

**Hunterdon County Cultural & Heritage Commission**  
**MINUTES**  
**Regular Monthly Meeting - 4:30 pm, Wednesday Jan. 22, 2020**  
**Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822**

**Present:** Gayle Maher, Don Sherblom, Carol Cronheim, Haeree Park,; Staff: Executive Director Carrie Fellows, Clerk Nancy Hanna.

**Absent/ Excused:** Todd Lambrix, , Maeve Pambianchi , Nikki Shepardson

**O.P.M.A.** At 4:30 pm, Director Fellows declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

#### **I. ACTING CHAIR'S REPORT**

Nominating Committee: Acting Chair Maher agreed to continue as the acting chair for 2020 until the nominating committee meets and presents a slate of officers; the Nominating Committee will also seek qualified candidates for 3 vacant seats on the Commission. All Committees include the Chair and Executive Director. Cmr. Cronheim will chair the nominating committee and will send an email later to the commissioners.

#### **II. APPROVAL OF Nov 20, 2019 MINUTES:**

Acting Chair Maher requested approval of the Nov. 20, 2019 minutes; Moved: Cmr. Cronheim, Second: Cmr. Park, motion carried.

2020 Meeting Dates: Members voted on the meeting dates. Moved: Cmr. Sherblom Second: Cmr. Cronheim; all in favor.

Reappointed: Cmr. Park was reappointed for 2020

#### **III.: Public Comment: N/A**

#### **IV. EXECUTIVE DIRECTOR'S REPORT**

NJ State Council on the Arts (NJSCA) Local Arts Program (LAP) Grant

- Finished and submitted the 2020 contract and the 2019 final report.

NJ Historical Commission (NJHC) County History Partnership Program (CHPP) Grant:

- CHPP 2019 final report was submitted.
- Regrant funding recommendations for 2020 were discussed and a resolution passed. They will be submitted to the Board of Chosen Freeholders

County Special Projects Grants: .

- Work on Special Projects grant administration is behind, the due date was pushed back accordingly.

NJ Historic Trust Grant (NJHT):

- The Governor signed the bill for funding.
- Director Fellows and County Architect Bell attended a workshop on administering the grant/ project.

Historic Preservation Trust Grant / Parks & Open Space Advisory Committee (POSAC)

- None of the organizations with incomplete applications have provided additional information.

2020 Operating Expense Budgets: Due next week, remains flat.

#### **REGRANT FUNDING 2020**

- CHPP Regrant funding recommendations for 2020 were discussed and a resolution passed. Moved: Cmr. Cronhiem; second Cmr. Sherblom; motion carried. Recommendations will be submitted to the Board of Chosen Freeholders.
- LAP Regrant funding recommendations for 2020 were discussed and a resolution passed. Moved: Cmr. Cronheim; Second: Cmr. Park; motion carried. Recommendations will be submitted to the Board of Chosen Freeholders.

## V. COMMISSION PROGRAMS & PROJECTS

Marker policy: Commissioners approved the proposed marker policy as revised during discussion. Moved Cmr. Sherblom second Cmr. Cronheim motion carried.

Marker Committee: will review next month

History Essay Contest: a few schools have responded; an email reminder was sent in January; staff will continue to send monthly.

**VI. FREEHOLDER UPDATES/ COMMENTS** – Director Fellows informed the Commission that the new Freeholder Director is Shaun Van Doren, Susan J. Soloway as Deputy Director, John Lanza as C&H Liaison.

## VII.. OLD BUSINESS –

### Guest speakers:

- Susan Wallner will speak on Feb. 8, 2020 and show the documentary “You’ll Have the Sky” on Anne Morrow Lindbergh at 2:30 pm (snow date Feb. 15, 2020). Duty assignments for the event were discussed and distributed among the commissioners.
- Ann Gordon is scheduled to speak about the ups and downs of woman suffrage in New Jersey prior to the 19<sup>th</sup> Amendment on March 14, 2020 at 1:30 pm (snow date March 21, 2020)

### Storage of Documents/ Manuscripts/ Plans

This project is on hold as HC Historical Society Pat Millen has resigned, and Janice Armstrong has stepped in as acting director.

Creative Assets Inventory – the coding for the website is finished. Director Fellows to schedule a meeting with IT to learn what needs to be done next to show this on our website.

**VIII NEW BUSINESS** – strategic Plan will be discussed on February Meeting.

## IX. ANNOUNCEMENTS / CORRESPONDENCE

- Cmr. Cronheim: The next meeting of *NJ Women Vote* will be held at 10am, March 12, 2020 at the Alice Paul Institute and includes a speaker; and on Feb. 10, the day after NJ ratified the Amendment, a mock election will be held for 4- 12 grades, she is hoping Hunterdon schools will participate.
- Cmr. Park: announced that the Division of the Disability Services noted there will be a grant for the inclusive Healthy Community; details will be announced in the spring.
- Acting Chair Maher: Read a letter from the Historic Preservation Office for maintenance and repairs of the covered bridge in Delaware Twp.

## X. ADJOURNMENT

There being no further business before the Commission, Chair Maher requested a motion to adjourn; Moved: Cmr. Cronheim, Second: Cmr. Park all in favor. The meeting was adjourned.

Respectfully Submitted, Nancy Hanna

**Next meeting: Feb 26, 2020, 4:30pm**