

Hunterdon County Cultural & Heritage Commission
MINUTES
Regular Monthly Meeting
5:00 pm, Wednesday January 31, 2018
Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822

Present: Gayle Maher, Alan Rigoletto, Don Sherblom, Maeve Pambianchi, Susan Oldroyd-Miller, Staff: Executive Director - Carrie Fellows, Clerk - Nancy Hanna.

Absent: Carol Cronheim.

O.P.M.A.

At 5:00 pm Director Carrie Fellows declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

I. ELECTION OF 2018 OFFICERS

Director Fellows requested the Nominating Committee present the slate. Cmr. Sherblom and Cmr. Oldroyd-Miller nominated Gayle Maher for Chair, and Alan Rigoletto for Vice Chair. There were no additional nominations from the floor. Moved: Pambianchi; Second: Sherblom, all in favor. Director Fellows turned the gavel over to Chair Maher.

II. APPROVAL OF November 30th 2017 MINUTES: Minutes were accepted as presented. Moved: Sherblom; Second: Pambianchi; motion carried.

III. CHAIR'S REPORT

Meeting dates for 2018: Chair Maher requested the Commissioners consider changing the meeting time from 5pm to 4:30pm on the last Wednesday of each month. Moved: Cmr. Rigoletto; Seconded: Cmr. Sherblom; motion carried.

The next meeting will be at 4:30pm, Wednesday, February 28, 2018 in the historic courthouse.

Chair Maher and Director Fellows discussed 2 individuals interested in appointment to the Commission. The Commissioners voted to approve they be recommended to the Board of Chosen Freeholders for their consideration. Moved: Sherblom; Second: Rigoletto; motion carried.

IV. EXECUTIVE DIRECTOR'S REPORT

Grants: Local Arts Program (LAP) - Regrantee final reports were received in December; info collated and incorporated into LAP final report submitted via SAGE on 1/30/2018.

County History Partnership Program (CHPP) – The 2018 contract form was not available until Dec 19; it was approved by the BOCF on 01/16/18. 2017 final report was filed via SAGE on 1/30/18.

Special Project Grant: applications were due on Feb 5; previous grantees were sent a reminder via email.

2018 Budget Process: Operating Expenses budget was submitted flat, as required, \$14,210.

Programs: “Welcoming All Our Publics” workshop, presented by Katie Boardman of Cherry Valley Group will be held on Feb. 12 at the Hunterdon County Historical Society. It is fully subscribed and has a waiting list.

Essay Contest – topic for 2018 was changed to focus on sites and locations marked by the Commission's historic site markers. Chair Maher asked the change to be clear and noticeable for the teachers and students in the letter.

H.A.M. Young Artist Showcase: a signup sheet was circulated for Commissioners to indicate attendance at receptions

Other: A new sound system was installed at the courthouse and is available upon request.

V. COMMISSION PROGRAMS & PROJECTS

Publications Committee: we are still in the reading stage and a couple of new people are reading the draft as well.

World Music Day: Cmr. Rigoletto sent a sponsorship package to the Commissioners for review. A Committee meeting will follow.

Electronic Manuscript Publication – with an interest in archiving /storage of recent history documents (e.g. Historic Structure Reports, archaeological surveys, etc.) and also 18th century documents that need to digitized, Cmr. Sherblom and Chair Maher

attended the H.C. Historical Society's annual meeting, learned that the HCHS does archive these type of documents, and will schedule a followup meeting with their staff for further discussion.

Strategic Planning - a subcommittee will meet within a month to update the old Plan. The goal is to be done by June.

VI. FREEHOLDER UPDATES/ COMMENTS – n / a

VII. OLD BUSINESS – n/a

VIII. NEW BUSINESS – n/a

IX. ANNOUNCEMENTS / CORRESPONDENCE

- Received an email that the Old Presbyterian Church in Kingwood (now a Unitarian Universalist Church) will be included in the National Register of Historic Places.
- The NJ Historic Sites Council will meet on 2/14; the Asbury Graphite Laboratory in Asbury/Bethlehem Twp. is included, a request for demolition from Musconetcong Watershed Association.
- The NJ State Arts Council's next Public Meeting is 2/13 in Jersey City.

X. ADJOURNMENT

There being no further business before the Commission, Chair Maher asked for a motion to adjourn. Moved: Rigoletto
Second: Pambianchi; all in favor.

Respectfully submitted, Nancy Hanna