



HUNTERDON COUNTY DIVISION OF PLANNING SERVICES
DEPARTMENT OF LAND USE AND FACILITIES MANAGEMENT
Hunterdon County Administration Building
314 Route 12, Suite 140
County Complex, Bldg. # 1
PO Box 2900 Flemington, NJ 08822-2900

Hunterdon County Open Space Trust Fund Program

Parks & Open Space Advisory Committee Meeting Notes of November 21st, 2016

AGENDA 1. POSAC convened on Monday November 21st, 2016, at the Route 12 Hunterdon County Complex, Flemington, NJ. Chair Steeves welcomed those in attendance and the meeting was called to order at 7:00 p.m.

MEMBERS PRESENT: EARLE STEEVES, Chair, H. JORDAN GUENTHER, CAROL HOFFMANN, GERRY LYNESS, RENEE MCNAMARA, SUZANNE WILDER

Excused: BILL BOWLBY

AGENDA 2. Approval of the September 19th, 2016 Meeting notes: Jordan Guenther made a motion to approve the minutes. Earle Steeves seconded. Motion passed with Carol Hoffmann and Gerry Lyness abstaining. Renee McNamara and Suzanne Wilder were absent for the vote.

AGENDA 3. Review/Final Recommendation Municipal Grant Applications

- Lambertville – Ely Park ADA Compliance Project: Staff presented the details of the City's plans to improve ADA access to Ely park with the addition of new bleachers. Committee members discussed the need to get clarification from the Freeholder Board as to whether they supported maintenance-type projects such as these. It was the consensus of the Committee to table this matter at the present time and directed Staff to work with the Freeholder Board on the clarification needed.
- Lebanon Township – 97 Mill Road Project: Mike Schmidt from the Township and George Schaberg from Raritan Headwaters Association presented the details about the proposed acquisition. Suzanne Wilder made a motion to approve Lebanon Township's request. Carol Hoffman seconded. Motion passed.

AGENDA 4. Review/Final Recommendation Nonprofit Grant Program Applications

- Raritan Headwaters Association – 97 Mill Road Project: Jordan Guenther made a motion to approve the application. Suzanne Wilder seconded. Motion passed.
- New Jersey Conservation Foundation/Hunterdon Land Trust - Higgins – Earle Steeves recused himself from the discussion. The Committee discussed the funding implications of the previous RHA grant as well as the total funding availability. Jordan Guenther made a motion to approve the NJCF grant in the full amount: not to exceed \$864,000.00 and to award the remaining 2016 Nonprofit Grant Program balance of \$51,842.65 to the HLT application. Suzanne Wilder seconded the motion. Motion passed unanimously.

Cont.

AGENDA 5. Review/Final Recommendation Cooperative Grant Program Applications

- Staff briefly mentioned that the 2016 Coop funding round was closed. New applications would be able to be submitted in 2017.

AGENDA 6. – PARKS OPERATIONAL

- LeCompte Property Donation – camping: Staff presented the preliminary proposal to accept a property donation adjacent to the Raritan River and County Park property under the condition that organized group camping be allowed on the property in question. The Committee discussed numerous issues related to the operation of campsites on the property as well as logistical issues regarding the donation. Staff was directed to seek more information from the landowner as to the camping request as well as to work with Parks Staff to determine the ability of the County to comply with any camping requests. Staff will report back on the feasibility.

AGENDA 7. – NEW BUSINESS/OLD BUSINESS

- Strategic Parks Plan - Staff gave an update to the status of the Strategic Parks & Open Space Plan and the public outreach as part of the progress draft rollout.
- Staff gave brief updates on the status of the Heron Glen Golf Course management contract, the Dog Park, Playground for everyone and the Prescott Bridge status.

AGENDA 8. – POSAC/PUBLIC COMMENTS – Topics brought up for public comment included better mapping needed for the Strategic Parks & Open Space Plan and the need to include habitat and wildlife corridors in the planning process.

AGENDA 9. – FREEHOLDER COMMENTS - NONE

AGENDA 10. - ADJOURN – Having no further business, Carol Hoffmann made a motion to adjourn the meeting. Suzanne Wilder seconded. Meeting adjourned.

Respectfully prepared and submitted by: *Bill Millette* January 17th, 2017