

**Hunterdon County Cultural & Heritage Commission
MINUTES**

**Regular Monthly Meeting
9:30 a.m., Thursday March 28, 2013
Bldg. # 1, Route 12 County Complex, Raritan Twp., NJ**

Present: Stephanie B. Stevens, Lora W. Jones, John Kuhl, Elizabeth M. Rice, Frank Curcio, Janet Marsh Hunt, Christopher Pickell

Absent: Tom Carpenter, Jim Davidson

Staff Present: Ken Bogen, Rick Steffey

I. O.P.M.A.

At 9:30 a.m. Chair Stevens declared the meeting open and properly advertised in accordance with the provisions of the Open Public Meetings Act.

II. APPROVAL OF February 28, 2013 MINUTES

Moved by Kuhl to approve, Seconded by Rice, Motion Carried.

No additions or corrections

III. COUNTY ADMINISTRATOR, CINDY YARD

Chair Stevens introduced County Administrator Cindy Yard to the Commission. Mrs. Yard is on the executive board of the 300 Committee. She discussed the Committee's outreach efforts to the local schools to get the teachers and students involved with the 300 celebration. Part of that involvement will include the Freeholders visiting local schools wearing historical costumes to challenge the students to participate in an historical timeline. As part of this core curriculum, each student will need creditable research. Students will need resources they can reach out to. Mrs. Yard discussed the 300 fun facts calendar and how it will be integrated by the teachers into their lesson plans. The expertise of the C&H Commissioners will be needed to help answer questions concerning the calendar facts. The 300 Committee has contacted each municipality to generate interest in the celebration. The Committee has requested each municipality to appoint a liaison to the Committee to serve as a local historical resource and to do an event (lecture, tour, etc.) specific to their community. Mrs. Yard requested the C&H committee to develop a list of names to give to the schools for resource purposes. Chair Stevens discussed how the Commission can act as a resource. The Commission will provide a list of contacts in each municipality for local historical references. Mrs. Yard discussed some of the additional events that will be taking place for the 300th celebration.

IV. GRANT REPORTS

NJSCA (New Jersey State Council on the Arts)

Staff reported that there was not change from last month. Application for 2014 has not come yet. The 2012 report has been filed. 2013 money has come in and will have to go on the Freeholder agenda and then staff can send 85% of funding out to the regrantees.

NJHC (New Jersey Historical Commission)

Staff reported that good progress is being made on the NJHC 2014 application which is due on March 15th. Discussed some of the items that still need to be completed for the application.

V. COMMISSION PROJECTS

Arts

Kids Kulture:

Commissioner Jones reported that 4 schools in (Milford, Lambertville, Franklin and West Amwell) have booked the Abe Lincoln impersonator for presentations in their schools. Other potential venues that could host Mr. Lincoln's presentation were discussed.

Bus to Culture:

Chair Stevens indicated there was no material update

Art Goes to School:

Commissioner Hunt reported that Joanne has not contacted her yet.

Arts Show

Commissioner Jones requested that George Muller be contacted in order to finalize the contract with David Dallas. Discussion of the need for heat and electricity at the front of the building hosting the show as well as other necessary preparations for the show which will take place in September 2013.

History & Preservation

Site Signs

Commission Kuhl reported that there was not any activity concerning the Site Signs.

Sites of Historic Interest:

Chair Stevens said that this project is moving along slowly. She reported on the status of information provided by several municipalities.

Roads of Home:

Commissioner Curcio discussed historical settlement patterns up until 1890 that were obtained from Hunterdon Church databases to determine which roads were the most popular..

Commissioner Rice asked about having similar graphical looks for the covers of all books being released for the TriCentennial. It was agreed to use the same theme for all books.

Hunterdon's Civil War Vets:

Commissioners Rice reported that the book was sent to Pam at the Print Shop. Pam is working with Print Tech for printing of the covers. This is a multi-step process for the assembly of the book Pam should be ready to go to print the book with the cover. The books will be printed in batches. Commissioner Rice will ask Pam when the first batch can be completed. There was a price increase for the cost of printing the book . The cost will be \$9 per book which includes an extra 500 covers. Commissioner Rice believes the first batch will be for 100 books. Commissioner Rice will talk to Pam today after the meeting.

300th Anniversary of HC

Staff and Commissioner Rice discussed the new awards graphics being developed for the 2014 HCPB / C&H Recognition event. This is still a rough draft. Staff and Commissioner Rice will continue to work on the graphics.

An agenda has been drafted by staff for the Awards event. Staff will work with Commissioner Jones on a Press Release. The release will be sent out to all Municipalities and will be published in the newspapers.

Commissioner Rice summarized a Social Media presentation she attended hosted by the Middlesex County C&H Commission. Chair Stevens stressed the importance of the Commission and the County to get more involved with Social Media opportunities. Commissioners Rice and Pickell will make an appointment with Marcia Karrow to address Social Media opportunities for the 300 Committee.

VI. NEW BUSINESS

No new business to discuss

VII. OLD BUSINESS

Davidson: Lindberg:

Commissioner Davidson was not present to discuss

Pickell/Rice: Architecture for 300th

Commissioner Pickell discussed the outline and format for the book. There will be approximately 12 different categories with 3-5 examples of each category with a good range for each architectural style. No book title has been determined yet. The book will probably be indexed. Commissioner Pickell said he will try to complete two categories by the next meeting. Commissioner Rice will work on the cover.

Farmer interviews

Chair Stevens spoke with Mary Mastro who has given her a list of farmland accessed properties for several municipalities. Staff mentioned that this is a great opportunity to use

social media. There was a discussion of the ADA video the Red Mill just released which was produced using funds from the Commission.

2013 Arts and History Expo

Commissioner Kuhl requested that a table be available for the 300 Commission.

VIII. ANNOUNCEMENTS / CORRESPONDENCE:

- Chair Stevens discussed the May 11th Washington Crossing History Day for the State. A van has been reserved for the Commission. Chair Stevens cannot attend. Commissioners Kuhl and Pickell plan on attending. Commissioners Curcio and Hunt will try to attend
- Chair Stevens reported on her visit to the Turner Chew house with UFA. The house is owned by the state. The stone house (circa 1800) is in great condition. UFA is considering leasing the house and having a Union Forge museum there.

Fleming House / Pickell Site Visit

Commissioner Pickell made a site visit to the Fleming House. He described some of the restoration work that was done within the house. The house looks great. The renovation work is acceptable.

Motion to support their application for the renovation of the property. Motion - Pickell, Second - Rice

Motion carried

IX. ADJOURNMENT

There being no further business before the Commission, **Commissioner Kuhl moved to adjourn. Motion carried** Meeting adjourned at 11:20 AM

Respectfully submitted

Ken Bogen