

**Hunterdon County Cultural & Heritage Commission
MINUTES**

**Regular Monthly Meeting
9:30 a.m., Thursday October 31st, 2013
Bldg. # 1, Route 12 County Complex, Raritan Twp., NJ**

Present: Stephanie B. Stevens, Lora W. Jones, John Kuhl, Chris Pickell, Frank Curcio, Janet Marsh Hunt,
James Davidson, Anne M. Hewitt PhD

Absent: Elizabeth Rice

Staff Present: Rick Steffey, Susan Holcombe-Pena

I. O.P.M.A.

At 9:38 a.m. Chair Stevens declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

II. APPROVAL OF September 26th, 2013 MINUTES

Moved by Davidson to approve, Seconded by Jones, Motion Carried.

No additions or corrections

III. GRANT REPORTS

NJSCA (New Jersey State Council on the Arts)

Chair Stevens and staff Rick Steffey determined a grant review panel for 2014 grants. The panel consisted of Donna Jenssen, Ellen Siegel, and Maeve Pambianchi. The panel met on October 29th, 2013. **Motion to approve panel recommendation, Moved by Commissioner Jones to approve, Seconded by Curcio, Motion Carried.** The LAP Re-Grant distribution is as follows:

Local Arts Development Program	\$13,908.00
Tricentennial Mural	\$5,000.00
Downtown Players	\$1,500.00
Franklin Theatre Works	\$6,600.00
Friends of Lambertville Library	\$1,025.00
Hunterdon Watercolor Society	\$1,200.00
Friends of Locktown Stone Church	\$1,025.00
Hunterdon County Division of Senior Services	\$2,100.00
Hunterdon County Library	\$3,700.00
Hunterdon County 4-H Fair	\$1,150.00
Hunterdon Musical Arts	\$6,500.00
InZane Productions	\$1,000.00
Readington Community Theatre	\$2,100.00
River Union Stage	\$5,500.00
ShowKids Invitational Theatre	\$5,500.00

Approved LAP Total \$45,000.00

Total 2013 NJCOA Grant Award \$63,908.00

NJHC (New Jersey Historical Commission)

Nothing to report at this time

Mini Grant - Projects

Nothing to report at this time

IV. COMMISSION PROJECTS

Arts

Kids Kulture:

Commissioner Jones reported that Kids Kulture has 2 shows scheduled at Immaculate Conception School with Arithraticles on November the 12th for \$1440.00 and Franklin Township wanted Mayhem Points for \$1200.00. Delaware Township wanted Pushcart Players doing "Celebrating NJ" for the 350th celebration. There is \$1160.00 left over. The \$950.00 has been approved from the state to roll over with an ending balance of \$210.00

Art Goes to School:

Chair Stevens reported that AGTS has a meeting scheduled on November 20th 2013. Letters were sent this year to the Principals and to the art and enrichment teachers. There has been a greater response and the schools are calling in to make arrangements.

Art Show 2014 - Kids Photos-Interpreting Hunterdon History: Commissioner Jones reported that from the middle of May until the end of June the auditorium-kitchen side has been reserved. She has been looking into renting the panels for the art show. The panels have a rental price of \$765.00. They are first come first serve, we would need 30. The commission would need to agree on the charge and a pickup in Lancaster County. All grade levels will be accepted. The \$210.00 left over will be used to purchase foam core so that the photos are of standard size. Next is getting the schools involved. Commissioner Jones has compiled a list of school contacts to start the process.

History & Preservation

Site Signs:

Chair Kuhl reported that Marilyn Cummings sign has been put on hold due to issues with credibility of the information. Nine signs are being produced. Scott Fernandes at Award Signs said that the signs should be completed soon. Chair Stevens stated that Skylar Harris from the state said that the signs are to "wordy" and people driving by have a hard time reading the signs, that we need to simplify the signs.

Sites of Historic Interest:

Nothing to report at this time

Roads of Home:

Commission Curcio reported about ordinances that he discovered while researching. He also stated that he is waiting to see if he got the grant for the 350 Historical Grant which will not be revealed until the end of December.

Hunterdon's Civil War Vets:

Chair Kuhl reported that 25 books are going to Marcia Karrow for the 300th. Pam at the print shop notified the board that more books will be printed after the November election.

V. NEW BUSINESS

Facebook Page & Web Page updates and ideas

Staff Susan Holcombe Pena reported that the request is on the November 6th 2013 agenda for the freeholders to discuss the Facebook page. Staff also reported that she has been working on a variety of things that have been listed on the handout. Calendars, Color Me Art projects for the kid's pre-k - 3rd grade, iPhone sites, activity books, etc. Re-vamping the website to be more user friendly and interactive. Staff and commission also have been discussing slides and negatives to discs. Chair Stevens has asked that the films be located to be converted. Paypal was also brought up, and it was asked that we start asking permission since the Historical Society does this also and the benefit of selling the books electronically, E-Books. Staff will investigate. Staff is still looking for a display case for the lobby of building #1. Commissioner Davidson brought about asking the library (Mark Titus, Director) if they can display and possibly sell our books there also. Chair Stevens made a **Motion to approve Staff Susan Holcombe-Pena to present ideas to the board of freeholders as directed by the Cultural & Heritage Commission. Moved by Curio, Seconded by Kuhl, Motion Carried.**

Staff also has brought again the fact that the commission could use a newsletter or a current events letter or a "what's happening newsletter" either via paper or email or Facebook (once the approval has been made for Facebook) Facebook would be the preferred choice since it costs nothing to put out on the web. Email addresses can be obtained, Chair Stevens said. Commissioner Hewitt said that this is a first step of putting out our "Brand" to the public. Youtube is a thought; Commissioner Hewitt thought that it's wonderful. People look to the web for education and learning, and the comments can be beneficial.

VI. OLD BUSINESS

Pickell/Rice: Architecture for 300th

Nothing to report at this time. Project has been tabled. Commissioner Pickell has been very busy with 300th committee. Marcia Karrow has him doing a lot of architecture lectures for the 300th committee.

Farmer Interviews

Chair Stevens reported that the interviews are complete. Chair Stevens is looking for a few more photographs and a couple more write ups. Chair Stevens is interested in a name for the book if anyone has any ideas. "Tillers of the Soil" was an idea that the commission liked.

HCPB/C&H Recognition 2014 / Graphics

No updates at this time.

First 300 Years of Hunterdon County Book

Commissioner Jones reported that the book is just about complete. She should be completed with the corrections by the end of the week. Commissioner Rice cannot finish the cover until she knows how thick the spine will be.

VII. ANNOUNCEMENTS / CORRESPONDENCE:

Commissioner Jim Davidson has announced that he is working on a new book about all the “Crazy” things that happened in Flemington during the Lindberg Trial. Commission Davidson thought that it would only be appropriate to have the book done when the Union Hotel opens.

- **VIII. ADJOURNMENT**

There being no further business before the Commission, **Commissioner Curcio moved to adjourn. Motion carried** Meeting adjourned at 11:07 AM

Respectfully submitted
Susan Holcombe-Pena