

HUNTERDON COUNTY CULTURAL & HERITAGE COMMISSION
Historical Marker Policy

Historic structures, districts, and places with exceptional significance are eligible for county marker designation. The Commission may erect or alter a marker on its own initiative or respond to a local request according to the following principles:

I. Unconditional Requirements

1. The site must be open to the public and/or visible from the public way.
2. The site's owner must give permission for the erection of a marker.
3. The Hunterdon County Cultural & Heritage Commission (HCC&HC) must approve the site's designation and have available funding. A HCC&HC representative must visit and approve the location before text is written.

II. Criteria

The Commission will consider these factors to determine eligibility for a marker. A site is not required to meet all the criteria to be eligible.

1. The site is significant to the history of Hunterdon County.
2. The site:
 - a. Is associated with events that have made a significant contribution to the broad patterns of our history.
 - b. Is associated with persons or groups whose lives were significant in our past.
 - c. Embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or possesses exceptional artistic value.
3. The structure presents a reasonable level of historic integrity.

III. Procedure

1. A Historical Marker Application form must be submitted to the HCC&HC by the municipality's officially designated historical agency, governing body, or member of the general public. The application should be as complete as possible. It should include historical information with full citations to sources; should relate the site's eligibility to the criteria listed above, and should list the most significant facts about the site in a brief list.
2. Members of the HCC&HC will assess the information, the integrity of the site, and the general suitability of the location for a marker.
3. The HCC&HC will vote to approve placement of a marker and notify the applicant.
4. Applicants will be asked to help choose the marker's location. If the location under consideration is inaccessible to pedestrians, it should at least provide space for motorists to pull over safely. The municipal engineer or road department must approve marker locations in the public right of way.
5. The HCC&HC will then notify the Hunterdon County Department of Roads, Bridges, and Engineering to arrange for a mark-out of the area to insure that no underground utility cables, lines or pipes exist in the vicinity, and to subsequently install the marker.

HUNTERDON COUNTY CULTURAL & HERITAGE COMMISSION
Historical Marker Application

Please refer to the Hunterdon County Cultural & Heritage Commission's Historical Marker Policy before completing this form.

The designated leader of the municipality's official historical body must sign this application.

Property name _____

Property address _____

Date or approximate date of construction _____

Site visible from public way Site open to public Site is significant to the history of Hunterdon County

Historic significance criteria: Circle A, B and/or C below as appropriate:

A Site is associated with events that have made a significant contribution to broad patterns of our history.

B Site is associated with persons or groups whose lives were significant in our past.

C The site embodies the distinctive characteristics of a type, period, or method of construction; or represents the work of a master; or possesses exceptional artistic value.

Summary of historic information:

Level of historic integrity: State whether the building is located on its original site and whether it retains the key exterior materials that date from the period of its historic significance. If the property has been altered, have historic materials and significant features been preserved?

Most important information to include on marker: (Attach a brief list on additional page.)

Markers have space for approximately 20 words.

	OWNER	LEADER OF MUNICIPALITY'S OFFICIAL HISTORIC BODY
Name		
Address		
Phone		
Signature of Approval		
Date		

Photographs are appreciated and will be returned upon request. Mail form and attachments to:

Hunterdon County Cultural & Heritage Commission
PO Box 2900
Flemington, NJ 08822-2900