



HUNTERDON COUNTY DIVISION OF PLANNING SERVICES  
DEPARTMENT OF LAND USE AND FACILITIES MANAGEMENT  
Hunterdon County Administration Building  
314 Route 12, Suite 140  
County Complex, Bldg. # 1  
PO Box 2900 Flemington, NJ 08822-2900

## *Hunterdon County Open Space Trust Fund Program*

### **Parks & Open Space Advisory Committee Meeting Notes of January 19<sup>th</sup>, 2016**

**AGENDA 1.** POSAC convened on Tuesday January 19<sup>th</sup>, 2016, at the Route 12 Hunterdon County Complex, Flemington, NJ. The meeting was called to order at 7:02 p.m. by Chair Steeves.

**MEMBERS PRESENT:** EARLE STEEVES, Chair, H. JORDAN GUENTHER, RENEE MCNAMARA, SUZANNE WILDER, BILL HARCLERODE, BILL MILLETTE, SUE DZIAMARA

**Excused:** CAROL HOFFMANN, CAROL BODDER, SUZANNE LAGAY, JOHN LANZA

Chair Steeves introduced the Committee and addressed the public in regards to the purpose of the public comment period to address the Open Space Trust Fund Plan. That section of the agenda was moved to the front in order to accommodate those in attendance. Staff then gave a brief synopsis of the Open Space Trust Fund Plan, the changes that had already been made based on previous comments, and opened the floor for additional comments.

Members of the public verbally submitted comments that would be incorporated into the comment summary and ultimately the Open Space Trust Fund Plan to be adopted. *\*please refer to the comment summary sheet for a outline of those comments and associated edits\**

**AGENDA 2. Approval of the Nov. 16<sup>th</sup>, 2015 Meeting notes:** Bill Harclerode made a motion to approve the minutes. Jordan Guenther seconded. Motion passed with Renee McNamara abstaining.

#### **AGENDA 3. Review/Final Recommendation Municipal Grant Program Applications**

- **Raritan Township – debt service:** Staff updated the Committee on the fact that more information was needed to be able to act of this application. It is anticipated that the application would be ready for the next meeting in March.

#### **AGENDA 5. Review/Final Recommendation Cooperative Program Applications**

- **East Amwell Township - Higgins** – Staff presented the application from East Amwell Township for an additional cost share toward the acquisition of the Higgins parcel. This request would constitute a total 50% cost share from the County for the purchase. Suzanne Wilder made a motion to approve the application. Bill Harclerode seconded. A roll call vote was taken. Motion passed unanimously.

#### **AGENDA 6. –PARKS OPERATIONAL**

- **Miquin Woods/Lebanon Trail connectivity** – Staff presented the proposal by Lebanon Township to connect a Township park to the County's Miquin Woods open space parcels. The Township wishes to get the County's consent before they moved forward with a small acquisition project to connect a Township owned open space parcel with the County park. Renee McNamara made a

**Cont.**

motion to support the project. Jordan Guenther seconded. Motion passed.  
Township.

**AGENDA 7. – NEW BUSINESS/OLD BUSINESS**

- **Open Space Trust Fund Plan** – This agenda item was addressed at the beginning of the meeting along with public comment related to the Plan.
- **Strategic Parks Plan** - Staff gave an update to the status of the Strategic Parks & Open Space Plan. The County has received bids back on the Request for Proposal and has made a recommendation of the award. The Freeholder Board is preparing to make the award shortly. Staff will keep the Committee updated as we bring the consultant on board and start the process.
- **Nominating Committee** – The nominating committee recommended Earle Steeves to serve as Committee Chair for 2016 with Jordan Guenther serving as Vice-Chair. Suzanne Wilder made a motion to accept. Bill Harclerode seconded. Motion passed.

**AGENDA 8. – POSAC/PUBLIC COMMENTS – NONE FURTHER**

**AGENDA 9. – FREEHOLDER COMMENTS - NONE**

**AGENDA 10. - ADJOURN** – Having no further business, Suzanne Wilder made a motion to adjourn the meeting. Renee McNamara seconded. Meeting adjourned.

Respectfully prepared and submitted by: *Bill Millette* March 21<sup>st</sup>, 2016