

**Hunterdon County Cultural & Heritage Commission**  
**MINUTES**  
**Regular Monthly Meeting**  
**4:30 pm, Wednesday Sep.26, 2018**  
**Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822**

**Present:** Gayle Maher, Alan Rigoletto, Don Sherblom, Carol Cronheim, Haeree Park, Todd Lambrix, Susan Miller-Oldroyd Planning Director Barbara Vogel. Staff: Executive Director Carrie Fellows; Clerk Nancy Hanna.

**Absent:** Maeve Pambianchi

**O.P.M.A.** At 4:30 pm Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

**I. APPROVAL OF July 25, 2018 MINUTES:** Moved: Lambrix; Second: Cronheim; motion carried.

**II. 2018 CHAIR'S REPORT** – no report

**III. EXECUTIVE DIRECTOR'S REPORT**

NJ State Council on the Arts Local Arts Program (LAP) Grant – Interim report was filed before July 30 deadline; held a grant prep workshop on July 30, 10 people attended; applications for 2019 funding are due Oct. 19.

County Historic Preservation Grant - Program manager Bill Millette has received some of the additional information requested from applicants & will schedule a followup meeting soon.

NJ Historical Commission (NJHC) County History Partnership Program (CHPP) - Interim report due August 1; grant workshop on July 30 was cancelled due to lack of registrations. Applications for 2019 funding are due Oct. 29.

County Special Projects Grant – Grant funds were dispersed to awardees.

Central Jersey Jazz Festival, Sept. 14 – Went well, many flyers were distributed for World Music Day. Thanks to Cmr. Park, Cmr. Lambrix, Vice Chair Rigoletto, Director of Planning Barbara Vogel and Mark Texel for their help.

Creative Assets Inventory – Hunterdon Creative Team applying for grant to do the necessary coding work, so it can be moved to the commission's website.

Received annual memo from the Clerk of the Board regarding Commissioners up for reappointment.

Staffing- received 4 applications for the open position; waiting for administration to approve the hire recommendation.

**IV. COMMISSION PROGRAMS & PROJECTS**

Publications Committee: Met with Lora Jones. She indicated that another organization was interested in publishing the "Ribbons of History" manuscript and amenable to the Commission withdrawing as potential publisher. The Publications Committee will meet at a later date to review and update the policy for compliance with NJHC publication standards.

Marker Committee: Cmr. Sherblom met on August 1 with the Clinton Township Historic Preservation Commission. Described the Commission's new domain name, [www.hunthistory.org](http://www.hunthistory.org) and discussed how we might incorporate digital interactivity through it for the marker program.

James Gigantino Program - Cmr. Sherblom contacted Dr. Gigantino, who will be in NJ in February. Feb. 9 is recommended for a lecture on his new book about Gov. Livingston.

**World Music Day:** Cmr. Rigoletto announced that Roxey Ballet will not perform at World Music Day; Justin Nawn and Bronwyn Bird of The Birdhouse agreed to fill in at short notice.

US Navy Auxiliary Civil Air Control will park cars.

Chair Maher suggested placing a donation jar on the Commission table

Cmr. Lambrix will film all day with a student.

## **V. FREEHOLDER UPDATES/ COMMENTS – NA**

### **VI. OLD BUSINESS –**

Electronic Manuscript Publication: no report

Strategic Plan: no report

The Hunterdon Art Tour: Com. Lambrix communicated with the organization to offer his support as a liaison through the Commission. Discussion about their website, mapping, etc. Chair Maher asked if Leigh Marino from Creative Assets Inventory meet with us.

### **VII. NEW BUSINESS – NA**

### **VIII. ANNOUNCEMENTS / CORRESPONDENCE**

Chair Maher: announced that the Clawson House is now open as a museum.

Cmr. Lambrix: is holding a pumpkin carving event on 10/21

Cmr. Park: gave out invitations to the Matheny School's annual fundraiser

Director Fellows: NJ Historical Commission requested that we host workshops by the NJ Cultural Alliance for Response (NJCAR) at the Courthouse. Two dates are requested, to be finalized.

Vice Chair Rigoletto: performing on 10/21 from 11-1 at Hopewell Theatre

### **IX. ADJOURNMENT**

There being no further business before the Commission, Chair Maher asked for a motion to adjourn. Moved: Cmr. Cronheim, Second: Cmr. Sherblom; all in favor.

Respectfully Submitted,  
Nancy Hanna

Next meeting: October 24, 2018, 4:30pm