

Hunterdon County Department of Public Safety - Communications Incident Report		
Date:	Time:	CAD Incident Number:
Department:		Station Number:
Chief Officer/Member in Charge:		Officer Rank/Number:
Apparatus or Portable Radio Number:		Telecommunicator Number:
Type of Incident:		
Location at time of call:		Weather Conditions:
Narrative: Include ALL Pertinent Information. Type or print clearly.		
Date of Report:	Chief's Signature:	

REPORTING PROCEDURE

All incidents must be reported within seven (7) days of occurrence. The department chief MUST sign incident reports (electronic signatures are acceptable). Reports signed by anyone else will not be accepted. ORIGINAL signed copies must be mailed or hand-delivered to the Department of Public Safety/Communications. DO NOT FAX. A copy should be forwarded to the HCFCRA Radio Committee Chairman. Attach additional sheets if necessary.