

Hunterdon County Cultural & Heritage Commission
MINUTES
Regular Monthly Meeting
4:30 pm, Wednesday Nov. 28, 2018
Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822

Present: Alan Rigoletto, Don Sherblom, Carol Cronheim, Haeree Park, Todd Lambrix. Maeve Pambianchi, Susan Miller-Oldroyd, Planning Director Barbara Vogel. Staff: Executive Director Carrie Fellows; Program Development Specialist Christopher Spangler; Clerk Nancy Hanna.

Absent/Excused: Gayle Maher

O.P.M.A. At 4:30 pm Vice Chair Rigoletto declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

I. APPROVAL OF Sep. 26, 2018 MINUTES: Moved: Lambrix; Second: Sherblom; motion carried.

II. 2018 CHAIR'S REPORT –

- In the absence of the Chair, Director Fellows introduced and welcomed Christopher Spangler as the Commission's new P/T Program Developer Specialist.
- Meeting day/time change discussed for 2019. Considering Mondays at 9:30am to resolve schedule conflicts. Director Fellows will send a poll; day/time will be voted at the reorganization meeting on January 30 at 4:30pm.
- In the absence of the Chair, Director Fellows also asked for volunteers to serve on the Nominating Committee for 2019. Cmr. Cronhiem, Cmr. Oldroyd-Miller and Cmr. Lambrix volunteered.

III. EXECUTIVE DIRECTOR'S REPORT

NJ State Council on the Arts Local Arts Program (LAP) Grant

- Deadline for 2019 was extended to Nov. 2, 12 applications were received
- 2018 regrantee final reports due Jan. 7
- 2019 contract with NJSCA filed electronically before deadline
- 2019 Review Panel scheduled Jan. 8, 2019 (snow date 1/15/19)
- Director Fellows invited Commissioners to read grant applications and let her know if they wish to observe the review meetings.

NJ Historical Commission (NJHC) County History Partnership Program (CHPP)

- Apps for 2019 funding were due 10/29; 6 received
- 2018 Regrantee final reports due Jan. 7, 2019
- 2019 contract with NJHC due in Dec. waiting for approval from Finance, BOCF to file in SAGE.
- 2019 Review Panel scheduled Jan. 10 (snow date 1/16/19)
- Director Fellows invited Commissioners to read grant applications and let her know if they wish to observe the review meetings.

County Special Projects Grant

- FY2018 Final Reports due January 22, 2019.
- Applications for FY2019 funding will be due Feb.22, 2019

County Historic Preservation Grant

The second grant review meeting was held with Program Administrator Bill Millette on 11/8/2018. The Commission's recommendations will be forwarded to the Parks and Open Space Advisory Committee. The following recommendations were presented by the review panel for vote by the Commission:

Group 1:

- Holland Twp. - Riegl Ridge Community Center: \$75,000
 - High Bridge Borough – Solitude House: \$0.
 - East Amwell Township - Clawson House: \$47,200
 - Hunterdon Land Trust - Case-Dvoor Farmstead: \$50,000
- Moved: Cmr. Cronheim, Second: Cmr. Oldroyd; all in favor.

Cmr. Cronheim recused herself from the meeting.

Group 2:

- HC Chamber of Commerce Foundation - Reading-Large House: \$53,800.
- Moved Cmr. Sherblom, Second: Cmr. Lambrix; all present in favor.

Cmr. Cronheim rejoined the meeting.

Partner Agencies

ALFHAM Mid- Atlantic Region Skills Workshop Oct. 26-27 – 63 attended.
 Assn. NJ County Cultural & Heritage Agencies (ANJCCHA) meets 12/11
 Director Fellows will assist with CHPP grant review in Morris County on 12/20
 We are in discussion with Nicole Belolan, the preservationist in Residence at Rutgers Camden, for a potential historic housekeeping workshop in early spring.
 NJ Cultural Alliance for Response- we may also be hosting a workshop series for NJCAR in Feb/ March.

Other Administration:

- Returned list of current Commissioners and one request for reappointment (Maeve Pambianchi) to Clerk of the Board of Chosen Freeholders
- Director Fellows worked with County Administrator's office to plan Armistice Day "21 Bells" event on Nov.11
- Christopher Spangler will work Tue. till 12/18, then M, W, F schedule starting 1/8/19.
- Salary/Wage Budget is due 12/14; Capital Budget is due 12/28; operating Budget is due 1/25/19

IV. COMMISSION PROGRAMS & PROJECTS

Marker Committee: Cmr. Sherblom is attending the HackHunterdon event on 11/29 to get more information on how to launch an App or learn a way for the public to have an easy access to search for the historic markers.

World Music Day: Vice Chair Rigoletto was very pleased with the performance lineup and music. A 'wrap' meeting and discussion of 2019 program will be scheduled after the new year.

Publications Committee: meeting to be scheduled after the winter holidays to review/update the policy.

James Gigantino Program: Cmr. Sherblom reported this will be Feb. 9 at 2pm, pending the speaker's schedule.

V. FREEHOLDER UPDATES/ COMMENTS – NA

VI. OLD BUSINESS –

Electronic Manuscript Publication: no report

Strategic Plan: no report

The Hunterdon Art Tour: no report

VII. NEW BUSINESS – N/A

VIII. ANNOUNCEMENTS / CORRESPONDENCE N/A

IX. ADJOURNMENT

There being no further business before the Commission, Vice Chair Rigoletto asked for a motion to adjourn.

Moved: Cmr. Lambrix. Second: Cmr. Pambianchi; all in favor.

Respectfully Submitted,
Nancy Hanna

Next meeting: January 30, 2019 4:30pm