



HUNTERDON COUNTY DIVISION OF PLANNING SERVICES  
DEPARTMENT OF LAND USE AND FACILITIES MANAGEMENT  
Hunterdon County Administration Building  
314 Route 12, Suite 140  
County Complex, Bldg. # 1  
PO Box 2900 Flemington, NJ 08822-2900

## *Hunterdon County Open Space Trust Fund Program*

### **Parks & Open Space Advisory Committee Meeting Notes of March 20<sup>th</sup>, 2017**

**AGENDA 1.** POSAC convened on Monday March 20<sup>th</sup>, 2017, at the Route 12 Hunterdon County Complex, Flemington, NJ. Chair Steeves welcomed those in attendance and the meeting was called to order at 7:00 p.m.

**MEMBERS PRESENT:** EARLE STEEVES, H. JORDAN GUENTHER, GERRY LYNESS, BILL BOWLBY, SUZANNE WILDER, JUERGEN HUELSEBUSCH (@7:30)

**Excused:** KENNETH NOVAK

**AGENDA 2. Approval of the January 17<sup>th</sup>, 2017 Meeting notes:** Jordan Guenther made a motion to approve the minutes. Suzanne Wilder seconded. Motion passed with Earle Steeves, Gerry Lyness, and Bill Bowlby abstaining. Juergen Huelsebusch was not present for the vote.

#### **AGENDA 3. Review/Final Recommendation Municipal Grant Applications**

- **Clinton Township – Kaufelt Acquisition:** Staff presented the details of the Township's planned acquisition of the Kaufelt property and its adjacency to other preserved land owned by the Township. Suzanne Wilder made a motion to approve. Bill Bowlby seconded. A roll call vote was taken. Motion passed unanimously with Earle Steeves and Jordan Guenther abstaining. Juergen Huelsebusch was not present for the vote.
- **Frenchtown Borough – Debt service – Greenbelt:** Staff gave an overview of the Borough's request to utilize their open space allocation to fund debt service payments related to the Greenbelt acquisition. Jordan Guenther motioned to approve. Suzanne Wilder seconded. Motion passed with Juergen Huelsebusch absent.
- **Union Township – Debt Service – Milligan Farm:** Staff outlined the Township's request for the use of their allocation to pay debt service related to the Milligan Farm acquisition. Jordan Guenther motioned to approve. Suzanne Wilder seconded. Motion passed with Juergen Huelsebusch absent.

#### **AGENDA 4. Review/Final Recommendation Nonprofit Grant Program Applications**

- none

#### **AGENDA 5. Review/Final Recommendation Cooperative Grant Program Applications**

- none

Cont.

**AGENDA 6. – PARKS OPERATIONAL**

- Student Conservation Association – Grant request: Staff presented information regarding the Student Conservation Association's (SCA) request for funding to offset cost associated with planned work within County Parks. SCA had applied for a grant through the NJ DEP that was unsuccessful. Staff gave an overview of the work that SCA has done for the Parks system over the years and how the County has benefited greatly. Jordan Guenther motioned to approve. Suzanne Wilder seconded. Motion passed with Juergen Huelsebusch absent.
- Staff gave brief updates on the status of various projects occurring in County Parks including: Americorp tree planting at Sunnyside, rain shelters at Heron Glen Golf Course, the Prescott Bridge, the Court St. Gazebo repairs, Deer Path dam repair, summer parks staff hires, and an update to the status of the Club House at Heron Glen.
- Staff requested a recommendation to approve of the use of County open space funds to install the proposed parking area on the Smith property in Holland Township. Jordan Guenther motioned to approve. Suzanne Wilder seconded. Motion passed with Juergen Huelsebusch absent.

**AGENDA 7. – NEW BUSINESS/OLD BUSINESS**

- Charlestown Road property - review: Staff presented a property that is for sale that is adjacent to both County and municipal parkland that is located in Bethlehem Township. Township representatives were present to discuss the opportunity on the Township's behalf. Possible ownership and maintenance or management responsibilities were discussed along with the availability of funding should a purchase be sought. The Committee agreed that further talks were needed but that the property was a good fit for the park system as it provided a great linkage between existing park property.
- Handsel Property - management agreement with NJ Water Supply Authority - The proposal to enter into a management agreement with the NJ Water Supply Authority was presented by staff along with the details of the property in question. The Committee discussed the possible uses of the property as a County Park, expressing concerns about access as the frontage is very limited with little to no opportunity for parking. Staff was instructed to review the proposal with Parks staff to determine possible future uses to aide in deciding if county management of the property would be beneficial to the public.
- Strategic Parks Plan - Staff gave an update to the status of the Strategic Parks & Open Space Plan and requested a few members volunteer to review the first draft of the plan and provide input as the draft is edited.

**AGENDA 8. – POSAC/PUBLIC COMMENTS – none**

**AGENDA 9. – FREEHOLDER COMMENTS - NONE**

**AGENDA 10. - ADJOURN – Having no further business, Jordan Guenther motioned to approve. Suzanne Wilder seconded. Meeting adjourned.**

Respectfully prepared and submitted by: *Bill Millette* May 15<sup>th</sup>, 2017.