

Hunterdon County Cultural & Heritage Commission  
MINUTES  
Regular Monthly Meeting  
9:30 a.m., Thursday, Sept. 28, 2017  
Historic County Court House, 71 Main Street Flemington, NJ

**Present:** Gayle Maher, Alan Rigoletto, Don Sherblom, Carol Cronheim, Rob Sussna, Maeve Pambianchi Staff: Executive Director - Carrie Fellows, Clerk - Nancy Hanna. Guests: County Architect Frank Bell; Nicole Maniez.  
**Absent:** Susan Oldroyd.

#### O.P.M.A.

At 9:30 a.m. Chair Gayle Maher declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

**I. APPROVAL OF July 27, 2017 MINUTES:** Cmr. Sussna reported he received a meeting packet from June; the matter was addressed. Moved: Cmr. Cronheim. Seconded: Cmr. Sherblom. Motion carried.

#### II. CHAIR'S REPORT

Cmr. Maher stated that County Architect Frank Bell would provide an update on county historic preservation projects of interest to the Commission.

#### III. EXECUTIVE DIRECTOR'S REPORT

##### Grants

NJ State Council on the Arts: Updated regrant application, interim and final report forms for FY2018 LAP re grants are posted on the website. Working on the LAP contract.

Special Projects: We are changing the application date to coordinate more effectively with the County's budget cycle, with applications to be due in February (date TBD).

NJ Historical Commission (NJHC) County History Partnership Program (CHPP): hosted a workshop for nonprofits with Pat Bohse of Bohse & Associates, who presented about creating in-kind donation programs. Regrant application forms for FY2018 CHPP re grants are posted on the website. Waiting for the CHPP contract to be made available.

##### Programs & Initiatives

The Art of Historic Dress (part 2), presented in partnership with the Crossroads of the American Revolution Association is scheduled for Nov. 17 & 18, 2017 at Prallsville Mills, Stockton, NJ. Registration will open on Oct. 2. Keynote speakers are Rebecca Field on Friday, and Andrew Kirk on Saturday.

World Music Day - lots of activity going on as October 1 gets closer.

Central Jersey Jazz Festival - the Commission supported this Flemington Community Partnership program on September 15 on the historic courthouse steps. Thanks to Commissioners Sherblom and Rigoletto for helping to staff the Commission's booth and publicize World Music Day.

Follow-up - The Board of Chosen Freeholders approved granting the Commission Executive Director authorization to sign performance agreements/contracts not to exceed \$3,000 from funds already approved for that purpose within the LAP and CHPP grant contracts, and also from the Commission's Trust Fund.

#### IV. COMMISSION PROGRAMS & PROJECTS

Publications Committee: Chair Maher and Cmr. Sherblom gave an update on Ribbons of History by Frank Curcio. A new draft has been distributed to readers. It should be ready for an outside professional to review/edit by the end of the year.

Marker Committee: Cmr. Sherblom stated there are several problems with the markers, many of which are on busy roads with no stopping or standing areas which prevent safe reading. There was discussion that the new protocol and application

procedure has improved the process but the Committee will continue to study the issues and see how it can improve the visibility and the value of the markers. Cmr. Cronhiem suggested applying for a grant for a pilot program.

Electronic Manuscript publication – no activity.

Essay Contest – need to determine contest schedule dates, so staff can send teachers links to the NJHC “It Happened in New Jersey” videos and other research support materials.

County Architect - Frank Bell provided an update Court Street Park gazebo, and described the process for creating an RFP for work that needs to be done on the historic courthouse and jail. He and Director Fellows consult frequently on the County's historic preservation projects and will keep the Commission updated.

World Music Day – Cmr. Rigoletto reported he is very positive about the day of the event, which has received a lot of attention on social media and in print publications. The Hunterdon Academy of the Arts donated a \$200 gift certificate as a prize for the hashtag photo contest. The schedule and task list for the event was reviewed and duties assigned.

V. FREEHOLDER UPDATES/ COMMENTS N/A

VI. OLD BUSINESS N/A

VIII. NEW BUSINESS N/A

VIII. ANNOUNCEMENTS / CORRESPONDENCE

Correspondence: various upcoming event/program/meeting announcements

Announcement: Cmr. Sussna announced that his work is included in the Hunterdon Art Museum's annual members show, on view through January 2018.

IX. ADJOURNMENT

There being no further business before the Commission, Chair Maher asked for a motion to adjourn. All moved

Respectfully submitted,

Nancy Hanna  
10/13/2017