of further degradation of the image, replacement diodes would have to be obtained by the vendor scouring the market to find a supplier.

Additionally, although the technician indicated that the computer was functioning, there was no way for him to establish its health. He indicated that it could go at any time and noted that the computer had already long outlasted its expected life span. Similarly, the computer board had also outlasted its expected life span, and there was no test the technician could run to establish its vitality. If it had failed, the machine would be inoperable and there was no supplier to which the vendor could turn, because the computer board had not been manufactured in some time and the technology was antiquated. Finally, with regard to the generator tube, it had a life expectancy of four to five years. The old x-ray machine’s generator tube was three years old and was installed in 2005 when the x-ray machine’s original generator tube failed. Hunterdon County was fortunate that the original generator lasted for approximately nine years. However, if it failed again, the cost of replacement generator tube would have been \$10,000.

Apart from and in addition to the potentiality of catastrophic failures of key components of the old x-ray machine, there was a serious concern on the part of the Sheriff over its resolution ability. As the technician explained, there is a difference between the machine’s resolution and its imaging. Resolution is the machine’s ability to starkly differentiate between and clearly define the items passing through. Imaging refers to the monitor and what is projected onto same. The degradation of the machine’s diodes hampered the image that appeared on the monitor. There were muted areas. The machine’s resolution, however, could not be enhanced. In that aspect, the machine was operating as well as it ever had, and, therein, lay the problem.

Today, many firearms are made of composite materials and are not fully metallic. Compare today’s semi-automatic weapons with a revolver. The metal cylinder and barrel of a revolver would be easily distinguishable from other items in a package or bag. Unfortunately, the resolution ability of the old x-ray machine was poor by current standards. Current technology permits for significantly better resolution and clarity, and has enhanced security features that permit the screener to view negative images, for example. The technician concluded that the machine’s failure to identify the detective’s weapon stemmed from a combination of the machine’s limited resolution ability and the image degradation caused by the diodes.

After all of the factors were considered, it was decided to replace the antiquated x-ray machine. Quotes were obtained through the County Purchasing Department. Various new x-ray machines were evaluated through several vendors. On-site visits were made by Sheriff's Office administrative personnel to observe and consider possible replacements. After all of the various issues were considered and balanced, and once the freeholders approved the purchase of a new x-ray machine, the bid of \$24,258 from Smith's Detection, Inc., for a new x-ray machine, a HI-SCAN Model 6040ds, was accepted. Smith's Detection's quote included not only the machine, but also a maintenance agreement, shipping, tables and staff training. The freeholders authorized payment for the new x-ray machine from a previously-approved 2006 capital budget resolution which set aside funds for a replacement machine.

The new machine is programmed to isolate all suspicious items based on their shape and/or density. The machine "boxes" suspicious items and flashes on them to alert the operator. Additionally, the HI-SCAN x-ray machine assigns different colors to items based on their composition. It also retains the last ten to twelve images for immediate review and then stores images for later examination, if necessary. If desired or required, the operator can flip the image into a negative or can zoom in to better view an item.

Smith Detection's x-ray machines are Transportation Security Administration (TSA) approved and are utilized nationally by the federal government. Locally, the Northhampton County Sheriff's Office in Easton, Pennsylvania, uses three of Smith Detection's machines in its courthouse. During a site visit, Northhampton Sheriff's Office indicated that it was very pleased with the machines and had never experienced a problem. On December 22, the new x-ray machine was delivered to and installed in the Justice Center. On December 23, staff training was conducted.

In 2008, the Sheriff's Office continued to utilize armed security guards for weapons screening and security checks at the main entrance of the Justice Center. On numerous occasions during 2008, the Sheriff brought the issue of the security guards being armed to County Counsel Gaetano DeSapio's attention and discussed possible resolutions with him. Promised meetings with other officials to discuss and resolve the issue never came to fruition, despite repeated requests by the Sheriff. Additionally, by letter dated September 11, the Sheriff brought the issue to County Administrator Cynthia Yard's and the freeholder's attention. Notwithstanding declarations by county administration and some freeholders that the security guards employed by the Sheriff's Office are not armed, they are and have been for more than a decade. All but two security guards were license to carry firearms during 2008. They are licensed to legally carry firearms as Retired Police Officers on their RPOs.

Again despite the discussions and the voicing of her concerns, the Sheriff has not been able to resolve the issues involved in the arming of security guards. Fortunately, there have been no incidents. The Sheriff expressed concerns about this situation nearly a

decade ago when she was a sheriff's officer with the Hunterdon County Sheriff's Office. The raising of this issue by the Sheriff or the Sheriff's Office is not meant in any way to disparage the professionalism, competence or dedication of the security guards. It is merely a concern over indemnification.

At the present time, the Sheriff's Office cannot carry out its legal function of court security without armed personnel at the main entrance. This is a fact. It is also a requirement of the Model Court Security Plan established by the New Jersey Supreme Court and the Administrative Office of the Courts (AOC). The public's only access to the Justice Center is through the main entrance. Without armed personnel at the point of entry, the security of the entire Justice Center is irreparably compromised. Because of the budget constraints and the composition of personnel in the Sheriff's Office, the Sheriff has no choice but to rely upon armed security guards to perform this function.

The pertinent issues are liability and indemnification. Without being armed, the security guards have limited value to the Sheriff's Office. Other than manning the control room in the basement, there would be no function that security guards could perform. They cannot make arrests, conduct evictions, escort or transport prisoners, act as security in courtrooms, serve civil process, etc. Disarmed, they would need to be replaced by sheriff's officers. Although the Sheriff's Office has continued to utilize security guards, the Sheriff has long opposed their use. As required by the AOC's Model Court Security Plan, trained, armed sheriff's officers should be performing the duties of the security guards. If one were to enter any other county courthouse New Jersey, one would find the security posts at the public entrances manned by uniformed sheriff's officers.

The Sheriff informed county counsel, county administration and the freeholders that there are other issues beyond just liability and indemnification, although they remain the most pressing. Security *guards* (Job Code LG-06124) are a classified position as defined by the New Jersey Department of Personnel (NJDP). Two NJDP job codes cover security *officers* (LG-03164 and 13/A13-32261). LG-03164 pertains to security *officers* in local governments, as evidenced by the LG in the job code. The other code (13/A13-32261) covers only those security *officers* employed with state agencies. Security *officers* under LG-03164 cannot be hired by Hunterdon County, as employment of that class of security *officers* is limited to first-class cities under the provisions of N.J.S.A. 40A:14-146.1. Obviously, Hunterdon County cannot hire security *officers* under 13/A13-32261, because it is a county and not a state agency.

Why the distinction between security *guard* and security *officer*? Because by job specification, only security officers are permitted by law to be armed. Regardless of whether a security officer is hired by the state or a first-class city, a security officer has the law enforcement authority of a police officer and, therefore, must complete the academy training of a police officer as mandated by state law. Security guards, on the other hand, do not complete police academy training and do not carry firearms as part of their job duties.

Thus, the question of how Hunterdon County permits security guards, as part of their job duties, to carry firearms remains an open one. If the answer is that the County should not, then the Sheriff's Office is back to square one. What should the County do? The Sheriff's Office requires armed personnel at the main entrance. Because of the limited number of sheriff's officers on staff and the fact that there would not be enough sheriff's officers to cover all posts, the Sheriff's Office needs the armed security guards to man the main entrance.

Although the security guards are part-time employees, their total weekly hours of 280 through 2007 equaled seven full-time sheriff's officers. The position of security guard was created by former Sheriff Doyle. Apparently, he believed that the position offered flexibility and cost savings, because, at first, security guards did not receive any benefits at all. Now since they unionized and were classified under the Civil Service, the security guards receive some, but not all of the benefits of full-time employees. Additionally, one should be mindful that Sheriff Doyle's original purpose in creating the position of part-time security guards was to provide a temporary fix to address manpower shortages.

This originally-intended, temporary fix morphed into a permanent fixture. Regardless of the original intent, Sheriff Doyle's decision to employ security guards rather than sheriff's officers has led the County and the Sheriff's Office to the present quandary - the Sheriff's Office cannot function without the security guards because of the costs, but the fact that they are armed creates liability issues for the County.

What is to be done? For the present, the Sheriff asserts that the freeholders must acknowledge the fact that the security guards are carrying firearms and indemnify them. Furthermore, the Sheriff believes that all security guards should be carrying the same firearms as the sheriff's officers carry rather than their own personal firearms. For their own safety and the safety of the public and to achieve uniformity, the Sheriff intends to provide to security guards with the same weapon and ammunition that sheriff's officers carry. A purchase order for six new weapons was submitted in December and is awaiting approval as of the year's end.

The reason that all law enforcement officers within the same organization carry the same weapon and ammunition is not only for uniformity, ease of purchasing and reduced costs, but because in a firefight, ammunition can be shared and each officer is trained and qualified on the same weapon. By being trained on and carrying the same weapon as the sheriff's officers and other security guards, the benefits of such uniformity will be realized. Thus, when a security guard reports for duty, he will be provided a weapon to carry while on duty and will return the weapon upon the completion of his tour.

As previously stated, the Sheriff's Office cannot, at the present time, perform its mission and legal duties without armed security guards. On the other hand, the Sheriff recognizes the liability issues. Therefore, the Sheriff will again request in 2009 that the freeholders take action and to acknowledge the present reality of armed security guards and provide liability coverage to those security guards, as well as approve the purchase of the requested weapons.

Finally, with regard to courthouse security, although it was discussed with judiciary administration within the vicinage and various county departments and offices during the year, the Justice Center's hours remained unchanged for all of 2008. However, because of budget restrictions and new courthouse security directives from the Supreme Court and the Administrative Office of the Courts (AOC), some minor alterations to the Justice Center's hours may take affect in 2009.

MOTOR VEHICLE SUMMONSES

The goal of traffic enforcement is to reduce traffic collisions, fatalities and injuries, as well as to facilitate the safe and expeditious movement of vehicular and pedestrian traffic through the public's compliance with traffic regulations. The constitutional rights and privileges of all people regardless of age, race, creed, ethnicity or sex will continue to be faithfully observed and respected by all sheriff's officers in the enforcement of traffic laws, ordinances and regulations.

As part of their required training, sheriff's officers are annually instructed in the proper methods of traffic enforcement in accordance with established procedures. Sheriff's officers are not permitted to become involved in traffic enforcement when transporting prisoners, unless there is an imminent danger to citizens or officers. However, at other times, sheriff's officers are required as law enforcement officers to enforce the traffic laws of the State of New Jersey. As with any law enforcement officer, sheriff's officers are permitted to exercise professional discretion.

During the past year, personnel of the Sheriff's Office issued eighty-nine motor vehicle summonses and forty-nine motor vehicle-related warnings. Additionally, on multiple occasions, sheriff's officers provided assistance to other police agencies and aid to motorists. These contacts, with the public and outside agencies, help promote a positive image for the Hunterdon County Sheriff's Office. Moreover, these occasional but necessary motor vehicle enforcements enhance the safety of the residents of Hunterdon County.

PRISONER TRANSPORTS AND ESCORTS

The task of prisoner transports and escorts are critical factors in considering court security. It is be far one of the most dangerous assignments given to sheriff's officers, according to a National Sheriff's Association (NSA) study. According to the NSA, several deaths and many injuries occur each year to escorting officers, bystanders and prisoners. The handling of prisoners must be done in accordance with departmental policies and procedures, New Jersey law, and Attorney General Guidelines. These requirements cover the transporting of all adult and juvenile offenders.

Sheriff's officers completed 281 prisoner transports in 2008. A transport often entails more than one inmate. The 281 transports covered 27,095 miles, with the average transport being 96.4 miles. With two sheriff's officers involved in each transport, transports consumed 2,100 hours of work time. The average transport lasted three hours and forty-five minutes. Because they are an everyday occurrence, prisoner escorts are not tracked and tabulated. Thus, no annual statistics are available.

At the conclusion of 2008, Warren County closed its juvenile facility Warren Acres. Hunterdon County had a long-standing contractual relationship with Warren County to house its juvenile offenders at Warren Acres. In December 2008, the Board of Chosen Freeholders entered into a contract with Morris County for the housing of the County's juvenile offenders. The Morris County facility, however, is twenty-seven miles further round trip than Warren Acres. Because of the added distance and the traffic congestion on Routes 202 and 287, it is estimated that this new contract will add approximately one hour and fifteen minutes per transport in 2009.

WARRANTS AND ARRESTS

The Sheriff's Investigations Unit (SIU) is responsible for serving and tracking all warrants received from the Hunterdon County Superior Courts. In 2008, 375 warrants were received, 329 warrants were closed, and 208 individuals were arrested. At the conclusion of the year, the SIU had 230 active warrants, with most of these subjects residing out of state.

As previously mentioned, the Hunterdon County Sheriff's Office takes part in the State of New Jersey's "IV-D" program. The "IV-D" program is a joint effort involving numerous county law enforcement and state agencies. This program is responsible for rounding up deadbeat parents for non-support. A total of 126 warrants were served, 123 persons by arrest for non-support, resulting in the collection of \$310,177.95 in back child-support payments. Through the Sheriff's Office's efforts the County of Hunterdon received \$110,094.06 in grant money from the State for its part in these operations.

With regard to the collection of child support, the Sheriff's Office reached its best "cost-benefit ratio" ever. With a cost benefit ratio of \$14.28 to \$1 of cost, the Sheriff Office easily bested the previous high of \$8.46:\$1, set two years ago. Moreover, the average collection per warrant served of \$2,461.73 surpassed the previous best of \$1,963.61, which was also established two years ago. Finally, the total collected, \$310,177.95, far exceeded the previous high of \$217,960.85.

In conjunction with its "IV-D" responsibilities, the Sheriff's Office participated in three-day, statewide warrant sweeps in June and December, which are coordinated through the New Jersey Office of Child Support Services and the Sheriff's Association of New Jersey. The warrant sweeps consist of sheriff's officers conducting widespread, coordinated, pre-dawn and early morning raids.

TRAINING

The Chief Warrant Officer serves as the Office's training officer. The Hunterdon County Sheriff's Office is committed to training all officers so that they can be more efficient and effective, and conduct their duties in a professional manner.

Training is broken down into four major areas – basic recruit training, state-mandated training, in-service training and academy in-service training. At the conclusion of 2008, there were no recruits in an academy. However, during 2008, three sheriff's officers graduated from Mercer County Police Academy in February, and one sheriff's officer graduated from the Trenton Police Academy in June.

There are four state-mandated, annual courses that are required of all law enforcement officers. They include firearms, use of force, motor vehicle pursuit and domestic violence. These courses are mandated by the New Jersey Attorney General's Office. However, officers are also required to complete the Mandatory Agency Training Series (M.A.T.S.). In 2008, all sheriff's officers completed the required training, either in-house or through the Somerset County Police Academy.

In-service trainings are training seminars that are taught within the Sheriff's Office so that officers are better prepared to perform their duties. Although routinely coordinated and conducted by the training officer, the Sheriff in 2008 received her re-certification as a police academy instructor from the Police Training Commission and can assist when needed. Finally, academy in-service training consists of officers being sent to various police academies to be taught new and specific skills that will be used to enhance their job knowledge in various areas. Some examples of these trainings are: DNA Collection and Swab Training; blood-borne pathogens; arrest, search and seizure; report writing; tactical handgun; methods of instruction; O.C. (pepper spray) instructor school, etc.

The Sheriff's Office utilizes the County's firearms range to qualify officers and security guards twice a year in accordance with the Attorney General's Guidelines. The Office also certified and qualified numerous retired law enforcement officers, as well as police and law enforcement officers from other departments.

Finally, the following are some of the additional trainings and seminars that were attended by the Sheriff, sheriff's officers and members of the administration in 2008:

Street Survival Seminar – Caliper Press
Street Survival for Women in Law Enforcement – Caliper Press
Evidence Technician – Mercer County Police Academy
Basic Investigation – Federal Bureau of Investigation
Investigator Safety & Security – Div. of Criminal Justice, Office of the Attorney General
Color of Law Investigations Seminar – Federal Bureau of Investigation
Grant Writing for Law Enforcement – Trenton Fire Department
Gang Awareness Seminar – Immigration & Customs Enforcement (I.C.E.)
Immigration Enforcement and Identity Documents – I.C.E.
First Responders Forum – U.S. Representative Rush Holt

Police Ethics for Supervisors – Federal Bureau of Investigation
SafeKids' Child Passenger Safety Certification Course – SafeKids, Inc.
Defensive Driving – Hunterdon County
Central Region Workshop – New Jersey State Office of Emergency Management
Parents of Autistic Children – Middlesex County Police Academy

NARCOTICS TASK FORCE

Although the Sheriff is concerned about the illegal drug problems in the County, fully supports the efforts of the Hunterdon County Prosecutors Office's task force, and desired to participate, the Sheriff's Office was not able to participate in this assignment due to a manpower shortage.

THE D.A.R.E. PROGRAM

Although the Sheriff's Office continues to be very supportive of the D.A.R.E. Program, it was not able to participate due to a manpower shortage. Therefore, local police departments and the New Jersey State Police continue to provide this training for local schools when possible and where available. However, if funding is made available in 2009, the Sheriff intends to re-start the D.A.R.E. Program for the Office.

K-9 UNIT

The Hunterdon County Sheriff's Office at one time boasted a K-9 unit; however, such a unit has not existed in more than a decade. It was disbanded early in Sheriff William Doyle's administration. It was the Sheriff's desire to re-establish the K-9 unit. Unfortunately, no funding was available in 2008, and it is doubtful that sufficient funding will be available in 2009.

OPERATIONS SECTION'S 2009 GOALS AND OBJECTIVES

The security of the Hunterdon County Justice Center continues to be the core function of the Sheriff's Office. The retention of uniformed personnel continues to be the number one objective. Sheriff's officers are provided their daily assignments at morning roll call and then head off in different directions which makes individual supervision difficult. In late November 2008, the Sheriff promoted two outstanding, senior sheriff's officers to the rank of corporal with no additional cost to the County as the rank of corporal is a non-Civil Service title and carries no salary increase. Although honorary, those officers

holding the rank of corporal have been provided some supervisory and disciplinary authority. In addition to rank, Corporals Sandra Ford has been designated as a Field Training Officer and can provide training and guidance to new sheriff's officers. Once Corporal Yasunas completes the required training, he too will become a Field Training Officer.

The appointment of Sergeant Keith Schemick, a nineteen year-plus veteran, to chief sheriff's officer was done to streamline the chain of command. From sheriff to operations undersheriff to chief sheriff's officer to sergeant to corporal to sheriff's officer, the chain of command has been clearly defined and each rank's responsibilities have been plainly outlined and prescribed.

ADMINISTRATIVE SECTION

The past year was event filled and busy for the Administrative Section of the Sheriff's Office. In addition to its primary responsibilities of serving civil process and warrants, the section coordinated numerous special projects and completed various studies and reviews.

In 2008, the Civil Process Section collected \$324,552.83 in fees for the County. This included \$26,747.22 for serving 770 summonses and complaints, \$28,024.60 for processing 369 Writs of Execution, and \$269,781.01 for holding 69 Sheriff's Sales. In comparison, the Sheriff's Office in 2007 collected \$268,577.56. Thus, in 2008, the Sheriff's Office collected 20.85% more in fees.

In 2008, the Sheriff's Office received 301 Writs of Execution and 657 Summonses and Complaints. On the other hand, the Sheriff's Office served 369 Writs of Execution and 770 Summonses and Complaints. The reason that the number of writs, summonses and complaints served in 2008 exceeded the number received in 2008 results from the fact that the Sheriff's Office's served instruments left over from 2007.

During the past year, 106 Sheriff's sales were received, sixty-nine sales were held, and thirty-four were cancelled by the plaintiffs. Additionally, seven sales went into bankruptcy. At year's end, there were forty active sales.

As previously mentioned, the Sheriff Office has continued participation in New Jersey's IV-D program through the State Department of Human Services, Office of Child Support Services. In 2008, the Hunterdon County Sheriff's Office collected a total of \$110,094.06 through the grant. All IV-D funds awarded to the County through the efforts of the Sheriff's Office are turned in to the County Finance Department and help offset costs to the citizenry of Hunterdon County.

In total, the Sheriff's Office obtained \$124,375.56 in grants. These include \$110,094.06 from participation in the State IV-D program, \$10,800 from the State of New Jersey's Office of the Attorney General for the new data card machine, and \$3,481.50 from the State of New Jersey Body Armor Replacement Fund.

PERSONNEL

At the beginning of 2008, three administrative personnel were hired to replace three administrators who departed or who were not retained. John Maloney, George Muller and Michael Russo replaced Undersheriff Michael Bunting, who resigned in November 2007, Undersheriff Barry Wilson and Chief Warrant Officer Mark Kobner, who were not retained by the present administration. Two investigators, Gregory Ezekian and John Falat, were hired to replace Investigator Mark Bunting, who was not retained, and Investigator Jason Marrero, who resigned in December 2007.

Four sheriff's officers departed the Sheriff's Office during 2008. Each left to take significantly higher paying positions with municipal police departments. One sheriff's investigator resigned and was later charged with making a false statement. He afterward pled guilty to a disorderly persons, municipal offense. A second sheriff's investigator was charged with making a false statement in July. In mid-December, he resigned to accept another position. By the end of the year, there had been no indictment or resolution to his charges. A retired lieutenant from the Scotch Plains Police Department was hired with the new year (2009) to replace one investigator. At the start of 2009, the second investigator had not yet been replaced.

The Sheriff's Office continues to be faced with a high turnover rate of sheriff's officers. This has a detrimental effect on the operation of the Office. In response to the turnover and staffing shortage resulting from the loss of four sheriff's officers, the Sheriff contacted the New Jersey State Department of Personnel (NJDOP) and sought a special relaxation of the rules. In 2008, the Passaic County Sheriff's Office lost its contract with the federal government to house individuals facing deportation. The loss of the contract forced Passaic County to layoff well over a hundred sheriff's officers and investigators.

Hiring a new, inexperienced sheriff's officer requires that the new hire complete the police academy, which consumes five months or more. Between the costs of salary, lost productivity, academy expenses, and related costs such as transportation, etc., it is estimated that each experienced hire saved the County approximately \$50,000. Moreover, even after academy graduation, a new officer must be brought along slowly as he/she learns the duties, responsibilities and nuances of the position. In hiring trained officers, the Sheriff, as mentioned, sought permission from the NJDOP to transfer experienced sheriff's investigators from Passaic County to Hunterdon.

The Sheriff obtained the list of all of Passaic's laid-off officers and investigators. A blanket introductory letter was sent to each of the individuals on the list to gauge their interest in employment in Hunterdon County. Numerous responses were received. By the time NJDOP Merit Board permission was obtained, all of the sheriff's officers who'd been laid off had already been rehired by Passaic or had transferred to other departments. Applicants were interviewed. Background checks conducted. The possible candidates were winnowed down. Finally, four suitable candidates were identified and submitted as potential transferees. Obtaining the blessing of the NJDOP's Merit Board was not easy or swift, but permission was finally obtained. Eventually, two Passaic sheriff's investigators were transferred through the NJDOP to Hunterdon. They were sworn in with the new year of 2009.

With the return of a sheriff's officer from family leave in January 2009, the Sheriff's Office will begin the new year with a complement of fifteen sheriff's officers and one investigator. For 2009, the full complement is sixteen officers and two investigators.

COURTHOUSE TOURS & PUBLIC INFORMATION

From Cub Scouts to Girl Scouts, from elementary to high school students, from church groups to civic organizations, from criminal justice majors from Mercer County Community College and senior citizens groups to tourists from all over the United States and abroad, the Hunterdon County Sheriff's Office conducted approximately thirty tours of the Historic Courthouse and Jail.

Third graders from Delaware Township, criminal justice students from Hunterdon Central High School, college students and senior citizens were provided information on the Lindbergh Kidnapping and the Trial of Bruno Richard Hauptman, as well as the opportunity to view the jail cell of one of history's most infamous kidnappers and sit on the bench of Superior Court judge.

Additionally, members of the Sheriff's Office participated in two question and answer discussions with criminal justice classes from Hunterdon Central High School. The topics for discussion ranged from the role of a sheriff, the duties and responsibilities of the sheriff's office, election law, the role of women in law enforcement and politics, and law enforcement and political topics in general.

In 2008, the Sheriff's Office became a member of Fight Crime: Invest in Kids, a nationwide organization of over 4,500 police chiefs, sheriffs, prosecutors and other law enforcement leaders which seeks to elevate awareness on the effectiveness of high-quality pre-school and early education programs, and calls upon state and federal elected officials to provide full funding for these programs and other endeavors such as Head Start. Fight Crime: Invest in Kids has published detailed, thorough and scholarly research on the impact of early education programs in reducing future crime and providing children with greater prospects in life. Through this affiliation with Fight

Crime: Invest in Kids, Undersheriff Maloney participated in media event logistics, media strategy discussions, and a press conference to announce the release of its report entitled “High Quality Early Childhood Education: The Key to Crime Prevention and School Success in New Jersey.” Hunterdon County was one of only four sheriff’s offices in New Jersey to participate in the event.

PROJECT LIFESAVER PROGRAM

Project Lifesaver was established in 1999 by the Chesapeake County Sheriff’s Office, which built on the work of a North Carolina mountain rescue program. It pioneered the use of specialized equipment and procedures to locate lost and wandering elderly citizens suffering from dementia or Alzheimer’s. The program eventually expanded to include adult citizens and children with Down Syndrome and Autism. Project Lifesaver has become the nationwide and international leader in addressing the needs of these at-risk citizens, as well as bringing comfort and peace of mind to their families and caregivers. To date, Project Lifesaver has had over 1,500 successful rescues and rescue times have been reduced from days and hours to an average of less than thirty minutes.

Participation in Project Lifesaver in New Jersey is limited to sheriff’s offices. All sheriff’s offices in New Jersey now participate. This full participation was spurred by a Mercer County incident wherein an elderly man suffering from Alzheimer’s wandered away from his home. A two-day search by numerous law enforcement personnel from multiple departments and jurisdictions, as well as the man’s family and concerned neighbors, failed to discover his whereabouts. Unfortunately, the story did not end well. The man was discovered dead in the woods less than two miles from his home. He had died from exposure. After this incident, the Mercer County Sheriff’s Office joined Project Lifesaver. Since joining, Mercer County has enjoyed many successful rescues. Thankfully, only one Project Lifesaver search was initiated in 2008 in Hunterdon County.

The year 2008 saw the expansion of Project Lifesaver in Hunterdon County. New clients were brought on. Services were increased, and new avenues of private funding were discovered. Undersheriff Muller took ownership of the program and made great strides. At his own expense, he traveled to Virginia to become trained and certified not only as a Project Lifesaver Electronic Search Specialist, but also as an instructor. An additional five sheriff’s officers and three administrators were trained in the use of Project Lifesaver equipment and were certified as responders. The Sheriff’s Office now has eight sheriff’s officers and four members of the administrative staff trained as Project Lifesaver search specialists.

In addition to learning how to utilize the electronic equipment, Project Lifesaver training involves teaching responders about Alzheimer’s, dementia and Autism, and how to handle and interact with citizens suffering from these and similar disabilities. The Project

Lifesaver specialist is taught how to approach the person, gain their trust and put them at ease for the journey home. The Sheriff's Office also participated in joint training exercises with the Somerset County Sheriff's Office.

During 2008, the Sheriff's Office collected over 700 donated cell phones. The proceeds of these phones have been placed in a dedicated account which enables the Sheriff's Office to provide this service at no cost to the families and caregivers of clients. Through this effort of obtaining alternative funding sources via donations, the \$300 one-time transmitter fee and the \$120 annual cost for monthly battery changes is now completely covered for clients.

CHILD ID PROGRAM

In keeping with past tradition, the Hunterdon County Sheriff's Office continued to provide a valuable service to parents. The Child ID program provided free identification cards to 851 children compared to the 375 total enumerated in the last annual report. In addition to displaying a digitized photograph of the child, the Child ID card also contains the child's name, address, date of birth, sex, hair color, eye color, and information on any scars or marks.

Along with the identification card, a new safety measure was provided to parents beginning in 2008. Parents are now provided with a DNA ID kit. In addition to the photo and personal information contained in the CHILD ID card, this kit provides parents with fingerprints and a DNA sample for their child. Parents are instructed to keep this valuable information in a secure location.

Advancing from the laminated paper identification card with an instamatic photo that was used in the past, the Sheriff's Office has, since mid-year, utilized a state-of-the-art card data system. This system has a built-in camera and digitally impresses the child's photograph and personal information directly onto the ID card. The new ID card is more durable than that provided in the past. After the creation and delivery of the CHILD ID card to the parents, all information obtained to create the CHILD ID card is deleted from the system to ensure privacy.

ATTORNEY ID PROGRAM

Utilizing the same data card system, the Sheriff's Office launched an Attorney Identification Card program in late 2008. Similar to the programs offered by sheriff's offices throughout the state, the intent of the program is to expedite attorney access to courthouses. The Attorney ID card costs \$25.00 and is renewable every five years.

Attorney identification card programs were developed statewide in conjunction with the New Jersey Office of the Attorney General, the New Jersey State Bar Association, and the Sheriff's Association of New Jersey. In an effort to save County taxpayers money, the data card system utilized with this program was obtained via a \$10,800 grant through the New Jersey Office of the Attorney General.

NATIONAL SHERIFF'S INSTITUTE

In September, the Sheriff attended and successfully completed the 95th Session of the National Sheriff's Institute (NSI) in Longmont, Colorado. The NSI is sponsored and supported by the National Sheriff's Association (NSA). The NSI was originally created by the NSA in the early 1970's in response to the expressed needs of new sheriffs to meet the rapidly changing demands of the office. Developed in association with the University of Southern California's School of Public Administration, the program was designed uniquely for first-term sheriffs to enhance and develop executive leadership skills.

The NSI consists of an intense, week-long curriculum. Some of the areas of instruction include evaluating leadership styles, and cultivate skills in bargaining, interpersonal communications and personnel management. The Institute also seeks to provide sheriffs with effective communication and media skills, develop their administrative oversight, and familiarize them with key legal issues that can impact an executive leader.

STATE ACCREDITATION

In the summer of 2008, the Sheriff's Association of New Jersey (SANJ) began a push for all New Jersey sheriff's offices to obtain state accreditation through the New Jersey State Association of Chiefs of Police (NJSACOP) and the Commission on the Accreditation of Law Enforcement Agencies (CALEA). To date, only three sheriff's offices in New Jersey (Mercer, Monmouth and Morris) have obtained such accreditation. The challenge laid down by the SANJ was immediately taken up by the Hunterdon County Sheriff's Office, and the Sheriff announced her intention to pursue accreditation.

In furtherance of that goal, the preliminary steps of designating an accreditation manager (Undersheriff Maloney), submitting the application for accreditation, completing a department profile, and filling out an agency survey were completed. In late October, Undersheriff Maloney attended a two-day training seminar for new accreditation managers held at Princeton University's Woodrow Wilson School of Public & International Affairs. The seminar was sponsored by the NJSACOP and the New Jersey Public Safety Accreditation Coalition.

Accreditation has long been recognized as a means of maintaining the highest standards of professionalism. It is the certification by an independent reviewing authority that a law enforcement agency has met specific requirements and prescribed standards. CALEA and NJSACOP have established 110 recognition standards for law enforcement agencies. Some examples of the topics that these standards cover are as follows:

- organization and administration
- search and seizure
- use of force
- command protocols
- revisions of standard operating procedures
- fiscal management
- recruitment
- disciplinary procedures
- training and career development
- promotions and performance evaluations
- criminal investigation
- traffic enforcement and patrol
- processing and detention
- inmate transportation
- internal affairs
- communications
- recordkeeping
- property and evidence collection and control

The 110 enumerated standards were developed for large municipal police departments and, thus, some of the standards are inapplicable to the mission and duties of a sheriff's office. Of course, some small municipal police departments would also find many of the topics beyond their responsibilities and duties. Accreditation is a two year-plus endeavor for most agencies.

At the beginning of the process, the Sheriff's Office conducts a thorough self-analysis to determine how its existing operations fulfill or fail to meet the objectives, requirements and standards. This self-analysis consists of a thorough examination and review of all facets of operations. Each area of operations is evaluated against the applicable standard. Changes to operating procedures, methods, and practices will be implemented to bring the Sheriff's Office into compliance with the enumerated applicable standard and best practice.

Once the self-analysis is complete and revised procedures and practices are identified, established and implemented to bring the Sheriff's Office into compliance, trained assessors from CALEA and NJSACOP conduct an on-site mock assessment. Deficiencies and areas of non-compliance are identified. The Sheriff's Office will then

address the deficiencies and areas of non-compliance to bring them into conformity. Once finished, CALEA's and NJSACOP's assessors return and the on-site assessment is completed. If successful, public hearings are held, a final commission review is done, and an accreditation award is made.

THE MOTOR VEHICLE COMMISSION CONTRACT

In early 2008, the Sheriff's Office was approached by officials from the Motor Vehicle Commission (MVC) seeking to have the Sheriff provide security for the MVC's Route 31/202 facility in Raritan Township. The MVC has similar contracts and working relationships with other sheriff's offices in the state: Sussex County is one. The MVC facility had been staffed by Raritan Township police in the past. However, at the conclusion of 2007, Raritan Township police ended the contractual relationship because the township no longer considered the contract financially viable. The MVC turned to the Sheriff's Office as a potential new partner. In return for 49.5 weekly hours of coverage, the MVC would pay \$112,000 per year to compensate the Hunterdon County Sheriff's Office.

On numerous occasions, the Sheriff brought the contract issue to the freeholders' and county counsel's attention. Each request to discuss the terms and viability of the contract was ignored. Finally, during a November meeting with county counsel, Gaetano DeSapio, Esq., indicated that the freeholders' desired a more detailed analysis of the costs and benefits, and had concerns about the costs. County Counsel explained that the freeholders questioned why Raritan Township would not continue the contract if it was a "moneymaker" and worried that the Sheriff's Office would end up with a net loss. Undersheriff Maloney explained to Mr. DeSapio that if these concerns had been communicated earlier, an explanation and more-detailed analysis could have been submitted and the issue resolved. However, rather than communicating its concerns, the freeholders had simply ignored prior requests for open discussions. On December 1, a detailed analysis was submitted to Freeholder Director Erik Peterson and copied to all of the freeholders and select members of county administration.

In furtherance of completing an analysis, the Sheriff's Office obtained documentation from Raritan Township detailing out its costs related to the contract. The estimated costs and benefits to the Sheriff's Office were included in the Sheriff's 2009 salary and wages budget preparation memorandum. The Sheriff's Office analysis was as follows:

"In return for providing 49.5 hours of coverage by a uniformed sheriff's officer per week, the MVC would compensate the Sheriff's Office \$112,000 per year. The Sheriff does not intend to hire a sheriff's officer under the contract, but would assign an officer to the MVC facility. Despite the assignment of an officer to that facility on a daily basis, the obligations of the Sheriff's Office can still be fulfilled by utilizing security guards to free up an officer. This would require an additional forty security guard hours per week.

Also, there would be an additional 9.5 hours in overtime stemming from the contract. With an estimated \$28.25 per hour in overtime, the additional costs would be as follows:

40 hours (S.G.) x \$19.23 x 52 weeks =	\$39,998
4 hours (10% add-on for S.G. benefits) x \$19.23 x 52 weeks =	\$ 4,000
9.5 hours (S.O.) x \$28.25 x 52 week =	<u>\$13,956</u>
	\$57,954
- Net Holiday Savings (see below)	<u>-\$1,767</u>
Total Costs	\$56,187

With only \$56,187 in costs but \$112,000 in revenue, the Sheriff's Office would net \$55,813 for 2009. Currently, the Sheriff's 2009 salary and wages budget request is \$1,676,887. With the surplus funds from the MVC contract, the County's cost for the Sheriff's 2009 salary and wages budget would be reduced to \$1,621,074. From the figures provided by the Finance Department for the 2009 budget preparation and related sources, the full cost for all funded positions in 2008 would have been \$1,592,900. With the MVC contract, the total increase in salaries and wages would equal only 1.77%.

As you're aware, the Flemington MVC Office is currently located on Route 31 in the Cinema Plaza in Flemington, but will be relocating in 2009. The facility hours are Monday, 8:00 a.m. - 7:30 p.m.; Tuesday through Friday, 8:00 a.m. - 4:30 p.m.; and Saturday, 8:00 a.m. -12:00 noon. The facility is open a total of 49.5 hours per week. The sheriff's officer posted there would work from 8:00 a.m. - 4:30 p.m. The assignment will be rotated among the sheriff's officers. Each officer assigned there will earn ½ hour of overtime each day he/she is there, as the assignment is for 8.5 hours per day rather than the normal eight hours. The officer would be relieved for lunch in the normal course.

As noted, Monday evenings from 4:30 p.m. to 7:30 p.m. and Saturday mornings from 8:00 a.m. to noon, the post would also be filled through overtime. Therefore, in total, there would be 9.5 hours of overtime on a weekly basis. The sheriff's officers' overtime rate averages \$28.25 per hour. The total annual overtime costs would be \$13,956. However, in 2009, there are five Monday and three Friday holidays when the facility would be closed, no overtime would be necessary, and no additional security guard hours would be needed. The savings produced by holidays is as follows:

Monday Overtime Savings (5 days x 3.5 hours x \$28.25/hr) =	\$494.38
Friday Overtime Savings (3 days x 0.5 hours x \$28.25/hr) =	\$ 42.38
Monday Security Guard Savings (5 days x 8 hours x \$19.23/hr) =	\$769.20
Friday Security Guard Savings (3 days x 8 hours x \$19.23/hr) =	<u>\$461.52</u>
Total	\$1,767.48

According to the Raritan Township documentation, the police department assigned one senior officer to the MVC facility on a permanent basis. In 2008, the officer earned an annual salary of \$86,984. His township employee benefits accounted for \$18,681. The Township's estimated overtime costs related to the MVC site were \$25,376. Thus, between salary, benefits and overtime, the placement of the one officer at the site was

projected to cost Raritan Township \$131,041, well above the contract price. However, that does not account for all of the Township's costs, because when the assigned police officer was on vacation, out sick or taking a personal day, he was replaced by another Raritan officer via overtime. The cost of replacing the assigned officer during his vacation, personal and sick days was estimated at \$23,912. Thus, the final projected costs for Raritan Township were estimated at over \$150,000 for 2008, well beyond the value of the contract and, thus, the reason for Raritan Township's decision not to renew the deal.

Unlike Raritan Township, the Sheriff's Office is not replacing an assigned officer with another officer. The Sheriff would utilize security guards' hours. The security guards' hourly rate is less than half of the \$40-plus per hour paid to the Raritan Township officer. Also, because the Sheriff's Office would not be hiring another officer on the contract, there would be no additional employee benefits to pay. It is a win-win proposition for the County.

Moreover, there is no risk on the part of the County. The only additional costs to the County are in overtime to the officers and the additional weekly security guards' hours. If for some reason, the MVC were to cancel the contract, the County's added costs evaporate. There would be no continued overtime for officers stemming from this assignment, and the number of security guards' hours would immediately drop.

The Sheriff recognizes that the 2009 budget will be austere. The MVC contract allows the County to offset some of the budgetary increases through an outside source. Most importantly, the contract does not require the hiring of additional staff or the paying of additional employee benefits. The Sheriff's Office already returns hundreds of thousands of dollars per year to the County through Sheriff's sales, Civil Processing fees, the arrests of delinquent parents, and the like. This agreement will permit the Sheriff to continue to bring in money to the County and help offset budget increases."

In addition to providing a service to the State and security to County residents who utilize the MVC facility, the contract would bring funding to Hunterdon County government to help offset costs. As of the preparation of this annual report, no action on the MVC contract has been taken by the freeholders.

SPECIAL EVENTS

The Sheriff's Office provides security and assistance for special events held in county facilities. Similarly, the Office provides security and special services for community events and is often asked to assist other police agencies with police-related functions and emergencies. The Sheriff's Office's participation in these events has provided valuable assistance to county residents. The following is a list of some of the special events in which the Sheriff's Office participated:

- 1) Provided security, and acted as bailiffs during the Hunterdon County Mock Trial Competition, which is sponsored by the Hunterdon County Bar Association, and assisted in the Bar Association's Court Night event and Reality Court held in the Justice Center.
- 2) Provided security and traffic control for the Hunterdon County 4H Fair.
- 3) Assisted several municipalities with traffic control for multiple and various road construction and repair projects.
- 4) Participated in Mercer County Sunshine Foundation's Operation Dream Lift.
- 5) Provided security for the several candlelight vigils on the steps of the Historic Courthouse, one was for SAFE in Hunterdon.
- 6) Assisted Readington Township Police with security and traffic control for the New Jersey Festival of Ballooning.
- 7) Provided security for the Bloomsbury Fall Festival Craft Show.
- 8) Hosted an Immigration & Customs Enforcement (ICE) seminar on Immigration Enforcement and Identity Documents which was open to all Hunterdon County law enforcement agencies.
- 9) Participated in Conference on Criminal Justice Policy hosted and sponsored by U.S. Representative Rush Holt.
- 10) Participated in four Hunterdon County Senior Services Health Fairs.
- 11) Assisted Hunterdon County Roads & Bridges Department on seventeen occasions with traffic control for line-painting projects.
- 12) Assisted Borough of High Bridge police department with security and traffic control for the Tour of High Bridge Bike Race.
- 13) Participating speaker with Montgomery Academy Career Day.
- 14) Provided security and police services for PNC Bank for the movement of valuables and safe deposit boxes to new offices.
- 15) Provided assistance with security and traffic control for a demonstration against the war in Iraq held on the steps of the Historic Courthouse.
- 16) Assisted Hunterdon County park rangers with county craft show.
- 17) Provided security and traffic control for the Schutzhund Club Triathlon.

- 18) Provided security and traffic control for the Lebanon Borough Fourth of July parade.
- 19) Assisted Borough of High Bridge police department with traffic control for Custom Alloy Company's picnic and fireworks display.
- 20) Provided security and traffic control for Hunterdon County Parks Department's Touch-A-Truck event.
- 21) Provided assistance with traffic and crowd control to the Town of Clinton's police department for the annual Christmas Parade.
- 22) Provided courthouse security to County Election Board and Superior Court for Election Day.
- 23) Participated in job-shadowing project with students from Hunterdon County Polytech School's Criminal Justice program.
- 24) Participated in joint K-9 demonstration with Union County Sheriff Ralph Froelich and the Union County Sheriff's Office's K-9 unit at the Frenchtown Elementary School.
- 25) Provided assistance for the Fairmount Country Festival in Califon.
- 26) Participated in Careers in Law Enforcement Seminar at Rutgers University in New Brunswick.

HUNTERDON COUNTY SHERIFF'S OFFICE

Deborah V. Trout
Sheriff

Chief Warrant Officer

Edward Davis

Sheriff's Investigator

William Schultz
Sheriff's Investigator
Vacant

Operations U/S

Michael Russo

Chief Sheriff's Officer

Keith Schemick

Sergeant/Operations

Peter Hollender
Corporal
Sandra Ford*
Sheriff's Officer
John A. Sadusky
Sheriff's Officer
David W. Bowlby*
Sheriff's Officer
Tina Groom
Sheriff's Officer
Jonathan Danberry*
Sheriff's Officer
Peter Swiston
Sheriff's Officer
Lucas R. Schwab*

Corporal

Keith M. Yasunas*
Sheriff's Officer
Frank G. Modaffare*
Sheriff's Officer
Jesse Winfield*
Sheriff's Officer
Jeffrey A. Scanlon
Sheriff's Officer
James S. Klesney, Jr.*
Sheriff's Officer
Lamont Garnes
Sheriff's Officer
Scott DeGregorio
Sheriff's Officer
Kris Saharic

Administrative U/S

John Maloney

Security Guard

Donald Kenney Jr
Security Guard
Andrew Kovacs
Security Guard
Charles DiNatale
Security Guard
Curt Steinmetz
Security Guard
Patrick Sullivan
Security Guard
John R. Walsh
Security Guard
Joseph L. Mackin
Security Guard
Jeffrey Person
Security Guard
Robert W. Smith
Security Guard
William Davis
Security Guard
George G. Parsons
Security Guard
Anthony D. DeNichilo
Security Guard
Vacant
Security Guard
Vacant

Civil U/S

George Muller

Supervising Clerk/Civil Process

Debra Van Horn
Senior Execution Clerk
Brenda Wilson
Senior Execution Clerk
Wendy Hayth
Legal Secretary II
Beatrice Melnick
Senior Receptionist/Typing
Lisa Long

MOTOR VEHICLE SUMMONSES/WARNINGS 2008

SUMMONSES

Boller - 21
Bowlby - 2
Ezekian - 1
Groom - 1
Lane - 3
Ross - 26
Schwab - 3
Winfield - 32

Total - 89

WARNINGS

Boller - 4
Danberry - 1
Ford - 1
Groom - 1
Gutsick - 2
Ross - 9
Sadusky - 9
Schwab - 2
Winfield - 19
Yasunas - 1

Total - 49

HUNTERDON COUNTY SHERIFFS OFFICE

TRANSPORTATION TOTALS FOR 2008

MONTH	# OF TRANS	MILES	HOURS WORKED X (2) OFFICERS
JANUARY	26	2,586	89.25 X 2 = 178.50
FEBRUARY	23	1,695	64.75 X 2 = 129.50
MARCH	14	1,445	51.75 X 2 = 103.50
APRIL	30	2,347	100.00 X 2 = 200.00
MAY	20	1,346	56.00 X 2 = 112.00
JUNE	19	1,688	68.50 X 2 = 137.00
JULY	35	3,879	160.75 X 2 = 321.50
AUGUST	22	2,492	79.25 X 2 = 158.50
SEPTEMBER	27	3,100	106.50 X 2 = 213.00
OCTOBER	29	3,088	145.75 X 2 = 291.50
NOVEMBER	17	1,356	68 X 2 = 136.00
DECEMBER	19	1,803	59.50 X 2 = 119.00
TOTALS	281	27,095	1,050 X 2 = 2,100

SHERIFF COPY
12/09

TO: U/S Maloney
FROM: CWO Davis
DATE: January 14, 2009
RE: WARRANTS 2008

In 2008...

Warrants received - 375

Warrants closed - 329

Warrant arrests - 208

Of the 208 arrests, 123 were for non-support. At year's end, there were 230 active warrants on file.

Hunterdon County

Fiscal Year	Expenses	Collections	Cost Benefit Ratio	Federal Reimbursement Amount	Warrants Served Per Year	Average Collection Per Case
10/03 - 9/04	\$21,723.80	\$89,453.74	4.12	\$14,337.68	61	\$1,466.45
10/04 - 9/05	\$21,723.80	\$159,847.14	7.36	\$14,337.72	136	\$1,175.35
10/05 - 9/06	\$25,772.87	\$217,960.85	8.46	\$17,010.10	111	\$1,963.61
10/06 - 9/07	\$21,723.80	\$178,335.35	8.21	\$14,337.72	173	\$1,030.84
10/07 - 09/08	\$21,723.48	\$310,177.95	14.28	\$14,337.72	126	\$2,461.73
Totals	\$112,667.75	\$955,775.03	8.48	\$74,360.94	667	\$1,574.59

SUMMONS & COMPLAINTS 2008

	NUMBER RECEIVED	AMOUNT COLLECTED	SENT TO COUNTY	SENT TO TRUST ACCT.
JANUARY	79	3315.99	2845.99	470.00
FEBRUARY	54	2267.65	1973.65	294.00
MARCH	68	2660.48	2296.48	364.00
APRIL	70	2741.32	2369.32	372.00
MAY	65	2331.52	2021.52	310.00
JUNE	57	2396.24	2056.24	340.00
TOTALS	393	15713.20	13563.20	2150.00
JULY	46	1793.96	1529.96	264.00
AUGUST	48	1930.60	1664.60	266.00
SEPTEMBER	51	1908.59	1648.59	260.00
OCTOBER	44	1894.52	1634.52	260.00
NOVEMBER	45	1817.47	1531.47	286.00
DECEMBER	30	1688.88	1476.88	212.00
TOTALS	264	11034.02	9486.02	1548.00
GRANT TOTALS	657	26747.22	23049.22	3698.00

TOTAL OF PAPERS SERVED THROUGHOUT YEAR:

JANUARY	108
FEBRUARY	65
MARCH	67
APRIL	85
MAY	78
JUNE	72
JULY	50
AUGUST	53
SEPTEMBER	66
OCTOBER	66
NOVEMBER	39
DECEMBER	21
TOTALS	770

WRITS OF EXECUTION 2008

	NUMBER RECEIVED	AMOUNT COLLECTED	SENT TO COUNTY	SENT TO TRUST ACCT.
JANUARY	34	2456.94	2196.94	260.00
FEBRUARY	16	1789.93	1597.93	192.00
MARCH	25	2295.65	2063.65	232.00
APRIL	32	2601.7	2353.70	248.00
MAY	29	2181.55	1957.55	224.00
JUNE	33	3562.54	3277.54	285.00
TOTAL	169	14888.31	13447.31	1441.00
JULY	17	2169.09	1957.08	212.00
AUGUST	17	1554.08	1368.08	186.00
SEPTEMBER	21	3199.09	2961.09	238.00
OCTOBER	32	2126.99	1902.99	224.00
NOVEMBER	16	2202.2	2006.2	196.00
DECEMBER	29	1884.84	1668.84	216.00
TOTALS	132	13136.29	11864.28	1272.00
GRAND TOTALS	301	28024.60	25311.59	2713.00

TOTALS OF PAPERS SERVED THROUGHOUT THE YEAR:

JANUARY	45
FEBRUARY	24
MARCH	25
APRIL	42
MAY	40
JUNE	33
JULY	42
AUGUST	19
SEPTEMBER	27
OCTOBER	26
NOVEMBER	18
DECEMBER	28
TOTAL	369

2008
HUNTERDON COUNTY SHERIFF'S SALES REPORT

TO: Sheriff Deborah V. Trout

FROM: Brenda Wilson

RE: Sheriff Sales Year (2008)

Sales Received 106

Sales Held 69

Sales Closed 129

Monies Received \$268,087.01 (COUNTY) 1,694.00 (TRUST)

At this time there are 40 active sales, 7 sales in bankruptcy, 4 sales to be closed, 0 deeds to be typed and 7 sales that have money due.

CHILD ID PROGRAM FOR 2008

TOTAL

<u>DATE</u>	<u>KIDS</u>	<u>PLACE</u>	<u>TIME</u>	<u>PERSONNEL WORKED</u>
4/12/2008	12	STANTON LEARNING CENTER	1:00 P.M. - 3:00 P.M.	SUN LONG, MELNICK, SWISTON & WINFIELD
4/15/2008	75	FRANKLIN TWP. SCHOOL	5:00 P.M. - 10:00 P.M.	WED VAN HORN, HAYTH, GROOM & YASUNAS
5/3/2008	44	SHOPRITE	11:00 A.M. - 2:00 P.M.	SUN LONG, MELNICK, HAYTH, SCANLON & DULMER
5/7/2008	47	IMMACULATE CONCEPTION CHURCH	11:15 A.M. - 2:30 P.M.	THURS HAYTH, LONG, MULLER & MALONEY
5/17/2008	167	KIDS DAY AMERICA AT AMERICAN LEIGON	11:30 A.M. - 3:30 P.M.	SUN LONG, MELNICK, SWISTON & KLESNEY
6/14/2008	20	FAIRMOUNT COUNTRY FESTIVAL	9:00 A.M. - 4:00 P.M.	SAT VAN HORN, HAYTH, GROOM & YASUNAS
7/21/2008	6	PNC BANK	10:00 A.M. - 12:00 P.M.	TUES LONG & MULLER
8/9/2008	64	DEER PATH PARK	12:00 P.M. - 3:00 P.M.	SAT SCANLON, DANBERRY & MULLER
8/10/2008	8	DEER PATH PARK	12:00 P.M. - 3:00 P.M.	SUN GROOM, DULMER & MULLER
8/17/2008	20	THE LITTLE GYM	12:00 P.M. - 2:30 P.M.	SUN BOWLBY & SCANLON
9/20/2008	30	GOOD NEWS FOR WOMEN	11:00 A.M. - 2:30 P.M.	SAT YASUNAS & MODAFFARE
9/24/2008	11	HUNTERDON MOM'S CLUB	11:00 A.M. - 12:00 P.M.	WED MULLER & FALAT
10/25/2008	0	MILFORD FALL FESTIVAL	11:00 A.M. - 2:30 P.M.	SAT CANCELLED
9/27/2008	53	BETHLEHEM TWP COMMUNITY DAY	1:00 A.M. - 5:00 P.M.	SAT WINFIELD & BOWLBY
10/8/2008	33	BRIGHT TOMORROW	10:00 A.M. - 12:00 P.M.	WED MELNICK, MULLER & TROUT
10/11/2008	78	WHITEHOUSE FIRE CO.	1:00 P.M. - 4:00 P.M.	SAT SCANLON & DANBERRY
10/21/2008	37	MERCK CO.	4:00 P.M. - 6:00 P.M.	TUES MULLER, TROUT, & RUSSO
10/22/2008	33	IVY LEAF SCHOOL	9:00 A.M. - 11:00 A.M.	WED MULLER, TROUT
10/23/2008	34	MERCK CO.	4:00 P.M. - 6:00 P.M.	THURS TROUT & RUSSO
10/25/2008	18	QUAKERTOWN FIREHOUSE	1:00 P.M. - 3:00 P.M.	SAT BOWLBY & MODAFFARE
10/25/2008	24	GLEN GARDNER BORO	1:00 P.M. - 4:00 P.M.	SAT YASUNAS, WINFIELD & LONG
12/2/2008	12	HUNTERDON ACADEMY OF FINE ARTS	12:00 P.M. - 3:00 P.M.	TUES MULLER & LONG
12/3/2008	25	HUNTERDON ACADEMY OF FINE ARTS	12:00 P.M. - 3:00 P.M.	WED MULLER & LONG

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