

Hunterdon County Cultural & Heritage Commission
MINUTES
Regular Monthly Meeting
4:30 pm, Wednesday June 27, 2018
Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822

Present: Gayle Maher, Alan Rigoletto, Don Sherblom, Carol Cronheim, Maeve Pambianchi, Susan Oldroyd-Miller, Haeree Park. Planning Department Director Barbara Vogel. Excused: Todd Lambrix. Staff: Executive Director Carrie Fellows; Clerk Nancy Hanna.

O.P.M.A. At 4:30 pm Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

APPROVAL OF May 30, 2018 MINUTES: Approved as corrected. Moved: Park; Second: Sherblom; motion carried.

2018 CHAIR'S REPORT – Chair Maher welcomed Barbara Vogel, Director of the Department of Planning, Economic Development and Land Use.

III. EXECUTIVE DIRECTOR'S REPORT

Grants: NJ State Council on the Arts (NJSCA) Local Arts Program (LAP) Grant - Regrantee Interim reports are due June 29 (3 received to date). Interim report to NJSCA is due July 30. Annual Meeting: July 24, Trenton.

NJ Historical Commission (NJHC) County History Partnership Program (CHPP) – Regrantee Interim reports were received. Interim report to NJHC rescheduled for August 1.

County Special Projects Grant- the Board of Chosen Freeholders approved the applicants recommended for funding by the Commission at their June 19 meeting. Administrator Kevin Davis asked us to request the grantees attend the next Freeholders meeting (July 17) for public recognition.

County Historic Preservation Trust Grant Applications- Program manager Bill Millette met with the Commission review panel on 6/12; the panel requested additional information from some applicants. A followup meeting was scheduled (6/27) but was cancelled as the requested information had not yet been received.

Programs & Initiatives:

Community Day, June 2 – Director Fellows expressed thanks for Cmr. Lambrix's help providing and leading a needle-felting activity, providing examples of his sculptures, helping raise awareness/market for World Music Day, and breaking down the booth at the end of the day.

Salsa Night, July 21- Cmr. Rigoletto and Nancy Hanna will lead the set up/breakdown and booth staffing. *Additional volunteers needed.* Leigh Marino, chair of Hunterdon County Creative Team, has been invited to share the table/booth to promote the Creative Assets Inventory. Cmr. Oldroyd-Miller, Cmr. Pambianchi, and Planning Director Vogel will also attend and assist.

Central Jersey Jazz Festival, Sept. 14 – *Volunteers needed* to help staff the booth and promote World Music Day. Fellows will lead setup/breakdown. Hunterdon County Creative Team has been invited to share the table/booth. Planning Director Vogel also volunteered to help.

ALHFAM Mid-Atlantic Region – is hosting the 2018 regional meeting and Skills Workshop Oct. 26 and 27. As the senior Co-Regional Representative, Fellows is serving as Program Chair.

Other Administration:

- County IT is facilitating our offer to move the Creative Assets Inventory from Hunterdon Creative Team's platform to the Commission's website for hosting/maintenance.

- Flooring installation in the gallery/multi use rooms is complete.
- Grant workshops are scheduled for July 11 and 30 for CHPP and LAP; 2 programs each day.

V. COMMISSION PROGRAMS & PROJECTS

World Music Day: Cmr. Rigoletto will forward the updated sponsorship list to the commissioners, requesting they each choose at least 3 sponsors to contact (within 3 weeks). He has arranged for a volunteer to translate the flyers into Spanish. He continues to work on contract details with the various artists; they should be completed soon.

Publications Committee: Has the current draft to read and will set a new meeting date.

Marker Committee: Cmr. Sherblom - next step is to talk to the township historic commission then take it from there.

Electronic Manuscript Publication: Chair Maher and Cmr. Sherblom suggested we place a notice on the website to inform the public that the Hunterdon County Historical Society will consider acceptance, donations of historic documents, photographs, and artifacts.

Strategic Planning: next meeting to be scheduled.

The Hunterdon Art Tour (THAT): Fellows reported that Lambrix volunteered to be the Liaison

VI. FREEHOLDER UPDATES/ COMMENTS – The 2018 Budget was adopted. It includes funding for a part-time position, *Program Development Specialist* to be added to the Division of Culture & Heritage.

VII. OLD BUSINESS – The Commission discussed the possibility of hosting a lecture by author James Gigantino on his upcoming book about Governor William Livingston who served as the NJ governor from 1776 to 1790. Cmr. Sherblom will reach out to Mr. Gigantino to determine his availability for a mid-November event to be held in the Historic Courthouse.

VIII. NEW BUSINESS – NA

IX. ANNOUNCEMENTS / CORRESPONDENCE

- Cmr. Cronhiem is on the NJHC committee for the 2020 theme, “Women’s Voting Rights” Director Fellows indicated the NJHC has requested counties include in CHPP guidelines the request that regrantees consider feature programming on these annual themes.
- Cmr. Park brought flyers for the Matheny School’s Nov. 3rd program.
- Cmr. Rigoletto announced that his band Pyrenesia is playing July 8 at Shippen Manor.

X. ADJOURNMENT

There being no further business before the Commission, Chair Maher asked for a motion to adjourn. Moved: Cronheim; Second: Rigoletto; all in favor.

Respectfully submitted, Nancy Hanna