

**HUNTERDON COUNTY CULTURAL & HERITAGE COMMISSION
AGENDA**

Regular Meeting 4:30pm, February 28, 2018
Historic Hunterdon County Courthouse, 1st floor, 71 Main St., Flemington, NJ 08822

O.P.M.A. Statement

“This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before February 1, 2018 to the Hunterdon County Democrat, HC News, Star Ledger, Trenton Times, Courier News and the Express Times, news outlets designated to receive such notices and by filing a copy with the Hunterdon County Clerk.”

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| I. Approval of January, 2018 minutes | Chair |
| II. CHAIR’S REPORT | Chair |
| 1. Commissioner candidates | |
| III. EXECUTIVE DIRECTOR’S REPORT | Fellows |
| 1. NJ State Council on the Arts - LAP Grant | |
| 2. NJ Historical Commission - CHPP Grant | |
| 3. Special Project Grants | |
| IV. COMMISSION PROGRAMS & PROJECTS | |
| 1. “Board Members are People, Too” workshop, Mar. 15 | Fellows |
| 2. Essay Contest | Fellows |
| 3. World Music Day | Rigoletto |
| 4. Young Artist Showcase/HAM | |
| 5. “Ribbons of History” Curcio manuscript | Publications Cmte. |
| V. FREEHOLDER UPDATES/COMMENTS | |
| VI. OLD BUSINESS | |
| 1. Storage of documents/Manuscripts/plans | Maher/Sherblom |
| 2. Strategic planning | Fellows/Maher |
| VII. NEW BUSINESS | |
| VIII. ANNOUNCEMENTS & CORRESPONDENCE | |
| IX. EXECUTIVE SESSION | |
| ADJOURNMENT | |

Hunterdon County Cultural & Heritage Commission
MINUTES
Regular Monthly Meeting
4:30 pm, Wednesday February 28, 2018
Hunterdon County Historic Courthouse, 71 Main St., Flemington, NJ 08822

Present: Gayle Maher, Alan Rigoletto, Don Sherblom, Maeve Pambianchi, Susan Oldroyd-Miller, And Staff: Executive Director - Carrie Fellows, Clerk - Nancy Hanna.
Absent: Carol Cronheim.

O.P.M.A.

At 4:30 pm Chair Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

I. APPROVAL OF JANUARY 31, 2018 MINUTES: Minutes were accepted as presented. Moved: Pambianchi; Second: Sherblom; motion carried.

II. 2018 CHAIR'S REPORT – no report

III. EXECUTIVE DIRECTOR'S REPORT

Director Fellows received an email from Freeholder Lagay about the new Commission candidates, complimenting their qualifications and advising that they will be on the March 6, 2018 Board of Chosen Freeholders (BOCF) meeting agenda for appointment.

Grants:

Local Arts Program (LAP): NJ State Council of the Arts staff advised that the 2019-2021 grant application will be ready in SAGE by Fri., March 2; the due date is April 6, an extremely tight and challenging deadline for completion to meet the BOCF meeting deadline on March 12. Regrants: still waiting for some of the regrantees to provide their FY2018 revised budgets and contracts.

County History Partnership Program (CHPP): received the final payment for CHPP FY2017, also waiting for regrantees to provide their revised budgets and contracts for FY2018.

Special Project Grant: received 4 applications; 3 for Art and two for History projects.

2018 Budget Process: we received the second installment.

Workshops: “*Welcoming All Our Publics*” hosted by the Hunterdon County Historical Society was at maximum capacity and presenter Katie Boardman provided a fantastic program; we received positive feedback from attendees. A second workshop, “*Board Members Are People, Too*” presented by Pat Bohse, will be held March 15 in 2 (repeated) sessions, one at 1:30 and one at 6pm at the historic Courthouse.

Senior Music Workshop/Performances: Andy Wasserman will present five workshop/performances at senior residence facilities this month. If you are interested in attending, please contact us so we may inform Andy and the facility ahead of time.

Essay Contest: Director Fellows addressed calls and emails from teachers asking for clarification about the new topic.

Courthouse management/use: requests to use the building are increasing. The Facilities Committee and Director Fellows are reviewing the courthouse use policy, and the potential benefit of having county staff present for security reasons whenever it is used by an outside entity. The theater stanchions and ropes arrived; Buildings & Maintenance staff installed them to restrict public access to the jail and balcony.

V. COMMISSION PROGRAMS & PROJECTS

H.A.M. Young Artist Showcase: Cmr. Rigoletto attended an exhibit reception, it was well-attended and he enjoyed interacting with parents, students, staff & board members present.

Publications Committee: Chair Maher reported that reviewers are still in the reading stage.

World Music Day: Cmr. Rigoletto reported that the Committee met Feb. 20. The main topic was the need to find archived BOCF meeting minutes, to determine how the Commission's Trust account was implemented by the County. The parameters of the account must be determined before the Commission takes any fundraising action to support World Music Day through outside sponsorships. If this can be resolved, Cmr. Oldroyd-Miller will be leading the effort to solicit sponsorships and asking the other Commissioners to commit to it. Cmr. Rigoletto has begun contacting artists, including Flor de Toloache, an all-women mariachi band, and Tony Trischka, banjo.

Electronic Manuscript Publication: the meeting on this topic had to be canceled by the Hunterdon County Historical Society and will be rescheduled.

Strategic Planning – meeting will be scheduled for later in March/early April

VI. FREEHOLDER UPDATES/ COMMENTS – John King is the BOCF Liaison for the Department of Planning.

VII. OLD BUSINESS – N/A

VIII. NEW BUSINESS – N/A

IX. ANNOUNCEMENTS / CORRESPONDENCE

- Commissioners reviewed the Correspondence folder.
- Cmr. Rigoletto announced that he separated his performance and educational brands, and has begun a blog: rigolletomusic.com, and that Pyrenesia, his group, is in the studio again recording a new album.
- April 19, 2018 Hunterdon County Historical Society is holding a program on how to use their archives.
- Next meeting: Wednesday, March 28, 4:30pm.

X. ADJOURNMENT

There being no further business before the Commission, Chair Maher asked for a motion to adjourn. Moved: Rigoletto Second: Oldroyd-Miller; all in favor.

Respectfully submitted, Nancy Hanna